

Yolo Subbasin Groundwater Agency

34274 State Highway 16, Woodland, CA 95695

(530) 662-3211

YSGA Executive Committee May 11, 2021, 12:15 p.m. – 1:00 p.m.

NOTE: This meeting is being agendized to allow Board Members, staff, and the public to participate in the meeting via teleconference, pursuant to the Governor's Executive Order N-29-20 ([March 17, 2020](#)).

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AGENDA

1. **Call to Order**
2. **Approve Agenda and Adding Items to the Posted Agenda-** In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.
3. **Public Comment** - The public may address the Committee relating to matters within the YSGA's jurisdiction.
4. **Administrative Items** (Sicke)
 - a) [Approve April 13, 2021 meeting minutes](#), pages 3-4
 - b) [Review financials: FY2020-2021: March-May 10, 2021](#), pages 5-10
 - c) Payments to approve*
 - d) YSGA and YCFC&WCD Technical and Administrative Services Agreement
5. **Update on YSGA GSP Activities** discussion item (Sicke)
 - a) GSP Development Update
 - SMC Criteria Development
 - Projects and Management Actions
 - Upcoming Public Workshop – May 26, 2021
 - Draft Sections of the GSP
 - Interbasin Coordination Efforts

6. YSGA Board Meeting: June 21, 2021, 3:15 p.m. - Discuss agenda items

- Executive Officer Report
- Consent Items: Board and Committee Minutes & Financial Reports
- DWR Update
- Legislative & Regulatory Update: NCWA
- GSP Development Update and Upcoming Public Workshops

7. Other Updates & Future Executive Committee Agenda Items

8. Next Executive Committee Meeting Date: June ____, 2021; via GoToMeeting, YCFC&WCD BoardRoom

9. Adjourn

I declare under penalty of perjury that the foregoing agenda for this meeting of the Executive Committee for the Yolo Subbasin Groundwater Agency was posted by May 7, 2021 in the office located at 34274 State Highway 16, Woodland, CA and was available to the public during normal business hours.

Kristin Sicke
Executive Officer

* PAYMENTS:	
	LedgerPro Bookkeeping: Services from October 2020-April 2021: \$2,870
	Downey Brand Invoice #559588: March 2021 Legal Services: \$460
	GEI Invoice #3088663: March 2021 Professional Services (Develop Yolo Subbasin GSP): \$8,276.50
	SEI Invoice #7871: March 2021 Professional Services (Develop Yolo Subbasin GSP): \$4,096.50

MINUTES of Executive Committee (EC) Meeting
Yolo Subbasin Groundwater Agency (YSGA)
April 13, 2021, 12:30-1:00 pm
Teleconferenced GoToMeeting

Present: Roger Cornwell, Kurt Balasek, Lynnel Pollock, Kristin Sicke, Jesse Loren, Elisa Sabatini, and Sarah Leicht

Absent: Tim O'Halloran

1. **Call to Order:** Meeting was called to order by Roger Cornwell, Chair at 12:30 pm.
2. **Approve Agenda and Adding Items to the Posted Agenda:** Kurt motioned to approve the agenda. Lynell seconded the motion that was unanimously approved.

3. **Public Comment:** No comments.

4. **Administrative Items (Sicke):**

- a) February 10, 2021 meeting minutes were approved.
- b) Reviewed financials: FY2020-21: February-March 2021: Financials through the end of March were provided with the agenda packet.
- c) Payments to approve: Payment to WRA for Donna's administrative services.
- d) Report on the YSGA Ad Hoc Committee Meeting #1: The Ad Hoc committee held its first meeting regarding the funding mechanisms of the YSGA and consolidation of the WRA and YSGA. Kristin has been talking with other basins and legal counsel on the issue. Many other Integrated Regional Water Management (IRWM) groups have their County government funding the implementation of their IRWM plans and are structured differently than Yolo County/Yolo Subbasin. There are no legal issues identified, but the YSGA will need to outreach and engage WRA associate members in the process of merging the WRA into the YSGA. Outreach will also need to occur with YSGA member entities that are not members of the WRA to communicate the value of the WRA's services/programs that will be folded into the YSGA (primarily IRWM plan implementation).

Lynell motioned to approve Consent Items 4a through c. Kurt seconded the motion that was unanimously approved.

