



BOARD OF DIRECTORS' MEETING AGENDA

Monday, June 17, 2019

3:00 p.m. to 5:00 p.m.

**Meeting Location: Woodland Community and Senior Center
2001 East Street, Woodland, Rooms 1 & 2**

NOTICE TO PUBLIC

Public documents relating to any open session item listed on this agenda that are distributed to all or most of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the Water Resources Association of Yolo County (WRA) and the Yolo Subbasin Groundwater Agency (YSGA)'s offices at 34274 State Highway 16, Woodland 95695.

In compliance with the Americans with Disability Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting please contact Donna Gentile at (530) 666-2733 or (530) 662-3211. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

All items on the agenda will be open for the public comment before final action is taken. Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a three-minute time limit. The Chair has the discretion of limiting the total time for an item.

- 3:00 1. CALL TO ORDER AND DETERMINATION OF QUORUM (WRA and YSGA)**
- 3:03 2. APPROVE AGENDA AND ADDING ITEMS TO THE POSTED AGENDA** – In order to add an agenda item, it must fit into one of the following categories: a) A majority determination that an emergency (as designed by the Brown Act) exists; or b) A 4/5ths determination that the need to take action arose subsequent to the agenda being posted.
- 3:05 3. PUBLIC FORUM** – The Public may address the WRA and the YSGA Board of Directors on any item of interest not appearing on the agenda that is within the subject matter of the WRA and the YSGA.
- 3:10 4. REPORT OF THE WRA/YSGA CHAIR and YSGA EXECUTIVE OFFICER, pages 3 - 9**
- 3:20 5. CONSIDERATION: WRA CONSENT ITEMS, pages 10 - 25**
- a. Approve April 22, 2019 WRA Board of Directors' Meeting Minutes
 - b. Receive WRA Fiscal Year 2018-2019 Financial Statements: April - May 2019
 - c. Receive minutes of WRA Executive Committee: April 3, 2019
 - d. Receive minutes of WRA Technical Committee: February 7, 2019
- 3:22 6. CONSIDERATION: YSGA CONSENT ITEMS, pages 26 - 47**
- a. Approve April 22, 2019 YSGA Board of Directors' Meeting Minutes
 - b. Receive YSGA Fiscal Year 2018-2019 Financial Statements: April - May 2019
 - c. Receive minutes of YSGA Executive Committee: April 3, 2019

- d. Approve Renewal of Service Agreements:
 - 1. YSGA – YCFC&WCD Administrative & Technical Services
 - 2. YSGA – WRA Administrative Services

3:25 7. CONSIDERATION: APPROVE FISCAL YEAR 2019-2020 OPERATING BUDGETS,
pages 48 - 54

- a. Water Resources Association of Yolo County Fiscal Year 2019-2020 Operating Budget
- b. Yolo Subbasin Groundwater Agency Fiscal Year 2019-2020 Operating Budget

3:30 8. UPDATE ON WATER LEGISLATION, REGULATORY & DELTA ISSUES,
Adam Robin, Northern California Water Association

**3:40 9. PRESENTATION ON THE NATURE CONSERVANCY’S TOOLS FOR ASSESSING
GROUNDWATER-SURFACE WATER CONNECTIVITY UNDER SGMA, page 55**

4:05 10. UPDATE ON GROUNDWATER SUSTAINABILITY PLAN DEVELOPMENT, pages 56 - 57

- a. Water Budget – Refinements to Budget
- b. Hydrogeologic Conceptual Model – Request for Qualifications
- c. Stakeholder Communication and Engagement – Stakeholder Communication and Engagement Outline
- d. Groundwater Monitoring and Reporting – Groundwater Monitoring Plan Outline
- e. Surface Water and Groundwater Modeling – Refinements to Model
- f. Sustainable Management Criteria – Management Area Workshops

4:15 11. MEMBERS’ REPORTS AND FUTURE AGENDA ITEMS – Water Resources Association of Yolo County and Yolo Subbasin Groundwater Agency Members are invited to briefly report on current issues and recommended topics for future WRA and the YSGA Board of Directors meetings.

YSGA Issues:

- a. “White Area” Annexation
- b. White Paper on Areas of Special Concern

4:25 12. NEXT MEETING – Monday, September 16, 2019, 3:00 p.m. to 5:00 p.m.

4:30 13. ADJOURNMENT

Consideration of items not on the posted agenda, items in the following categories: 1) majority determination that an emergency (as defined by the Brown Act) exists; or 2) a 4/5ths determination that the need to take action arose subsequent to posting of the agenda. I declare under penalty of perjury that the foregoing agenda for the June 17, 2019 meeting of the Board of Directors of the WRA and the YSGA was posted by June 14, 2019 and made available to the public during normal business hours at the following locations: Woodland Community and Senior Center, 2001 East Street, Woodland 95776 and the YSGA’s office at 34274 State Highway 16, Woodland 95695.



Donna L. Gentile, Board Secretary

**Yolo Subbasin Groundwater Agency Board of Directors
Meeting Agenda Report**

MEETING DATE: June 17, 2019

AGENDA ITEM NO. 4

SUBJECT: Report of the WRA and YSGA Chair and YSGA Executive Officer

INITIATED OR ☐ BOARD

☒ INFORMATION

REQUESTED BY: ☒ STAFF

☐ ACTION: ☐ MOTION

☐ OTHER _____

☐ RESOLUTION

ATTACHMENT ☒ YES ☐ NO

BACKGROUND

The WRA and YSGA Chair and YSGA Executive Officer will provide either an oral or written report on recent activities. A written report from the YSGA Executive Officer is attached.

RECOMMENDATION

This agenda item is for informational purposes only. No Board action is required.

Date: June 14, 2019
To: YSGA Board of Directors
From: Tim O'Halloran, Executive Officer
Subject: Report of the Executive Officer

Recommendation

For informational purposes only. No Board action required.

Background

Following is an update to the Board of Directors of the YSGA on activities and issues related to the ongoing implementation of the Sustainable Groundwater Management Act (SGMA). This report should be considered as a summary document so that Board members and other interested parties can quickly read about the general activities taking place between YSGA Board meetings. Board members should feel free to contact me at any time for more detail or with ideas and/or questions that they might have regarding the program.

Since the April 22, 2019 meeting of the YSGA the following activities have taken place;

Program Administration

One meeting was held by the YSGA Executive Committee (EC) on June 3, 2019. The EC, consisting of Chair Cornwell, Vice-Chair Loren, Lynnel Pollock, Kurt Balasek, and Executive Officer O'Halloran, discussed logistical issues related to the establishment of a new JPA and the development of the Groundwater Sustainability Plan (GSP). The next meeting of the YSGA EC is scheduled for July 22, 2019 from 12 to 1 p.m. at the Yolo County Flood Control and Water Conservation District (YCFC&WCD) Headquarters in Woodland.

The YSGA Working Group's May and June standing meetings were cancelled. Some of the items discussed at the April meeting were the postponement of consideration of voting and fees and the consolidation of the Water Resources Association of Yolo County (WRA) and the YSGA. The next meeting of the YSGA Working Group is scheduled for July 3, 2019 from 1 to 3 p.m. (meetings are tentatively scheduled for the first Wednesday of the month for the remainder of the year).

As approved at the April 2019 Board meeting, staff worked with Reclamation Districts (RDs) 150, 307, and 999 to formally join the YSGA. To-date, RDs 150 and 999 have signed the YSGA JPA and paid membership dues for Fiscal Years 2018 and 2019. It is expected that RD 307 will sign the JPA and formally join the YSGA in July 2019.

Additionally, staff continued to communicate with Colusa Groundwater Authority and the Solano Subbasin GSA on general GSP coordination.

The <http://yologroundwater.org> website was maintained and updated to reflect current activities.

Program Implementation

Water Budgets: Stockholm Environment Institute (SEI) continued refining the regional and entity-specific water budgets. All JPA members (water purveyors) are represented in the model. Work during this period included

calibration, documentation, and presentation. While these model water budgets will be continually updated and refined through the life of the program, the vast majority of the work involved in building the program structure and initial data sets is complete.

Grant Applications: The YCFC&WCD and DWR executed the technical support services' agreement for videologging monitoring wells lacking construction information. Two monitoring wells were videologged on June 6, 2019.

Groundwater Monitoring: The groundwater monitoring program continues to track groundwater elevations through the year. All real-time groundwater level information can be viewed on the YSGA's website at <http://yologroundwater.org>.

Technical discussions continue to determine how to expand and enhance the groundwater monitoring program. On page 9, a hydrograph illustrates the biannual groundwater level recordings from the Water Resources Information Database (WRID) wells (this includes Spring 2019 measurements).

Three additional groundwater level monitoring sensors have been added to the network in Esparto, Capay, and just north of Woodland. Additional sensors are scheduled to be installed this summer.

Actions to Improve Groundwater Conditions: The YCFC&WCD finished installing Hostetler's connection and continues to look for and address areas at risk of groundwater overdraft. Additionally, Pamunkey's pump was just installed for their newly installed turnout. The farm fields that will be switching from groundwater to surface water are shown in the map below (approximately 940 acres).



Program Outreach

Staff participated in a number of meetings/workshops/conferences related to SGMA and groundwater recharge and protection, which include the following:

1. Participated in Yolo/Solano Subbasin Coordination Meeting (May 2, 2019; O'Halloran, Stevenson, and Sicke)
2. Conducted Capay Valley Groundwater YSGA Sustainable Management Criteria Workshop (May 23, 2019; Directors Barth, Cornwell, and Drewek; O'Halloran, Stevenson, and Sicke)

3. Presented to Winters Rotary Club (May 30, 2019; Sicke)
4. Attended NCWA's Groundwater Management Task Force Meeting (June 10, 2019; O'Halloran and Sicke)

Other Items of Note

Most entities were delayed in delivery of surface water due to the late May rainstorms. Additionally, the Cache Creek system experienced an unusual sediment load, possibly due to a landslide in the Cache Creek Canyon, causing many farmers to switch from surface water to groundwater.

Current Groundwater Conditions

Since April, groundwater levels are continuing to trend upward. When compared to last year's elevations (as shown on the historical depth to water table below) there is less than an average of 10-feet difference between the two years (this year's water levels are higher).

