

# Yolo Subbasin Groundwater Agency Board of Directors Meeting Agenda

---

**Monday, June 21, 2021**

**3:15 p.m. to 5:00 p.m.**

34274 State Highway 16, Woodland, CA 95695

Pursuant to Governor Newsom's Executive Orders N-29-20 this meeting  
will be conducted by teleconference / webinar

**Please join my meeting from your computer, tablet or smartphone.**

<https://global.gotomeeting.com/join/908539029>

**You can also dial in using your phone.**

United States: [+1 \(224\) 501-3412](tel:+12245013412)

**Access Code:** 908-539-029

New to GoToMeeting? Get the app now and be ready when your first meeting starts:

<https://global.gotomeeting.com/install/908539029>

---

## NOTICE TO PUBLIC

Public documents relating to any open session item listed on this agenda that are distributed to all or most of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the Yolo Subbasin Groundwater Agency's Administrative Office at 34274 State Highway 16, Woodland 95695.

In compliance with the Americans with Disability Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting please contact YSGA office at (530) 662-3211. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

All items on the agenda will be open for the public comment before final action is taken. Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a three-minute time limit. The Chair has the discretion of limiting the total time for an item.

---

**3:15 1. CALL TO ORDER AND DETERMINATION OF QUORUM**

**3:20 2. APPROVE AGENDA AND ADDING ITEMS TO THE POSTED AGENDA** – In order to add an agenda item, it must fit into one of the following categories: a) A majority determination that an emergency (as designed by the Brown Act) exists; or b) A 4/5ths determination that the need to take action arose subsequent to the agenda being posted.

**3:25 3. PUBLIC FORUM** – The Public may address the Yolo Subbasin Groundwater Agency Board of Directors on any item of interest not appearing on the agenda that is within the subject matter of the Yolo Subbasin Groundwater Agency.

- 3:30 4. CONSIDERATION: CONSENT ITEMS**, pages 3-20
- a. Approve March 15, 2021 Board of Directors’ Meeting Minutes, pages 4-9
  - b. Receive Fiscal Year 2020-2021 Financial Statements: April-May 2021, pages 10-14
  - c. Receive minutes of Executive Committee: 2/10, 4/13, and 5/11/21, pages 15-20
- 3:35 5. CONSIDERATION: FISCAL YEAR 2020-2021 & 2021-2022 BUDGETS and ADMIN. AND TECHNICAL SUPPORT SERVICES AGREEMENTS**, pages 21-38
- a. Adopt Fiscal Year 2020-2021 Budget Amendment #4, pages 23-24
  - b. Approve Amendment to Administrative and Technical Support Services Agreement with YCFC&WCD, pages 25-30
  - c. Adopt Fiscal Year 2021-2022 Operating Budget, pages 31-32
  - d. Approve Renewal of Services Agreement with YCFC&WCD for 2021-2023, pages 33-38
- 3:45 6. UPDATE ON WATER LEGISLATION & REGULATORY ISSUES**, Gary Link, Northern California Water Association
- 3:55 7. WATER CONDITIONS UPDATE, Member Agency Roundtable**
- a. Tim Busch, Woodland Davis Clean Water Agency
  - b. Roger Cornwell, Reclamation District 787 (River Garden Farms)
  - c. Bill Vanderwaal, Dunnigan Water District
  - d. Kristin Sicke, YCFC&WCD
  - e. Leo Refsland, Madison/Knights Landing/Cacheville CSDs
  - f. Charlie Schaupp, Esparto CSD
- 4:05 8. REPORT OF THE CHAIR AND EXECUTIVE OFFICER**, pages 39-47  
Executive Officer report on activities since last Board meeting.
- 4:10 9. PRESENTATION: AREAS OF SPECIAL CONCERN**, page 48
- 4:35 10. UPDATE: GROUNDWATER SUSTAINABILITY PLAN DEVELOPMENT**, pages 49-50
- a. GSP Development
    1. Draft Chapters Available
    2. Sustainable Management Criteria
    3. Projects and Management Actions
  - b. Groundwater Monitoring and Reporting
  - c. Stakeholder Communication and Outreach
- 4:50 11. MEMBERS’ REPORTS AND FUTURE AGENDA ITEMS – Yolo Subbasin Groundwater Agency Members are invited to briefly report on current issues and recommended topics for future Yolo Subbasin Groundwater Agency Board of Directors’ meetings.**
- 4:58 12. NEXT MEETING – Monday, September 20, 2021**
- 5:00 13. ADJOURNMENT**

Consideration of items not on the posted agenda, items in the following categories: 1) majority determination that an emergency (as defined by the Brown Act) exists; or 2) a 4/5ths determination that the need to take action arose subsequent to posting of the agenda. I declare under penalty of perjury that the foregoing agenda was posted by June 18, 2021 and made available to the public during normal business hours at the following locations: YSGA’s office at 34274 State Highway 16, Woodland 95695.

---

Kristin Sicke, Executive Officer

**Yolo Subbasin Groundwater Agency Board of Directors  
Meeting Agenda Report**

---

**MEETING DATE:** June 21, 2021

**AGENDA ITEM NO. 4**

**SUBJECT:** Consideration: YSGA Consent Items

INITIATED OR  BOARD

INFORMATION

REQUESTED BY:  STAFF

ACTION:  MOTION

OTHER \_\_\_\_\_

RESOLUTION

ATTACHMENT  YES  NO

---

**BACKGROUND**

- a. *Approve March 15, 2021 YSGA Board of Directors' Meeting Minutes*  
Pursuant to Section 54957.5 of the Brown Act, copies of the draft minutes are available to the public at the Board meetings prior to their approval.
- b. *Receive Fiscal Year 2020-2021 Financial Statements: April-May 2021*  
Receive financial statements for April 1, 2021 through May 31, 2021.
- c. *Receive Minutes of YSGA Executive Committee*  
Receive YSGA Executive Committee meeting minutes for February 10, April 13, and May 11, 2021.

**RECOMMENDATION**

- a. Recommend adoption of March 15, 2021 Board meeting minutes with any corrections.
- b. This agenda item is for informational purposes only. No Board action is required.
- c. This agenda item is for informational purposes only. No Board action is required.

**Yolo Subbasin Groundwater Agency**  
**BOARD OF DIRECTORS' MEETING MINUTES**  
**Monday, MARCH 15, 2021, 3:15 p.m.**  
**Meeting held via GoToMeeting**  
34274 State Highway 16, Woodland, CA 95695

- 1. CALL TO ORDER and DETERMINATION OF QUORUM:** Meeting called to order at 3:17 p.m. by Roger Cornwell, Chair.  
Kristin Sicke conducted a roll call and determined a quorum was present.

The following Board members and (alternates) were in attendance:

California American Water, Dunnigan: Evan Jacobs  
Colusa Drain Mutual Water Company: Lynnel Pollock  
City of Davis: Josh Chapman  
City of Winters: Jesse Loren, (Kurt Balasek)  
City of Woodland: Mayra Vega  
Dunnigan Water District: David Schaad, (Bill Vanderwaal)  
Environmental Representative: Ann Brice  
Esparto Community Service District (CSD): Charles Schaupp  
Reclamation District (RD) 108: Hilary Reinhard, (Bill Vanderwaal)  
RD 150: Warren Bogle  
RD 307: James Johas  
RD 537: Tom Ramos  
RD 730: Jim Heidrick  
RD 765: David Dickson  
RD 787: Roger Cornwell, Board Chair  
RD 1600: Michele Clark  
RD 2035: (Mike Hall)  
University of California Davis (UCD): Camille Kirk  
Yocha Dehe Wintun Nation: Emily Drewek  
Yolo County: Gary Sandy  
Yolo County Farm Bureau: Stan Lester (Item 5)  
Yolo County Flood Control & Water Conservation District (YCFC&WCD): Tom Barth

Absent: City of West Sacramento, Madison CSD

**2. APPROVE AGENDA**

The Board approved the March 15, 2021 agenda as posted. Motioned by Yolo County to approve the agenda, seconded by the City of Woodland, and unanimously approved. (Roll Call attached).

Absent: City of West Sacramento, Madison CSD, Yolo County Farm Bureau

**3. PUBLIC FORUM**

No comments.

#### 4. CONSIDERATION: CONSENT ITEMS

- a. Approved January 11, 2021 Board of Directors' meeting minutes
- b. Received Fiscal Year 2020-2021 Financial Statements: December 2020-February 2021
- c. Received minutes of Executive Committee: 12/16/20

Motioned by the City of Winters to approve all consent items, seconded by Yolo County, and unanimously approved. (Roll call attached).

Absent: City of West Sacramento, Madison CSD, Yolo County Farm Bureau

#### 5. UPDATE ON WATER LEGISLATION, REGULATORY & DELTA ISSUES

Adam Robin, former Northern California Water Association (NCWA) Legislative Affairs Director, gave the following updates below related to water and groundwater. Adam is transitioning to a new position with Yuba Water Agency, and this will be his last update to the Board. The Board members expressed their gratitude for Adam's insights.

- The legislative session began in January. With the exception of wildfire, water issues have not been a top priority for the legislature, which is focused on mitigating COVID impacts. A common theme of the groundwater policies that have (appeared) so far is a focus on critically overdrafted basins (COD basins), with little funding available for high and medium priority basins. The following budget and bond proposals are being considered:
- The Governor proposed \$60 million in spending over the next two years for planning and implementation of GSP's; this is limited to COD basins
- SB 45: a bond proposal that does not distinguish between COD and other basins
- AB 1500: a bond proposal that sets aside a significant portion of funding for only COD basins
- AB 252: a policy proposal that would give the Department of Conservation the authority and funding to incentivize strategic land retirement

#### 6. WATER CONDITIONS UPDATE, Member Agencies

- a. *Tim Busch, Woodland Davis Clean Water Agency:* The Agency has two different water rights: one from SWRCB that is usable year-round but subject to Term 91 curtailment, and one purchased from the Central Valley Project (CVP) that is usable from April to October of each year. This year has been assessed a critical year, meaning CVP allotments are reduced by 25%. In addition, due to low reservoir conditions, the Agency predicts Term 91 curtailment to start as early as April this year, and possibly lasting into November and December. The Agency predicts their summer supply will be about 60% of what it was last year. They are in negotiations to buy additional water for the summer and November/December.
- b. *Roger Cornwell, Reclamation District 787 (River Garden Farms):* The District's settlement contract with the Bureau of Reclamation has been reduced by 25%. They are working with the National Marine Fisheries Service to preserve the cold-water temperatures of the four unique salmon runs along the Sacramento River.
- c. *Bill Vanderwaal, Dunnigan Water District:* Dunnigan Water District holds a service contract with the Bureau of Reclamation, meaning they have a Junior water right. They have been

provided a 5% allocation for the year to start with. The District also has some smaller water transfers in place with settlement contractors; in total; they predict they will have 20-25% of their normal water supply available this year.

- d. *Kristin Sicke, YCFC&WCD:* The District's entitlement for water from Clear Lake Reservoir begins when the water level reaches 3.22 feet – water levels are currently at 1.15 feet, so there will likely be zero water available from Clear Lake this year. The District anticipates selling about 25,000-30,000 acre-feet of water from Indian Valley Reservoir. They are planning for an allocated irrigation season of about 0.30 AF/acre for only six to eight weeks. Groundwater levels in the District service area are significantly lower than in March 2020, but still higher than in March 2015.
- e. *Charles Schaupp, Esparto Community Service District:* Charlie expects two to three of the District's eight agricultural wells to go dry this summer. Speaking for his farming operations, are changing crop patterns to account for the limited water available in YCFC&WCD's Hungry Hollow Canal.

The Board agreed that quarterly water conditions updates should be added to future agendas.

## **7. REPORT OF THE CHAIR AND EXECUTIVE OFFICER**

Chair Cornwell recognized Donna Gentile's help and expressed gratitude for her dedicated service to the YSGA. Kristin announced there was an Ad Hoc Committee meeting in January to discuss the YSGA voting structure and financing mechanisms. She is researching how other GSA's incorporated SGMA implementation with IRWM planning and will be meeting with Kevin O'Brien to discuss the legal constraints of this process. In addition, there have been two Technical Advisory Committee meetings and one Working Group meeting about the land subsidence and surface water depletion sustainable management criteria.

## **8. UPDATE ON GROUNDWATER SUSTAINABILITY PLAN (GSP) DEVELOPMENT,** Kristin Sicke, YSGA Executive Officer, highlighted information from her written GSP update included with the March Board agenda.

