



# Yolo Subbasin Groundwater Agency

34274 State Highway 16, Woodland, CA 95695

(530) 662-3211

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## YSGA Executive Committee October 11, 2022, 12:00 p.m. – 1:00 p.m.

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Hosted at Yolo County Flood Control & Water Conservation District  
34274 State Highway 16, Woodland, CA 95695

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### AGENDA

1. **Call to Order**
2. **Adding Items to the Posted Agenda-** In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.
3. **Public Comment -** The public may address the Committee relating to matters within the YSGA's jurisdiction.
4. **Administrative Items** (Sicke)
  - a) [Approve September 12, 2022 meeting minutes](#), pages 3-4
  - b) [Review financials: FY 2021-2022: 9/9-10/7/22](#), pages 5-12
  - c) Payments to approve\*
5. **Update on Merger of WRA and YSGA:** Discussion Item (Sicke)
6. **Update on YSGA GSP Implementation Actions:** Discussion Item (Sicke)
  - a) Water Conditions Update
  - b) Management Area Public Advisory Committee Proposal
  - c) Ad Hoc Committees
  - d) DWR's SGMA Implementation Grant Solicitation and Project Prioritization Process
7. **Other Updates & Future Executive Committee Agenda Items**
8. **Next Executive Committee Meeting Date:** November \_\_, 2022; via GoToMeeting
9. **Adjourn**

I declare under penalty of perjury that the foregoing agenda for this meeting of the Executive Committee for the Yolo Subbasin Groundwater Agency was posted by October 7, 2022 in the office located at 34274 State Highway 16, Woodland, CA and was available to the public during normal business hours.

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Kristin Sicke  
Executive Officer

<b>* PAYMENTS:</b>
LedgerPro Bookkeeping Invoice #2596: September Bookkeeping Services: \$337.50
T. Ravazzini Consulting Invoice #0005: September 2022: \$1,137.50
Downey Brand Invoice #577559: August 2022 Legal Services: \$3,208.50
YCFCWCD Invoice #2022.0930: July-September 2022 Expenses: \$52,583.02
Postage and copies: August – October 2022: \$35.88

Yolo Subbasin Groundwater Agency  
MINUTES of Executive Committee (EC) Meeting  
September 12, 2022, 12:15 p.m. – 1:00 p.m.  
Hosted virtually via GoToMeeting

**Present:** Kristin Sicke, Roger Cornwell, Kurt Balasek, Sarah Leicht, Elisa Sabatini

**Absent:** Lynnel Pollock, Jesse Loren

1. **Call to Order:** Meeting was called to order by Roger Cornwell, Chair at 12:20 pm.

2. **Adding Items to the Posted Agenda:** Nothing to add.

3. **Public Comment:** No comments.

4. **Administrative Items (Sicke):**

- a) August 16, 2022 meeting minutes were approved.
- b) Reviewed financials: FY2021-22: 8/9– 9/9/22: Financials were provided with the agenda packet.
- c) Payments to approve: Payments were approved as presented.

Kurt Balasek moved to approve administrative items a) and c), which was seconded by Kristin Sicke and approved unanimously.

5. **Update on YSGA GSP Implementation Actions:** Discussion Item (Sicke)

- a) *Water Conditions Update – Real-time Wells:* Water levels are approximately 6 feet below last year and 7.5 feet below 2015. Water levels are beginning to show recovery from harvest.
- b) *Management Area Public Advisory Committee Proposal:* Kristin is still working on identifying the members of each Committee. This was originally planned to be presented at the September Board meeting but is now planned for November.
- c) *Ad Hoc Committees:* Two Ad Hoc Committee meetings were held last month. The Ad Hoc Drought Contingency Planning Committee met to review drought management strategies. The Ad Hoc Funding Committee met to hear a presentation from Chris Lee about Solano Subbasin’s funding strategy.
- d) *GSP Implementation: Project Development and Implementation*
  - *Prioritization and Funding Strategies (Working Group Meetings on 8/3 and 8/31):* 14 projects have been submitted for prioritization by the YSGA and potential submission to the SGMA implementation grant.

