



Yolo Subbasin Groundwater Agency

34274 State Highway 16, Woodland, CA 95695

(530) 662-3211

YSGA Executive Committee August 21, 2023, 12:00 – 1:00 p.m.

Hosted at Yolo County Flood Control & Water Conservation District
34274 State Highway 16, Woodland, CA 95695

AGENDA

1. **Call to Order**
2. **Adding Items to the Posted Agenda**- In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.
3. **Public Comment** - The public may address the Committee relating to matters within the YSGA's jurisdiction.
4. **Administrative Items** (Sicke)
 - a) [Approve July 24, 2023 meeting minutes](#), page 3
 - b) [Review financials: FY 2023-2024: 7/20-8/18/23](#), pages 4-10
 - c) Approve Payments*
5. **Update on YSGA GSP Implementation Actions:** Discussion Item (Sicke)
 - a) Water Conditions Update
 - b) Grant Funding Opportunities
 - c) Ad Hoc Drought Contingency Planning Committee – Well Permitting Process
 - d) Ad Hoc Committee for Reconsideration of Expense Allocation – Fee Study Process
6. **September 18, 2023 Board of Directors *Draft* Agenda Items** (Sicke)
 - a) Consent Items
 - i. Financials
 - ii. Approval of Payments
 - iii. Meetings Minutes
 - b) Gary Sandy Honorary Resolution
 - c) Resolution Acknowledging Helen Thomson's Contributions to Groundwater
 - d) NCWA Update on Water Legislation and Regulatory Issues
 - e) DWR Update
 - f) Report of Chair and Executive Officer
 - g) GSP Implementation Update
 - i. Groundwater Conditions
 - ii. Grant Funding Opportunities Update
 - iii. Update on Fee Study Process
 - h) Closed Session Items
 - i) Areas of Special Concern and Well Permitting Update

7. Other Updates & Future Executive Committee Agenda Items

8. Next Executive Committee Meeting Date: September __, 2023

9. Adjourn

I declare under penalty of perjury that the foregoing agenda for this meeting of the Executive Committee for the Yolo Subbasin Groundwater Agency was posted by August 18, 2023 in the office located at 34274 State Highway 16, Woodland, CA and was available to the public during normal business hours.



Kristin Sicke
Executive Officer

* PAYMENTS:
Downey Brand Invoice #589738: July Legal Services: \$500.00
Consero Solutions Invoice #1920: July Consulting Services: \$11,111.25
LSCE Invoice #40082: July Consulting Services: \$591.25
LedgerPro Bookkeeping Invoice #3011: June Bookkeeping Services: \$160.00
LedgerPro Bookkeeping Invoice #3085: July Bookkeeping Services: \$640.00

Yolo Subbasin Groundwater Agency
MINUTES of Executive Committee (EC) Meeting
July 24, 2023, 12:00 p.m. – 1:00 p.m.
Hosted at YCFC&WCD Headquarters
34274 State Highway 16, Woodland

Present: Lee Smith, Dave Schaad, Kristin Sicke, Kurt Balasek, Sarah Leicht, Nathan Fisher, Mikayla Gross

Absent: Elisa Sabatini, Kurt Balasek

1. **Call to Order:** Meeting was called to order by Lee Smith at 12:02 pm.
2. **Adding Items to the Posted Agenda:** Nothing to add.
3. **Public Comment:** No comments.
4. **Administrative Items** (Sicke):
 - a) May 30, 2023 meeting minutes were approved.
 - b) Reviewed financials: FY 2022-2023: 6/30/22 – 6/30/23: Preliminary financials were provided with the agenda packet.
 - c) Reviewed financials: FY 2023-2024: 7/1 – 7/20/23: Preliminary financials were provided with the agenda packet.
 - d) Payments to approve: Payments were provided with the agenda packet.

David Schaad moved to approve administrative item a), which was seconded by Kristin Sicke and approved unanimously. David Schaad moved to approve administrative item d), which was seconded by Kristin Sicke and approved unanimously.