The Draft Basin Setting Chapter and associated technical appendices are now posted on the YSGA website. The YSGA is soliciting public comments on the chapter until April 12, 2021. The next chapter posted will be the Representative Monitoring Network, followed by the Sustainable Management Criteria. The technical team is still crafting the criteria for land subsidence and the depletion of interconnected surface waters, and will return to the Working Group with proposed methodology in April. On March 22, there is a focused meeting scheduled for the North Yolo Management Area about land subsidence in the area; additional focused meetings can be scheduled as necessary. The technical team also met with The Nature Conservancy and the California Department of Fish and Wildlife to discuss groundwater dependent ecosystems and the technical team is planning to reach out to the Audubon Society and the Yolo Habitat Conservancy. The next item for the GSP is Projects and Management Actions; the YSGA will circulate a draft list of projects and solicit feedback from Working Group members.

**9. MEMBERS' REPORTS and FUTURE AGENDA ITEMS**

No comments.

**10. NEXT MEETING** – Monday, June 21, 2021

**11. ADJOURNMENT** – Chair Cornwell adjourned the meeting at 4:00 p.m.

Respectfully submitted,

Kristin Sicke, Executive Officer

DRAFT

	Agency	Name	Board/ Alternate	Attendance	VOTE – ITEM 2	VOTE – ITEM 4
1	City of Davis	Josh Chapman	<b>Board</b>	X	Y	Y
		Will Arnold	Alternate			
2	City of West Sacramento	Norma Alcala	<b>Board</b>	Absent	Absent	Absent
		Chris Ledesma	Alternate			
3	City of Winters	Jesse Loren	<b>Board</b>	X	Y	Y
		Wade Cowan	Alternate			
		Kurt Balasek	Alternate	X		
4	City of Woodland	Mayra Vega	<b>Board</b>	X	Y	Y
			Alternate			
5	Dunnigan Water District	David Schaad	<b>Board</b>	X	Y	Y
		Bill Vanderwaal	Alternate	X		
6	Esparto CSD	Charles Schaupp	<b>Board</b>	X	Y	Y
		Steve Knightley	Alternate			
7	Madison CSD	Leo Refsland	<b>Board</b>	Absent	Absent	Absent
8	RD 108	Hilary Reinhard	<b>Board</b>	X	Y	Y
		Bill Vanderwaal	Alternate	X		
9	RD 150	Warren Bogle	<b>Board</b>	X	Y	Y
10	RD 307	James Johas	<b>Board</b>	X	Y	Y
		Karen Chesnut	Alternate			
11	RD 537	Tom Ramos	<b>Board</b>	X	Y	Y
12	RD 730	Jim Heidrick	<b>Board</b>	X	Y	Y
13	RD 765	David Dickson, Jr.	<b>Board</b>	X	Y	Y
		Doug Dickson, Sr.	Alternate			
14	RD 787	Roger Cornwell	<b>Board</b>	X	Y	Y
		Dominic Bruno	Alternate	X		
15	RD 999	Tom Slater	<b>Board</b>	X	Y	Y
16	RD 1600	Michele Clark	<b>Board</b>	X	Y	Y
17	RD 2035	Kryiakos Tsakopoulos	<b>Board</b>			
		Mike Hall	Alternate	X	Y	Y
18	Yocha Dehe	Emily Drewek	<b>Board</b>	X	Y	Y
		Marc Fawns	Alternate			
19	Yolo County	Gary Sandy	<b>Board</b>	X	Y	Y
		Jim Provenza	Alternate			
20	YCFC&WCD	Tom Barth	<b>Board</b>	X	Y	Y
		Kristin Sicke	Alternate	X		
21	UC Davis	Camille Kirk	<b>Board</b>	X	Y	Y
22	Cal Am Water - Dunnigan	Evan Jacobs	<b>Board</b>	X	Y	Y
		Audie Foster	Alternate			
23	Colusa Drain MWC	Lynnel Pollock	<b>Board</b>	X	Y	Y
		Jim Wallace	Alternate			
24	Yolo County Farm Bureau	Stan Lester	<b>Board</b>	Item 5-end	Absent	Absent
		Denise Sagara	Alternate			
25	Environmental Rep.	Ann Brice	<b>Board</b>	X	Y	Y



	Agency	Name	Attendance
	<b><u>OTHER YSGA Staff:</u></b>		
	Executive Officer	Kristin Sicke	X
	Board Secretary	Donna Gentile	X
	Legal Counsel, Downey Brand	Kevin O’Brien	X
	YSGA Technician	Sarah Leicht	X
	<b><u>PUBLIC:</u></b>		
		David Orth	X
	Yolo County RCD	Jeanette Wrysinski	X
	CA Dept. of Fish and Wildlife	Joe Hobbs	X
		Leta Spencer	X
	City of Woodland	Matt Cohen	X
	City of Davis	Richard Tsai	X
		Tim Busch	X
	NCWA	Adam Robin	X
		Brian Boyce	X
		Matt Brady	X
		Susan and Ken Muller	X
		Lachi Richards	X

## Yolo Subbasin Groundwater Agency

## Balance Sheet

06/04/21

As of June 4, 2021

Accrual Basis

	<u>Jun 4, 21</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1000 · 1st Northern-Checking	25,811.58
1010 · 1st Northern-Savings	5,662.59
1020 · Yolo County Treasury	<u>863,677.06</u>
Total Checking/Savings	895,151.23
Other Current Assets	
1150 · Prepaid Insurance	<u>492.25</u>
Total Other Current Assets	<u>492.25</u>
Total Current Assets	<u>895,643.48</u>
<b>TOTAL ASSETS</b>	<b><u>895,643.48</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	<u>13,181.75</u>
Total Accounts Payable	<u>13,181.75</u>
Total Current Liabilities	<u>13,181.75</u>
Total Liabilities	13,181.75
Equity	
3000 · Unassigned Fund Balance	-24,000.00
3300 · Assigned Fund Balance	24,000.00
3200 · Retained Earnings	743,404.42
Net Income	<u>139,057.31</u>
Total Equity	<u>882,461.73</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>895,643.48</u></b>

## Yolo Subbasin Groundwater Agency

## Budget vs Actual

06/04/21

July 1, 2020 through June 4, 2021

Accrual Basis

	Jul 1, '20 - Jun ...	Budget	% of Budget
<b>Income</b>			
4000 · Member Contributions-Municipal	160,000.00	160,000.00	100.0%
4100 · Member Contributions-Rural	237,841.50	257,842.00	92.2%
4200 · Member Contributions-Affiliates	65,000.00	65,000.00	100.0%
4400 · Interest Income	8,999.28	5,000.00	180.0%
<b>Total Income</b>	<b>471,840.78</b>	<b>487,842.00</b>	<b>96.7%</b>
<b>Expense</b>			
5100 · Bank & Other Fees	906.47	500.00	181.3%
5300 · Insurance-General & Auto	1,837.73	2,000.00	91.9%
5500 · Membership Dues	2,830.00	3,000.00	94.3%
7000 · Admin. Services/Expenses (WRA)			
7010 · Westside IRWMP Cost Share (WRA)	21,500.00	21,500.00	100.0%
7000 · Admin. Services/Expenses (WRA) - Other	60,705.17	100,000.00	60.7%
<b>Total 7000 · Admin. Services/Expenses (WRA)</b>	<b>82,205.17</b>	<b>121,500.00</b>	<b>67.7%</b>
7100 · Project Mgmt-SGMA Implementatio	188,469.60	110,000.00	171.3%
7200 · Consultant Services	2,870.00	20,000.00	14.4%
7300 · Legal Services	4,550.50	20,000.00	22.8%
7350 · Audit Services - Financial	7,050.00	7,050.00	100.0%
7500 · GW Monitoring-Real-time Sensors	0.00	80,000.00	0.0%
7600 · YC Groundwater Monitor Program	42,064.00	42,064.00	100.0%
<b>Total Expense</b>	<b>332,783.47</b>	<b>406,114.00</b>	<b>81.9%</b>
<b>Net Income</b>	<b>139,057.31</b>	<b>81,728.00</b>	<b>170.1%</b>

## Yolo Subbasin Groundwater Agency Profit & Loss

July 1, 2020 through June 4, 2021

	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jun 1 - 4, 21	TOTAL
<b>Income</b>													
4000 · Member Contributions-Municipal	160,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	160,000.00
4100 · Member Contributions-Rural	237,841.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	237,841.50
4200 · Member Contributions-Affiliates	65,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	65,000.00
4400 · Interest Income	0.00	0.00	1.10	3,040.41	0.00	1.55	3,307.96	0.00	2.42	2,645.84	0.00	0.00	8,999.28
<b>Total Income</b>	<b>462,841.50</b>	<b>0.00</b>	<b>1.10</b>	<b>3,040.41</b>	<b>0.00</b>	<b>1.55</b>	<b>3,307.96</b>	<b>0.00</b>	<b>2.42</b>	<b>2,645.84</b>	<b>0.00</b>	<b>0.00</b>	<b>471,840.78</b>
<b>Expense</b>													
5100 · Bank & Other Fees	0.00	0.00	0.00	252.75	25.00	0.00	334.39	0.00	0.00	294.33	0.00	0.00	906.47
5300 · Insurance-General & Auto	360.98	0.00	0.00	1,476.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,837.73
5500 · Membership Dues	0.00	0.00	0.00	0.00	0.00	1,200.00	0.00	1,630.00	0.00	0.00	0.00	0.00	2,830.00
7000 · Admin. Services/Expenses (WRA)													
7010 · Westside IRWMP Cost Share (WRA)	0.00	0.00	0.00	21,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	21,500.00
7000 · Admin. Services/Expenses (WRA) - Other	0.00	0.00	23,517.25	0.00	0.00	13,316.81	6,726.55	0.00	17,144.56	0.00	0.00	0.00	60,705.17
<b>Total 7000 · Admin. Services/Expenses (WRA)</b>	<b>0.00</b>	<b>0.00</b>	<b>23,517.25</b>	<b>21,500.00</b>	<b>0.00</b>	<b>13,316.81</b>	<b>6,726.55</b>	<b>0.00</b>	<b>17,144.56</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>82,205.17</b>
7100 · Project Mgmt-SGMA Implementatio	0.00	0.00	0.00	44,621.13	0.00	0.00	6,799.75	107,052.97	4,441.00	12,373.00	13,181.75	0.00	188,469.60
7200 · Consultant Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,870.00	0.00	0.00	2,870.00
7300 · Legal Services	0.00	0.00	0.00	2,062.50	0.00	540.00	0.00	0.00	1,488.00	460.00	0.00	0.00	4,550.50
7350 · Audit Services - Financial	0.00	0.00	7,050.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,050.00
7600 · YC Groundwater Monitor Program	0.00	0.00	0.00	42,064.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	42,064.00
<b>Total Expense</b>	<b>360.98</b>	<b>0.00</b>	<b>30,567.25</b>	<b>111,977.13</b>	<b>25.00</b>	<b>15,056.81</b>	<b>13,860.69</b>	<b>108,682.97</b>	<b>23,073.56</b>	<b>15,997.33</b>	<b>13,181.75</b>	<b>0.00</b>	<b>332,783.47</b>
<b>Net Income</b>	<b>462,480.52</b>	<b>0.00</b>	<b>-30,566.15</b>	<b>-108,936.72</b>	<b>-25.00</b>	<b>-15,055.26</b>	<b>-10,552.73</b>	<b>-108,682.97</b>	<b>-23,071.14</b>	<b>-13,351.49</b>	<b>-13,181.75</b>	<b>0.00</b>	<b>139,057.31</b>

**Yolo Subbasin Groundwater Agency**  
**Statement of Cash Flows**  
 July 1, 2020 through June 4, 2021

---

	Jul 1, '20 - Jun 4, 21
<b>OPERATING ACTIVITIES</b>	
Net Income	139,057.31
Adjustments to reconcile Net Income to net cash provided by operations:	
1150 · Prepaid Insurance	-131.27
2000 · Accounts Payable	-11,100.15
	127,825.89
Net cash provided by Operating Activities	127,825.89
Net cash increase for period	767,325.34
Cash at beginning of period	767,325.34
Cash at end of period	895,151.23