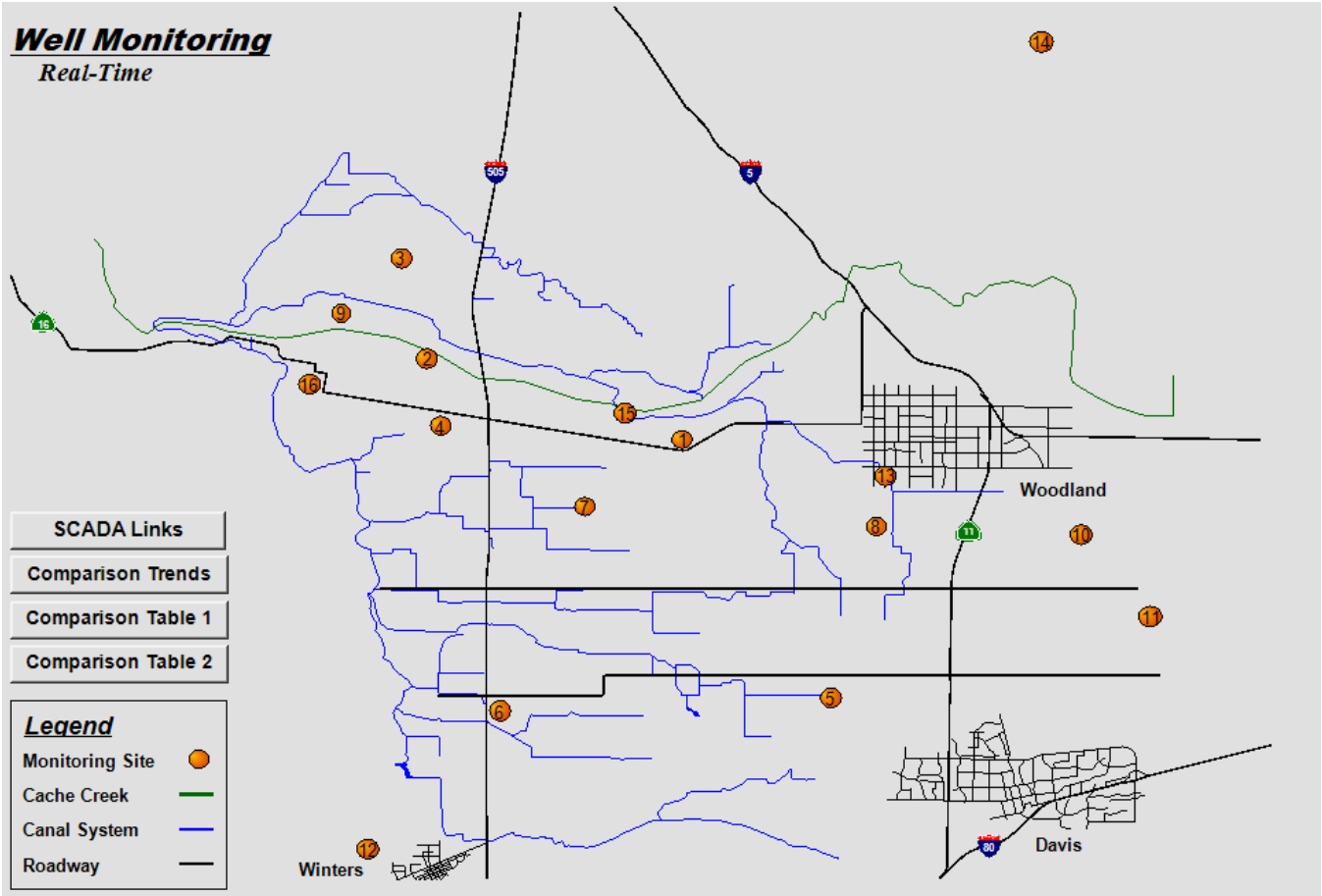
Included below are the following graphics that illustrate the current groundwater conditions and monitoring efforts.

1. A location map of the 16 real-time monitoring locations currently operating in Western Yolo County. We hope to expand this network to include representative points throughout the Yolo Subbasin.
2. A table showing historical groundwater elevations on a specific date (June 13, 2019 in this example).
3. A hydrograph of average groundwater levels based on 113 monitored wells throughout Western Yolo County. These measurements are taken twice annually, once in the spring when groundwater levels are at their highest and again in the fall when groundwater levels are at their lowest. This hydrograph contains the spring 2019 measurements.

This data is current as of June 13, 2019. Visit <http://yologroundwater.org> for more detailed information.

Well Monitoring

Real-Time



Well Monitoring

Depth to Water Historical Comparison
(Daily Average DTW in feet)

SCADA Links

Well Map

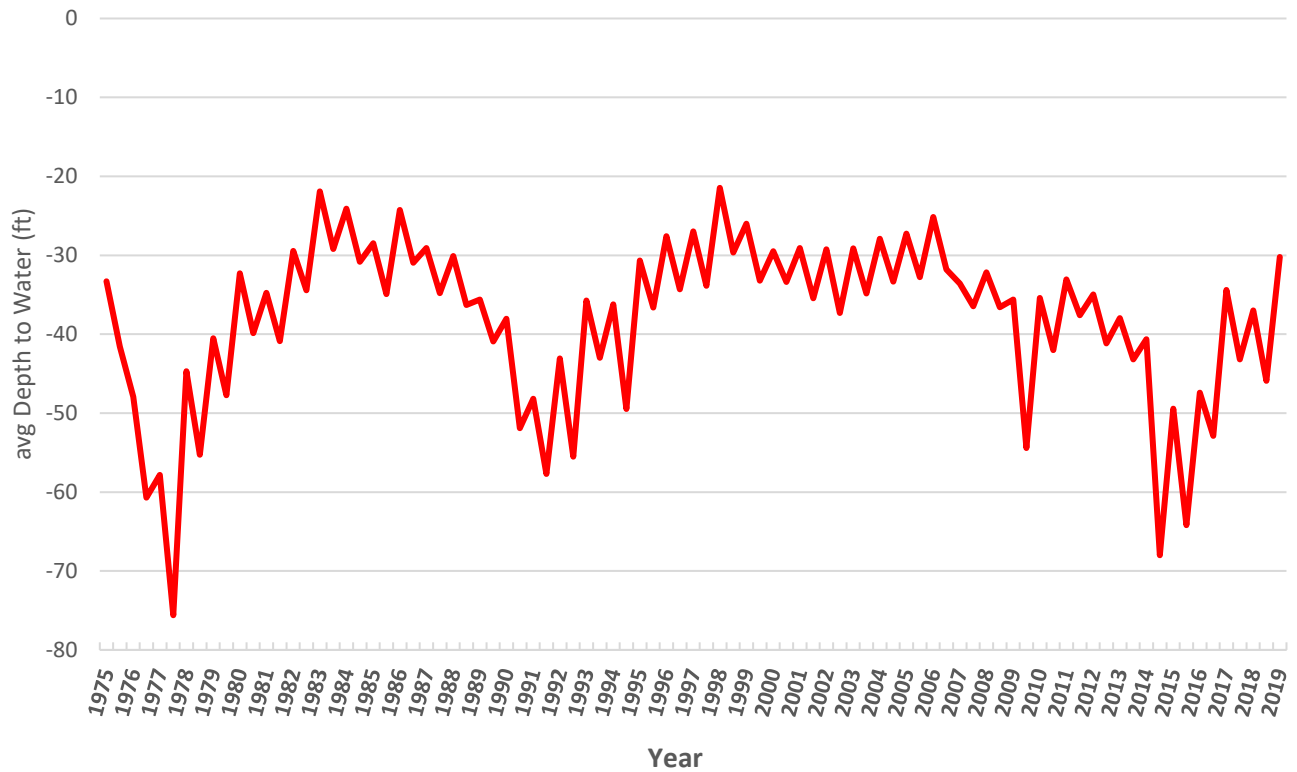
Select Date

06/13/19

Well	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	<u>Δ 2018 - 2019</u>	<u>Δ 2015 - 2019</u>
1.	85.4	80.1	88.0	95.0	113.3	117.4	108.9	93.4	97.5	93.6	4.0	23.9
2.	48.4	38.4	35.7	35.2	47.0	46.2	42.5	27.9	32.5	27.4	5.2	18.8
3.		38.4	41.6	46.5	71.7	71.5	58.7	36.6	42.3	36.2	6.1	35.3
4.		27.4	36.9	46.5	56.4	60.3	52.4	30.4	38.6	31.0	7.7	29.3
5.		14.7	18.4	16.8	32.7	33.4	36.8	20.3	28.1	14.7	13.4	18.8
6.			56.6	63.0	86.8	84.0	68.1	34.2	51.6	37.7	13.9	46.2
7.					29.1	40.3	28.6	15.2	18.4	15.6	2.8	24.7
8.					88.3	88.9	85.1	58.7	67.0	49.8	17.2	39.0
9.					64.0	64.6	54.7	37.9	42.9	38.5	4.5	26.2
10.						124.7	72.1	44.1	50.1	30.2	20.0	94.5
11.						30.9	22.7	15.0	17.5	11.3	6.2	19.5
12.									109.9	104.0	5.9	
13.									101.2	76.3	24.9	
14.										8.1		
15s.										33.5		

YCFCWCD Average Groundwater

Depth by Season (spring 2019 is 113 wells)



Water Resources Association of Yolo County Board of Directors Meeting Agenda Report

MEETING DATE: June 17, 2019

AGENDA ITEM NO. 5

SUBJECT: Consideration: WRA Consent Items

INITIATED OR ☐ BOARD
REQUESTED BY: ☒ STAFF
☐ OTHER _____

☐ INFORMATION
☒ ACTION: ☒ MOTION
☐ RESOLUTION

ATTACHMENT ☒ YES ☐ NO

BACKGROUND

a. Approve April 22, 2019 WRA Board of Directors' Meeting Minutes

Pursuant to Section 54957.5 of the Brown Act, copies of the draft minutes are available to the public at the Board meetings prior to their approval.

b. Receive WRA Fiscal Year 2018-2019 Financial Statements: April to May 2019

Financial statements are included for April 1, 2019 to May 31, 2019.

c. Receive Minutes of WRA Executive Committee:

Receive meeting minutes of April 3, 2019 WRA Executive Committee meeting.

d. Receive Minutes of WRA Technical Committee:

Receive meeting minutes of February 7, 2019 WRA Technical Committee meeting.

RECOMMENDATION

- a. Recommend the adoption of the attached April 22, 2019 WRA Board meeting minutes with any corrections.
- b. This agenda item is for informational purposes only. No Board action is required.
- c. This agenda item is for informational purposes only. No Board action is required.
- d. This agenda item is for informational purposes only. No Board action is required.

**MINUTES OF THE APRIL 22, 2019
BOARD OF DIRECTORS' MEETING
WATER RESOURCES ASSOCIATION OF YOLO COUNTY
DRAFT**

1. CALL TO ORDER & INTRODUCTIONS

The meeting was called to order at 3:05 p.m. by Chair, Roger Cornwell

Board members present:	Roger Cornwell – Reclamation District (RD) 108, WRA Chair Jesse Loren - City of Winters, WRA Vice-chair Tom Barth - Yolo County Flood Control & WCD Camille Kirk – University of California Davis Cynthia Peterson – Dunnigan Water District Xóchitl Rodriquez – City of Woodland
Alternate members present:	Tim O'Halloran – Yolo County Flood Control & WCD, WRA Treasurer Denix Anbiah – City of West Sacramento Bill Vanderwaal – Dunnigan Water District & RD 108 Mike Hall - Reclamation District 2035
Associate members present:	Jeanette Wrysinski – Yolo County Resource Conserv. District Lynnel Pollock
Member agencies absent:	City of Davis Yolo County
Public & Agency Staff:	Elisa Sabatini – Yolo County, WRA Technical Committee Chair Kristin Sicke – Yolo County Flood Control & WCD Max Stevenson – Yolo County Flood Control & WCD Matt Cohen – City of Woodland Ed Wisniewski – City of Woodland Dawn Calciano – City of Davis Heather Brown – City of Davis George Burger – Dunnigan Water District Evan Jacobs – Cal American Water Dunnigan Mark Cocke – Nexgen Utility Management David Ogilvie – RD 150 Dan Ramos – RD 827 Leo Refsland – Madison Comm. Serv. District John McKean Dave Pratt

2. APPROVAL OF AGENDA: Chair Cornwell informed that the “Legislative and Regulatory Update” item will be part of the YSGA agenda following today’s WRA meeting. The Board motioned, seconded and unanimously approved the agenda.

3. PUBLIC FORUM: No comments from the public.

4. CONSENT ITEMS: The Board motioned, seconded and unanimously approved the consent items.

- a. Approved minutes January 14, 2019 Board meeting
- b. Received FY2018-2019 financial reports: December 2018 – March 2019
- c. Received minutes of Executive Committee: 12/11/18, 2/27/19
- d. Received minutes of Technical Committee: 12/6/18

5. INFORMATIONAL ITEMS

a. Report from the WRA Chair: Chair Cornwell did not have anything to report.