5. **Update on YSGA GSP Implementation Actions:** Discussion Item (Sicke)
 - a) *Water Conditions Update:* Kristin provided an update on current groundwater level conditions. On average, groundwater levels are 26 feet higher than last year on this day.
 - b) *Grant Funding Opportunities:* Staff are working with Consero to identify future funding opportunities. They are preparing an application to the ICARP Regional Resilience Grant, due August 25. Staff are also tracking the upcoming WaterSMART program solicitation.
 - c) *Ad Hoc Drought Contingency Planning Committee:* The Committee is scheduled to meet on July 24 to discuss the recent Board of Supervisors meeting and potential changes to the well permitting process. At the recent Board of Supervisors meeting, the County Drought Emergency was allowed to lapse. There were a number of concerned domestic well owners in attendance who provided public comments. The Board of Supervisors is interested in considering a moratorium on previously unirrigated areas and/or in Areas of Special Concern. The next meeting will be on September 12 to continue discussing this issue. YSGA Staff are working with West Yost to further define the Areas of Special Concern.
 - d) *Ad Hoc Committee for Reconsideration of Expense Allocation:* LSCE is currently working on the fee study. Public outreach for the potential fee structure will be ramping up this fall.

6. **Other Updates & Future Executive Committee Agenda Items:** The September Board of Directors meeting will feature a presentation by Rebecca Smith about the authorities of the YSGA and an honorary resolution for Helen Thomson.

7. **Next Executive Committee Meeting Date:** August 21, 2023.

8. **Adjourned** at 12:34 pm.

Respectfully submitted,



Kristin Sicke
Executive Officer

Yolo Subbasin Groundwater Agency

Balance Sheet

As of August 18, 2023

	<u>Aug 18, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · 1st Northern-Checking	4,818.90
1010 · 1st Northern-Savings	5,667.62
1020 · Yolo County Treasury	<u>1,308,178.48</u>
Total Checking/Savings	1,318,665.00
Accounts Receivable	
1100 · Accounts Receivable	<u>128,335.00</u>
Total Accounts Receivable	128,335.00
Other Current Assets	
1200 · Undeposited Funds	<u>20,000.00</u>
Total Other Current Assets	<u>20,000.00</u>
Total Current Assets	<u>1,467,000.00</u>
TOTAL ASSETS	<u>1,467,000.00</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	<u>89,614.55</u>
Total Accounts Payable	<u>89,614.55</u>
Total Current Liabilities	<u>89,614.55</u>
Total Liabilities	89,614.55
Equity	
3000 · Unassigned Fund Balance	-24,000.00
3010 · Nonspendable Fund Balance	492.00
3300 · Assigned Fund Balance	24,000.00
3200 · Retained Earnings	934,660.54
Net Income	<u>442,232.91</u>
Total Equity	<u>1,377,385.45</u>
TOTAL LIABILITIES & EQUITY	<u>1,467,000.00</u>

Yolo Subbasin Groundwater Agency
Budget vs Actual
 July 1 through August 18, 2023

	Jul 1 - Aug 18, 23	Budget	% of Budget
Ordinary Income/Expense			
Income			
4000 · Member Contributions-Municipal	160,000.00	160,000.00	100.0%
4100 · Member Contributions-Rural	237,841.50	257,842.00	92.2%
4200 · Member Contributions-Affiliates	65,170.00	65,170.00	100.0%
4700 · Well Permitting Regulatory Fees	372.00	10,000.00	3.7%
4900 · Interest Income	0.00	12,000.00	0.0%
Total Income	463,383.50	505,012.00	91.8%
Expense			
5100 · Bank & Other Fees	0.00	1,500.00	0.0%
5300 · Insurance-General & Auto	492.25	2,500.00	19.7%
5500 · Membership Dues	0.00	3,000.00	0.0%
7000 · Admin. Expenses	15.84	5,000.00	0.3%
7100 · Project Mgmt-SGMA Implementatio	591.25	260,000.00	0.2%
7125 · Buckeye Creek Recharge Project	0.00	8,863.00	0.0%
7200 · Consultant Services	11,751.25	200,000.00	5.9%
7300 · Legal Services	500.00	20,000.00	2.5%
7350 · Audit Services - Financial	7,800.00	15,300.00	51.0%
7400 · GSP - Related Consultant Costs	0.00	75,000.00	0.0%
7600 · YC Groundwater Monitor Program	0.00	90,000.00	0.0%
7700 · GSP Verif in Well Permit Review	0.00	10,000.00	0.0%
Total Expense	21,150.59	691,163.00	3.1%
Net Ordinary Income	442,232.91	-186,151.00	-237.6%
Net Income	442,232.91	-186,151.00	-237.6%