## Yolo Subbasin Groundwater Agency Transaction List by Date

April 1 through June 4, 2021

Type	Date	Num	Name	Memo	Account	Clr	Split	Amount
<b>Apr 1 - Jun 4, 21</b>								
Check	04/01/2021			Service Charge	1020 · Yolo County Treasury	X	5100 · Bank & Other Fees	-294.33
Deposit	04/01/2021			Interest	1020 · Yolo County Treasury	X	4400 · Interest Income	2,645.84
Bill Pmt -...	04/09/2021	167	Downey Brand LLP	January services	1000 · 1st Northern-Checking	X	2000 · Accounts Payable	-1,488.00
Bill Pmt -...	04/12/2021	168	Water Resources Association of Yolo Cty		1000 · 1st Northern-Checking	X	2000 · Accounts Payable	-17,144.56
Transfer	04/12/2021			Funds Transfer	1010 · 1st Northern-Savings	X	1000 · 1st Northern-Checking	-14,000.00
Bill Pmt -...	04/12/2021	169	GEI Consultants, Inc.	Project 2002359 Yolo Subbasin GSP	1000 · 1st Northern-Checking	X	2000 · Accounts Payable	-4,441.00
Transfer	04/12/2021			Funds Transfer	1010 · 1st Northern-Savings	X	1000 · 1st Northern-Checking	-4,500.00
Bill	04/12/2021	7871	Stockholm Environment Institute	Project 21 117 Yolo Subbasin GSP	2000 · Accounts Payable		7100 · Project Mgmt-SGMA Implementatio	-4,096.50
Bill	04/16/2021	559588	Downey Brand LLP	Matter No. 45932.00000 Services through ...	2000 · Accounts Payable		7300 · Legal Services	-460.00
Bill	04/21/2021	3088663	GEI Consultants, Inc.	2/27-3/26 Project 2002359 Services Provided	2000 · Accounts Payable		7100 · Project Mgmt-SGMA Implementatio	-8,276.50
Bill	04/30/2021	2127	LedgerPro Bookkeeping	Oct 2020-April 2021 Bookkeeping	2000 · Accounts Payable		7200 · Consultant Services	-2,870.00
Payment	05/07/2021		Reclamation District 1600		1200 · Undeposited Funds	X	1100 · Accounts Receivable	1,731.00
Deposit	05/10/2021			Deposit	1020 · Yolo County Treasury		-SPLIT-	6,731.00
Bill	05/10/2021	7951	Stockholm Environment Institute	SEI-US Project 21 117 Costs for Apr 5 to M...	2000 · Accounts Payable		7100 · Project Mgmt-SGMA Implementatio	-1,876.50
Bill Pmt -...	05/14/2021	170	Downey Brand LLP	Matter No. 45932.00000 Services through ...	1000 · 1st Northern-Checking	*	2000 · Accounts Payable	-460.00
Bill Pmt -...	05/14/2021	171	GEI Consultants, Inc.	2/27-3/26 Project 2002359 Services Provided	1000 · 1st Northern-Checking	*	2000 · Accounts Payable	-8,276.50
Bill Pmt -...	05/14/2021	172	LedgerPro Bookkeeping	Oct 2020-April 2021 Bookkeeping	1000 · 1st Northern-Checking	X	2000 · Accounts Payable	-2,870.00
Bill Pmt -...	05/14/2021	173	Stockholm Environment Institute	Project 21 117 Yolo Subbasin GSP	1000 · 1st Northern-Checking		2000 · Accounts Payable	-4,096.50
Transfer	05/14/2021			Funds Transfer - Request submitted 5/14/2...	1020 · Yolo County Treasury		1000 · 1st Northern-Checking	-40,000.00
Bill	05/26/2021	3090507	GEI Consultants, Inc.	3/27-4-30 Project 2002359 YSGA-Develop ...	2000 · Accounts Payable		7100 · Project Mgmt-SGMA Implementatio	-11,305.25
<b>Apr 1 - Jun 4, 21</b>								

**MINUTES of Executive Committee (EC) Meeting**  
**Yolo Subbasin Groundwater Agency (YSGA)**  
**February 10, 2021, 12:30-1:00 pm**  
**Teleconferenced GoToMeeting**

**Present:** Roger Cornwell, Kurt Balasek, Lynnel Pollock, Kristin Sicke, Donna Gentile, Elisa Sabatini, Sarah Leicht, Cameron Dewberry, and Jack Cronin

**Absent:** Tim O'Halloran, Jesse Loren

1. **Call to Order:** Meeting was called to order by Roger Cornwell, Chair at 12:24 pm.
2. **Approve Agenda and Adding Items to the Posted Agenda:** Kurt motioned to approve the agenda. Lynnel seconded the motion that was unanimously approved.
3. **Public Comment:** No comments.
4. **Administrative Items (Sicke):** Kurt motioned to approve Consent Items 4a through d. Kristin seconded the motion that was unanimously approved.
  - a) December 16, 2020 meeting minutes were approved.
  - b) Reviewed financials: FY2020-21: December 2020-January 2021: Financials through the end of January were provided with the agenda packet.
  - c) Review and Accept YSGA Operations Manual: A copy of the Operations Manual was provided with the agenda packet. It will be used moving forward as a record of Donna's duties and a guide to YSGA administration.
  - d) Payments to approve: Payment to WRA for Donna's administrative services.
  - e) Report on the YSGA Ad Hoc Committee Meeting #1: The Ad Hoc committee held its first meeting regarding the funding mechanisms of the YSGA and consolidation of the WRA and YSGA. The meeting went smoothly, and the initial consensus is to leave the agencies separate until a the YSGA expenses are better understood. A second meeting will be held; in preparation, Kristin is reaching out to other GSA's to explore their funding mechanisms. The integration of IRWM and SGMA is also being explored with other counties. Furthermore, the legal constraints of integrating the WRA and YSGA require further consideration, and outreach will need to occur with YSGA member entities not currently in the WRA.
5. **Update on YSGA GSP Activities (Sicke):**
  - a) GSP Development Update: Kristin gave a brief update on the accomplishments to-date.
    - TAC Meetings #5-6: The 6<sup>th</sup> Technical Advisory Committee meeting reviewed the land subsidence and surface water depletion sustainability indicators. Moving forward, this information will be refined and presented to the Working Group in early March. Additionally, the TAC briefly reviewed the topic of groundwater dependent ecosystems, and the technical team will work with Anne Brice and environmental groups on the topic.
    - SMC Criteria Development: The draft content is almost completed. Seawater intrusion still needs to be briefly considered. After all criteria are developed, a larger meeting will be held to review the entire chapter.
    - Projects and Management Actions: As minimum thresholds are determined, the team will start discussing projects and management actions. A list of projects is already underway, and potential management actions will rely on the robust monitoring network and focus on flexible, responsive solutions before thresholds are reached.
    - Upcoming Public Workshops: A workshop for Capay Valley residents will occur on February 16, 2021 at 6 pm. Public workshops for other areas will be scheduled soon.

**MINUTES of Executive Committee (EC) Meeting  
Yolo Subbasin Groundwater Agency (YSGA)  
February 10, 2021, 12:30-1:00 pm  
Teleconferenced GoToMeeting**

- Draft Sections of the GSP: A draft of Chapter 1: Introduction is currently posted on the website. A draft of Chapter 2: Basin Setting will be posted soon.
- Interbasin Coordination Efforts: Coordination efforts are ongoing with Solano, Colusa, Sutter, and South American Subbasins and other North Sacramento Valley groups.

**6. YSGA Board Meeting: March 16, 2021, 3:15 p.m.**

The EC discussed the March agenda.

- Executive Officer Report
- Consent Items: Board and Committee minutes & Financial Reports
- DWR Update
- Legislative and Regulatory Update: NCWA
- Presentation: CV-SALTS/IRWM/ILRP Integration: The committee discussed whether this topic is better suited for the WRA or the YSGA, and generally favored it as a YSGA topic. Elisa suggested a meeting at the staff level before the Board level. The committee decided that Kristin and Elisa will coordinate with Denise to discuss the topic at the staff level before bringing it to the Board.
- GSP Development Update and Upcoming Public Workshops

**7. Other Updates & Future Executive Committee Agenda Items:** Nothing additional discussed.

**8. Next Executive Committee Meeting Date:** The next Executive Committee meeting will occur on April 7, 2021.

**9. Adjourned** at 12:51 pm

Respectfully submitted,

Kristin Sicke  
Executive Officer



**MINUTES of Executive Committee (EC) Meeting**  
**Yolo Subbasin Groundwater Agency (YSGA)**  
**April 13, 2021, 12:30-1:00 pm**  
**Teleconferenced GoToMeeting**

**Present:** Roger Cornwell, Kurt Balasek, Lynnel Pollock, Kristin Sicke, Jesse Loren, Elisa Sabatini, and Sarah Leicht

**Absent:** Tim O'Halloran

1. **Call to Order:** Meeting was called to order by Roger Cornwell, Chair at 12:30 pm.
2. **Approve Agenda and Adding Items to the Posted Agenda:** Kurt motioned to approve the agenda. Lynell seconded the motion that was unanimously approved.
3. **Public Comment:** No comments.
4. **Administrative Items (Sicke):**
  - a) February 10, 2021 meeting minutes were approved.
  - b) Reviewed financials: FY2020-21: February-March 2021: Financials through the end of March were provided with the agenda packet.
  - c) Payments to approve: Payment to WRA for Donna's administrative services.
  - d) Report on the YSGA Ad Hoc Committee Meeting #1: The Ad Hoc committee held its first meeting regarding the funding mechanisms of the YSGA and consolidation of the WRA and YSGA. Kristin has been talking with other basins and legal counsel on the issue. Many other Integrated Regional Water Management (IRWM) groups have their County government funding the implementation of their IRWM plans and are structured differently than Yolo County/Yolo Subbasin. There are no legal issues identified, but the YSGA will need to outreach and engage WRA associate members in the process of merging the WRA into the YSGA. Outreach will also need to occur with YSGA member entities that are not members of the WRA to communicate the value of the WRA's services/programs that will be folded into the YSGA (primarily IRWM plan implementation).

Lynell motioned to approve Consent Items 4a through c. Kurt seconded the motion that was unanimously approved.

5. **Update on YSGA GSP Activities (Sicke):**
  - a) GSP Development Update: Kristin gave a brief update on the accomplishments to-date.
    - SMC Criteria Development: The YSGA held a Working Group Meeting and a Board Meeting in March. There will be a Working Group Meeting on Monday, April 19, 2021 with the goal of finalizing the SMC's for land subsidence and presenting the methodology for SMC's for depletion of interconnected surface water. In addition, the North Yolo Management Area participated in a workshop on March 22, 2021 to discuss groundwater levels and land subsidence sustainability indicators, the methodology needed for establishing minimum thresholds, and potential projects and management actions.
    - Projects and Management Actions: Kristin is creating a summary of proposed projects to distribute to stakeholders. The summary will be distributed along with the full list of potential projects to solicit feedback.
    - Upcoming Public Workshops: The YSGA held a meeting with the Rumsey Water Users Association to discuss their representation within the YSGA. Other public workshops will be scheduled soon.
    - Draft Sections of the GSP: The Basin Setting Chapter is available on the YSGA website. The public comment period has ended but comments are still welcome.

**MINUTES of Executive Committee (EC) Meeting**  
**Yolo Subbasin Groundwater Agency (YSGA)**  
**April 13, 2021, 12:30-1:00 pm**  
**Teleconferenced GoToMeeting**

- Interbasin Coordination Efforts: The YSGA held coordination meetings with South American, Solano, and Colusa Subbasins.

**6. YSGA Board Meeting: June 21, 2021, 3:15 p.m.**

The EC discussed the March agenda.

- Executive Officer Report
- Consent Items: Board and Committee minutes & Financial Reports
- DWR Update
- Legislative and Regulatory Update: NCWA
- GSP Development Update and Upcoming Public Workshops
- Water Conditions Update

**7. Other Updates & Future Executive Committee Agenda Items:** Nothing additional was discussed.

**8. Next Executive Committee Meeting Date:** The next Executive Committee meeting will occur on May 11, 2021.

**9. Adjourned** at 1:00 pm

Respectfully submitted,

Kristin Sicke  
Executive Officer

**MINUTES of Executive Committee (EC) Meeting**  
**Yolo Subbasin Groundwater Agency (YSGA)**  
**May 11, 2021, 12:15-1:00 pm**  
**YCFC&WCD Boardroom/Teleconferenced GoToMeeting**

**Present:** Roger Cornwell, Kurt Balasek, Lynnel Pollock, Kristin Sicke, Jesse Loren, Elisa Sabatini,  
Cameron Dewberry, Sarah Leicht

**Absent:** Tim O'Halloran

1. **Call to Order:** Meeting was called to order by Roger Cornwell, Chair at 12:16 pm.
2. **Approve Agenda and Adding Items to the Posted Agenda:** Kurt Balasek motioned to approve the agenda. Lynnel Pollock seconded the motion that was unanimously approved.
3. **Public Comment:** No comments.
4. **Administrative Items (Sicke):**
  - a) April 13, 2021 meeting minutes were approved.
  - b) Reviewed financials: FY2020-21: March-May 2021: Financials through the end of May were provided with the agenda packet.
  - c) Payments to approve: Payment to LedgerPro for Cameron's bookkeeping services, and to GEI and SEI for GSP preparation.
  - d) YSGA and YCFC&WCD Technical and Administrative Services Agreement: The administrative services agreement with the WRA will be terminated, to recognize services now provided by the YCFC&WCD. An amendment to the YSGA/YCFC&WCD agreement will reflect the additional services provided. This will also need to include a YSGA budget amendment as well – budget estimates and the new agreement will be discussed at the next Executive Committee meeting.