**MINUTES OF THE APRIL 22, 2019
BOARD OF DIRECTORS' MEETING
WATER RESOURCES ASSOCIATION OF YOLO COUNTY
DRAFT**

6. **UPDATE 2019: Westside-Sacramento Integrated Regional Water Management Plan**, Elisa Sabatini, Coordinating Committee Chair, gave a short historical recap on the development of the Plan from 2013 to the present. Updated State requirements from the 2013 California Water Plan called for IRWM plans to incorporate sections on climate change, stormwater resources planning and other pertinent topics into the regional plans. The revised Westside IRWMP was submitted to the California Department of Water Resources in late March 2019. Submission of the plan is required to be eligible for Proposition 1 IRWM grant funds. The Board acknowledged receiving and filing of the Westside-Sacramento IRWMP Update 2019. To view document, go to: <http://www.westsideirwm.com/plan.html>.
7. **PRESENTATION: AQUAHAWK WATER USE PORTAL**, Dawn Calciano, City of Davis, Conservation Coordinator, gave an overview of AquaHawk, which is a customizable customer water use portal that allows customers to view hourly/daily/monthly water consumption, manage water usage and set customized alert settings for continuous water usage over a 24-hour time period. Dawn reviewed how this benefits customers by providing projections of their monthly water usage and charges in order to save money and conserve water. She summarized their outreach efforts to engage residents to sign-up for AquaHawk access. Examples of the online software utility was illustrated in her presentation (view PPT: http://www.yolowra.org/meeting_directors.html). The City of Davis staff also uses AquaHawk to flag remarkably high water use and notifies customers to check for leaks on their property before they receive their water bill. Dawn also shared some usage statistics from the City of Woodland's AquaHawk program. She answered questions from the Board and audience.
8. **WATER CONDITIONS UPDATE**, Tim O'Halloran, YCFC&WCD, gave an overview of Western Yolo County Cache Creek system surface water conditions as of 4/22/19 for the Clear Lake Dam and Indian Valley Reservoir sites. The total storage available for use is 426,744 acre/feet (AF). The total flood release amount to date is 341,040 AF. Tim reviewed the YCFC&WCD's real-time well monitoring system map and historical table of groundwater well levels from 2009 to 2019. All groundwater levels are in the positive compared to last year. He summarized the overall comparative precipitation conditions for the Northern Sierra region and listed current State and Federal water allocations for the Central Valley and State Project contractors.

Tim reviewed the significant winter storm events from January 16, February 13 and 26, 2019 and illustrated with about 18 photos of flooding. He invited Elisa Sabatini, Yolo County, to comment on the potential overtopping at the Huff's Corner levee during the February flood events. The levees along Cache Creek have sunk anywhere from 3 to 5 feet due to subsidence. Yolo County just executed ~\$3 million agreement with the California Department of Water Resources to raise the south bank of the levee by 3 to 5 feet in Huff's Corner and realign the local channel.
9. **MEMBERS' REPORTS & FUTURE AGENDA ITEMS**: Nothing additional was presented.
10. **NEXT REGULAR MEETING**: Monday, June 17, 2019 from 3:00 – 3:30 p.m., Woodland Community & Senior Center.
11. **ADJOURNMENT**: The meeting adjourned at 3:45 p.m.

Respectfully submitted,
Donna L. Gentile, WRA Board Secretary & Administrative Coordinator

Water Resources Association of Yolo County

Balance Sheet

As of May 31, 2019

	<u>May 31, 19</u>
ASSETS	
Current Assets	
Checking/Savings	
LAIF	34,323.60
First Northern - Savings	26,099.53
First Northern - Checking	5,258.16
Total Checking/Savings	<u>65,681.29</u>
Total Current Assets	<u>65,681.29</u>
TOTAL ASSETS	<u>65,681.29</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	1,003.22
Total Accounts Payable	<u>1,003.22</u>
Other Current Liabilities	
Accrued Vacation	6,344.00
SIMPLE IRA Liabilities	478.46
Payroll Liabilities	1,474.98
Total Other Current Liabilities	<u>8,297.44</u>
Total Current Liabilities	<u>9,300.66</u>
Total Liabilities	9,300.66
Equity	
Revenue in Excess of Expenses (Retained Earnings)	38,396.96
Net Income	17,983.67
Total Equity	<u>56,380.63</u>
TOTAL LIABILITIES & EQUITY	<u>65,681.29</u>

Water Resources Association of Yolo County
Budget vs. Actual
July 2018 through May 2019

	Jul '18 - May 19	Budget	% of Budget
Ordinary Income/Expense			
Income			
YSGA Income for WRA operations	116,015.16	120,000.00	96.68%
Member Dues - Associate	700.00	600.00	116.67%
Interest Income	767.43	600.00	127.91%
Calendar - Revenue (Donations)	2,300.00	3,200.00	71.88%
YCFC Admin Support	288.33	1,700.00	16.96%
SWRP Grant \$\$ (pass thru funds from YCFCWCD)	200.00	0.00	100.0%
Total Income	120,270.92	126,100.00	95.38%
Gross Profit	120,270.92	126,100.00	95.38%
Expense			
Salaries - Gross	55,667.44	62,200.00	89.5%
Payroll Taxes & Expenses	4,544.53	5,000.00	90.89%
Employer Paid Benefits	13,976.76	16,000.00	87.36%
Workers Comp Insurance	559.00	800.00	69.88%
General Liability Insurance	570.00	800.00	71.25%
Accounting Services	0.00	400.00	0.0%
Bank Charges, License Fees	25.00	200.00	12.5%
Dues,Subscriptions,Print Media	0.00	150.00	0.0%
Calendar - Water Awareness (Contest & Printing)	2,041.20	3,200.00	63.79%
Computer Equipment	668.89	875.00	76.45%
Conferences & Seminars	0.00	1,500.00	0.0%
Copies, Printing & Binding	507.20	1,800.00	28.18%
Internet Service	1,451.88	1,700.00	85.41%
Legal Consultation Fees	0.00	500.00	0.0%
Meeting Expenses	1,072.96	2,700.00	39.74%
Mileage	53.12	475.00	11.18%
Miscellaneous Expense	0.00	500.00	0.0%
Office Supplies/Expenses	876.05	1,500.00	58.4%
Postage	317.18	600.00	52.86%
Telephone Utilities	-43.96	0.00	100.0%
Contingency	0.00	600.00	0.0%
Total Expense	82,287.25	101,500.00	81.07%
Net Ordinary Income	37,983.67	24,600.00	
Other Income/Expense			
Other Expense			
Project Fund Budget			
Westside IRWMP (WRA cost share)	20,000.00	20,000.00	100.0%
Total Project Fund Budget	20,000.00	20,000.00	100.0%
Total Other Expense	20,000.00	20,000.00	100.0%
Net Other Income	-20,000.00	-20,000.00	100.0%
Net Income	17,983.67	4,600.00	

Water Resources Association of Yolo County
Profit & Loss
July 2018 through May 2019

	<u>General Fund</u>	<u>YSGA</u>	<u>TOTAL</u>
Ordinary Income/Expense			
Income			
YSGA Income for WRA operations	116,015.16	0.00	116,015.16
Member Dues - Associate	700.00	0.00	700.00
Interest Income	767.43	0.00	767.43
Calendar - Revenue (Donations)	2,300.00	0.00	2,300.00
YCFC Admin Support	288.33	0.00	288.33
SWRP Grant \$\$ (pass thru funds from YCFCWCD)	200.00	0.00	200.00
Total Income	<u>120,270.92</u>	<u>0.00</u>	<u>120,270.92</u>
Gross Profit	120,270.92	0.00	120,270.92
Expense			
Salaries - Gross	55,667.44	0.00	55,667.44
Payroll Taxes & Expenses	4,544.53	0.00	4,544.53
Employer Paid Benefits	13,976.76	0.00	13,976.76
Workers Comp Insurance	559.00	0.00	559.00
General Liability Insurance	570.00	0.00	570.00
Bank Charges, License Fees	25.00	0.00	25.00
Calendar - Water Awareness (Contest & Printing)	2,041.20	0.00	2,041.20
Computer Equipment	668.89	0.00	668.89
Copies, Printing & Binding	290.35	216.85	507.20
Internet Service	1,451.88	0.00	1,451.88
Meeting Expenses	625.74	447.22	1,072.96
Mileage	53.12	0.00	53.12
Office Supplies/Expenses	876.05	0.00	876.05
Postage	277.21	39.97	317.18
Telephone Utilities	-43.96	0.00	-43.96
Total Expense	<u>81,583.21</u>	<u>704.04</u>	<u>82,287.25</u>
Net Ordinary Income	38,687.71	-704.04	37,983.67
Other Income/Expense			
Other Expense			
Project Fund Budget			
Westside IRWMP (WRA cost share)	20,000.00	0.00	20,000.00
Total Project Fund Budget	<u>20,000.00</u>	<u>0.00</u>	<u>20,000.00</u>
Total Other Expense	<u>20,000.00</u>	<u>0.00</u>	<u>20,000.00</u>
Net Other Income	<u>-20,000.00</u>	<u>0.00</u>	<u>-20,000.00</u>
Net Income	<u>18,687.71</u>	<u>-704.04</u>	<u>17,983.67</u>

Water Resources Association of Yolo County
Profit & Loss
July 2018 through May 2019

	<u>Jul - Sep 18</u>	<u>Oct - Dec 18</u>	<u>Jan - Mar 19</u>	<u>Apr - May 19</u>	<u>TOTAL</u>
Ordinary Income/Expense					
Income					
YSGA Income for WRA operations	56,015.16	0.00	30,000.00	30,000.00	116,015.16
Member Dues - Associate	700.00	0.00	0.00	0.00	700.00
Interest Income	161.83	185.17	206.47	213.96	767.43
Calendar - Revenue (Donations)	0.00	2,300.00	0.00	0.00	2,300.00
YCFC Admin Support	0.00	0.00	79.54	208.79	288.33
SWRP Grant \$\$ (pass thru funds from YCFCWCD)	200.00	0.00	0.00	0.00	200.00
Total Income	<u>57,076.99</u>	<u>2,485.17</u>	<u>30,286.01</u>	<u>30,422.75</u>	<u>120,270.92</u>
Gross Profit	57,076.99	2,485.17	30,286.01	30,422.75	120,270.92
Expense					
Salaries - Gross	16,746.17	12,605.86	16,746.17	9,569.24	55,667.44
Payroll Taxes & Expenses	1,291.58	1,110.32	1,403.58	739.05	4,544.53
Employer Paid Benefits	3,786.07	3,714.28	3,857.45	2,618.96	13,976.76
Workers Comp Insurance	0.00	0.00	559.00	0.00	559.00
General Liability Insurance	570.00	0.00	0.00	0.00	570.00
Bank Charges, License Fees	0.00	0.00	25.00	0.00	25.00
Calendar - Water Awareness (Contest & Printing)	0.00	2,041.20	0.00	0.00	2,041.20
Computer Equipment	0.00	0.00	0.00	668.89	668.89
Copies, Printing & Binding	176.60	76.15	221.20	33.25	507.20
Internet Service	551.88	300.00	300.00	300.00	1,451.88
Meeting Expenses	853.26	154.19	65.51	0.00	1,072.96
Mileage	0.00	21.80	31.32	0.00	53.12
Office Supplies/Expenses	77.11	73.96	585.98	139.00	876.05
Postage	48.38	32.32	191.43	45.05	317.18
Telephone Utilities	0.00	0.00	-43.96	0.00	-43.96
Total Expense	<u>24,101.05</u>	<u>20,130.08</u>	<u>23,942.68</u>	<u>14,113.44</u>	<u>82,287.25</u>
Net Ordinary Income	32,975.94	-17,644.91	6,343.33	16,309.31	37,983.67

Water Resources Association of Yolo County
Profit & Loss
July 2018 through May 2019