5. **Update on YSGA GSP Activities (Sicke):**

- a) GSP Development Update: Kristin gave a brief update on the accomplishments to-date.
 - SMC Criteria Development: The YSGA held a Working Group Meeting and a Board Meeting in March. There will be a Working Group Meeting on Monday, April 19, 2021 with the goal of finalizing the SMC's for land subsidence and presenting the methodology for SMC's for depletion of interconnected surface water. In addition, the North Yolo Management Area participated in a workshop on March 22, 2021 to discuss groundwater levels and land subsidence sustainability indicators, the methodology needed for establishing minimum thresholds, and potential projects and management actions.
 - Projects and Management Actions: Kristin is creating a summary of proposed projects to distribute to stakeholders. The summary will be distributed along with the full list of potential projects to solicit feedback.
 - Upcoming Public Workshops: The YSGA held a meeting with the Rumsey Water Users Association to discuss their representation within the YSGA. Other public workshops will be scheduled soon.
 - Draft Sections of the GSP: The Basin Setting Chapter is available on the YSGA website. The public comment period has ended but comments are still welcome.

MINUTES of Executive Committee (EC) Meeting
Yolo Subbasin Groundwater Agency (YSGA)
April 13, 2021, 12:30-1:00 pm
Teleconferenced GoToMeeting

- Interbasin Coordination Efforts: The YSGA held coordination meetings with South American, Solano, and Colusa Subbasins.

6. YSGA Board Meeting: June 21, 2021, 3:15 p.m.

The EC discussed the March agenda.

- Executive Officer Report
- Consent Items: Board and Committee minutes & Financial Reports
- DWR Update
- Legislative and Regulatory Update: NCWA
- GSP Development Update and Upcoming Public Workshops
- Water Conditions Update

7. Other Updates & Future Executive Committee Agenda Items: Nothing additional was discussed.

8. Next Executive Committee Meeting Date: The next Executive Committee meeting will occur on May 11, 2021.

9. Adjourned at 1:00 pm

Respectfully submitted,

Kristin Sicke
Executive Officer

DRAFT

Yolo Subbasin Groundwater Agency

Balance Sheet

As of May 10, 2021

05/10/21

Accrual Basis

	<u>May 10, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · 1st Northern-Checking	1,514.58
1010 · 1st Northern-Savings	5,662.59
1020 · Yolo County Treasury	<u>901,325.55</u>
Total Checking/Savings	908,502.72
Other Current Assets	
1150 · Prepaid Insurance	<u>492.25</u>
Total Other Current Assets	<u>492.25</u>
Total Current Assets	<u>908,994.97</u>
TOTAL ASSETS	<u>908,994.97</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	<u>15,703.00</u>
Total Accounts Payable	<u>15,703.00</u>
Total Current Liabilities	<u>15,703.00</u>
Total Liabilities	15,703.00
Equity	
3000 · Unassigned Fund Balance	-24,000.00
3300 · Assigned Fund Balance	24,000.00
3200 · Retained Earnings	743,404.42
Net Income	<u>149,887.55</u>
Total Equity	<u>893,291.97</u>
TOTAL LIABILITIES & EQUITY	<u>908,994.97</u>

Yolo Subbasin Groundwater Agency

Budget vs Actual

05/10/21

July 1, 2020 through May 10, 2021

Accrual Basis

	Jul 1, '20 - May...	Budget	% of Budget
Income			
4000 · Member Contributions-Municipal	160,000.00	160,000.00	100.0%
4100 · Member Contributions-Rural	237,841.50	257,842.00	92.2%
4200 · Member Contributions-Affiliates	65,000.00	65,000.00	100.0%
4400 · Interest Income	6,353.44	5,000.00	127.1%
Total Income	469,194.94	487,842.00	96.2%
Expense			
5050 · Accounting Services	2,870.00	0.00	100.0%
5100 · Bank & Other Fees	612.14	500.00	122.4%
5300 · Insurance-General & Auto	1,837.73	2,000.00	91.9%
5500 · Membership Dues	2,830.00	3,000.00	94.3%
7000 · Admin. Services/Expenses (WRA)			
7010 · Westside IRWMP Cost Share (WRA)	21,500.00	21,500.00	100.0%
7000 · Admin. Services/Expenses (WRA) - Other	60,705.17	100,000.00	60.7%
Total 7000 · Admin. Services/Expenses (WRA)	82,205.17	121,500.00	67.7%
7100 · Project Mgmt-SGMA Implementatio	175,287.85	110,000.00	159.4%
7200 · Consultant Services	0.00	20,000.00	0.0%
7300 · Legal Services	4,550.50	20,000.00	22.8%
7350 · Audit Services - Financial	7,050.00	7,050.00	100.0%
7500 · GW Monitoring-Real-time Sensors	0.00	80,000.00	0.0%
7600 · YC Groundwater Monitor Program	42,064.00	42,064.00	100.0%
Total Expense	319,307.39	406,114.00	78.6%
Net Income	149,887.55	81,728.00	183.4%