Lynnel Pollock motioned to approve administrative items a)-c). Kurt Balasek seconded the motion that was unanimously approved.

5. **Update on YSGA GSP Activities (Sicke):**
  - a) GSP Development Update: Kristin gave a brief update on the accomplishments to-date.
    - SMC Criteria Development: A Draft SMC Summary document was sent out to stakeholders to solicit feedback on minimum thresholds, measurable objectives, and sustainability goals.
    - Projects and Management Actions: A draft list of projects and management actions by Management Area was also sent out to solicit feedback. Also, concerns about declining water levels in the Hungry Hollow area were recently brought up at the YCFC&WCD Board Meeting. The YSGA is performing a special investigation in the area to gather more information. In addition, the County recently published the Climate Action Plan and Sustainability Plan and listed the YSGA as a future participant.
    - Upcoming Public Workshops- May 26, 2021 by GoToMeeting
    - Draft Sections of the GSP: Chapter 3 is in development and should be available in the coming weeks.
    - Interbasin Coordination Efforts: The YSGA has continued to coordinate with neighboring subbasins. There was a recent meeting with South American Subbasin, with the City of West Sacramento helping in coordination efforts. The YSGA is working towards official coordination agreements with neighboring subbasins.

**MINUTES of Executive Committee (EC) Meeting**  
**Yolo Subbasin Groundwater Agency (YSGA)**  
**May 11, 2021, 12:15-1:00 pm**  
**YCFC&WCD Boardroom/Teleconferenced GoToMeeting**

**6. YSGA Board Meeting: June 21, 2021, 3:15 p.m.**

The EC discussed the June agenda.

- Executive Officer Report
- Consent Items: Board and Committee Minutes & Financial Reports
- DWR Update
- Legislative and Regulatory Update: NCWA
- GSP Development Update and Upcoming Public Workshops
- Water Conditions Update
- Hungry Hollow Area Update
- YSGA and YCFC&WCD Technical and Administrative Services Agreement, and YSGA Budget Amendment

**7. Other Updates & Future Executive Committee Agenda Items:** No additional items.

**8. Next Executive Committee Meeting Date:** The next Executive Committee meeting will occur on June 7, 2021, in the YCFC&WCD Boardroom and via GoToMeeting.

**9. Adjourned** at 12:45 pm

Respectfully submitted,

Kristin Sicke  
Executive Officer

**Yolo Subbasin Groundwater Agency Board of Directors  
Meeting Agenda Report**

**MEETING DATE:** June 21, 2021

**AGENDA ITEM NO. 5**

**SUBJECT:** Consideration: Fiscal Year 2020-2021 and 2021-2022 Budgets and Administrative and Technical Support Services Agreements

INITIATED OR  BOARD

INFORMATION

REQUESTED BY:  STAFF

ACTION:  MOTION

OTHER \_\_\_\_\_

RESOLUTION

ATTACHMENT  YES  NO

**BACKGROUND**

- a. *Adoption of Fiscal Year 2020-2021 Budget Amendment #4:* Since November 2018, the YCFC&WCD has served as the fiscal entity for the YSGA’s Proposition 1 GSP Planning Grant with the California Department of Water Resources. As grant funds were being expended, it was necessary to fund GSP-related activities outside of the GSP grant and directly from YSGA funds. At the January 11, 2021 YSGA Board meeting, the Board approved and authorized the Chair to execute Services Agreements with GEI and SEI Consultants to complete GSP-related tasks. These costs were estimated through June 30, 2021; however, these tasks are still ongoing and expenses are expected through December 31, 2021. Additionally, an amendment is needed to better reflect YCFC&WCD expenses related to administrative and technical support services. The proposed budget amendment is attached for review.
  
- b. *Approval of Amendment to Administrative and Technical Support Services Agreement with YCFC&WCD:* The existing administrative and technical support services agreement between YSGA and YCFC&WCD for 2019-2021 needs to be amended to reflect the increase in services provided by YCFC&WCD as a result of WRA staff changes. Additionally, this amendment reflects the financial reimbursement for consultant expenses that were outside of Proposition 1 GSP grant budget funds.
  
- c. *Adoption of Fiscal Year 2021-2022 Operating Budget:* The YSGA’s JPA Agreement Article 5.5 states that “The Agency fiscal year shall run from July 1 through June 30. Each fiscal year, the Board shall adopt a budget for the Agency for the ensuing fiscal year.” The proposed FY 2021-2022 Operating Budget is attached for review, which includes YCFC&WCD technical and administrative support services (discussed in item d.)

*d. Approval of Renewal of Services Agreement with YCFC&WCD for 2021-2023:*

The existing administrative and technical support services agreement between YSGA and YCFC&WCD expires on June 30, 2021, and a new services agreement is necessary for conducting administrative activities related to the YSGA and resuming GSP development and implementation tasks. The YSGA-YCFC&WCD Administrative and Technical Services Agreement for July 1, 2021 through June 30, 2023 is attached for review.

**RECOMMENDATION**

- a. Recommend adoption of Budget Amendment #4 for Fiscal Year 2020-2021
- b. Recommend approval of amendment to Administrative and Technical Support Services Agreement with YCFC&WCD
- c. Recommend adoption of the attached Fiscal Year 2021-2022 Budget.
- d. Recommend approval of renewing the services agreement with YCFC&WCD for 2021-2023.

**Yolo Subbasin Groundwater Agency**  
**July 1, 2019 to June 30, 2021**  
**Annual Budget for Fiscal Years 2019-20 and 2020-21**  
**FY2020-21 Amendment #4 Proposed on 6/21/21**

	FY 2020-2021 Adopted Amend #2 6/15/20	FY 2020-2021 Adopted Amend #3 1/11/21	FY 2020-2021 Proposed Amend #4 6/21/21
<b>Revenue</b>	<b>FY2020-2021</b>	<b>FY2020-2021</b>	<b>FY2020-2021</b>
City of Davis	40,000	40,000	40,000
City of West Sacramento	40,000	40,000	40,000
City of Woodland	40,000	40,000	40,000
City of Winters	20,000	20,000	20,000
Yocha Dehe Wintun Nation	10,000	10,000	10,000
Esparto Community Services District	5,000	5,000	5,000
Madison Community Services District	5,000	5,000	5,000
<b>Subtotal Municipal Agencies Revenue</b>	<b>\$160,000</b>	<b>\$160,000</b>	<b>\$160,000</b>
Yolo County Flood Control & WCD (200,000 acres)	100,000	100,000	100,000
Yolo County (White Areas) (160,000 acres)	40,000	40,000	40,000
Direct Contributions (White Areas) (40,000 acres)	20,000	20,000	20,000
Other Contributions from Rural Agencies <sup>1</sup>	40,000	40,000	40,000
Dunnigan Water District (10,700 acres)	5,350	5,350	5,350
Reclamation District 108 (23,200 acres)	11,600	11,600	11,600
Reclamation District 150 (4,293 acres)	2,147	2,147	2,147
Reclamation District 307 (5,941 acres)	2,971	2,971	2,971
Reclamation District 537 (6,077 acres) <sup>5</sup>	3,039	3,039	3,039
Reclamation District 730 (4,498 acres)	2,249	2,249	2,249
Reclamation District 765 (1,400 acres)	700	700	700
Reclamation District 785 (3,200 acres) <sup>5</sup>	0	0	0
Reclamation District 787 (9,400 acres)	4,700	4,700	4,700
Reclamation District 827 (1,225 acres) <sup>5</sup>	0	0	0
Reclamation District 999 (25,250 acres)	12,625	12,625	12,625
Reclamation District 1600 (6,924 acres)	3,462	3,462	3,462
Reclamation District 2035 (18,000 acres)	9,000	9,000	9,000
<b>Subtotal Rural Agencies Revenue</b>	<b>\$257,842</b>	<b>\$257,842</b>	<b>\$257,842</b>
University of California, Davis	40,000	40,000	40,000
Colusa Drain Mutual Water Company	10,000	10,000	10,000
California American Water Company - Dunnigan	5,000	5,000	5,000
Yolo County Farm Bureau (private pumpers)	10,000	10,000	10,000
Environmental Party Representative (Ann Brice)	0	0	0
<b>Subtotal Affiliated Parties Revenue</b>	<b>\$65,000</b>	<b>\$65,000</b>	<b>\$65,000</b>
Interest Income	5,000	5,000	5,000
<b>Subtotal Other Revenue</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>
Retained earnings (QuickBooks)		\$743,404	\$882,462
<b>TOTAL REVENUE</b>	<b>\$487,842</b>	<b>\$1,231,246</b>	<b>\$1,370,304</b>

**Yolo Subbasin Groundwater Agency**  
**July 1, 2019 to June 30, 2021**  
**Annual Budget for Fiscal Years 2019-20 and 2020-21**  
**FY2020-21 Amendment #4 Proposed on 6/21/21**

38	<b>EXPENDITURES</b>	<b>FY2020-2021</b>	<b>FY2020-2021</b>	<b>FY2020-2021</b>
39	Bank & Other Fees	500	500	500
40	Insurance - General & Auto	2,000	2,000	2,000
41	Membership Dues	3,000	3,000	3,000
42	Administrative Services/Expenses (WRA) <sup>3</sup>	121,500	85,000	85,000
43	Project Management, SGMA Implementation (YCFCWCD) <sup>6</sup>	110,000	210,000	245,000
44	Consultant Services	20,000	20,000	20,000
45	GSP-Related Consultant costs <sup>7</sup>	0	150,000	150,000
46	Legal Services	20,000	20,000	20,000
47	Audit Service - Financial <sup>4</sup>	7,050	7,050	7,050
48	Real-time Groundwater Monitoring Sensors (x6) <sup>8</sup>	80,000	0	0
49	Yolo County Groundwater Monitoring Program (administrator-YCFCWCD) <sup>2</sup>	42,064	42,064	42,064
50	<b>TOTAL EXPENDITURES</b>	<b>\$406,114</b>	<b>\$539,614</b>	<b>\$574,614</b>
51				
52	<b>Net Income (Estimated)</b>	<b>\$81,728</b>	<b>\$691,632</b>	<b>\$795,690</b>

- 53 1 - RD 108, RD 787, RD 2035, and YCFC&WCD (\$10,000 each)
- 54 2 - The historical cost of the Program was \$89,000 with the YCFC&WCD providing \$46,936/year in cost share. For the first two years of the YSGA, the YCFC&WCD continued to provide \$46,936/year in cost share towards the Program. Program was historically funded by WRA Member Agencies from July 2009 to June 2017.
- 55 3 - WRA Budget changes for FY20-21: Deducted \$6,000 for 2-year audit expense. Audit completed in FY19-20.
- 56 4 - Quoted fees per auditor's agreement: FY17-18 \$8,900; FY18-19 \$7,000; FY19-20 \$7,050
- 57 5 - Consolidation of RD 785 and RD 827 into RD 537's jurisdiction effective July 1, 2020. Proposed total new acreage for RD537 is 6,077 pending verification for final membership dues.
- 58 6 - YCFC&WCD Project Management, SGMA Implementation amendment #3 changes include consultant reimbursement charges of approximately \$100,000 for July-December 2020 (an additional amendment may be needed before 6/30/21 to amend the administrative expenses from resuming Donna's duties).
- 59 7 - This line item was added to cover GSP-related consultant costs that will be billed directly to the YSGA.
- 60 8 - The real-time groundwater monitoring sensors have been paid for by the Proposition 1 GSP Grant from DWR.



**FIRST AMENDMENT TO ADMINISTRATIVE AND TECHNICAL SERVICES  
AGREEMENT BETWEEN THE YOLO SUBBASIN GROUNDWATER AGENCY AND  
THE YOLO COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT**

THIS FIRST AMENDMENT TO ADMINISTRATIVE AND TECHNICAL SERVICES AGREEMENT (“**First Amendment**”) is entered into and effective this \_\_\_\_\_ day of \_\_\_\_\_, 2021 (“**Effective Date**”), by and between the Yolo Subbasin Groundwater Agency, a public entity established pursuant to the Joint Exercise of Powers Act, Cal. Government Code, §§ 6500 *et seq.* (“**YSGA**”) and the Yolo County Flood Control & Water Conservation District, a public entity formed under Cal. Water Code Appendix, §§ 65-1 *et seq.* (“**District**”). YSGA and the District are collectively referred to herein as the “Parties.”