	<u>Jul - Sep 18</u>	<u>Oct - Dec 18</u>	<u>Jan - Mar 19</u>	<u>Apr - May 19</u>	<u>TOTAL</u>
Other Income/Expense					
Other Expense					
Project Fund Budget					
Westside IRWMP (WRA cost share)	0.00	20,000.00	0.00	0.00	20,000.00
Total Project Fund Budget	0.00	20,000.00	0.00	0.00	20,000.00
Total Other Expense	0.00	20,000.00	0.00	0.00	20,000.00
Net Other Income	0.00	-20,000.00	0.00	0.00	-20,000.00
Net Income	<u>32,975.94</u>	<u>-37,644.91</u>	<u>6,343.33</u>	<u>16,309.31</u>	<u>17,983.67</u>

Water Resources Association of Yolo County
Transaction List by Date
April through May 2019

Type	Date	Num	Name	Memo	Account	Split	Amount
Transfer	04/04/2019			Funds Transfer	First Northern - Savings	First Northern - Checking	-3,000.00
Bill	04/05/2019	9294	Iris Software		Accounts Payable	Internet Service	-120.00
Liability Check	04/10/2019	E-pay	Employment Development Department	499-0728-0 QB Tracking # 1771974326	First Northern - Checking	-SPLIT-	-218.94
Liability Check	04/10/2019	E-pay	United States Treasury	68-0306647 QB Tracking # 1772193326	First Northern - Checking	-SPLIT-	-1,256.04
Liability Check	04/10/2019	EFT	Capital Bank and Trust Co.	73814903	First Northern - Checking	-SPLIT-	-478.46
Bill Pmt -Check	04/10/2019	EFT	Business Card (Mastercard)		First Northern - Checking	Accounts Payable	-565.51
Liability Check	04/11/2019	EFT	QuickBooks Payroll Service	Created by Payroll Service on 04/10/2019	First Northern - Checking	-SPLIT-	-1,672.11
Paycheck	04/12/2019	DD1132	Donna L Gentile	Direct Deposit	First Northern - Checking	-SPLIT-	0.00
Deposit	04/15/2019			Interest	LAIF	Interest Income	213.96
Transfer	04/16/2019			Funds Transfer	First Northern - Savings	First Northern - Checking	-3,000.00
Bill	04/16/2019	2019-0416 WRA	Yolo County Flood Control & WCD_v		Accounts Payable	-SPLIT-	-226.30
Bill	04/16/2019	2019-0416 YSGA	Yolo County Flood Control & WCD_v		Accounts Payable	-SPLIT-	-32.00
Bill	04/21/2019		Business Card (Mastercard)		Accounts Payable	Office Supplies/Expenses	-61.92
Check	04/22/2019	EFT	Kaiser Permanente		First Northern - Checking	-SPLIT-	-1,165.94
Liability Check	04/23/2019	EFT	QuickBooks Payroll Service	Created by Payroll Service on 04/22/2019	First Northern - Checking	-SPLIT-	-1,672.11
Paycheck	04/24/2019	DD1133	Donna L Gentile	Direct Deposit	First Northern - Checking	-SPLIT-	0.00
Invoice	04/30/2019	2019-3	Yolo Subbasin Groundwater Agency		Accounts Receivable	YSGA Income for WRA operations	30,000.00
Transfer	05/02/2019			Funds Transfer	First Northern - Savings	First Northern - Checking	-4,000.00
Liability Check	05/07/2019	EFT	QuickBooks Payroll Service	Created by Payroll Service on 05/06/2019	First Northern - Checking	-SPLIT-	-1,672.13
Paycheck	05/08/2019	DD1134	Donna L Gentile	Direct Deposit	First Northern - Checking	-SPLIT-	0.00
Liability Check	05/09/2019	EFT	Capital Bank and Trust Co.	73814903	First Northern - Checking	-SPLIT-	-478.46
Liability Check	05/09/2019	E-pay	Employment Development Department	499-0728-0 QB Tracking # -959089070	First Northern - Checking	-SPLIT-	-218.95
Liability Check	05/09/2019	E-pay	United States Treasury	68-0306647 QB Tracking # -958948070	First Northern - Checking	-SPLIT-	-1,256.06
Invoice	05/10/2019	2019-4	Yolo County Flood Control & WCD		Accounts Receivable	-SPLIT-	208.79
Bill Pmt -Check	05/10/2019	2528	Iris Software		First Northern - Checking	Accounts Payable	-120.00
Bill Pmt -Check	05/10/2019	EFT	Business Card (Mastercard)		First Northern - Checking	Accounts Payable	-61.92
Payment	05/13/2019	123	Yolo Subbasin Groundwater Agency		Undeposited Funds	Accounts Receivable	30,000.00
Bill	05/14/2019	2019-0514	Yolo County Flood Control & WCD_v		Accounts Payable	-SPLIT-	-744.92
Transfer	05/14/2019			Funds Transfer	First Northern - Savings	First Northern - Checking	-2,000.00
Transfer	05/20/2019			Funds Transfer	First Northern - Savings	First Northern - Checking	-500.00
Payment	05/20/2019	56998	Yolo County Flood Control & WCD		Undeposited Funds	Accounts Receivable	208.79
Liability Check	05/21/2019	EFT	QuickBooks Payroll Service	Created by Payroll Service on 05/20/2019	First Northern - Checking	-SPLIT-	-1,672.11
Check	05/21/2019	EFT	Kaiser Permanente	June	First Northern - Checking	-SPLIT-	-1,165.94
Bill	05/21/2019		Business Card (Mastercard)		Accounts Payable	Office Supplies/Expenses	-1.05
Paycheck	05/22/2019	DD1135	Donna L Gentile	Direct Deposit	First Northern - Checking	-SPLIT-	0.00
Deposit	05/23/2019			Deposit	First Northern - Savings	-SPLIT-	30,208.79
Bill Pmt -Check	05/29/2019	EFT	Business Card (Mastercard)		First Northern - Checking	Accounts Payable	-1.05
Transfer	05/29/2019			Funds Transfer	First Northern - Savings	First Northern - Checking	-5,000.00

MINUTES of Executive Committee (EC) Meeting
Water Resources Association of Yolo County
April 3, 2019, 3:00 pm – 3:30 pm

Present: Roger Cornwell, Tim O'Halloran, Jesse Loren, Kurt Balasek, Elisa Sabatini, Donna Gentile, Kristin Sicke, Lynnel Pollock

- 1. Call to Order:** Meeting was called to order by Chair Cornwell at 3:07 pm.
- 2. Approve Agenda and Adding Items to the Posted Agenda:** Agenda was approved. Motioned by O'Halloran, seconded by Loren and passed unanimously.
- 3. Public Comment:** No comments.
- 4. Administrative Items:**
 - a) February 27, 2019 EC minutes approval motioned by O'Halloran seconded by Loren and carried unanimously.
 - b) Reviewed FY2018-19 financials: December 2018 – March 2019: Donna reviewed the financials. WRA will be invoicing the YSGA for quarterly operations soon. The YSGA will also be requesting a transfer of funds from the Yolo County Treasury. The WRA's Fiscal Year 2019-20 budget will be presented to the Board at the June meeting. An item will be added for the 2-year audit expense that will be performed in fall 2019 by Perry Bunch & Johnston, CPA. The fee will be the same as the last audit - \$6,000.
 - c) Approved payment of invoices for WRA & YSGA expenses: All payments listed below were paid and approved, motioned by O'Halloran seconded by Balasek and carried unanimously.
- 5. Update on water legislation & regulatory issues:** Tim and Roger did not address any specific legislative and regulatory items in any detail. Elisa informed that RD108 will be giving an update on voluntary agreements to the Yolo County Board of Supervisors on May 21.
- 6. WRA Technical Committee (TC) & Westside IRWMP Update:** Donna informed that the next TC meeting will be on May 2 (meeting postponed from April 4) for a special project tour of the Putah Creek Nature Park channel realignment project by Rich Marovich. Since the July falls on holiday (7/4), the TC will consider meeting next on 7/11.
- 7. WRA Board Meeting:** Tim gave Roger and Jesse an update on discussions from the YSGA Working Group (WG) meeting prior to today's EC meeting. Major items discussed were: proposing that the YSGA Board postpone deciding on the 2-year re-opener clause (voting and expense allocations) until after the GSP is completed; WRA and YSGA agency consolidation (tie in to re-opener discussion); Board will approve 3 new JPA members RD 150, 307 and 999; and WG received a presentation by SEI on water budgets.
 - a) April 22, 2019 - Finalize agenda items: Donna distributed a draft 4/22 agenda for review. Following items were discussed for the April 22nd agenda:
 - Legislation & Regulatory Update (NCWA) – David Guy (item was moved to YSGA meeting)
 - Update from the City of Davis AquaHawk customer water use portal launch (Dawn C., confirmed)
 - Receive & file Westside-Sacramento IRWM Plan Update 2019 (document links provided) Elisa recommended removing from "Consent Items" to a regular agenda item (no Board action)
 - Water Conditions Update, Tim O'Halloran

**MINUTES of Executive Committee (EC) Meeting
Water Resources Association of Yolo County
April 3, 2019, 3:00 pm – 3:30 pm**

b) On-going Board Meeting Topic List (alphabetical):

- Agricultural conversion trend to permanent crops and land use impacts/economics
- Bi-Annual Water Conditions Report - Tim O'Halloran
- Central Valley Flood Protection Plan - MWH/DWR (Janet Atkinson 916-803-4779)
- Davis-Woodland Surface Water Supply Project Update (WDCWA)
- Delta Counties Coalition update
- Delta updates, allow time to discuss at each meeting
- Desalinization projects – Kurt identified potential speaker(s)
- Drought Conditions Update
- Effects of Fire on the Watershed – Kurt identified potential speaker(s)
- Flood Update – pending TC discussions and recommendations on what/who to present
- Flood Projects: LCCFS, Rail Relocation (Tim Busch, City of Woodland)
- Member agency concerns, such as West Sac and flood protection
- Mercury issues and TMDL's (subcommittee report)
- Mercury Study Update, Dr. Slotton/UCD
- North Bay Aqueduct Project - progress updates
- RD 2035 Joint Intake project update
- Speakers representing positions/interests seen as potential threats to our region
- Update from lead partners on WRA funded projects (end of fiscal year)
- Update on priority issues for the Regional Water Authority
- Update on underground well conditions
- Water quality
- Water rate studies - sharing results of
- Water Re-use
- Westside IRWMP process updates - ongoing
- WRA Board Strategic Planning Session
- Yolo IRWMP Foundational Actions Update by TC

8. Other Updates & Future Executive Committee Agenda Items: Nothing additional discussed.

9. Next Executive Committee Meeting Date: June 3, 2019, 11:00 – 11:30 pm; YCFC&WCD Board Room.

10. Adjourned at 3:30 pm.

Respectfully submitted,



Donna L. Gentile

Board Secretary & Administrative Coordinator

**MINUTES of Technical Committee (TC) Meeting
Water Resources Association of Yolo County
February 7, 2019, 9:00 - 10:30 a.m.**

Committee Members:

Elisa Sabatini, Yolo County, TC Chair	Kristin Sicke, YCFC&WCD
Barrett Kaasa, DWR	Tim O'Halloran, YCFC&WCD
Jeanette Wrynski, Yolo County RCD	Max Stevenson, YCFC&WCD
Bill Vanderwaal, RD 108 & Dunnigan Water Dist.	Dawn Calciano, City of Davis
Donna Gentile, WRA	

Other Attendees:

John McKean

Member Agencies Absent:

RD 2035	City of West Sacramento
City of Woodland	City of Winters
UC Davis	

1. **CALL TO ORDER & Introductions** at 9:08 a.m. by Elisa Sabatini, Chair.
2. **APPROVAL AGENDA & Adding Items to Posted Agenda:** The agenda was approved.
3. **APPROVE TC MEETING MINUTES:** Previous meeting minutes emailed to the TC for review with today's agenda. Comments on the draft 12/6/18 minutes are due by 2/8/19 and will be approved by consensus.
4. **PUBLIC COMMENT:** John McKean inquired about the status of the State's Water Fix program. It is still a viable project and is estimated to cost between \$15-20 billion over ~11 years.
5. **DISCUSS NOMINATIONS AND APPOINTMENT OF COMMITTEE CHAIR FOR 2019:** In the past this appointment has been part of the Board's annual officer elections, however, the WRA's bylaws state that the TC should appoint a chair person at their first annual meeting. Tim O'Halloran nominated Elisa. Elisa proposed that Max Stevenson co-chair the Committee with her for instances when she is unavailable to attend the meeting. Tim amended his nomination to appoint Elisa and Max as TC co-chairs. Dawn Calciano seconded the motion and was approved unanimously.
6. **CALIFORNIA DEPT. OF WATER RESOURCES (DWR) Update:** Barrett Kaasa, gave an update on DWR topics and answered questions. His summary notes are included with these minutes. Barrett circulated a map of the DWR's 2017 Sacramento Valley Subsidence Network Survey just released: <https://water.ca.gov/News/News-Releases/2019/January/Survey-Shows-Areas-of-Land-Subsidence>.