Yolo Subbasin Groundwater Agency
Statement of Cash Flows
 July 1 through August 18, 2023

	Jul 1 - Aug 18, 23
OPERATING ACTIVITIES	
Net Income	442,232.91
Adjustments to reconcile Net Income to net cash provided by operations:	
1100 · Accounts Receivable	-128,335.00
1150 · Prepaid Insurance	492.25
2000 · Accounts Payable	-6,277.66
Net cash provided by Operating Activities	308,112.50
Net cash increase for period	308,112.50
Cash at beginning of period	1,030,552.50
Cash at end of period	1,338,665.00

Yolo Subbasin Groundwater Agency

Profit & Loss

08/18/23

July 1 through August 18, 2023

Accrual Basis

	Jul 23	Aug 1 - 18, 23	TOTAL
Ordinary Income/Expense			
Income			
4000 · Member Contributions-Municipal	160,000.00	0.00	160,000.00
4100 · Member Contributions-Rural	237,841.50	0.00	237,841.50
4200 · Member Contributions-Affiliates	65,170.00	0.00	65,170.00
4700 · Well Permitting Regulatory Fees	350.00	22.00	372.00
Total Income	463,361.50	22.00	463,383.50
Expense			
5300 · Insurance-General & Auto	492.25	0.00	492.25
7000 · Admin. Expenses	15.84	0.00	15.84
7100 · Project Mgmt-SGMA Implementatio	591.25	0.00	591.25
7200 · Consultant Services	11,751.25	0.00	11,751.25
7300 · Legal Services	500.00	0.00	500.00
7350 · Audit Services - Financial	7,800.00	0.00	7,800.00
Total Expense	21,150.59	0.00	21,150.59
Net Ordinary Income	442,210.91	22.00	442,232.91
Net Income	442,210.91	22.00	442,232.91

**Yolo Subbasin Groundwater Agency
A/P Aging Summary
As of August 18, 2023**

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Consero Solutions	0.00	11,111.25	0.00	0.00	0.00	11,111.25
Downey Brand LLP	500.00	0.00	0.00	0.00	0.00	500.00
LedgerPro Bookkeeping	640.00	0.00	0.00	0.00	0.00	640.00
Luhdorff & Scalmanini	0.00	591.25	0.00	0.00	0.00	591.25
Richardson & Company LLP	7,800.00	0.00	7,500.00	0.00	0.00	15,300.00
Yolo County Flood Control & WCD	15.84	344.66	61,071.74	39.81	0.00	61,472.05
TOTAL	<u>8,955.84</u>	<u>12,047.16</u>	<u>68,571.74</u>	<u>39.81</u>	<u>0.00</u>	<u>89,614.55</u>

Yolo Subbasin Groundwater Agency
Open Invoices
As of August 18, 2023

Type	Date	Num	P. O. #	Name	Terms	Due Date	Aging	Open Balance
Colusa Drain Mutual Water Comany								
Invoice	07/07/2023	2023-6		Colusa Drain Mutual Water Comany	50% Invoice Due ...	01/27/2024		5,000.00
Total Colusa Drain Mutual Water Comany								5,000.00
County of Yolo								
Invoice	07/07/2023	2023-7		County of Yolo	Net 30	08/06/2023	12	40,000.00
Total County of Yolo								40,000.00
Madison Community Service District								
Invoice	07/07/2023	2023-11		Madison Community Service District	Net 30	08/06/2023	12	5,000.00
Total Madison Community Service District								5,000.00
Reclamation District 150								
Invoice	07/07/2023	2023-13		Reclamation District 150	Net 30	08/06/2023	12	2,146.50
Total Reclamation District 150								2,146.50
Reclamation District 1600								
Invoice	07/07/2023	2023-14		Reclamation District 1600	50% Invoice Due ...	01/27/2024		1,731.00
Total Reclamation District 1600								1,731.00
Reclamation District 2035								
Invoice	07/07/2023	2023-16		Reclamation District 2035	Net 30	08/06/2023	12	19,000.00
Total Reclamation District 2035								19,000.00
Reclamation District 537								
Invoice	07/07/2023	2023-17		Reclamation District 537	Net 30	08/06/2023	12	3,038.50
Total Reclamation District 537								3,038.50
Reclamation District 730								
Invoice	07/07/2023	2023-18		Reclamation District 730	Net 30	08/06/2023	12	2,249.00
Total Reclamation District 730								2,249.00
Rumsey Water Users Association								
Invoice	07/07/2023	2023-21		Rumsey Water Users Association	Net 30	08/06/2023	12	170.00
Total Rumsey Water Users Association								170.00
University of California Davis								
Invoice	07/07/2023	2023-22		University of California Davis	Net 30	08/06/2023	12	40,000.00
Total University of California Davis								40,000.00
Yolo County Farm Bureau								
Invoice	07/07/2023	2023-25		Yolo County Farm Bureau	Net 30	08/06/2023	12	10,000.00
Total Yolo County Farm Bureau								10,000.00
TOTAL								128,335.00