**RECITALS**

- A. Pursuant to a Joint Exercise of Powers Agreement dated June 19, 2017, (“**JPA Agreement**”), YSGA was formed for the purpose of implementing the Sustainable Groundwater Management Act (“**SGMA**”) within the Yolo Subbasin of the Sacramento Valley Groundwater Basin, California Department of Water Resources Basin No. 5-21-.67 (“**Subbasin**”).
- B. Article 3.12a of the JPA Agreement provides in relevant part that YSGA may “[e]ngage one or more Members or third parties to manage any or all of the business of the Agency on terms and conditions acceptable to the Board of Directors as specified in a separate written contract.”
- C. On July 1, 2019, the Parties entered into that certain Administrative and Technical Services Agreement (“**Agreement**”) for the purpose of establishing the terms and conditions under which the District would provide administrative and technical services to YSGA.
- D. On July 1, 2019, YSGA entered into a separate Administrative Services Agreement with the Water Resources Association of Yolo County, a mutual benefit non-profit corporation (the “**WRA**”), for the provision of overall administrative services to YSGA for a two- (2) year term.
- E. The WRA has previously served as the lead agency under SGMA for work within the Subbasin. It is now in the process of winding down and transferring responsibility of its SGMA work to YSGA.
- F. The Parties desire to incorporate the administrative services previously provided by WRA to YSGA into the Agreement.
- G. It is the intent of the Parties that the Agreement be modified according to the terms and conditions of this First Amendment.

**AGREEMENT**

NOW THEREFORE, in consideration of the mutual covenants, agreements, representations, and warranties contained in this First Amendment and the Agreement, the Parties hereby agree as follows:

1. **Recitals Incorporated; Capitalized Terms.** The foregoing recitals are true and are incorporated herein by this reference as though set forth in full. All capitalized terms used but not defined in this Amendment have the meanings set forth in the Agreement. From and after the date hereof, all references to the “Agreement” in the Agreement shall mean the Agreement as amended by this Amendment. From and after the date hereof, each reference in the Agreement to “this Agreement,” “the Agreement,” “hereunder,” “hereof,” “herein,” or words of like import, and each reference to the Agreement in any other agreements, documents, or instruments executed and delivered pursuant to, or in connection with, the Agreement, will mean and be a reference to the Agreement as amended by this Amendment.

2. **Amendments to the Agreement.** As of the Effective Date, the Agreement is hereby amended or modified as follows:

(a) Section 1.3 of the Agreement is amended and restated in its entirety to read as follows:

“1.3 District General Manager will serve as Executive Officer of YSGA. Additional District staff will also provide technical and administrative services. District FY 20/21 schedule of staff and rates are included in Exhibit “A”.

(b) Section 1.4, subdivision (f) of the Agreement is amended and restated in its entirety to read as follows:

“f. Provide overall administrative services and related staffing resources to YSGA;”

(c) Section 3.1 of the Agreement is deleted.

(d) Section 3.2 of the Agreement is renumbered as Section 3.1 and is further amended and restated in its entirety to read as follows:

“3.1 The YSGA will reimburse the District for administrative and technical services rendered, on a quarterly basis, not to exceed a total annual amount of \$255,000 as detailed in the rate sheet and work plan provided in Exhibits “A” and “B”.

(e) Exhibits “A” and “B” of the Agreement have been updated and are appended to this First Amendment.

3. **Conflict; Ratification.** In the event of any conflict between the terms of this Amendment and the terms of the Agreement, the terms of this Amendment shall control. Except

as expressly provided in this Amendment, all of the terms and provisions of the Agreement are and will remain in full force and effect and are hereby ratified and confirmed by the parties.

4. **Governing Law; Entire Agreement.** This Amendment and all matters arising out of or relating to this Amendment shall be governed by, and construed in accordance with, the laws of the State of California, without regard to conflict of law rules. This Amendment constitutes the sole and entire agreement between the Parties with respect to the subject matter contained herein and supersedes all prior and contemporaneous understandings, agreements, representations, and warranties, both written and oral, with respect to such subject matter.

5. **Binding Effect; Modification.** This Amendment shall be binding upon and shall inure to the benefit of the successors and permitted assigns of the Parties hereto. This Amendment may only be amended, modified, or supplemented by an agreement in writing signed by each Party hereto.

6. **Counterparts.** This Amendment may be executed in counterparts, each of which is deemed an original, but all of which constitute one and the same agreement. Delivery of an executed counterpart of this Amendment electronically or by facsimile shall be as effective as delivery of an original executed counterpart of this Amendment.

**IN WITNESS WHEREOF**, the Parties have caused this First Amendment to be executed on the day and year first above-written.

**YOLO COUNTY FLOOD CONTROL &  
WATER CONSERVATION DISTRICT**

---

By: Bruce Rominger, Chair

**YOLO SUBBASIN GROUNDWATER AGENCY**

---

By: Roger Cornwell, Chair

**Exhibit A**

**District FY 20/21 schedule of staff and rates include:**

<b>District Staff</b>	<b>FY 20/21 Hourly Rate</b>
Kristin Sicke	\$102-133*
Max Stevenson	\$102
Sarah Leicht	\$45
Jack Cronin	\$45
Aaron Gurecki	\$46

\*as of May 4, 2021 Kristin Sicke was promoted to General Manager

YCFC&WCD staff costs are estimated as approximately \$155,000 using the hourly rate schedule shown above. An amendment is needed because of the change in administrative and technical support services to recognize the WRA’s staff changes. Services that were historically provided by WRA have now been included with YCFC&WCD tasks discussed in Exhibit B.

During Fiscal Year 2020/2021, the YCFC&WCD paid for GSP-related consultant fees that were outside of the Proposition 1 GSP Grant funds. These consultant fees were approximately \$95,000.

Additionally, the YCFC&WCD paid for material fees in the amount of approximately \$5,000.

## **Exhibit B**

### **Services to be provided by District staff under the terms of this Agreement include:**

- a. Communicate with the YSGA board of directors on all matters within the purpose and authority of YSGA;
- b. Oversee and engage in outreach and communication for activities and programs undertaken by YSGA;
- c. Provide oversight for the development and implementation of a Groundwater Sustainability Plan in accordance with SGMA;
- d. Manage and administer grants including, without limitation, preparation of grant proposals and administration of grants;
- e. Manage the groundwater monitoring network for the Subbasin;
- f. Direct and oversee staff of the Water Resources Association of Yolo County (WRA) for the provision of administrative services to YSGA;
- g. Oversee and develop YSGA Board agenda reports;
- h. Determine website content;
- i. Interface with management and staff of the California Department of Water Resources;
- j. Facilitate the management of “white areas;”
- k. Perform other non-specified, technical work; and
- l. Other duties as needed.

### **Management**

- a. Meet with the YSGA Executive Officer and Executive Committee to review financials
- b. Coordinate with Treasurer regarding financial statements
- c. Manage and administer operating budget
- d. Maintain general liability insurance
- e. Manage contractual agreements with affiliated parties and project consultants
- f. Maintain manual of YSGA operations, procedures, and policies (as they are established)
- g. Provide cost-conscious management of YSGA expenses
- h. Arrange speakers, presentations, and special meetings as requested by the Executive Officer and Board officers
- i. Establish and maintain cooperative, effective work relationships with Board members and affiliated parties
- j. Interface with community groups and the general public

## **Board Secretary**

- a. Prepare and post agenda materials for the YSGA Board meetings and subcommittees
- b. Transcribe and proofread YSGA Board and subcommittee meeting minutes for review by Executive Committee
- c. Create and maintain current mailing database and electronic listserv of membership and interested parties
- d. Maintain working knowledge of YSGA policies and operations in order to inform others when required
- e. Assist in coordinating public outreach activities for local planning efforts
- f. Prepare draft press releases on YSGA activities, events, and projects to submit to local media
- g. Monitor compliance with the Brown Act
- h. Maintain Board of Directors' filing of Form 700 (California Fair Political Practices Commission)
- i. Maintain regular filing of other state-related JPA forms

## **Administrative**

- a. Establish and maintain well-organized records and filing system
- b. Arrange meeting room reservations for Board and subcommittees
- c. Compose general correspondence as requested by Executive Officer and/or Board officers
- d. Compile data and prepare reports as required for the operation of the YSGA
- e. Manage meeting and office supplies and expenses
- f. Interface with the general public and inquiries by telephone or e-mail

## **Computer Technology/Information Management**

- a. Create and maintain computerized data files
- b. Perform regular data file back-up and maintain security of data files
- c. Develop and maintain YSGA website, coordinate with webmaster on site improvements
- d. Remain current on technological advances as appropriate

**Yolo Subbasin Groundwater Agency  
July 1, 2021 to June 30, 2022**

**Proposed Annual Fiscal Year Budget for Fiscal Years 2021-22 and 2022-23  
for Board Adoption on 6/21/21**

	FY 2020-2021 Adopted Amend #4 6/21/21	FY 2021-2022 Proposed 6/21/21
<b>Revenue</b>	<b>FY2020-2021</b>	<b>FY2021-2022</b>
City of Davis	40,000	40,000
City of West Sacramento	40,000	40,000
City of Woodland	40,000	40,000
City of Winters	20,000	20,000
Yocha Dehe Wintun Nation	10,000	10,000
Esparto Community Services District	5,000	5,000
Madison Community Services District	5,000	5,000
<b>Subtotal Municipal Agencies Revenue</b>	<b>\$160,000</b>	<b>\$160,000</b>
Yolo County Flood Control & WCD (200,000 acres)	100,000	100,000
Yolo County (White Areas) (160,000 acres)	40,000	40,000
Direct Contributions (White Areas) (40,000 acres)	20,000	20,000
Other Contributions from Rural Agencies <sup>1</sup>	40,000	40,000
Dunnigan Water District (10,700 acres)	5,350	5,350
Reclamation District 108 (23,200 acres)	11,600	11,600
Reclamation District 150 (4,293 acres)	2,147	2,147
Reclamation District 307 (5,941 acres)	2,971	2,971
Reclamation District 537 (6,077 acres)	3,039	3,039
Reclamation District 730 (4,498 acres)	2,249	2,249
Reclamation District 765 (1,400 acres)	700	700
Reclamation District 787 (9,400 acres)	4,700	4,700
Reclamation District 999 (25,250 acres)	12,625	12,625
Reclamation District 1600 (6,924 acres)	3,462	3,462
Reclamation District 2035 (18,000 acres)	9,000	9,000
<b>Subtotal Rural Agencies Revenue</b>	<b>\$257,842</b>	<b>\$257,842</b>
University of California, Davis	40,000	40,000
Colusa Drain Mutual Water Company	10,000	10,000
California American Water Company - Dunnigan	5,000	5,000
Yolo County Farm Bureau (private pumpers)	10,000	10,000
Environmental Party Representative (Ann Brice)	0	0
<b>Subtotal Affiliated Parties Revenue</b>	<b>\$65,000</b>	<b>\$65,000</b>
Interest Income	5,000	5,000
<b>Subtotal Other Revenue</b>	<b>\$5,000</b>	<b>\$5,000</b>
Retained earnings (QuickBooks) <sup>2</sup>	\$882,462	\$795,690
<b>TOTAL REVENUE</b>	<b>\$1,370,304</b>	<b>\$1,283,532</b>

**Yolo Subbasin Groundwater Agency  
July 1, 2021 to June 30, 2022**

**Proposed Annual Fiscal Year Budget for Fiscal Years 2021-22 and 2022-23  
for Board Adoption on 6/21/21**

38	<b>EXPENDITURES</b>	<b>FY2020-2021</b>	<b>FY2021-2022</b>
39	Bank & Other Fees	500	500
40	Insurance - General & Auto	2,000	2,000
41	Membership Dues	3,000	3,000
42	Administrative Services/Expenses (WRA) <sup>3</sup>	85,000	0
43	Project Management, SGMA Implementation (YCFCWCD) <sup>5</sup>	245,000	250,000
44	Consultant Services	20,000	20,000
45	GSP-Related Consultant costs <sup>6</sup>	150,000	60,000
46	Legal Services	20,000	20,000
47	Audit Service - Financial <sup>4</sup>	7,050	8,500
48	Real-time Groundwater Monitoring Sensors (x6)	0	40,000
49	Yolo County Groundwater Monitoring Program (administrator-YCFCWCD) <sup>2</sup>	42,064	42,064
50	<b>TOTAL EXPENDITURES</b>	<b>\$574,614</b>	<b>\$446,064</b>

51			
52	<b>Net Income (Estimated)</b>	<b>\$795,690</b>	<b>\$837,468</b>

53 1 - RD 108, RD 787, RD 2035, and YCFC&WCD (\$10,000 each)

54 2 - Retained earnings for 6/21/21 in first column; second column is estimated net income.