Jeanette Wrynski inquired about DWR's Disadvantage Community (DAC) mapping tool on their website (<https://water.ca.gov/Work-With-Us/Grants-And-Loans/Mapping-Tools>) and using this data with other agencies outside DWR for grant application purposes. Other TC member shared their experiences with defining DACs for accessing funding opportunities. Max inquired about internal broken links to DWR within the Groundwater Information Center. Barrett suggested submitting an inquiry to the webmaster with the issues experienced.
7. **FUNDING UPDATES:**

**MINUTES of Technical Committee (TC) Meeting
Water Resources Association of Yolo County
February 7, 2019, 9:00 - 10:30 a.m.**

Yolo County:

- Elisa reported that Yolo County submitted two applications on behalf of the community of Madison to the California Office of Emergency Services for flood hazard mitigation and pre-disaster mitigation funding. The County is seeking additional funding to identify projects to decrease flood risk. The most recent storm was the equivalent of a 3-year storm event (3" of rain within 24 hours) and eight homes flood in Madison.
- Earlier this week the County issued a Request for Proposals for Off-Highway Vehicle (OHV) park planning and siting services to support funding a March project application to California Department of Parks & Recreation. Elisa elaborated on two scenarios being considered.

Yolo County Resource Conservation District (RCD):

- The Yolo County RCD has received grant funding from the California Department of Food & Agriculture (CDFA) Healthy Soils Program. Jeanette informed they currently have a demonstration project in Western Yolo county: http://www.yolorcd.org/nodes/programs/healthy_soils.htm. The RCD has funding to provide technical assistance to landowners who are interested in applying for implementation planning funds. The applications are due by March 8th. She also mentioned a demonstration project that they are hoping to fund for Reclamation District 999 to mitigate for ground erosion.
- The RCD's 2-year planning grant project for arrundo eradication throughout Yolo county is progressing. They have received the first draft of the initial CEQA study and has begun preparation of outreach materials for landowners.

8. WATER LEGISLATION, REGULATORY ISSUES & DELTA UPDATE:

Tim O'Halloran reported on some of NCWA's current advocacy efforts related to key water issues for our region: March 1st is the deadline for Sacramento River Basin voluntary agreements to implement water quality objectives in the State Water Board's Water Quality Control Plan; continues to promote a comprehensive policy approach to address safe drinking water and monitor the proposed drinking water "tax" bill. Tim reviewed the new appointments pending at the State Board. Kristin Sicke reported the legislature is still working on bill language for expedited groundwater recharge permitting (previously Arambula's bill). Tim attended a Public Policy Institute of California meeting and summarized discussions regarding legislative leadership in 2019.

9. UPDATE on YOLO SUBBASIN GROUNDWATER AGENCY (YSGA) & Working Group Activities:

Kristin Sicke reported on recent activities. Tim and Tom Barth both attended an outreach meeting with the Capay Valley Groundwater Users in Guinda to answer questions and get feedback on how to address hydro-geologically different areas within the same subbasin. Kristin met with GEI Consultants to review their communications portal. A YSGA Working Group meeting will be scheduled soon to start tasks for 2019.

10. REGIONAL PROJECT UPDATES:

- a) Westside-Sacramento Regional Water Management Group Coordinating Committee (CC) Activities: Jeanette Wrynski reported the Westside CC adopted the IRWMP 2018 Update (which includes the Storm Water Resources Plan) in January 2019. Next the 2018 Update will be submitted to DWR for their review. The Update needs to be reviewed and approved by DWR before executing a Proposition 1 implementation grant contract, however, we are now eligible to apply for this funding. Each Westside MOU entity needs to approve the update as

**MINUTES of Technical Committee (TC) Meeting
Water Resources Association of Yolo County
February 7, 2019, 9:00 - 10:30 a.m.**

well. The WRA Board is scheduled to approve it at their March meeting. Elisa informed that the Yolo County Board of Supervisors requested an informational presentation on the SWRP projects in March. She will coordinate this presentation with Kristin. In 2017, the County received Rural Initiatives grant funds for Madison. The funds were used to hire a firm to evaluate the community's entire drinking water system and they just received the final report. Essentially the entire system's infrastructure is outdated and needs to be re-built at a cost estimated to be \$6.6 million. If Madison qualifies as a DAC for grant funding, then the cost share would be 10%.

- b) Roundtable of Regions (RR) Update: Jeanette reported that the RR has been very active in the California Water Plan update, which has not yet been finalized. Many parts of the plan were shortened and they are working to strengthen the IRWM sections again. Two veteran RR co-coordinators are leaving and the group is canvassing the regions for funding to support hiring new Statewide coordinators. She gave a brief update on the Proposition 1 funding related to identifying DACs in the watershed. Discussions are ongoing with all the regions regarding Proposition 1 readiness and how they would like to divvy up the funding rounds.
- c) Lower Elkhorn Basin Setback Levee Update (Yolo Bypass Expansion): Elisa asked to postpone this update until the next TC meeting.

11. MEMBER INFORMATION & FUTURE AGENDA ITEMS – No information presented.

Future Agenda Items Suggested:

- River Garden Farm (RD 787) Floodplain Restoration Project Tour (will request for April 2019)
- RD 108's Flow Meter Program (can give update in April 2019)
- City of Davis AquaHawk software presentation (launched ~August/September 2018)
- SEI Update on WEAP model
- Tour of RD 2035 Joint Intake facility
- Putah Creek Project, Winters tour re-visit after Phase 3 (Rich Marovich)

12. NEXT REGULAR TC MEETING DATE: April 4, 2019, 9 to 10:30 am

13. ADJOURN at 10:10 a.m.

Respectfully submitted,



Donna L. Gentile, WRA Secretary and Administrative Coordinator



**California Department of Water Resources
Division of Integrated Regional Water Management
North Central Region Office**

Prepared for **Yolo WRA** Technical Committee Meeting,
Thursday, February 7, 2019.

North Central Regional Office Contact:

Barrett Kaasa, Senior Engineering Geologist
E-mail: bkaasa@water.ca.gov
Phone: (916) 376-9618

Office Address:

3500 Industrial Blvd, Room 131
West Sacramento, CA 95691
Office Phone: (916) 376-9600

A. Prop 1 Sustainable Groundwater Planning Grant Program

DWR Financial Assistance Branch (<https://water.ca.gov/Work-With-Us/Grants-And-Loans>)

→ Sustainable Groundwater Planning Grant Program

Program Website: <https://water.ca.gov/Work-With-Us/Grants-And-Loans/Sustainable-Groundwater>

- Yolo's grant agreement has been finalized, and the kickoff meeting is complete
- Yolo has up to 4 months from the execution date (11/21/2018) to submit the first invoice (by 3/21/2019), then all subsequent invoices will be on a quarterly schedule

→ Prop 68 SGW Funding

- A new round of funding will be available for GSP related work (~\$46m), with funding available for the following priorities:
 - 1) Basins that have not received any GSP funding yet
 - 2) Basins that have received funding, but need additional funding to complete their GSPs
 - 3) SDAC implementation projects
- In 2020 ~\$100m in additional funding will be available for implementation projects
- Draft guidelines and PSP expected this spring.

→ IRWM Implementation Grants

Program Website: <https://water.ca.gov/Work-With-Us/Grants-And-Loans/IRWM-Grant-Programs>

- Draft PSP released, public comment period closes December 14th.
- \$194 million awarded this round - ~ 12.8 million/1.3 million for Sacramento River funding area/DACs
- 50% cost share with cost share waivers depending on percent of EDA/DAC benefit by geographic area or population.
- Final PSP expected early 2019, with applications being accepted in April

Groundwater Planning Grant Program Contact:

Chelsea Spier
E-mail: Chelsea.Spier@water.ca.gov
Phone: (916) 376-9626

B. Sustainable Groundwater Management (SGM) Updates

DWR Sustainable Groundwater Management Branch (water.ca.gov/groundwater/sgm)

SGM Mailing List Subscription: water.ca.gov/groundwater/sgm/subscribe.cfm

→ GSA Forum

- DWR is hosting a GSA Forum on March 21, 2019.
- Two panel discussions, up to 5 GSAs each with a DWR moderator.
- Yolo will be one of the panelists?

→ SGMA Technical Support Services

- DWR is currently working with Yolo on the TSS agreement
- Once the agreement is finalized DWR will work with Yolo and the Subcontractor to schedule the work.

TSS Coordinator:

Bryce Russell

E-mail: Bryce.Russell@water.ca.gov

Phone: (916) 376-9620

→ Basin Boundary Modifications

- http://www.water.ca.gov/groundwater/sgm/basin_boundaries.cfm
- Draft recommendations for approved Basin boundary modifications were released on Nov. 29th.
- Yolo's modification request has been tentatively approved (this modification incorporates RD 150, 999, and 307 into the Yolo Subbasin)
- The public comment period closed on January 4th ~ Yolo only had comments in support of modification
- Water Commission meeting was on January 16th
- DWR will release the final basin Mods in February.

BBM Project Manager:

Dane Mathis

Dane.Mathis@water.ca.gov

(559) 230-3354

→ Basin Boundary Reprioritization

- <https://www.water.ca.gov/Programs/Groundwater-Management/Basin-Prioritization>
- The final Basin prioritization results were release January 4th for basins without modifications (only one basin statewide moved from L/VL to M/H)
- 59 basins with potential modifications will be reprioritized after final BBM results are released
- Final prioritization for those 59 basins is expected in late spring 2019
- Some basins with grant funding reprioritized from Med/High to Low – funding may go back into pool for future solicitations

→ Alternative Plans

- Final review expected to be completed in early 2019 – Not before mid march

→ 2017 Sacramento Valley Subsidence Report

- Final report available online: <https://water.ca.gov/Programs/Groundwater-Management/Data-and-Tools>

Yolo Subbasin Groundwater Agency Board of Directors Meeting Agenda Report

MEETING DATE: June 17, 2019

AGENDA ITEM NO. 6

SUBJECT: Consideration: YSGA Consent Items

INITIATED OR ☐ BOARD
REQUESTED BY: ☒ STAFF
 ☐ OTHER _____

☐ INFORMATION
☒ ACTION: ☒ MOTION
 ☐ RESOLUTION

ATTACHMENT ☒ YES ☐ NO

BACKGROUND

- a. *Approve April 22, 2019 YSGA Board of Directors' Meeting Minutes*
Pursuant to Section 54957.5 of the Brown Act, copies of the draft minutes are available to the public at the Board meetings prior to their approval.
- b. *Receive YSGA Fiscal Year 2018-2019 Financial Statements: April to May 2019*
Financial statements are included for April 1, 2019 to May 31, 2019.
- c. *Receive Minutes of YSGA Executive Committee:*
Receive meeting minutes of the April 3, 2019 YSGA Executive Committee meeting.
- d. *Approve Service Agreement Renewals between the YSGA and Water Resources Association of Yolo County (WRA); and the YSGA and Yolo County Flood Control & Water Conservation District:* Agreement term for both service agreements expires on June 30, 2019. The WRA's agreement language in Section 3.1 has been revised so as not to incur an unnecessary liability for the YSGA as recommended by the Auditor. Recommendation to approve both agreements as presented with two-year term expiration coinciding with the YSGA's operating budget extension.