**Yolo Subbasin Groundwater Agency
Profit & Loss
July 1, 2020 through May 10, 2021**

	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Apr 21	May 1 - 10, 21	TOTAL
Income												
4000 · Member Contributions-Municipal	160,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	160,000.00
4100 · Member Contributions-Rural	237,841.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	237,841.50
4200 · Member Contributions-Affiliates	65,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	65,000.00
4400 · Interest Income	0.00	0.00	1.10	3,040.41	0.00	1.55	3,307.96	0.00	2.42	0.00	0.00	6,353.44
Total Income	462,841.50	0.00	1.10	3,040.41	0.00	1.55	3,307.96	0.00	2.42	0.00	0.00	469,194.94
Expense												
5050 · Accounting Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,870.00	0.00	2,870.00
5100 · Bank & Other Fees	0.00	0.00	0.00	252.75	25.00	0.00	334.39	0.00	0.00	0.00	0.00	612.14
5300 · Insurance-General & Auto	360.98	0.00	0.00	1,476.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,837.73
5500 · Membership Dues	0.00	0.00	0.00	0.00	0.00	1,200.00	0.00	1,630.00	0.00	0.00	0.00	2,830.00
7000 · Admin. Services/Expenses (WRA)												
7010 · Westside IRWMP Cost Share (WRA)	0.00	0.00	0.00	21,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	21,500.00
7000 · Admin. Services/Expenses (WRA) - Other	0.00	0.00	23,517.25	0.00	0.00	13,316.81	6,726.55	0.00	17,144.56	0.00	0.00	60,705.17
Total 7000 · Admin. Services/Expenses (WRA)	0.00	0.00	23,517.25	21,500.00	0.00	13,316.81	6,726.55	0.00	17,144.56	0.00	0.00	82,205.17
7100 · Project Mgmt-SGMA Implementatio	0.00	0.00	0.00	44,621.13	0.00	0.00	6,799.75	107,052.97	4,441.00	12,373.00	0.00	175,287.85
7300 · Legal Services	0.00	0.00	0.00	2,062.50	0.00	540.00	0.00	0.00	1,488.00	460.00	0.00	4,550.50
7350 · Audit Services - Financial	0.00	0.00	7,050.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,050.00
7600 · YC Groundwater Monitor Program	0.00	0.00	0.00	42,064.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	42,064.00
Total Expense	360.98	0.00	30,567.25	111,977.13	25.00	15,056.81	13,860.69	108,682.97	23,073.56	15,703.00	0.00	319,307.39
Net Income	462,480.52	0.00	-30,566.15	-108,936.72	-25.00	-15,055.26	-10,552.73	-108,682.97	-23,071.14	-15,703.00	0.00	149,887.55

Yolo Subbasin Groundwater Agency
Statement of Cash Flows
July 1, 2020 through May 10, 2021

	<u>Jul 1, '20 - May 10, 21</u>
OPERATING ACTIVITIES	
Net Income	149,887.55
Adjustments to reconcile Net Income to net cash provided by operations:	
1150 · Prepaid Insurance	-131.27
2000 · Accounts Payable	-8,578.90
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Net cash provided by Operating Activities	141,177.38
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Net cash increase for period	141,177.38
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Cash at beginning of period	767,325.34
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Cash at end of period	<u>908,502.72</u>

Yolo Subbasin Groundwater Agency Transaction List by Date March 11 through May 10, 2021