6. **September 19, 2022 Board of Directors Agenda Items**

- a) Consent Items:
  - i. Financials
  - ii. Minutes
  - iii. FY 20/21 Audit Report
- b) YSGA Incorporation of WRA (WRA Merger into YSGA) – Consider and Approve Resolution and JPA Amendment as formally recommended by the WRA Executive Committee
- c) Consider and Approve Formation of Ad Hoc Working Group Committee
- d) SGMA Implementation Presentation – Approval of Project Prioritization Criteria
- e) Schedule Special Board of Directors Meeting in October (week of 10/24) – Approval of Prioritized Projects and Decision to Submit Grant Application

7. **Other Updates & Future Executive Committee Agenda Items:** Nothing to report.

Yolo Subbasin Groundwater Agency  
MINUTES of Executive Committee (EC) Meeting  
September 12, 2022, 12:15 p.m. – 1:00 p.m.  
Hosted virtually via GoToMeeting

8. **Next Executive Committee Meeting Date:** October 11, 2022, at YCFCWCD Headquarters

9. **Adjourned** at 12:42 pm.

Respectfully submitted,



Kristin Sicke  
Executive Officer

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**Yolo Subbasin Groundwater Agency  
A/P Aging Summary  
As of October 6, 2022**

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	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
Downey Brand LLP	3,208.50	0.00	0.00	0.00	0.00	3,208.50
LedgerPro Bookkeeping	337.50	0.00	0.00	0.00	0.00	337.50
Taryn Ravazzini	1,137.50	0.00	0.00	0.00	0.00	1,137.50
Yolo County Flood Control & WCD	52,618.90	0.00	0.00	0.00	0.00	52,618.90
<b>TOTAL</b>	<b><u>57,302.40</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>57,302.40</u></b>

## Yolo Subbasin Groundwater Agency

## Balance Sheet

As of October 6, 2022

	<u>Oct 6, 22</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1000 · 1st Northern-Checking	56,833.67
1010 · 1st Northern-Savings	5,663.85
1020 · Yolo County Treasury	1,179,149.59
1025 · County Treasury FMV	3,968.00
<b>Total Checking/Savings</b>	<u>1,245,615.11</u>
<b>Accounts Receivable</b>	
1100 · Accounts Receivable	13,632.00
<b>Total Accounts Receivable</b>	<u>13,632.00</u>
<b>Total Current Assets</b>	<u>1,259,247.11</u>
<b>TOTAL ASSETS</b>	<u><u>1,259,247.11</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
2000 · Accounts Payable	57,302.40
<b>Total Accounts Payable</b>	<u>57,302.40</u>
<b>Total Current Liabilities</b>	<u>57,302.40</u>
<b>Total Liabilities</b>	57,302.40
<b>Equity</b>	
3000 · Unassigned Fund Balance	-24,000.00
3010 · Nonspendable Fund Balance	492.00
3300 · Assigned Fund Balance	24,000.00
3200 · Retained Earnings	823,253.55
Net Income	378,199.16
<b>Total Equity</b>	<u>1,201,944.71</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>1,259,247.11</u></u>

## Yolo Subbasin Groundwater Agency

## Budget vs Actual

July 1 through October 6, 2022

	Jul 1 - Oct 6, 22	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
4000 · Member Contributions-Municipal	160,000.00	160,000.00	100.0%
4100 · Member Contributions-Rural	225,749.00	237,842.00	94.9%
4200 · Member Contributions-Affiliates	60,170.00	65,170.00	92.3%
4300 · Direct Contribution-White Areas	0.00	20,000.00	0.0%
4700 · Well Permitting Regulatory Fees	11,263.00	24,000.00	46.9%
4900 · Interest Income	0.50	5,000.00	0.0%
<b>Total Income</b>	<b>457,182.50</b>	<b>512,012.00</b>	<b>89.3%</b>
<b>Expense</b>			
5100 · Bank & Other Fees	0.00	500.00	0.0%
5300 · Insurance-General & Auto	604.75	2,000.00	30.2%
5500 · Membership Dues	0.00	3,000.00	0.0%
7000 · Admin. Expenses	46,465.62	5,000.00	929.3%
7100 · Project Mgmt-SGMA Implementatio	0.00	251,000.00	0.0%
7125 · Buckeye Creek Recharge Project	0.00	9,000.00	0.0%
7200 · Consultant Services	21,650.50	200,000.00	10.8%
7300 · Legal Services	4,094.50	20,000.00	20.5%
7350 · Audit Services - Financial	0.00	8,500.00	0.0%
7400 · GSP - Related Consultant Costs	0.00	50,000.00	0.0%
7500 · GW Monitoring-Real-time Sensors	167.97	90,000.00	0.2%
7600 · YC Groundwater Monitor Program	6,000.00	0.00	100.0%
7700 · GSP Verif in Well Permit Review	0.00	24,000.00	0.0%
<b>Total Expense</b>	<b>78,983.34</b>	<b>663,000.00</b>	<b>11.9%</b>
<b>Net Ordinary Income</b>	<b>378,199.16</b>	<b>-150,988.00</b>	<b>-250.5%</b>
<b>Net Income</b>	<b>378,199.16</b>	<b>-150,988.00</b>	<b>-250.5%</b>