RECOMMENDATION

- a. Recommend the adoption of the attached April 22, 2019 Board meeting minutes with any corrections.
- b. This agenda item is for informational purposes only. No Board action is required.
- c. This agenda item is for informational purposes only. No Board action is required.
- d. Recommend approval of the two service agreements attached.

Yolo Subbasin Groundwater Agency
Board of Directors' Meeting Minutes (DRAFT)

Monday, April 22, 2019, 3:30 p.m.

Woodland Community and Senior Center, 2001 East Street, Woodland, CA 95776

1. **CALL TO ORDER and DETERMINATION OF QUORUM:** Meeting called to order at 3:40 p.m. by Roger Cornwell, Chair.

Tim O'Halloran conducted a roll call and determined a quorum was present.

The following Board members and (alternates) were in attendance:

California American Water, Dunnigan: Evan Jacobs
City of West Sacramento: Martha Guerrero, (Denix Anbiah)
City of Winters: Jesse Loren, Vice-Chair
City of Woodland: Xóchitl Rodriguez
Colusa Drain Mutual Water Company (CDMWC): Lynnel Pollock
Dunnigan Water District; George Burger
Esparto Community Service District (CSD): Charlie Schauup
Madison CSD: Leo Refsland
Reclamation District (RD)108: (Bill Vanderwaal)
RD 537: Tom Ramos
RD 765: David Dickson
RD 787: Roger Cornwell, Board Chair, (Dominic Bruno)
RD 827: Dan Ramos
RD 1600: Michele Clark
RD 2035: (Mike Hall)
University of California Davis (UCD): Camille Kirk
Yocha Dehe Wintun Nation: Emily Drewek
Yolo County Farm Bureau (YCFB): Stan Lester
Yolo County Flood Control & Water Conservation District (YCFC&WCD): Tom Barth (Tim O'Halloran, Executive Officer)

Absent: City of Davis, County of Yolo, RD 730, RD 785, Ann Brice/Environmental Representative

2. **APPROVE AGENDA:** The Board approved the April 22, 2019 agenda as posted. Motioned by City of Winters to approve the agenda, seconded by UC Davis and unanimously approved.
Absent: City of Davis, County of Yolo, RD 730, RD 785, Ann Brice/Environmental Representative
3. **PUBLIC FORUM:** No comments from the public.
4. **REPORT OF THE CHAIR and EXECUTIVE OFFICER:** Chair Cornwell did not have a report. Executive Officer, Tim O'Halloran highlighted several activities in his written report included with the agenda and summarized current water conditions.
5. **CONSENT ITEMS:**
 - a. Approved January 14, 2019 Board of Directors meeting minutes
 - b. Approved Fiscal Year 2018-2019 Budget Amendment: Added Audit Expense line item
 - c. Received Fiscal Year End 2018-2019 Financial Statements: December 2018 – March 2019

Motioned by the City of Woodland to approve all consent items, seconded by City of Winters and unanimously approved.

Absent: City of Davis, County of Yolo, RD 730, RD 785, Ann Brice/Environmental Representative

6. CONSIDERATION: REVIEW OF FISCAL YEAR 2017-2018 INDEPENDENT FINANCIAL

AUDIT, Brian Nash, Richardson & Company, LLP, reviewed the fiscal year ending June 30, 2018 audit. The audit was performed later than usual due to the YSGA's late fall bidding process. He informed that the Fiscal Year June 30, 2019 audit will happen within a more normal timeframe of early August with a presentation possible at the September Board meeting. The complete audit report was made available at the meeting and on the YSGA's website. Brian explained that the YSGA management is responsible for providing the financial statements and Richardson & Co. is responsible for providing their opinion based on their audit of the financials. He disclosed their audit resulted in a clean opinion. Since this is a new agency and the first audit conducted, he reviewed the format and fund types used that were similar to other groundwater agencies. Brian discussed the audited financial statements and footnotes in an on-screen presentation. He reviewed the audit adjustments made and stated that the books were very clean.

He also reviewed the comments and recommendations in their Management Letter, which were:

- Controls in place are adequate. No changes recommended
- Recommend documenting policies (reference member agency policies)
- Recommend documenting procedures for operational functions performed as a contingency backup plan for the Administrative Coordinator
- Consider re-visiting WRA service agreement to change the "flat fee" language cited to "reimbursed for services provided". The WRA did not utilize the full amount of the agreement, which creates a liability under the "flat fee" language.

Chair Cornwell opened the floor for Board discussion. The Board did not have any questions or comments on the audited financial statements ending 6/30/18. The audit was accepted and filed.

Chair Cornwell asked Kevin O'Brien to comment on the Executive Committee (EC)'s query whether the YSGA could change from an annual to a 2-year audit cycle. The JPA agreement states an annual audit. Kevin will research whether it is permissible for the YSGA to change to a 2-year audit. The agreement would need to be modified. Tim O'Halloran reminded that the contract with Richardson & Co. is for an annual audit for a 3-year time period. If it is permissible and the YSGA wants to change to a 2-year audit cycle, we would either wait for the current contract to end or re-negotiate the contract. Brian informed that it is permissible for Special Districts to do multiple year audits per the State Audit Guidelines, but the County's permission is required to make this change. A Board member inquired whether changing the audit cycle would impact the YSGA's ability to apply for grants. Chair Cornwell reported that this was discussed at the EC and was not deemed to be an issue. Tim stated that guidelines are grant specific, but it would likely not matter for most grants.

7. UPDATE ON WATER LEGISLATION, REGULATORY & DELTA ISSUES,

Adam Robin, Legislative Affairs Director, Northern California Water Association, gave an update on pertinent legislative and regulatory issues related to water and groundwater. Adam discussed the following budget change proposals:

State Budget – Budget Change Proposals

The legislature is in the process of developing the FY2019-2020 State budget and activity will wrap up by June 15. The

Governor will release his revised budget in early May.

- \$70 million for Voluntary Agreements in Proposition 68:
https://esd.dof.ca.gov/Documents/bcp/1920/FY1920_ORG0540_BCP2935.pdf
- \$92 million for multi-benefit flood projects:
https://esd.dof.ca.gov/Documents/bcp/1920/FY1920_ORG3860_BCP2623.pdf
- \$2.2 million for CASGEM: https://esd.dof.ca.gov/Documents/bcp/1920/FY1920_ORG3860_BCP2622.pdf

NCWA Supports Comprehensive Drinking Water Solutions

- SB 414 (Caballero) – Small Water System Authorities Act
- SB 669 (Caballero) – Safe Drinking Water Trust

NCWA Opposes Water Tax on Residential Connections

- AB 217/SB 200
- Trailer Bill:
http://www.dof.ca.gov/Budget/Trailer_Bill_Language/documents/SafeandAffordableDrinkingWaterandExideCleanup.pdf

Enhancing Opportunities for Groundwater Recharge Statewide

- AB 658 (Garcia) - Water rights: water management: 5-year temporary permit for groundwater recharge opportunities
- AB 441 (Eggman): Groundwater recharge as beneficial use

- 8. CONSIDERATION: APPROVE NEW YSGA JPA MEMBERS,** Tim O'Halloran acknowledged the time and energy of all three Reclamation Districts (RD) to coordinate with YSGA staff in preparation for joining the YSGA. Kristin Sicke summarized the process of incorporating the Clarksburg area RDs into the Yolo Subbasin and modifying the subbasin boundaries. Tim outlined the next steps of the membership process and invited any comments or questions from the RD representatives present. Each RD will need to sign the JPA Agreement to complete the membership process.

Motioned by the RD 537 to approve new YSGA JPA members: RD150, RD 307 and RD 999, seconded by Madison CSD and unanimously approved.

Absent: City of Davis, County of Yolo, RD 730, RD 785, Ann Brice/Environmental Representative

- 9. CONSIDERATION: POSTPONE CONSIDERATION OF VOTING STRUCTURE AND EXPENSE ALLOCATION (2-Year Reopener; Agreement Article 5.11),** Tim O'Halloran introduced the discussion of proposing to postpone the 2-year reopener decision, which was discussed at the April 3rd Working Group meeting. It was proposed to postpone consideration of voting structure and expense allocation until the GSP is completed. Clarification was requested on the "date" of the GSP completion (~1 to 1 ½ years). Is that when the GSP is submitted to the State or approved by the State? It was requested that Kevin O'Brien suggest more specific language for clarification to be added to the motion. This action does not require modification to the JPA Agreement per legal counsel.

Motioned by the YCFB to postpone consideration of voting structure and expense allocation until the GSP is completed and submitted to the California Department of Water Resources, seconded by YCFB&WCD and unanimously approved.

Absent: City of Davis, County of Yolo, RD 730, RD 785, Ann Brice/Environmental Representative

- 10. CONSIDERATION: FORMALIZE TECHNICAL WORKING GROUP SUBCOMMITTEE,** Tim O'Halloran provide background information on the creation of the working group subcommittee and purpose for formalizing it as a Technical Working Group to further develop and implement the GSP. This Working Group will need to be compliant with the Brown Act. It will primarily function as an advisory subcommittee to the YSGA Board.

Motioned by UC Davis to approve establishing the Technical Working Group Subcommittee comprised of the Executive Officer and key technical staff from each member agency and affiliated party. The Working Group will conduct itself generally by consensus, but in the case of a recorded vote, voting will be similar to Article 4.6 of the YSGA JPA. Motion was seconded by City of Winters and unanimously approved.

Absent: City of Davis, County of Yolo, RD 730, RD 785, Ann Brice/Environmental Representative

11. UPDATE ON GROUNDWATER SUSTAINABILITY PLAN (GSP) DEVELOPMENT,

- a. Groundwater Monitoring Program: Max Stevenson, YCFC&WCD, is the project manager over the Groundwater Monitoring Program and groundwater database. Max gave a historical overview of the groundwater monitoring program's origin. He detailed the development of a complete groundwater monitoring plan as part of the GSP. Max's PowerPoint presentation can be viewed at:
<https://yologroundwater.org/index.php/ysga-board-meetings/>

12. MEMBERS' REPORTS and FUTURE AGENDA ITEMS – YSGA Members were invited to briefly report on current issues and recommended topics for future YSGA Board of Directors meetings.

- a. "White" Area Annexation
- b. White Paper on Areas of Special Concern

13. NEXT MEETING – Monday, June 17, 2019. The intention is to hold one meeting combining both agendas for the Water Resources Association of Yolo County and the YSGA from 3:00 to 5:00 p.m.