**Yolo Subbasin Groundwater Agency
Transaction List by Date
July 21 through August 18, 2023**

Type	Date	Num	Name	Memo	Account	Cir	Split	Amount
Jul 21 - Aug 18, 23								
Payment	07/21/2023	454421	City of Davis		1200 · Undeposited Funds	X	1100 · Accounts Receivable	40,000.00
Deposit	07/21/2023			Deposit	1020 · Yolo County Treasury		4700 · Well Permitting Regulatory Fees	350.00
Bill Pmt -Check	07/24/2023	284	Consero Solutions		1000 · 1st Northern-Checking		2000 · Accounts Payable	-17,787.50
Bill Pmt -Check	07/24/2023	285	Downey Brand LLP	VOID:MISPRINT	1000 · 1st Northern-Checking	X	2000 · Accounts Payable	0.00
Bill Pmt -Check	07/24/2023	286	LedgerPro Bookkeeping		1000 · 1st Northern-Checking		2000 · Accounts Payable	-380.00
Bill Pmt -Check	07/24/2023	288	Downey Brand LLP		1000 · 1st Northern-Checking	X	2000 · Accounts Payable	-8,768.50
Payment	07/24/2023	0149558	Yocha Dehe Wintun Nation		1200 · Undeposited Funds	X	1100 · Accounts Receivable	10,000.00
Payment	07/24/2023	21563	Reclamation District 999		1200 · Undeposited Funds	X	1100 · Accounts Receivable	12,625.00
Payment	07/24/2023	1500063571	California American Water Company		1200 · Undeposited Funds	X	1100 · Accounts Receivable	5,000.00
Payment	07/27/2023	ACH 17445	Reclamation District 307		1200 · Undeposited Funds	X	1100 · Accounts Receivable	2,970.50
Deposit	07/27/2023			Deposit	1000 · 1st Northern-Checking	X	1200 · Undeposited Funds	2,970.50
Payment	07/28/2023	4555	Colusa Drain Mutual Water Comany		1200 · Undeposited Funds	X	1100 · Accounts Receivable	5,000.00
Bill	07/31/2023	3085	LedgerPro Bookkeeping	July bookkeeping services	2000 · Accounts Payable		7200 · Consultant Services	-640.00
Bill	07/31/2023	YSGA Expenses	Yolo County Flood Control & WCD	Copies & Postage 7/1 - 7/31/2023	2000 · Accounts Payable		7000 · Admin. Expenses	-15.84
Bill	07/31/2023	589738	Downey Brand LLP	Services rendered through July 31, 2023	2000 · Accounts Payable		7300 · Legal Services	-500.00
Bill	07/31/2023	40082	Luhdorff & Scalmanini	Services rendered through July 30, 2023	2000 · Accounts Payable		7100 · Project Mgmt-SGMA Implement...	-591.25
Bill	07/31/2023	1920	Consero Solutions	July SGA Work & May-July Subcontracted EEC Services	2000 · Accounts Payable		7200 · Consultant Services	-11,111.25
Deposit	08/03/2023			Deposit	1020 · Yolo County Treasury		-SPLIT-	311,706.00
Payment	08/11/2023	060069	City of Winters		1200 · Undeposited Funds		1100 · Accounts Receivable	20,000.00
Deposit	08/11/2023			Deposit	1020 · Yolo County Treasury		4700 · Well Permitting Regulatory Fees	22.00
Jul 21 - Aug 18, 23								