**Yolo Subbasin Groundwater Agency  
Open Invoices  
As of October 6, 2022**

Type	Date	Num	P. O. #	Name	Terms	Due Date	Aging	Open Balance
<b>Reclamation District 1600</b>								
Invoice	07/07/2022	2022-47		Reclamation District 1600	Net 30	08/06/2022	61	3,462.00
Total Reclamation District 1600								3,462.00
<b>Rumsey Water Users Association</b>								
Invoice	07/07/2022	2022-49		Rumsey Water Users Association	Net 30	08/06/2022	61	170.00
Total Rumsey Water Users Association								170.00
<b>Yolo County Farm Bureau</b>								
Invoice	07/07/2022	2022-56		Yolo County Farm Bureau	Net 30	08/06/2022	61	10,000.00
Total Yolo County Farm Bureau								10,000.00
<b>TOTAL</b>								<b>13,632.00</b>



## Yolo Subbasin Groundwater Agency

## Profit &amp; Loss

10/06/22

July 1 through October 6, 2022

Accrual Basis

	Jul 22	Aug 22	Sep 22	Oct 1 - 6, 22	TOTAL
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
4000 · Member Contributions-Municipal	160,000.00	0.00	0.00	0.00	160,000.00
4100 · Member Contributions-Rural	225,749.00	0.00	0.00	0.00	225,749.00
4200 · Member Contributions-Affiliates	60,170.00	0.00	0.00	0.00	60,170.00
4700 · Well Permitting Regulatory Fees	700.00	9,713.00	850.00	0.00	11,263.00
4900 · Interest Income	0.00	0.00	0.50	0.00	0.50
<b>Total Income</b>	<b>446,619.00</b>	<b>9,713.00</b>	<b>850.50</b>	<b>0.00</b>	<b>457,182.50</b>
<b>Expense</b>					
5300 · Insurance-General & Auto	604.75	0.00	0.00	0.00	604.75
7000 · Admin. Expenses	14.69	0.00	46,415.05	35.88	46,465.62
7200 · Consultant Services	5,877.50	14,298.00	1,137.50	337.50	21,650.50
7300 · Legal Services	0.00	886.00	3,208.50	0.00	4,094.50
7500 · GW Monitoring-Real-time Sensors	0.00	0.00	167.97	0.00	167.97
7600 · YC Groundwater Monitor Program	0.00	0.00	6,000.00	0.00	6,000.00
<b>Total Expense</b>	<b>6,496.94</b>	<b>15,184.00</b>	<b>56,929.02</b>	<b>373.38</b>	<b>78,983.34</b>
<b>Net Ordinary Income</b>	<b>440,122.06</b>	<b>-5,471.00</b>	<b>-56,078.52</b>	<b>-373.38</b>	<b>378,199.16</b>
<b>Net Income</b>	<b>440,122.06</b>	<b>-5,471.00</b>	<b>-56,078.52</b>	<b>-373.38</b>	<b>378,199.16</b>

## Yolo Subbasin Groundwater Agency

### Statement of Cash Flows

July 1 through October 6, 2022

	Jul 1 - Oct 6, 22
<b>OPERATING ACTIVITIES</b>	
Net Income	378,199.16
Adjustments to reconcile Net Income to net cash provided by operations:	
1100 · Accounts Receivable	-12,932.00
1150 · Prepaid Insurance	492.25
2000 · Accounts Payable	-33,374.92
<b>Net cash provided by Operating Activities</b>	<b>332,384.49</b>
<b>Net cash increase for period</b>	<b>332,384.49</b>
<b>Cash at beginning of period</b>	<b>913,230.62</b>
<b>Cash at end of period</b>	<b>1,245,615.11</b>