14. ADJOURNMENT – Chair Cornwell adjourned the meeting at 4:50 p.m.

Respectfully submitted,

Donna L. Gentile,
Board Secretary & Administrative Coordinator

Yolo Subbasin Groundwater Agency

Balance Sheet

As of May 31, 2019

	<u>May 31, 19</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · 1st Northern-Checking	61,605.63
1010 · 1st Northern-Savings	80,522.67
1020 · Yolo County Treasury	365,303.19
Total Checking/Savings	<u>507,431.49</u>
Accounts Receivable	
1100 · Accounts Receivable	4,293.00
Total Accounts Receivable	<u>4,293.00</u>
Other Current Assets	
1200 · Undeposited Funds	25,249.55
Total Other Current Assets	<u>25,249.55</u>
Total Current Assets	<u>536,974.04</u>
TOTAL ASSETS	<u>536,974.04</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	65,976.97
Total Accounts Payable	<u>65,976.97</u>
Other Current Liabilities	
2100 · Due to Other Govts	20,000.00
2200 · Prepaid Insurance	-492.00
Total Other Current Liabilities	<u>19,508.00</u>
Total Current Liabilities	<u>85,484.97</u>
Total Liabilities	85,484.97
Equity	
3000 · Unassigned Fund Balance	-24,000.00
3300 · Assigned Fund Balance	24,000.00
3200 · Retained Earnings	185,329.89
Net Income	266,159.18
Total Equity	<u>451,489.07</u>
TOTAL LIABILITIES & EQUITY	<u>536,974.04</u>

Yolo Subbasin Groundwater Agency
FY2018-2019 Budget vs. Actual
July 2018 through May 2019

	Jul '18 - May 19	Budget	% of Budget
Income			
4000 · Member Contributions-Municipal	160,000.00	160,000.00	100.0%
4100 · Member Contributions-Rural	251,416.55	236,646.00	106.24%
4200 · Member Contributions-Affiliates	65,000.00	65,000.00	100.0%
4300 · Direct Contribution-White Areas	0.00	20,000.00	0.0%
4400 · Interest Income	6,019.12	2,000.00	300.96%
Total Income	482,435.67	483,646.00	99.75%
Expense			
5100 · Bank & Other Fees	430.84	500.00	86.17%
5300 · Insurance-General & Auto	1,477.00	2,000.00	73.85%
5500 · Membership Dues	281.25	1,000.00	28.13%
7000 · Admin. Services/Expenses (WRA)	110,000.00	120,000.00	91.67%
7100 · Project Mgmt-SGMA Implementatio	45,420.32	110,000.00	41.29%
7200 · Consultant Services	0.00	20,000.00	0.0%
7300 · Legal Services	7,703.08	20,000.00	38.52%
7350 · Audit Services - Financial	8,900.00	8,900.00	100.0%
7500 · GW Monitoring-Real-time Sensors	0.00	80,000.00	0.0%
7600 · YC Groundwater Monitor Program	42,064.00	42,064.00	100.0%
Total Expense	216,276.49	404,464.00	53.47%
Net Income	266,159.18	79,182.00	

Yolo Subbasin Groundwater Agency
Profit & Loss by Quarter
July 2018 through May 2019

	<u>Jul - Sep 18</u>	<u>Oct - Dec 18</u>	<u>Jan - Mar 19</u>	<u>Apr - May 19</u>	<u>TOTAL</u>
Income					
4000 • Member Contributions-Municipal	160,000.00	0.00	0.00	0.00	160,000.00
4100 • Member Contributions-Rural	221,874.00	0.00	0.00	29,542.55	251,416.55
4200 • Member Contributions-Affiliates	65,000.00	0.00	0.00	0.00	65,000.00
4400 • Interest Income	6.03	908.28	2,162.77	2,942.04	6,019.12
Total Income	<u>446,880.03</u>	<u>908.28</u>	<u>2,162.77</u>	<u>32,484.59</u>	<u>482,435.67</u>
Expense					
5100 • Bank & Other Fees	0.00	72.76	154.18	203.90	430.84
5300 • Insurance-General & Auto	0.00	1,477.00	0.00	0.00	1,477.00
5500 • Membership Dues	0.00	0.00	281.25	0.00	281.25
7000 • Admin. Services/Expenses (WRA)	50,000.00	0.00	30,000.00	30,000.00	110,000.00
7100 • Project Mgmt-SGMA Implementatio	0.00	0.00	23,343.43	22,076.89	45,420.32
7300 • Legal Services	0.00	1,505.00	1,977.00	4,221.08	7,703.08
7350 • Audit Services - Financial	0.00	0.00	8,900.00	0.00	8,900.00
7600 • YC Groundwater Monitor Program	0.00	0.00	0.00	42,064.00	42,064.00
Total Expense	<u>50,000.00</u>	<u>3,054.76</u>	<u>64,655.86</u>	<u>98,565.87</u>	<u>216,276.49</u>
Net Income	<u>396,880.03</u>	<u>-2,146.48</u>	<u>-62,493.09</u>	<u>-66,081.28</u>	<u>266,159.18</u>

Yolo Subbasin Groundwater Agency
Transaction List by Date
April through May 2019

Type	Date	Num	Name	Memo	Account	Clr	Split	Amount
Check	04/01/2019			Service Charge	1020 · Yolo County Treasury	√	5100 · Bank & Other Fees	-203.90
Deposit	04/01/2019			Interest	1020 · Yolo County Treasury	√	4400 · Interest Income	2,942.04
Bill Pmt -Check	04/03/2019	120	Downey Brand		1000 · 1st Northern-Checking	√	2000 · Accounts Payable	-627.00
Bill Pmt -Check	04/03/2019	121	Richardson & Company LLP		1000 · 1st Northern-Checking	√	2000 · Accounts Payable	-8,900.00
Bill	04/12/2019	535324	Downey Brand		2000 · Accounts Payable		7300 · Legal Services	-2,385.00
Bill	04/16/2019	2019-0416	Yolo County Flood Control & WCD		2000 · Accounts Payable		7600 · YC Groundwater Monitor Program	-42,064.00
Bill Pmt -Check	04/22/2019	122	Downey Brand		1000 · 1st Northern-Checking	√	2000 · Accounts Payable	-2,385.00
Bill	04/30/2019	2019-3	Water Resources Association of Yolo Cty		2000 · Accounts Payable		7000 · Admin. Services/Expenses (WRA)	-30,000.00
Invoice	05/08/2019	2018-25	Reclamation District 999		1100 · Accounts Receivable		4100 · Member Contributions-Rural	25,249.55
Transfer	05/09/2019			Funds Transfer ACH #3943	1020 · Yolo County Treasury	√	1000 · 1st Northern-Checking	-90,000.00
Bill Pmt -Check	05/10/2019	123	Water Resources Association of Yolo Cty		1000 · 1st Northern-Checking	√	2000 · Accounts Payable	-30,000.00
Payment	05/10/2019	18578	Reclamation District 999		1200 · Undeposited Funds		1100 · Accounts Receivable	25,249.55
Bill	05/13/2019	536336	Downey Brand		2000 · Accounts Payable		7300 · Legal Services	-1,836.08
Invoice	05/14/2019	2018-26	Reclamation District 150		1100 · Accounts Receivable		4100 · Member Contributions-Rural	4,293.00
Bill	05/31/2019	2019-0430	Yolo County Flood Control & WCD		2000 · Accounts Payable		7100 · Project Mgmt-SGMA Implementatio	-22,076.89

MINUTES of Executive Committee (EC) Meeting
Yolo Subbasin Groundwater Agency (YSGA)
April 3, 2019, 3:30 – 4:00 pm

Present: Roger Cornwell, Jesse Loren, Tim O'Halloran, Kurt Balasek, Lynnel Pollock, Elisa Sabatini, Kristin Sicke, Donna Gentile

1. **CALL TO ORDER** at 3:30 pm by Chair Roger Cornwell.
2. **APPROVE AGENDA and ADDING ITEMS TO THE POSTED AGENDA** –Agenda approved as presented.
3. **PUBLIC FORUM** – No public attendees.
4. **ADMINISTRATIVE ITEMS** (Donna Gentile)
 - a) Approve February 27, 2019 meeting minutes: Motion to approve the minutes by Jesse, seconded by Kurt and was unanimously approved.
 - b) Review financials FY2018-19, December 2018 – March 2019: Donna and Tim will be requesting a transfer of funds for the quarter from the Yolo County (YC) Treasury to First Northern Bank. There will be a budget amendment needing Board approval on the April agenda to add a line item expense for the Audit (\$8,900 for first year). YC Financial Services requested documentation for their year-end closing procedures that is due by July 19, 2019. We will need to provide a FY2019-20 budget. The YSGA Board should review that budget at their June meeting. Donna reviewed the YSGA's YC Financial Services agreement that requires an annual meeting between the YSGA Executive Officer and Chad Rinde, YC Chief Financial Officer. Donna will remind Tim and coordinate this meeting by the end of the fiscal year. Another item to discuss with Chad is who else is authorized to do a transfer/withdrawal from the YC Treasury besides Tim O'Halloran if he was unavailable.
 - c) Payment to approve: Motion to approve all payments by Jesse, seconded by Lynnel and was unanimously approved.
5. **UPDATE ON YSGA ACTIVITIES** (Tim O'Halloran)
 - a) Groundwater Sustainability Plan (GSP) Development Update: Tim discussed this item and gave a YSGA Working Group 4/3/19 meeting recap during today's WRA EC meeting.
 - b) Discuss draft agenda for April 22, 2019 Board meeting: Agenda items discussed were:
 - Board approve new JPA members: RD 150, 307 and 999
 - Board approve formalizing subcommittee for technical Working Group (will be subject to Brown Act rules. Subcommittee will only be making recommendations to the Board.)
 - Board consideration and discussion for extending 2-year agreement re-opener.
 - Receive and file FY2017-18 Audit Report, Richardson & Company (~ 15 minutes), Complete audit report will be posted on YSGA website with link provided in agenda.

Future meeting items:

- Postpone these two items to a future date after the GSP is completed: "Establish Subcommittee for Reconsideration of Voting Structure and Expense Allocation (ref. JPA Section 5.11)" and "Board discussion WRA and YSGA consolidation"
- Presentation: The Nature Conservancy (suggestion for future meeting)

6. **OTHER UPDATES & FUTURE EC AGENDA ITEMS:** Nothing additional discussed.

Future agenda item suggestions:

- Executive Committee Agenda: Prop 218 and long-range funding for the YSGA (Pollock)

7. **NEXT EC MEETING DATE:** June 3, 2019, 11:30 am to 12:00 pm

8. **ADJOURN:** Meeting adjourned at 4:00 pm

Respectfully submitted,



Donna L. Gentile

Board Secretary & Administrative Coordinator

**ADMINISTRATIVE SERVICES AGREEMENT
BETWEEN THE YOLO SUBBASIN GROUNDWATER AGENCY AND THE WATER
RESOURCES ASSOCIATION OF YOLO COUNTY (WRA)**

THIS ADMINISTRATIVE SERVICES AGREEMENT (“**Agreement**”) is entered into and effective this 1st day of July 2019 (“**Effective Date**”), by and between the Yolo Subbasin Groundwater Agency, a public entity established pursuant to the Joint Exercise of Powers Act, Cal. Government Code §§ 6500 *et seq.* (“**YSGA**”) and the Water Resources Association of Yolo County, a mutual benefit non-profit corporation (“**WRA**”). YSGA and the WRA are collectively referred to herein as the “Parties.”

RECITALS

A. On August 29, 2014, the California Legislature passed comprehensive groundwater legislation contained in SB 1168, SB 1319 and AB 1739. Collectively, those bills, as subsequently amended, enacted the “Sustainable Groundwater Management Act” (“SGMA”). Governor Brown signed the legislation on September 16, 2014 and it became effective on January 1, 2015.

B. Pursuant to a Joint Exercise of Powers Agreement dated June 19, 2017 (“**JPA Agreement**”), the YSGA was formed for the purpose of implementing SGMA within the Yolo Subbasin of the Sacramento Valley Groundwater Basin, California Department of Water Resources Basin No. 5-21.67 as its boundaries may be modified from time to time in accordance with Cal. Water Code Section 10722.2 (“**Subbasin**”).

