

Yolo Subbasin Groundwater Agency

34274 State Highway 16, Woodland, CA 95695

(530) 662-3211

YSGA Executive Committee September 8, 2021, 12:15 p.m. – 1:00 p.m.

NOTE: This meeting is being agendized to allow Board Members, staff, and the public to participate in the meeting via teleconference, pursuant to the Governor's Executive Order N-29-20 ([March 17, 2020](#)).

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AGENDA

1. **Call to Order**
2. **Approve Agenda and Adding Items to the Posted Agenda**- In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.
3. **Public Comment** - The public may address the Committee relating to matters within the YSGA's jurisdiction.
4. **Administrative Items** (Sicke)
 - a) [Approve August 16, 2021 meeting minutes](#), page 3-4
 - b) [Review financials: July 1-September 3 2021](#), pages 5-11
 - c) Review Audit Proposals
 - d) Payments to approve*
5. **Update on YSGA GSP Activities** discussion item (Sicke)
 - a) GSP Development Update
 - Working Group Meeting – Sept. 2, 2021
 - i. Virtual Public Workshops Comments – Aug. 25 and Sept. 1, 2021
 - ii. YSGA Drought Contingency Planning Committee
 - Draft Yolo Subbasin GSP – Posted to the Website (until Oct. 27, 2021)
 - Interbasin Coordination Efforts
6. **YSGA Board Meeting: September 20, 2021, 3:15 p.m.** - Discuss agenda items
 - Executive Officer Report
 - Consent Items: Board and Committee Minutes & Financial Reports
 - i. Audit Selection??

- DWR Update
- Legislative & Regulatory Update: NCWA
- GSP Development Update and Public Comment Period
- Request to Form YSGA Drought Contingency Planning Committee

7. Other Updates & Future Executive Committee Agenda Items

8. Next Executive Committee Meeting Date: October ____, 2021; via GoToMeeting

9. Adjourn

I declare under penalty of perjury that the foregoing agenda for this meeting of the Executive Committee for the Yolo Subbasin Groundwater Agency was posted by September 3, 2021 in the office located at 34274 State Highway 16, Woodland, CA and was available to the public during normal business hours.

Kristin Sicke
Executive Officer

| |
|---|
| * PAYMENTS: |
| Downey Brand Invoice #563886: July 2021 Legal Services \$684 |
| GEI Invoice #3095320: July 2021 Professional Services (Develop Yolo Subbasin GSP): \$6,531 |
| GEI Invoice #3095575: August 2021 Professional Services (Develop Yolo Subbasin GSP): \$18,880 |
| LedgerPro Bookkeeping Invoice #2267: August 2021 Bookkeeping Services: \$210 |
| YCFC&WCD August Expenses Reimbursement for Postage Meter and Copies: \$28.48 |

MINUTES of Executive Committee (EC) Meeting
Yolo Subbasin Groundwater Agency (YSGA)
August 16, 2021, 12:15-1:00 pm
Teleconferenced GoToMeeting

Present: Roger Cornwell, Kurt Balasek, Lynnel Pollock, Kristin Sicke, Elisa Sabatini, Jesse Loren, Sarah Leicht

Absent:

1. **Call to Order:** Meeting was called to order by Roger Cornwell, Chair at 12:10 pm.
2. **Approve Agenda and Adding Items to the Posted Agenda:** Jesse motioned to approve the agenda. Lynell seconded the motion that was unanimously approved.
3. **Public Comment:** No comments.
4. **Administrative Items (Sicke):**
 - a) July 26, 2021 meeting minutes were approved.
 - b) Reviewed financials: FYE 2021 and FY2021-22: July-August 12, 2021: Financials for year-end 2021 and through the end of July were provided with the agenda packet. Direct contributions from the white areas were budgeted, but not received.
 - c) Payments to approve: Payments were provided with the agenda packet. Lynell motioned to approve administrative items a) and c). Jesse seconded the motion that was unanimously approved.
 - d) Rumsey Water Users Association's Request to Formally Join the YSGA: The RWUA has requested to join the YSGA as an affiliated party. As a rural entity they would pay \$0.50/acre. The committee discussed the requirement of backpay of dues for membership. The Committee formalized a recommendation to the Board to allow the Rumsey Water Users Association to join the YSGA with the condition of one year's back-pay. Jesse motioned to approve the recommendation. Lynell seconded the motion, which was unanimously approved.
 - e) North Yolo Management Area Recharge Project – Temporary Permit for Diversion of Storm Flows to Buckeye Creek: This project is already included with the GSP and would serve as a pilot project for larger stormflow diversion and recharge projects. A project summary was included with the agenda packet. Dunnigan Water District would be managing the project but has requested the YSGA serve as the applicant to the State Water Resources Control Board. Lynell moved to make a recommendation to the Board to move forward with the project. Jesse seconded the motion, which was unanimously approved.
5. **Update on YSGA GSP Activities (Sicke):**
 - a) GSP Development Update: Kristin gave a brief update on the accomplishments to-date.
 - SMC Criteria Development: The SMC Chapter is currently being developed. It will be posted on the website Friday, along with the entire Draft Yolo Groundwater Sustainability Plan.
 - Projects and Management Actions – Working Group meetings: A Working Group meeting at the end of July reviewed the existing projects and management actions in the plan.
 - Upcoming Public Workshops: Virtual public workshops will be held on August 25 and September 1, 2021.
 - Draft Sections of the GSP: The entire draft GSP is scheduled to be released this Friday on yologroundwater.org.

**MINUTES of Executive Committee (EC) Meeting
Yolo Subbasin Groundwater Agency (YSGA)
August 16, 2021, 12:15-1:00 pm
Teleconferenced GoToMeeting**

- Interbasin Coordination Efforts: Efforts are ongoing. The team met with North American Subbasin last week, and has meetings planned with the South American and Solano Subbasins.

6. Other Updates & Future Executive Committee Agenda Items: No additional items.

7. Next Executive Committee Meeting Date: The next Executive Committee meeting will occur on September 8, 2021, via GoToMeeting.

8. Adjourned at 12:33 pm.

Respectfully submitted,

Kristin Sicke
Executive Officer

DRAFT

Yolo Subbasin Groundwater Agency

Balance Sheet

As of September 3, 2021

| | <u>Sep 3, 21</u> |
|---------------------------------------|----------------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| 1000 · 1st Northern-Checking | 20,933.56 |
| 1010 · 1st Northern-Savings | 5,662.79 |
| 1020 · Yolo County Treasury | <u>960,747.55</u> |
| Total Checking/Savings | 987,343.90 |
| Accounts Receivable | |
| 1100 · Accounts Receivable | <u>257,738.50</u> |
| Total Accounts Receivable | <u>257,738.50</u> |
| Total Current Assets | <u>1,245,082.40</u> |
| TOTAL ASSETS | <u><u>1,245,082.40</u></u> |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Accounts Payable | |
| 2000 · Accounts Payable | <u>26,333.48</u> |
| Total Accounts Payable | <u>26,333.48</u> |
| Total Current Liabilities | <u>26,333.48</u> |
| Total Liabilities | 26,333.48 |
| Equity | |
| 3000 · Unassigned Fund Balance | -24,000.00 |
| 3300 · Assigned Fund Balance | 24,000.00 |
| 3200 · Retained Earnings | 791,447.40 |
| Net Income | <u>427,301.52</u> |
| Total Equity | <u>1,218,748.92</u> |
| TOTAL LIABILITIES & EQUITY | <u><u>1,245,082.40</u></u> |

Yolo Subbasin Groundwater Agency

Budget vs Actual

July 1 through September 3, 2021

| | Jul 1 - Sep 3, 21 | Budget | % of Budget |
|--|-------------------|-------------------|-----------------|
| Income | | | |
| 4000 · Member Contributions-Municipal | 160,000.00 | 160,000.00 | 100.0% |
| 4100 · Member Contributions-Rural | 235,037.25 | 257,842.00 | 91.2% |
| 4200 · Member Contributions-Affiliates | 60,000.00 | 65,000.00 | 92.3% |
| 4400 · Interest Income | 0.00 | 5,000.00 | 0.0% |
| Total Income | 455,037.25 | 487,842.00 | 93.3% |
| Expense | | | |
| 5100 · Bank & Other Fees | 0.00 | 500.00 | 0.0% |
| 5300 · Insurance-General & Auto | 492.25 | 2,000.00 | 24.6% |
| 5500 · Membership Dues | 0.00 | 3,000.00 | 0.0% |
| 5800 · Postage | 28.48 | 0.00 | 100.0% |
| 7100 · Project Mgmt-SGMA Implementatio | 0.00 | 250,000.00 | 0.0% |
| 7200 · Consultant Services | 1,120.00 | 20,000.00 | 5.6% |
| 7300 · Legal Services | 684.00 | 20,000.00 | 3.4% |
| 7350 · Audit Services - Financial | 0.00 | 8,500.00 | 0.0% |
| 7400 · GSP - Related Consultant Costs | 25,411.00 | 60,000.00 | 42.4% |
| 7500 · GW Monitoring-Real-time Sensors | 0.00 | 40,000.00 | 0.0% |
| 7600 · YC Groundwater Monitor Program | 0.00 | 42,064.00 | 0.0% |
| Total Expense | 27,735.73 | 446,064.00 | 6.2% |
| Net Income | 427,301.52 | 41,778.00 | 1,022.8% |