55 3 - The historical cost of the Program was \$89,000 with the YCFC&WCD providing \$46,936/year in cost share. For the first two years of the YSGA, the YCFC&WCD continued to provide \$46,936/year in cost share towards the Program. Program was historically funded by WRA Member Agencies from July 2009 to June 2017.

56 4 - WRA Budget changes for FY21-22: No longer WRA Admin and IRWM expenses will be paid by WRA reserves.

57 5 - Estimated fees from previous auditor's fee schedule.

58 6 - YCFC&WCD Project Management, SGMA Implementation - Technical and Administrative Services.

59 7 - This line item was added in FY2020-21 Budget to cover GSP-related consultant costs that billed directly to the YSGA. The funds were expected to be billed through June 2021; however, they will now be billed through September 2021.



**ADMINISTRATIVE AND TECHNICAL SERVICES AGREEMENT BETWEEN THE  
YOLO SUBBASIN GROUNDWATER AGENCY AND THE YOLO COUNTY FLOOD  
CONTROL & WATER CONSERVATION DISTRICT**

THIS ADMINISTRATIVE AND TECHNICAL SERVICES AGREEMENT (“Agreement”) is entered into and effective this \_\_\_\_\_ day of \_\_\_\_\_, 2021 (“Effective Date”), by and between the Yolo Subbasin Groundwater Agency, a public entity established pursuant to the Joint Exercise of Powers Act, Cal. Government Code, §§ 6500 *et seq.* (“YSGA”) and the Yolo County Flood Control & Water Conservation District, a public entity formed under Cal. Water Code Appendix, §§ 65-1 *et seq.* (“District”). YSGA and the District are collectively referred to herein as the “Parties.”

**RECITALS**

- A. In August 2014, the California Legislature passed, and in September 2014, Governor Brown signed, legislation creating the Sustainable Groundwater Management Act (Wat. Code, §§ 10720 *et seq.*) (“SGMA”) “to provide local groundwater sustainability agencies with the authority and technical and financial assistance necessary to sustainably manage groundwater.” (Wat. Code, § 10720(d).)
- B. Pursuant to a Joint Exercise of Powers Agreement dated June 19, 2017, (“JPA Agreement”), YSGA was formed for the purpose of implementing the Sustainable Groundwater Management Act (“SGMA”) within the Yolo Subbasin of the Sacramento Valley Groundwater Basin, California Department of Water Resources Basin No. 5-21-.67 (“Subbasin”).
- C. Article 3.12.a of the JPA Agreement provides in relevant part that YSGA may “[e]ngage one or more Members or third parties to manage any or all of the business of the Agency on terms and conditions acceptable to the Board of Directors as specified in a separate written contract.”
- D. On July 1, 2019, YSGA entered into an agreement with the Water Resources Association of Yolo County, a mutual benefit non-profit corporation (the “WRA”), for the provision of administrative services and staffing resources (“WRA Agreement”) to YSGA.
- E. On July 1, 2019, YSGA and the District entered into a separate agreement for administrative and technical services (“Original Agreement”), pursuant to which the District managed the business of YSGA and oversaw WRA staff for the provision of services under the WRA Agreement.
- F. On June 21, 2021, YSGA and the District amended the Original Agreement to incorporate the administrative services and staffing resources previously provided under the WRA Agreement.
- G. YSGA and the District desire to enter into this Agreement for the purpose of renewing the terms and conditions of the Original Agreement, as amended, pursuant to which the District will manage the business of YSGA.

NOW THEREFORE, in consideration of the mutual covenants, agreements, representations, and warranties contained in this Agreement, the Parties hereby agree as follows:

### **ARTICLE I: RESPONSIBILITIES OF DISTRICT**

1.1 The District will manage, and provide overall administrative technical services in furtherance of the business and affairs of YSGA as outlined in Exhibit “B”.

1.2 Pursuant to Article 3.12.a of the JPA Agreement, the District shall maintain exclusive control over any employees assigned to perform services under this Agreement, including, but not limited to, matters related to hiring, probationary periods, disciplinary action, termination, benefits, performance evaluations, salary determinations, promotions and demotions, and leave accruals.

1.3 District General Manager will serve as Executive Officer of YSGA. Additional District staff will also provide technical and administrative services. District FY 21/22 schedule of staff and rates are included in Exhibit “A”.

### **ARTICLE II: TERM OF AGREEMENT**

2.1. This Agreement shall remain in effect for a term of two (2) years after the Effective Date, based on the fiscal year of YSGA, subject to renewal.

### **ARTICLE III: YSGA REIMBURSEMENT OF DISTRICT FOR ADMINISTRATIVE AND TECHNICAL SERVICES**

3.1. YSGA will reimburse the District for administrative and technical services rendered, on a quarterly basis, not to exceed a total annual amount of \$250,000 as detailed in the rate sheet and work plan provided in Exhibits “A” and “B”.

### **ARTICLE IV: MISCELLANEOUS PROVISIONS**

4.1. **Amendments.** This Agreement may be amended from time to time by a written agreement executed by both Parties.

4.2. **Counterparts.** This Agreement may be executed by the Parties in separate counterparts, each of which when so executed and delivered shall be an original. All such counterparts shall together constitute but one and the same instrument.

4.3. **Choice of Law.** This Agreement shall be governed by, and construed in accordance with, the laws of the State of California.

4.4. **Severability.** If one or more clauses, sentences, paragraphs, or provisions of this Agreement is held to be unlawful, invalid, or unenforceable, it is hereby agreed by the Parties that the remainder of the Agreement shall not be affected thereby. Such clauses, sentences, paragraphs, or provisions shall be deemed reformed so as to be lawful, valid, and enforced to the maximum extent possible.

4.5. **Headings.** The paragraph headings used in this Agreement are intended for convenience only and shall not be used in interpreting this Agreement or in determining any of the rights or obligations of the Parties to this Agreement.

4.6. **Construction and Interpretation.** This Agreement has been arrived at through negotiation and each of the Parties has had a full and fair opportunity to revise the terms of this Agreement. As a result, the normal rule of construction that any ambiguities are to be resolved against the drafting party shall not apply in the construction or interpretation of this Agreement.

4.7. **Entire Agreement.** This Agreement constitutes the entire agreement among the Members and supersedes all prior agreements and understandings, written or oral.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed on the day and year first above-written.

**YOLO COUNTY FLOOD CONTROL &  
WATER CONSERVATION DISTRICT**

---

By: Bruce Rominger, Chair

**YOLO SUBBASIN GROUNDWATER  
AGENCY**

---

By: Roger Cornwell, Chair

**Exhibit A**

**District FY 21/22 schedule of staff and rates include:**

<b>District Staff</b>	<b>FY 21/22 Hourly Rate</b>	<b>Estimated Total Hours</b>	<b>Estimated Total Cost</b>
Kristin Sicke	\$133	520	\$69,000
Max Stevenson	\$102	520	\$53,100
Sarah Leicht	\$45	1,560	\$70,000
Jack Cronin	\$45	1,040	\$47,000
Aaron Gurecki	\$49	215	\$10,800
<b>TOTAL</b>			<b>\$250,000</b>

## **Exhibit B**

### **Services to be provided by District staff under the terms of this Agreement include:**

- a. Communicate with the YSGA board of directors on all matters within the purpose and authority of YSGA;
- b. Oversee and engage in outreach and communication for activities and programs undertaken by YSGA;
- c. Provide oversight for the development and implementation of a Groundwater Sustainability Plan in accordance with SGMA;
- d. Manage and administer grants including, without limitation, preparation of grant proposals and administration of grants;
- e. Manage the groundwater monitoring network for the Subbasin;
- f. Direct and oversee staff of the Water Resources Association of Yolo County (WRA) for the provision of administrative services to YSGA;
- g. Oversee and develop YSGA Board agenda reports;
- h. Determine website content;
- i. Interface with management and staff of the California Department of Water Resources;
- j. Facilitate the management of “white areas;”
- k. Perform other non-specified, technical work; and
- l. Other duties as needed.

### **Management**

- a. Meet with the YSGA Executive Officer and Executive Committee to review financials
- b. Coordinate with Treasurer regarding financial statements
- c. Manage and administer operating budget
- d. Maintain general liability insurance
- e. Manage contractual agreements with affiliated parties and project consultants
- f. Maintain manual of YSGA operations, procedures, and policies (as they are established)
- g. Provide cost-conscious management of YSGA expenses
- h. Arrange speakers, presentations, and special meetings as requested by the Executive Officer and Board officers
- i. Establish and maintain cooperative, effective work relationships with Board members and affiliated parties
- j. Interface with community groups and the general public

## **Board Secretary**

- a. Prepare and post agenda materials for the YSGA Board meetings and subcommittees
- b. Transcribe and proofread YSGA Board and subcommittee meeting minutes for review by Executive Committee
- c. Create and maintain current mailing database and electronic listserv of membership and interested parties
- d. Maintain working knowledge of YSGA policies and operations in order to inform others when required
- e. Assist in coordinating public outreach activities for local planning efforts
- f. Prepare draft press releases on YSGA activities, events, and projects to submit to local media
- g. Monitor compliance with the Brown Act
- h. Maintain Board of Directors' filing of Form 700 (California Fair Political Practices Commission)
- i. Maintain regular filing of other state-related JPA forms

## **Administrative**

- a. Establish and maintain well-organized records and filing system
- b. Arrange meeting room reservations for Board and subcommittees
- c. Compose general correspondence as requested by Executive Officer and/or Board officers
- d. Compile data and prepare reports as required for the operation of the YSGA
- e. Manage meeting and office supplies and expenses
- f. Interface with the general public and inquiries by telephone or e-mail

## **Computer Technology/Information Management**

- a. Create and maintain computerized data files
- b. Perform regular data file back-up and maintain security of data files
- c. Develop and maintain YSGA website, coordinate with webmaster on site improvements
- d. Remain current on technological advances as appropriate

**Yolo Subbasin Groundwater Agency Board of Directors  
Meeting Agenda Report**

---

**MEETING DATE:** June 21, 2021

**AGENDA ITEM NO. 8**

**SUBJECT:** Report of the Chair and Executive Officer

INITIATED OR  BOARD

INFORMATION

REQUESTED BY:  STAFF

ACTION:  MOTION

OTHER \_\_\_\_\_

RESOLUTION

ATTACHMENT  YES  NO

---

**BACKGROUND**

The YSGA Chair and Executive Officer will provide either an oral or written report on recent activities.

A written report from the YSGA Executive Officer is attached.

**RECOMMENDATION**

This agenda item is for informational purposes only. No Board action is required.

**Date:** June 18, 2021  
**To:** YSGA Board of Directors  
**From:** Kristin Sicke, Executive Officer  
**Subject:** Report of the Executive Officer

### **Recommendation**

For informational purposes only. No Board action required.

### **Background**

Following is an update to the Board of Directors of the YSGA on activities and issues related to the ongoing implementation of the Sustainable Groundwater Management Act (SGMA). This report should be considered as a summary document so that Board members and other interested parties can quickly read about the general activities taking place between YSGA Board meetings. Board members should feel free to contact me at any time for more detail or with ideas and/or questions that they might have regarding the program.

Since the March 15, 2021 meeting of the YSGA Board of Directors the following activities have taken place.

### **Program Administration**

Three meetings were held by the YSGA Executive Committee (EC) on April 13, May 11, and June 7, 2021. The EC, consisting of Chair Cornwell, Vice-Chair Loren, Lynnel Pollock, Kurt Balasek, and Executive Officer Sicke, discussed logistical issues related to YSGA administration and the development of the Groundwater Sustainability Plan (GSP). The next meeting of the YSGA EC is scheduled for July 26, 2021 from 12:15 to 1 p.m. remotely or at the Yolo County Flood Control and Water Conservation District (YCFC&WCD) Headquarters in Woodland. Staff are continuing to think through the dissolution of WRA and merger of WRA activities/initiatives into the YSGA JPA.

The Rumsey Water Users Association has requested to become a YSGA member. Formal notices will be mailed to each YSGA member for this request to formally be brought to the Board at the September 20, 2021 Board meeting.

The GSP Technical Team scheduled and hosted one YSGA Working Group meeting to review the proposed methodology for the land subsidence and depletion of interconnected surface water (surface-groundwater interaction) sustainability indicator. Another YSGA Working Group meeting will be scheduled in July 2021 to review the sustainable management criteria and projects and management actions.