Type	Date	Num	Name	Memo	Account	Clr	Split	Amount
Mar 11 - May 10, 21								
Bill	03/22/2021	3087131	GEI Consultants, Inc.	Project 2002359 Yolo Subbasin GSP	2000 - Accounts Payable		7100 - Project Mgmt-SGMA Implementatio	-4,441.00
Bill	03/23/2021	557582	Downey Brand LLP	January services	2000 - Accounts Payable		7300 - Legal Services	-1,488.00
Transfer	03/25/2021			Funds Transfer	1020 - Yolo County Treasury	X	1000 - 1st Northern-Checking	-44,000.00
Bill Pmt -...	03/30/2021	164	GEI Consultants, Inc.	Project 2002359 Yolo Subbasin GSP	1000 - 1st Northern-Checking	X	2000 - Accounts Payable	-6,799.75
Bill Pmt -...	03/30/2021	165	Stockholm Environment Institute	Project 21 117 Yolo Subbasin GSP	1000 - 1st Northern-Checking	X	2000 - Accounts Payable	-3,114.00
Bill Pmt -...	03/30/2021	166	Yolo County Flood Control & WCD	2021-0204	1000 - 1st Northern-Checking	X	2000 - Accounts Payable	-103,938.97
Transfer	03/30/2021			Funds Transfer	1010 - 1st Northern-Savings	X	1000 - 1st Northern-Checking	-75,000.00
Deposit	03/31/2021			Interest	1010 - 1st Northern-Savings	X	4400 - Interest Income	2.42
Bill	03/31/2021	2020-18	Water Resources Association of Yolo Cty		2000 - Accounts Payable		7000 - Admin. Services/Expenses (WRA)	-17,144.56
Bill Pmt -...	04/09/2021	167	Downey Brand LLP	January services	1000 - 1st Northern-Checking		2000 - Accounts Payable	-1,488.00
Bill Pmt -...	04/12/2021	168	Water Resources Association of Yolo Cty		1000 - 1st Northern-Checking	X	2000 - Accounts Payable	-17,144.56
Transfer	04/12/2021			Funds Transfer	1010 - 1st Northern-Savings	X	1000 - 1st Northern-Checking	-14,000.00
Bill Pmt -...	04/12/2021	169	GEI Consultants, Inc.	Project 2002359 Yolo Subbasin GSP	1000 - 1st Northern-Checking		2000 - Accounts Payable	-4,441.00
Transfer	04/12/2021			Funds Transfer	1010 - 1st Northern-Savings	X	1000 - 1st Northern-Checking	-4,500.00
Bill	04/12/2021	7871	Stockholm Environment Institute	Project 21 117 Yolo Subbasin GSP	2000 - Accounts Payable		7100 - Project Mgmt-SGMA Implementatio	-4,096.50
Bill	04/16/2021	559588	Downey Brand LLP	Matter No. 45932.00000 Services through ...	2000 - Accounts Payable		7300 - Legal Services	-460.00
Bill	04/21/2021	3088663	GEI Consultants, Inc.	2/27-3/26 Project 2002359 Services Provided	2000 - Accounts Payable		7100 - Project Mgmt-SGMA Implementatio	-8,276.50
Bill	04/30/2021	2127	LedgerPro Bookkeeping	Oct 2020-April 2021 Bookkeeping	2000 - Accounts Payable		5050 - Accounting Services	-2,870.00
Payment	05/07/2021		Reclamation District 1600		1200 - Undeposited Funds	X	1100 - Accounts Receivable	1,731.00
Deposit	05/10/2021			Deposit	1020 - Yolo County Treasury		-SPLIT-	6,731.00
Mar 11 - May 10, 21								

**Yolo Subbasin Groundwater Agency
A/P Aging Summary
As of May 10, 2021**

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Downey Brand LLP	460.00	0.00	0.00	0.00	0.00	460.00
GEI Consultants, Inc.	0.00	8,276.50	0.00	0.00	0.00	8,276.50
LedgerPro Bookkeeping	2,870.00	0.00	0.00	0.00	0.00	2,870.00
Stockholm Environment Institute	0.00	4,096.50	0.00	0.00	0.00	4,096.50
TOTAL	<u>3,330.00</u>	<u>12,373.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>15,703.00</u>