Yolo Subbasin Groundwater Agency
Statement of Cash Flows
July 1 through September 3, 2021

| | <u>Jul 1 - Sep 3, 21</u> |
|--|--------------------------|
| OPERATING ACTIVITIES | |
| Net Income | 427,301.52 |
| Adjustments to reconcile Net Income to net cash provided by operations: | |
| 1100 · Accounts Receivable | -257,738.50 |
| 1150 · Prepaid Insurance | 492.25 |
| 2000 · Accounts Payable | -63,412.04 |
| | <hr/> |
| Net cash provided by Operating Activities | 106,643.23 |
| | <hr/> |
| Net cash increase for period | 106,643.23 |
| | <hr/> |
| Cash at beginning of period | 880,700.67 |
| | <hr/> |
| Cash at end of period | 987,343.90 |
| | <hr/> <hr/> |

**Yolo Subbasin Groundwater Agency
Transaction List by Date
August 13 through September 3, 2021**

| Type | Date | Num | Name | Memo | Account | Cir | Split | Amount |
|---------------------------|------------|---------------|------------------------------------|---|------------------------------|-----|---------------------------------------|------------|
| Aug 13 - Sep 3, 21 | | | | | | | | |
| Payment | 08/19/2021 | 11324 | Reclamation District 150 | | 1200 · Undeposited Funds | X | 1100 · Accounts Receivable | 1,073.25 |
| Payment | 08/19/2021 | 11324 | Reclamation District 307 | | 1200 · Undeposited Funds | X | 1100 · Accounts Receivable | 2,970.50 |
| Payment | 08/19/2021 | 11324 | Reclamation District 730 | | 1200 · Undeposited Funds | X | 1100 · Accounts Receivable | 2,249.00 |
| Deposit | 08/19/2021 | | | Deposit | 1000 · 1st Northern-Checking | X | -SPLIT- | 6,292.75 |
| Payment | 08/19/2021 | 19950 | Esparto Community Service District | | 1200 · Undeposited Funds | X | 1100 · Accounts Receivable | 5,000.00 |
| Payment | 08/19/2021 | 446336 | City of Davis | | 1200 · Undeposited Funds | X | 1100 · Accounts Receivable | 40,000.00 |
| Payment | 08/19/2021 | 20533 | Reclamation District 999 | | 1200 · Undeposited Funds | X | 1100 · Accounts Receivable | 12,625.00 |
| Payment | 08/19/2021 | 4056 | Colusa Drain Mutual Water Comany | | 1200 · Undeposited Funds | X | 1100 · Accounts Receivable | 5,000.00 |
| Payment | 08/19/2021 | 1059 | Reclamation District 1600 | | 1200 · Undeposited Funds | X | 1100 · Accounts Receivable | 1,731.00 |
| Payment | 08/19/2021 | 0141540 | Yocha Dehe Wintun Nation | | 1200 · Undeposited Funds | X | 1100 · Accounts Receivable | 10,000.00 |
| Payment | 08/19/2021 | 7434 | Yolo County Farm Bureau | | 1200 · Undeposited Funds | X | 1100 · Accounts Receivable | 10,000.00 |
| Deposit | 08/19/2021 | | | Deposit | 1020 · Yolo County Treasury | | -SPLIT- | 84,356.00 |
| Bill | 08/23/2021 | 3095320 | GEI Consultants, Inc. | Services rendered 6/26/21 - 7/30/21 | 2000 · Accounts Payable | | 7400 · GSP - Related Consultant Costs | -6,531.00 |
| Payment | 08/26/2021 | 11381 | Madison Community Service District | | 1200 · Undeposited Funds | X | 1100 · Accounts Receivable | 5,000.00 |
| Deposit | 08/26/2021 | | | Deposit | 1000 · 1st Northern-Checking | X | 1200 · Undeposited Funds | 5,000.00 |