Staff have continued to incorporate and train on Gentile's administrative duties for the WRA and YSGA; staff are working closely with Cameron of LedgerPro on bookkeeping services. To reflect the increase in services provided by the YCFC&WCD, a revision to the YCFC&WCD and YSGA administrative and technical services agreement will be presented to the Board for consideration at the June 21, 2021 meeting.

Additionally, staff continued to communicate with Solano Subbasin GSA, Sutter Subbasin, and Colusa Groundwater Authority on data sharing opportunities and general GSP coordination. Staff also coordinated with TNC and CDFW on the methodology or thought process for analyzing the groundwater surface water interaction



sustainability indicator and identifying environmental beneficial users. Staff has scheduled a meeting with the Yolo Habitat Conservancy to ensure collaboration at the County-level.

The Yolo Groundwater website <http://yologroundwater.org> was updated as needed. A calendar of current events is posted to the website.

### **Program Implementation**

- GSP Sections
  - Finished GDE Section and Interconnected Surface Waters Section of Basin Setting
  - Solicited, reviewed, responded to, and incorporated over 100 public comments on the Basin Setting Chapter and Water Budget Appendices.
  - Drafted Monitoring Network Chapter
  - Hydrogeologic conceptual model write-up for Grant reporting
- Sustainability Indicators
  - Started to compare Sustainability indicators and boundary classifications across basin boundaries – specifically South American Subbasin and Colusa Subbasin.
  - Compared the proposed 20% lower MT value in North Yolo to the model outputs under changing SW deliveries.
  - Completed preliminary analysis on SW/GW interaction and initial selection of wells that meet defined criteria
  - Interconnected Surface waters analysis including identification, representative well selection, and SMC development.
- Projects and Management Actions
  - Wrote up descriptions on ~ 90 proposed projects and management actions.
  - Compiled and distributed existing projects to Working Group
  - Solicited projects from members of the working group
  - Posted projects and management actions tables and forms on the YSGA website for public input.
- Data Management/Website Updates
  - WRID improvements including addition of over 5,000 historical records, additional construction information, and user interface fixes.
  - Sgma.yologroundwater.org site is almost complete and is now live.
  - Development of a basin-wide average hydrograph.
- Monitoring Network
  - Worked with DWR to identify wells that might be dropped from their monitoring network due to lack of existing landowner agreements or lack of construction information.
  - Put together information on dry well mitigation programs and vendors. Communicated with individuals expressing concern over declining groundwater levels, and what they can do to mitigate the declining groundwater levels in their wells.
  - Worked to identify several unknown monitoring wells northeast of Woodland.
  - Finished Collecting USBR Wells Location information, Jim Frame is working to finish surveying these well locations.
- Areas of Special Concern
  - Worked to put together groundwater data for the area around the City of Winters and Hungry Hollow. Brought City of Winters, Landfill, and Wastewater treatment monitoring wells into the WRID.
  - Presented initial findings on Winters Area of Special Concern to entities with interests in that area

- Presented initial findings on Hungry Hollow Area of Special Concern to the YFCWCWD Board of Directors.

### **Program Outreach**

Staff participated in a number of meetings/workshops/discussions related to SGMA and groundwater recharge and protection, which include the following:

1. Hosted Coordination Meeting with TNC to Discuss GDE Identification in the Yolo Subbasin (March 19; Director Brice and Sicke, Stevenson, Cronin, and Leicht)
2. Hosted North Yolo Land Subsidence Meeting in North Yolo Management Area (March 22; Directors Vanderwaal, Schaad, Reinhard, Cornwell, and Jacobs, and Sicke, Stevenson, Cronin, and Leicht)
3. Participated in South American/Yolo Subbasin Interbasin Coordination Meeting (March 23; Sicke)
4. Participated in Rumsey Water Users Association Annual Board Meeting (March 28; Director Barth, and O'Halloran and Sicke)
5. Hosted WRA Technical Committee Meetings (April 1 and June 3; WRA TC Chair Sabatini and Sicke, Stevenson, Cronin, and Leicht)
6. Participated in Coordination Meeting with DWR to Discuss Monitoring Well Access Arrangements (April 2; Sicke, Stevenson, Cronin, and Leicht)
7. Participated in Interbasin Coordination Forum with Solan Subbasin to Discuss Projects and Management Actions (April 6; Sicke and Stevenson)
8. Hosted Groundwater Elevation Meeting with City of Winters (April 12; Director Balasek and Sicke, Stevenson, Cronin, and Leicht)
9. Participated in Nitrate Management Zone Discussion with NCWA, YCFB, and Cities of Woodland and Davis (April 13; Director Sagara and Sicke and Stevenson)
10. Hosted WRA/YSGA Executive Committee Meetings (April 13, May 11, and June 7; Chair Cornwell, Vice Chair Loren, Directors Balasek and Pollock and Sabatini, Sicke, and Leicht)
11. Participated in Coordination Meeting with City of West Sacramento to Review Basin Setting Chapter Comments (April 16; Sicke)
12. Hosted YSGA Working Group Meeting to Discuss Land Subsidence and Interconnected Surface Waters (April 19; Sicke, Stevenson, Cronin, and Leicht)
13. Hosted Coordination Meeting with Yolo Audubon to Discuss Yolo Subbasin GSP and GDE Identification (April 20; Director Brice and Sicke, Cronin, and Leicht)
14. Hosted Workshop to Discuss North Yolo Management Area Proposed Minimum Thresholds (April 27; Directors Cornwell, Vanderwaal, Reinhard, Schaad, Jacobs, Pollock, and Sicke, Stevenson, Cronin, and Leicht)
15. Participated in South American/Yolo Subbasin Interbasin Coordination Meeting to Discuss Data Sharing Coordination (April 28; Sicke, Stevenson, Cronin, and Leicht)
16. Participated in NCWA's Groundwater Leadership Forum Webinar on Interconnected Surface and Groundwater and Drinking Water and Disadvantaged Communities (May 3; Stevenson)
17. Hosted Special WRA Technical Committee Meetings to Discuss Water Conditions (May 14 and 28; WRA TC Chair Sabatini; Sicke, Stevenson, Cronin, and Leicht)
18. Participated in Meeting with Capay Valley Regeneration to Discuss Capay Valley Projects (May 17; Sicke and Cronin)
19. Participated in Yolo County CV-SALTS Nitrate Control Program Discussion with NCWA, YCFB, Yolo County, Cities of Davis and Woodland, and Central Valley Regional Board (May 19; Director Sagara and Sicke and Stevenson)

20. Hosted Coordination Meeting with Point Blue to Discuss Yolo Subbasin GSP and GDE Identification (May 21; Director Brice and Sicke, Stevenson, Cronin, and Leicht)
21. Participated in Field Trip to RD 999 and Discussed Salinity in Clarksburg MA (May 25; Director Slater and Sicke, Stevenson, Cronin, and Leicht)
22. Participated in North Sac Valley Interbasin Coordination Meeting (May 26; Sicke)
23. Participated in GRA's Groundwater Shortcourse (May 27; Sicke and Stevenson)
24. Hosted Colusa/Yolo Interbasin Coordination Meetings (June 2 and 16; Directors Vanderwaal, Reinhard, Schaad, Pollock and Sicke and Leicht)
25. Participated in NCWA Special Board Meeting to Discuss Yolo County Drought Conditions (June 2; Sicke)
26. Participated in Wild Wings CSA Meeting to Discuss Plainfield Ridge Effects on Groundwater Levels (June 2; Stevenson)
27. Participated in Wild Wings Drought Contingency Planning Meeting (June 4; Sicke)
28. Participated in Hungry Hollow Analysis Discussion with Fritz Durst (June 8; Sicke, Stevenson, Cronin, and Leicht)
29. Participated in ACWA's Groundwater Committee Meeting (June 9; Sicke)
30. Hosted Capay Valley SGMA Community Outreach Meeting to Discuss Capay Valley Projects (June 9; Sicke and Cronin)
31. Participated in GRA's GSA Summit (June 10; Sicke)
32. Participated in Yolo-Zamora Projects Planning Discussion with Westchester Group Investment Mgt. (June 11; Sicke)
33. Participated in NCWA's Groundwater Management Task Force Meeting (June 14; Sicke)
34. Participated in Dry Year Task Force – Sacramento River Basin Meetings (April-June; Chair Cornwell and Sicke)

### **Other Items of Note**

As of June 11, 2021, DWR and Reclamation issued a [notice imposing Term 91 curtailments](#). And as of June 15, 2021, the State Water Board notified water right holders in the Delta watershed that water was unavailable for post-1914 appropriative water right holders and that diversions must be ceased.

The Northern Sierra Precipitation 8-Station Index can be found at the following link: [https://cdec.water.ca.gov/cgi-progs/products/PLOT\\_ESI.pdf](https://cdec.water.ca.gov/cgi-progs/products/PLOT_ESI.pdf). The precipitation to-date is currently above 1976-1977 levels and now below 2019-2020 levels.

The YCFC&WCD's Indian Valley Reservoir has about 8,000 acre-feet of surface water remaining for the 2021 irrigation season; YCFC&WCD plans to provide surface water deliveries until about June 28, 2021. Clear Lake levels are approximately 0.01 feet (YCFC&WCD's Clear Lake entitlement begins at 3.22 feet).

## **Current Groundwater Conditions**

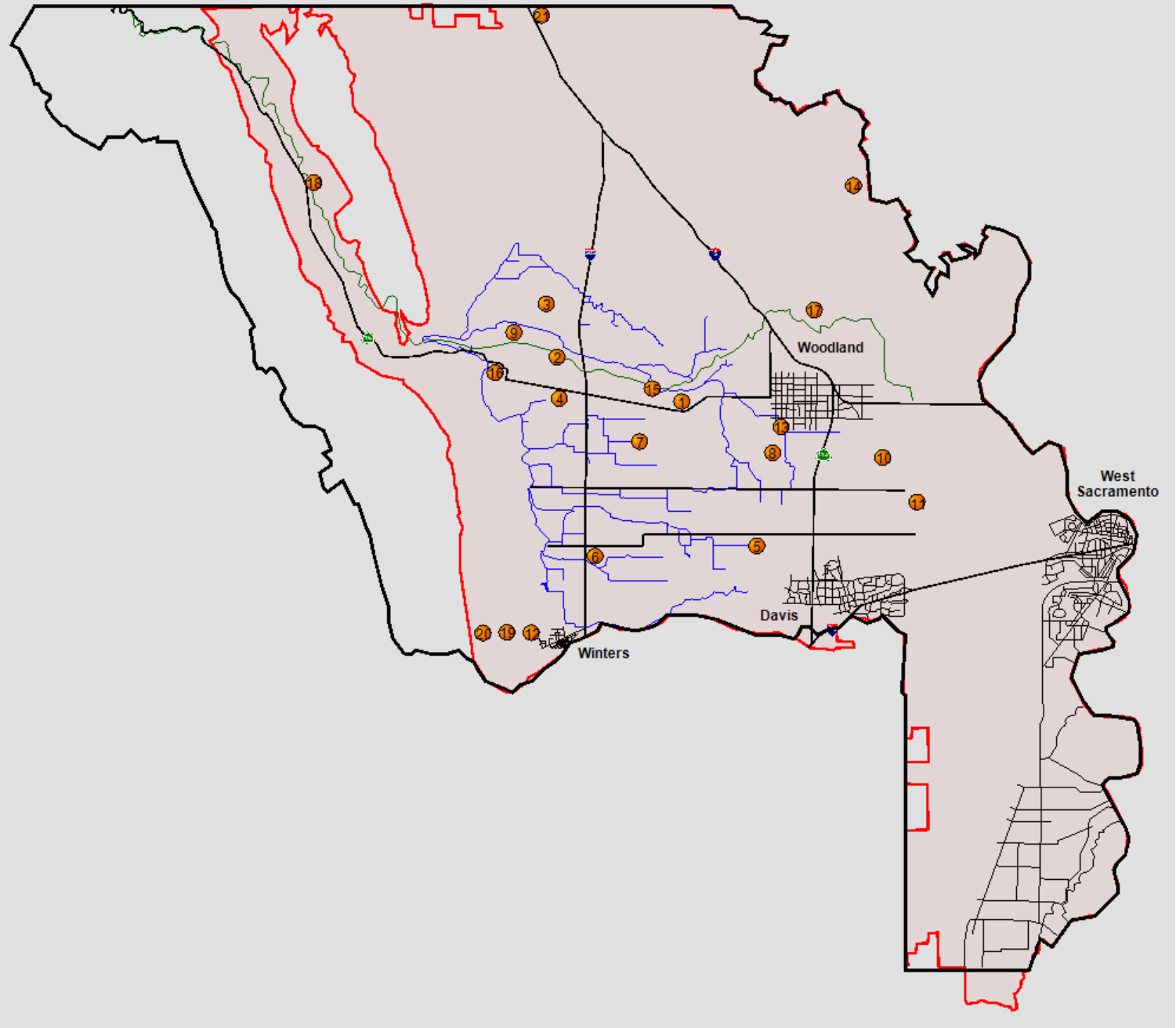
When compared to last year's elevations (as shown on the historical depth to water table below), this year's water levels are on average 16-feet lower. When compared to the most recent drought period (2015 elevations), this year's groundwater levels are on average 10-feet higher.