**Yolo Subbasin Groundwater Agency  
Transaction List by Date  
September 10 through October 6, 2022**

Type	Date	Num	Name	Memo	Account	Cir	Split	Amount
<b>Sep 10 - Oct 6, 22</b>								
Deposit	09/14/2022			Deposit	1020 · Yolo County Treasury	X	4700 · Well Permitting Regulatory Fees	150.00
Bill Pmt -...	09/15/2022	242	Consero Solutions	August Invoices	1000 · 1st Northern-Checking	X	2000 · Accounts Payable	-6,760.00
Bill Pmt -...	09/15/2022	243	Downey Brand LLP	Services through July 31, 2022	1000 · 1st Northern-Checking	X	2000 · Accounts Payable	-886.00
Bill Pmt -...	09/15/2022	244	LedgerPro Bookkeeping	August Bookkeeping Services	1000 · 1st Northern-Checking		2000 · Accounts Payable	-412.50
Bill Pmt -...	09/15/2022	245	Taryn Ravazzini	August Services	1000 · 1st Northern-Checking		2000 · Accounts Payable	-7,125.50
Bill	09/21/2022	577559	Downey Brand LLP	Services through August 31, 2022	2000 · Accounts Payable		7300 · Legal Services	-3,208.50
Deposit	09/21/2022			Deposit	1020 · Yolo County Treasury	X	4700 · Well Permitting Regulatory Fees	350.00
Deposit	09/28/2022			Deposit	1020 · Yolo County Treasury	X	4700 · Well Permitting Regulatory Fees	350.00
Bill	09/30/2022	0005	Taryn Ravazzini	September Services	2000 · Accounts Payable		7200 · Consultant Services	-1,137.50
Bill	09/30/2022	2022.0930	Yolo County Flood Control & WCD	Yolo County Flood Control & WCD Expenses 07/01/2022 - 09/30/2...	2000 · Accounts Payable		-SPLIT-	-52,583.02
Deposit	09/30/2022			Interest	1010 · 1st Northern-Savings	X	4900 · Interest Income	0.50
Bill	10/01/2022	2596	LedgerPro Bookkeeping	September Bookkeeping Services	2000 · Accounts Payable		7200 · Consultant Services	-337.50
Bill	10/05/2022	YSGA Expenses	Yolo County Flood Control & WCD	Expenses 08/01/2022 to 10/05/2022	2000 · Accounts Payable		7000 · Admin. Expenses	-35.88
<b>Sep 10 - Oct 6, 22</b>								

## Yolo Subbasin Groundwater Agency Upcoming Cash Requirements As of October 6, 2022

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Due Date</u>	<u>Aging</u>	<u>Open Balance</u>
Current								
	Bill	09/30/2022	2022.0930	Yolo County Flood Control & WCD	Yolo County Flood Control & WCD Expenses 07/01/2022 - 09/30/2022	10/10/2022		52,583.02
	Bill	09/21/2022	577559	Downey Brand LLP	Servces through August 31, 2022	10/21/2022		3,208.50
	Bill	09/30/2022	0005	Taryn Ravazzini	September Services	10/30/2022		1,137.50
	Bill	10/01/2022	2596	LedgerPro Bookkeeping	September Bookkeeping Services	10/31/2022		337.50
	Bill	10/05/2022	YSGA Expenses	Yolo County Flood Control & WCD	Expenses 08/01/2022 to 10/05/2022	11/04/2022		35.88
Total Current								<u>57,302.40</u>
<b>1 - 30</b>								
Total 1 - 30								
<b>31 - 60</b>								
Total 31 - 60								
<b>61 - 90</b>								
Total 61 - 90								
<b>&gt; 90</b>								
Total > 90								
<b>TOTAL</b>								<u><u>57,302.40</u></u>

Current Cash Balance (Checking & Savings)	62,497.52
Ending Cash Balance After Paying All Bills	5,195.12
Desired Reserve in Checking/Savings	30,000.00
Ending Cash Reserve or (Transfer Needed)	(24,804.88)