| Bill Pmt -... | 08/27/2021 | 184 | Downey Brand LLP | Services through June 30, 2021 Matter No 45932.0... | 2000 · 1st Northern-Checking | | 2000 · Accounts Payable | -2,691.00 |
| Bill Pmt -... | 08/27/2021 | 185 | GEI Consultants, Inc. | Services 5/29/21 through 6/25/21 YSGA - GSP De... | 1000 · 1st Northern-Checking | | 2000 · Accounts Payable | -11,745.25 |
| Bill Pmt -... | 08/27/2021 | 186 | LedgerPro Bookkeeping | July Bookkeeping Services | 1000 · 1st Northern-Checking | | 2000 · Accounts Payable | -910.00 |
| Bill | 08/31/2021 | YSGA Expenses | Yolo County Flood Control & WCD | | 2000 · Accounts Payable | | 5800 · Postage | -28.48 |
| Bill | 08/31/2021 | 2267 | LedgerPro Bookkeeping | August services | 2000 · Accounts Payable | | 7200 · Consultant Services | -210.00 |
| Payment | 08/31/2021 | 056737 | City of Winters | | 1200 · Undeposited Funds | X | 1100 · Accounts Receivable | 20,000.00 |
| Payment | 08/31/2021 | 308876 | City of Woodland | | 1200 · Undeposited Funds | X | 1100 · Accounts Receivable | 40,000.00 |
| Payment | 08/31/2021 | 99494 | Dunnigan Water District | | 1200 · Undeposited Funds | X | 1100 · Accounts Receivable | 5,350.00 |
| Payment | 08/31/2021 | 30453 | Reclamation District 108 | | 1200 · Undeposited Funds | X | 1100 · Accounts Receivable | 21,600.00 |
| Payment | 08/31/2021 | 51478 | Reclamation District 787 | | 1200 · Undeposited Funds | X | 1100 · Accounts Receivable | 14,700.00 |
| Deposit | 08/31/2021 | | | Deposit | 1020 · Yolo County Treasury | | -SPLIT- | 101,650.00 |
| Bill | 09/03/2021 | 3095575 | GEI Consultants, Inc. | Services Rendered 7/31/21 - 08/27/21 | 2000 · Accounts Payable | | 7400 · GSP - Related Consultant Costs | -18,880.00 |
| Bill | 09/03/2021 | 563886 | Downey Brand LLP | Services rendered July 31, 2021 | 2000 · Accounts Payable | | 7300 · Legal Services | -684.00 |
| Aug 13 - Sep 3, 21 | | | | | | | | |

Yolo Subbasin Groundwater Agency

Profit & Loss

09/03/21

July 1 through September 3, 2021

Accrual Basis

| | <u>Jul 21</u> | <u>Aug 21</u> | <u>Sep 1 - 3, 21</u> | <u>TOTAL</u> |
|--|--------------------------|-------------------------|--------------------------|--------------------------|
| Income | | | | |
| 4000 · Member Contributions-Municipal | 160,000.00 | 0.00 | 0.00 | 160,000.00 |
| 4100 · Member Contributions-Rural | 235,037.25 | 0.00 | 0.00 | 235,037.25 |
| 4200 · Member Contributions-Affiliates | 60,000.00 | 0.00 | 0.00 | 60,000.00 |
| Total Income | <u>455,037.25</u> | <u>0.00</u> | <u>0.00</u> | <u>455,037.25</u> |
| Expense | | | | |
| 5300 · Insurance-General & Auto | 492.25 | 0.00 | 0.00 | 492.25 |
| 5800 · Postage | 0.00 | 28.48 | 0.00 | 28.48 |
| 7200 · Consultant Services | 910.00 | 210.00 | 0.00 | 1,120.00 |
| 7300 · Legal Services | 0.00 | 0.00 | 684.00 | 684.00 |
| 7400 · GSP - Related Consultant Costs | 0.00 | 6,531.00 | 18,880.00 | 25,411.00 |
| Total Expense | <u>1,402.25</u> | <u>6,769.48</u> | <u>19,564.00</u> | <u>27,735.73</u> |
| Net Income | <u>453,635.00</u> | <u>-6,769.48</u> | <u>-19,564.00</u> | <u>427,301.52</u> |