Included below are the following graphics that illustrate the current groundwater conditions and monitoring efforts.

1. A location map of the 21 real-time monitoring locations currently operating in the Yolo Subbasin.
2. A table showing historical groundwater elevations on a specific date (June 18, 2021 in this example).
3. A hydrograph of average groundwater levels based on 111 monitored wells throughout Western Yolo County. These measurements are taken twice annually, once in the spring when groundwater levels are at their highest and again in the fall when groundwater levels are at their lowest. This hydrograph contains the recent spring 2021 measurements. Because of the drought conditions, we are planning for the wells to be measured again at the end of June/beginning of July 2021.

This data is current as of June 18, 2021. Visit <http://yologroundwater.org> for more detailed information.

**Well Monitoring**  
*Real-Time*



# Well Monitoring

Depth to Water Historical Comparison  
(Daily Average DTW in feet)

SCADA Links

Well Map

Select Date

06/18/21

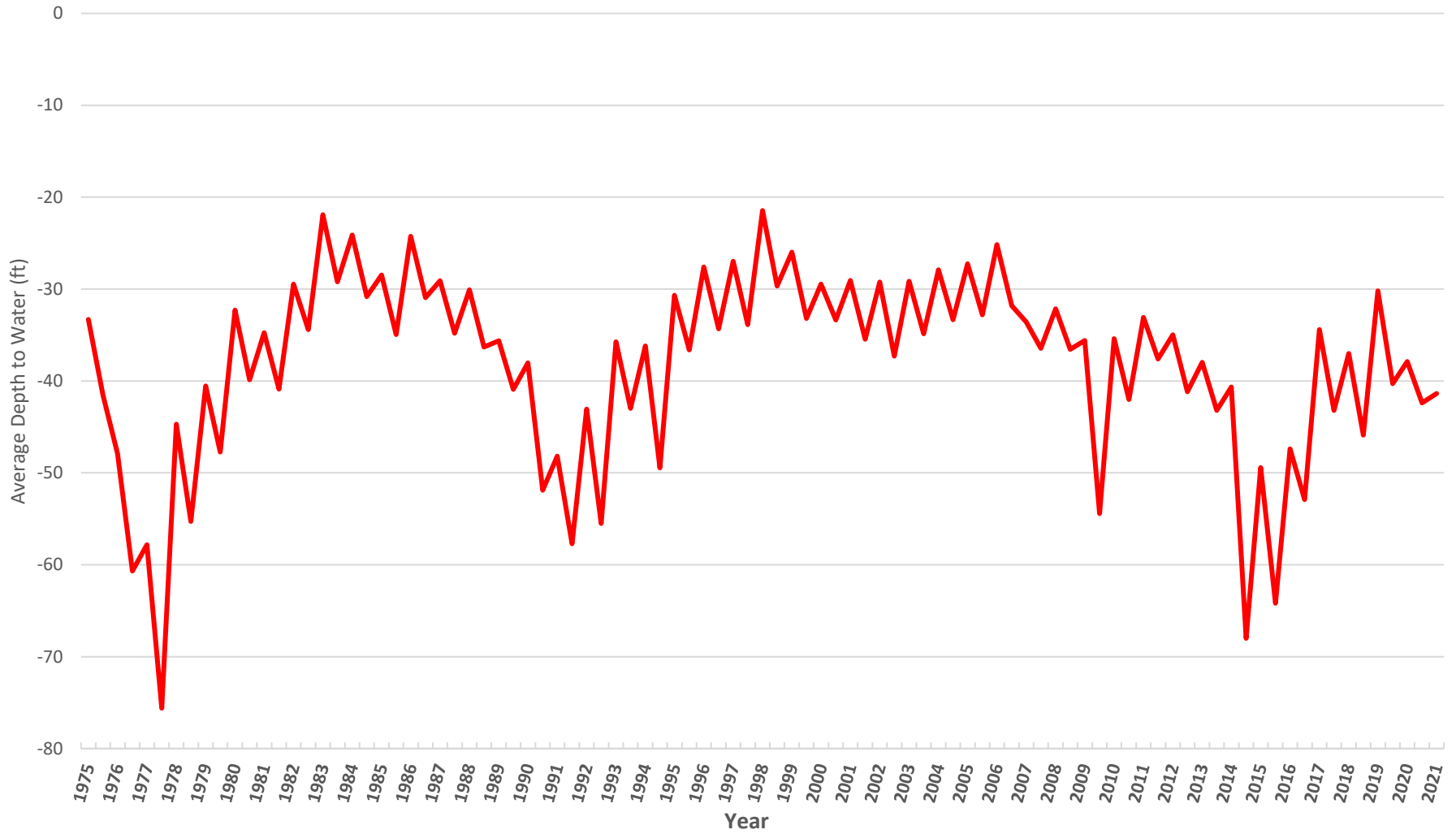
Comparison Trends

Comparison Table 2

Well	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	$\Delta$ 2020 - 2021	$\Delta$ 2015 - 2021
1.	88.1	81.1	89.7	97.0	114.9	118.2	109.4	96.6	99.1	97.1	100.8	130.2	-29.4	-12.0
2.	49.5	42.9	50.6	42.3	48.4	46.0	43.5	27.4	33.2	27.4	31.3	38.6	-7.3	7.5
3.		38.8	42.6	48.0	70.9	73.6	57.9	36.5	42.2	36.1	42.0	59.8	-17.9	13.7
4.		29.5	38.2	44.2	50.9	60.0	53.3	36.6	36.0	31.5	32.4	50.8	-18.4	9.3
5.		14.8	18.8	17.4	32.6	33.9	36.6	20.8	28.2	15.1	21.1	28.8	-7.6	5.1
6.			58.0	60.1	90.5	83.9	69.5	45.5	48.7	37.5	43.9	65.4	-21.4	18.6
7.					29.9	41.3	28.0	15.3	18.7	15.6	21.5	40.5	-19.1	.8
8.					86.8	87.9	85.2	63.6	67.1	51.5	65.5	86.9	-21.4	.9
9.					64.7	65.0	55.8	38.5	43.0	38.4	43.0	56.0	-13.0	9.0
10.						128.0	72.7	44.7	52.2	32.1	58.7	77.8	-19.1	50.1
11.						31.4	23.3	15.1	17.7	12.6	22.1	27.6	-5.5	3.8
12.									113.2	105.8	110.4	118.3	-7.9	
13.									106.1	80.3	104.4	131.9	-27.5	
14.										8.5	9.5	12.9	-3.4	
15s.										33.8	37.0	50.4	-13.4	
15d.										121.2	154.5	213.5	-59.1	
16.										30.4	41.3	44.5	-3.2	
17.										19.6	22.4	31.2	-8.8	
18.										47.1	59.8	92.1	-32.2	
19.											172.3	187.5	-15.2	
20.											199.1	198.9	.2	
21.											124.8	134.2	-9.4	

# YCFC&WCD Average Groundwater

Depth by Season *(Spring 2021 is 111 wells)*



## Yolo Subbasin Groundwater Agency Board of Directors

### Meeting Agenda Report

**MEETING DATE:** June 21, 2021

**AGENDA ITEM NO. 9**

**SUBJECT:** Presentation: Areas of Special Concern within the Yolo Subbasin

INITIATED OR <input type="checkbox"/> BOARD	[X] INFORMATION
REQUESTED BY: [X] STAFF	[ ] ACTION: [ ] MOTION
<input type="checkbox"/> OTHER _____	[ ] RESOLUTION

ATTACHMENT  YES  NO

#### **BACKGROUND**

Monitoring wells in the [Yolo Subbasin Groundwater Monitoring Program](#) have observed a potentially emerging trend of declining groundwater levels in and around the City of Winters and the Hungry Hollow area. This has resulted in these areas being considered “areas of special concern” within the Yolo Subbasin.

As part of the Yolo Subbasin GSP Technical Team, staff have evaluated land use patterns and historical well records to identify any spatial and temporal trends in changing groundwater levels. Staff will provide the Board with a presentation of the preliminary findings.

#### **RECOMMENDATION**

This agenda item is for informational purposes only. No Board action is required.



**Yolo Subbasin Groundwater Agency Board of Directors**  
**Meeting Agenda Report**

---

**MEETING DATE:** June 21, 2021

**AGENDA ITEM NO. 10**

**SUBJECT:** Update on Groundwater Sustainability Plan Development

INITIATED OR     BOARD  
REQUESTED BY:  STAFF  
                   OTHER \_\_\_\_\_

INFORMATION  
 ACTION:  MOTION  
                   RESOLUTION

ATTACHMENT  YES  NO

---

**BACKGROUND**

*a. GSP Development*

Draft Chapters Available

A draft of the Introduction (Chapter 1) and the Basin Setting (Chapter 2) of the Yolo Subbasin GSP have been posted to the YSGA’s website and can be found at the following location for review: <https://www.yologroundwater.org/yolo-groundwater-sustainability-plan>. The public comment period for Chapter 1 closed on February 7, and the public comment period for Chapter 2 closed on April 12, 2021. Additionally, the Water Budgets and Model Documentation technical documents have been posted on the website appendices to the Basin Setting Chapter. Over 100 comments on these documents have been compiled and are currently being addressed. The next two chapters of the GSP, Sustainable Management Criteria, and Groundwater Monitoring Network, are under development and will be released soon.

Sustainable Management Criteria

The Sustainable Management Criteria (SMC) term collectively refers to the Sustainability Goal, Undesirable Results, Minimum Thresholds, and Measurable Objectives and is an assessment of sustainability indicators, significant and unreasonable conditions, management areas, and representative monitoring sites.

A draft list of representative wells and SMC methodology for groundwater-surface water interaction was developed by the Technical Team and presented to the Working Group in April. The Working Group also reviewed the methodology for the land subsidence indicator. Several meetings were held with the North Yolo Management Area members to develop alternate minimum threshold methodology in the area. A draft outline of the SMC was sent out to members on April 30, 2021 for comment. Comments have been addressed, and the GSP Technical Team is now finalizing the SMC in the process of drafting the corresponding chapter.

### Projects and Management Actions

A draft list of projects was provided to YSGA member entities on April 30, 2021 for feedback, accompanied by the SMC summary and a summary memo of the YSGA's approach to ensuring groundwater sustainability. Changes from member entities were incorporated, and a draft list and feedback form are now available on the website. Projects and Management Actions will be the subject of a Working Group Meeting in July 2021.

#### *b. Groundwater Monitoring and Reporting*

The GSP Technical Team is currently finalizing the Representative Monitoring Network for all Sustainability Indicators. This includes monitoring locations, plans, and sustainable management criteria for groundwater levels, groundwater storage, land subsidence, water quality, and depletion of interconnected surface waters. Staff are working with DWR to ensure monitoring of the sites can continue, gather necessary construction information, and prepare for the submission of the GSP and annual report.

Additionally, Jim Frame has continued surveying non-YCFCWCD monitoring wells as part of the long-term groundwater monitoring goals.

The YSGA's new groundwater data site at [sgma.yologroundwater.org](http://sgma.yologroundwater.org) is now live. Improvements continue to be made both to the site and to the YSGA's data management system, the WRID.

#### *c. Stakeholder Communication and Engagement*

A Working Group Meeting in April discussed the monitoring network and SMC methodology for land subsidence and the depletion of interconnected surface waters. A Working Group Meeting in July will discuss projects and management actions. An in-person public workshop is being scheduled at the Yolo County Fairgrounds in late July/early August.

Staff held meetings with the California Department of Fish and Wildlife, Audubon, and Point Blue to discuss the analysis of groundwater dependent ecosystems, interconnected surface waters, and managed wetlands in the GSP; changes to the Basin Setting chapter are being made to reflect the feedback received.

YSGA staff have also continued efforts to coordinate with neighboring Subbasins. A meeting with the South American Subbasin in April provided an opportunity for data-sharing and coordination along the southeast boundary. Two recent meetings with the Colusa Subbasin focused on understanding how the differing SMC criteria may affect conditions near the boundary.

The Yolo Subbasin GSP is estimated to be completed by September 30/October 31, 2021.

### **RECOMMENDATION**

This agenda item is for informational purposes only. No Board action is required.