Present: Roger Cornwell, Kurt Balasek, Lynnel Pollock, Kristin Sicke, Elisa Sabatini, Sarah Leicht, Donna Gentile

Absent: Jesse Loren

1. **Call to Order:** Meeting was called to order by Roger Cornwell, Chair at 12:19 pm.

2. **Approve Agenda and Adding Items to the Posted Agenda:** Kurt Balasek motioned to approve the agenda. Lynnel Pollock seconded the motion that was unanimously approved.

3. **Public Comment:** No comments.

4. **Administrative Items** (Sicke):
   a) _October 18, 2021 meeting minutes_ were approved.
   b) _Reviewed financials: FY2021-22: October 2021:_ Financials were provided with the agenda packet.
   c) _Payments to approve:_ Payments were provided with the agenda packet.
   Lynnel Pollock moved to approve administrative items a) and c), which was seconded by Kurt Balasek and unanimously approved.

5. **Update on YSGA GSP Activities** (Sicke):
   a) _GSP Development Update_: Kristin gave a brief update on the accomplishments to-date.
   - Yolo Subbasin GSP Comments Received: The GSP received almost 300 comments. Staff are working on compiling and addressing comments.
   - Ad Hoc Drought Contingency Planning Committee: The Committee had its first meeting on November 3rd. Staff are gathering additional information to provide the Committee at the next meeting. Likely outcomes will be a GSP Preface and Communications Plan.
   - Yolo Subbasin GSP Preface and Adoption Process: The GSP Comments will be presented to the Board of Directors on November 15. The Final GSP will be sent out to the Board in late December for adoption on January 10.

6. **Other Updates & Future Executive Committee Agenda Items:** No additional items.

7. **Next Executive Committee Meeting Date**: The next Executive Committee meeting will occur on December 15, 2021, via GoToMeeting.

8. **Adjourned** at 12:38 pm.

Respectfully submitted,

Kristin Sicke
Executive Officer