Yolo Subbasin Groundwater Agency
A/P Aging Summary
As of September 3, 2021

| | <u>Current</u> | <u>1 - 30</u> | <u>31 - 60</u> | <u>61 - 90</u> | <u>> 90</u> | <u>TOTAL</u> |
|---------------------------------|-------------------------|--------------------|--------------------|--------------------|--------------------|-------------------------|
| Downey Brand LLP | 684.00 | 0.00 | 0.00 | 0.00 | 0.00 | 684.00 |
| GEI Consultants, Inc. | 25,411.00 | 0.00 | 0.00 | 0.00 | 0.00 | 25,411.00 |
| LedgerPro Bookkeeping | 210.00 | 0.00 | 0.00 | 0.00 | 0.00 | 210.00 |
| Yolo County Flood Control & WCD | 28.48 | 0.00 | 0.00 | 0.00 | 0.00 | 28.48 |
| TOTAL | <u>26,333.48</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>26,333.48</u> |

Yolo Subbasin Groundwater Agency

Open Invoices

As of January 1, 2022

| Type | Date | Num | P. O. # | Terms | Due Date | Aging | Open Balance |
|--|------------|---------|---------|--------|------------|-------|-------------------|
| California American Water Company | | | | | | | |
| Invoice | 07/25/2021 | 2021-14 | | Net 30 | 08/24/2021 | 130 | 5,000.00 |
| Total California American Water Company | | | | | | | 5,000.00 |
| City of West Sacramento | | | | | | | |
| Invoice | 07/25/2021 | 2021-21 | | Net 30 | 08/24/2021 | 130 | 40,000.00 |
| Total City of West Sacramento | | | | | | | 40,000.00 |
| Colusa Drain Mutual Water Comany | | | | | | | |
| Invoice | 01/01/2022 | 2021-28 | | Net 30 | 01/31/2022 | | 5,000.00 |
| Total Colusa Drain Mutual Water Comany | | | | | | | 5,000.00 |
| County of Yolo | | | | | | | |
| Invoice | 07/25/2021 | 2021-2 | | Net 30 | 08/24/2021 | 130 | 40,000.00 |
| Total County of Yolo | | | | | | | 40,000.00 |
| Reclamation District 150 | | | | | | | |
| Invoice | 01/01/2022 | 2021-27 | | Net 30 | 01/31/2022 | | 1,073.25 |
| Total Reclamation District 150 | | | | | | | 1,073.25 |
| Reclamation District 1600 | | | | | | | |
| Invoice | 01/01/2022 | 2021-29 | | Net 30 | 01/31/2022 | | 1,731.00 |
| Total Reclamation District 1600 | | | | | | | 1,731.00 |
| Reclamation District 2035 | | | | | | | |
| Invoice | 07/25/2021 | 2021-11 | | Net 30 | 08/24/2021 | 130 | 19,000.00 |
| Total Reclamation District 2035 | | | | | | | 19,000.00 |
| Reclamation District 537 | | | | | | | |
| Invoice | 07/25/2021 | 2021-16 | | Net 30 | 08/24/2021 | 130 | 3,038.50 |
| Total Reclamation District 537 | | | | | | | 3,038.50 |
| Reclamation District 765 | | | | | | | |
| Invoice | 07/25/2021 | 2021-18 | | Net 30 | 08/24/2021 | 130 | 700.00 |
| Total Reclamation District 765 | | | | | | | 700.00 |
| University of California Davis | | | | | | | |
| Invoice | 07/25/2021 | 2021-12 | | Net 30 | 08/24/2021 | 130 | 40,000.00 |
| Total University of California Davis | | | | | | | 40,000.00 |
| YCFC&WCD | | | | | | | |
| Invoice | 07/25/2021 | 2021-1 | | Net 30 | 08/24/2021 | 130 | 110,000.00 |
| Total YCFC&WCD | | | | | | | 110,000.00 |
| TOTAL | | | | | | | 265,542.75 |