C. Historically, the activities of the WRA have supported sustainable groundwater management in Yolo County. Over the last ten years, the Yolo County Groundwater Monitoring Program has been an integral part of the WRA. For the last two years the WRA has served as the lead agency under SGMA, and facilitated the Groundwater Sustainability Agency process and creation of the YSGA.

D. YSGA and the WRA member agencies anticipate within two years to merge the YSGA and WRA into one organization to effectively provide integrated water management for Yolo County stakeholders.

E. Article 3.12.a of the JPA Agreement provides in relevant part that YSGA may “[e]ngage one or more Members or third parties to manage any or all of the business of the Agency on terms and conditions acceptable to the Board of Directors as specified in a separate written contract.”

F. YSGA and the WRA desire to enter into this Agreement for the purpose of establishing the terms and conditions pursuant to which the WRA will provide administrative services of YSGA.

THEREFORE, in consideration of the mutual promises, covenants and conditions herein set forth, the Parties agree as follows:

ARTICLE 1: RESPONSIBILITIES OF WRA

1.1 Subject to the terms and conditions set forth in this Agreement, WRA shall furnish YSGA with staff to provide overall administrative services to YSGA, as set forth in Exhibit "A."

1.2 WRA staff shall provide YSGA with such administrative services at the direction of the Executive Officer.

ARTICLE 2: TERM OF AGREEMENT

2.1 This Agreement shall remain in effect for a term of two (2) years after the Effective Date, based on the fiscal year of YSGA, subject to renewal upon completion of the term.

ARTICLE 3: YSGA REIMBURSEMENT OF WRA ADMINISTRATIVE SERVICES

3.1 The YSGA shall reimburse the WRA for administrative services rendered, on a quarterly basis, not to exceed a total annual amount of \$127,500 as detailed in the WRA's adopted fiscal year budget.

ARTICLE 4: MISCELLANEOUS PROVISIONS

4.1 **Amendments.** This Agreement may be amended from time to time by a written agreement executed by both Parties.

4.2 **Counterparts.** This Agreement may be executed by the Parties in separate counterparts, each of which when so executed and delivered shall be an original. All such counterparts shall together constitute but one and the same instrument.

4.3 **Choice of Law.** This Agreement shall be governed by the laws of the State of California.

4.4 **Severability.** If one or more clauses, sentences, paragraphs, or provisions of this Agreement is held to be unlawful, invalid or unenforceable, it is hereby agreed by the Parties that the remainder of the Agreement shall not be affected thereby. Such clauses, sentences, paragraphs or provisions shall be deemed reformed so as to be lawful, valid and enforced to the maximum extent possible.

4.5 **Headings.** The paragraph headings used in this Agreement are intended for convenience only and shall not be used in interpreting this Agreement or in determining any of the rights or obligations of the Parties to this Agreement.

4.6 **Construction and Interpretation.** This Agreement has been arrived at through negotiation and each of the Parties has had a full and fair opportunity to revise the terms of this

Agreement. As a result, the normal rule of construction that any ambiguities are to be resolved against the drafting party shall not apply in the construction or interpretation of this Agreement.

4.7 **Entire Agreement.** This Agreement constitutes the entire agreement among the Members and supersedes all prior agreements and understandings, written or oral.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the day and year first above-written.

**WATER RESOURCES ASSOCIATION
OF YOLO COUNTY**

**YOLO SUBBASIN GROUNDWATER
AGENCY**

Roger Cornwell, Chair

Tim O'Halloran, Executive Officer

Exhibit A

Services to be provided by WRA staff under the terms of this Agreement include:

Management

- a. Meet with the YSGA Executive Officer and Executive Committee to review financials
- b. Coordinate with Treasurer regarding financial statements
- c. Manage and administer operating budget
- d. Maintain general liability insurance
- e. Manage contractual agreements with affiliated parties and project consultants
- f. Maintain manual of YSGA operations, procedures, and policies (as they are established)
- g. Provide cost-conscious management of YSGA expenses
- h. Arrange speakers, presentations, and special meetings as requested by the Executive Officer and Board officers
- i. Establish and maintain cooperative, effective work relationships with Board members and affiliated parties
- j. Interface with community groups and the general public

Board Secretary

- a. Prepare and post agenda materials for the YSGA Board meetings and subcommittees
- b. Transcribe and proofread YSGA Board and subcommittee meeting minutes for review by Executive Committee
- c. Create and maintain current mailing database and electronic listserv of membership and interested parties
- d. Maintain working knowledge of YSGA policies and operations in order to inform others when required
- e. Assist in coordinating public outreach activities for local planning efforts
- f. Prepare draft press releases on YSGA activities, events, and projects to submit to local media
- g. Monitor compliance with the Brown Act
- h. Maintain Board of Directors' filing of Form 700 (California Fair Political Practices Commission)
- i. Maintain regular filing of other state-related JPA forms

Administrative

- a. Establish and maintain well-organized records and filing system
- b. Arrange meeting room reservations for Board and subcommittees
- c. Compose general correspondence as requested by Executive Officer and/or Board officers
- d. Compile data and prepare reports as required for the operation of the YSGA
- e. Manage meeting and office supplies and expenses
- f. Interface with the general public and inquiries by telephone or e-mail

Bookkeeper

- a. Operate computerized accounting system and retain secure back-up of financial records
- b. Prepare monthly financial reports and other reports as requested by the Board of Directors
- c. Process all accounts payable and receivable and maintain general ledger
- d. Coordinate with auditor on financial audits and provide documentation as requested
- e. Perform routine banking functions and recommend account improvements
- f. Maintain filing and record-keeping principles and procedures

Computer Technology/Information Management

- a. Create and maintain computerized data files
- b. Perform regular data file back-up and maintain security of data files
- c. Develop and maintain YSGA website, coordinate with webmaster on site improvements
- d. Remain current on technological advances as appropriate

**ADMINISTRATIVE AND TECHNICAL SERVICES AGREEMENT
BETWEEN THE YOLO SUBBASIN GROUNDWATER AGENCY AND THE YOLO
COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT**

THIS ADMINISTRATIVE AND TECHNICAL SERVICES AGREEMENT (“**Agreement**”) is entered into and effective this 1st day of July 2019 (“**Effective Date**”), by and between the Yolo Subbasin Groundwater Agency, a public entity established pursuant to the Joint Exercise of Powers Act, Cal. Government Code §§ 6500 *et seq.* (“**YSGA**”) and the Yolo County Flood Control & Water Conservation District, a public entity (“**District**”). YSGA and the District are collectively referred to herein as the “Parties.”

RECITALS

A. On August 29, 2014, the California Legislature passed comprehensive groundwater legislation contained in SB 1168, SB 1319 and AB 1739. Collectively, those bills, as subsequently amended, enacted the “Sustainable Groundwater Management Act” (“SGMA”). Governor Brown signed the legislation on September 16, 2014 and it became effective on January 1, 2015.

B. Pursuant to a Joint Exercise of Powers Agreement dated June 19, 2017 (“**JPA Agreement**”), the YSGA was formed for the purpose of implementing SGMA within the Yolo Subbasin of the Sacramento Valley Groundwater Basin, California Department of Water Resources Basin No. 5-21.67 as its boundaries may be modified from time to time in accordance with Cal. Water Code Section 10722.2 (“**Subbasin**”).

C. Article 3.12.a of the JPA Agreement provides in relevant part that YSGA may “[e]ngage one or more Members or third parties to manage any or all of the business of the Agency on terms and conditions acceptable to the Board of Directors as specified in a separate written contract.”

D. YSGA and the District desire to enter into this Agreement for the purpose of establishing the terms and conditions pursuant to which the District will manage the business of YSGA.

THEREFORE, in consideration of the mutual promises, covenants and conditions herein set forth, the Parties agree as follows:

ARTICLE 1: RESPONSIBILITIES OF DISTRICT

1.1 The District will manage, and provide overall administrative and technical services in furtherance of the business and affairs of YSGA.

1.2 Pursuant to Article 3.12.a of the JPA Agreement, the District shall maintain exclusive control over any employees assigned to perform services under this Agreement,

including, but not limited to, matters related to hiring, probationary periods, disciplinary action, termination, benefits, performance evaluations, salary determinations, promotions and demotions, and leave accruals.

1.3 District General Manager will serve as Executive Officer of YSGA. Additional District staff will also provide technical and administrative services. District FY 19/20 schedule of staff and rates are included in Exhibit “A”.

1.4 Without limiting the generality of Article 1.1, actions and services the District will undertake include the following:

- a. Communicate with the YSGA board of directors on all matters within the purpose and authority of YSGA;
- b. Oversee and engage in outreach and communication for activities and programs undertaken by YSGA;
- c. Provide oversight for the development and implementation of a Groundwater Sustainability Plan in accordance with SGMA;
- d. Manage and administer grants including, without limitation, preparation of grant proposals and administration of grants;
- e. Manage the groundwater monitoring network for the Subbasin;
- f. Direct and oversee staff of the Water Resources Association of Yolo County (WRA) for the provision of administrative services to YSGA;
- g. Oversee and develop YSGA Board agenda reports;
- h. Determine website content;
- i. Interface with management and staff of the California Department of Water Resources;
- j. Facilitate the management of “white areas;”
- k. Perform other non-specified, technical work; and
- l. Other duties as needed.

ARTICLE 2: TERM OF AGREEMENT

2.1 This Agreement shall remain in effect for a term of two (2) years after the Effective Date, based on the fiscal year of YSGA, subject to renewal.

ARTICLE 3: YSGA REIMBURSEMENT OF DISTRICT FOR ADMINISTRATIVE AND TECHNICAL SERVICES

3.1 YSGA will enter into a separate written agreement with the WRA for the compensation of WRA staff time to provide administrative services for the benefit of YSGA.

3.2 The YSGA will reimburse the District for administrative and technical services rendered, on a quarterly basis, not to exceed a total annual amount of \$110,000 as detailed in the rate sheet and work plan provided in Exhibits "A" and "B".

ARTICLE 4: MISCELLANEOUS PROVISIONS

4.1 **Amendments.** This Agreement may be amended from time to time by a written agreement executed by both Parties.

4.2 **Counterparts.** This Agreement may be executed by the Parties in separate counterparts, each of which when so executed and delivered shall be an original. All such counterparts shall together constitute but one and the same instrument.

4.3 **Choice of Law.** This Agreement shall be governed by the laws of the State of California.

4.4 **Severability.** If one or more clauses, sentences, paragraphs, or provisions of this Agreement is held to be unlawful, invalid or unenforceable, it is hereby agreed by the Parties that the remainder of the Agreement shall not be affected thereby. Such clauses, sentences, paragraphs or provisions shall be deemed reformed so as to be lawful, valid and enforced to the maximum extent possible.

4.5 **Headings.** The paragraph headings used in this Agreement are intended for convenience only and shall not be used in interpreting this Agreement or in determining any of the rights or obligations of the Parties to this Agreement.

4.6 **Construction and Interpretation.** This Agreement has been arrived at through negotiation and each of the Parties has had a full and fair opportunity to revise the terms of this Agreement. As a result, the normal rule of construction that any ambiguities are to be resolved against the drafting party shall not apply in the construction or interpretation of this Agreement.

4.7 **Entire Agreement.** This Agreement constitutes the entire agreement among the Members and supersedes all prior agreements and understandings, written or oral.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the day and year first above written.

**YOLO COUNTY FLOOD CONTROL &
WATER CONSERVATION DISTRICT**

Tom Barth, Chair

**YOLO SUBBASIN GROUNDWATER
AGENCY**

Roger Cornwell, Chair

Exhibit A

District FY 19/20 schedule of staff and rates include:

District Staff	FY 19/20 Hourly Rate	Hours	Cost
Tim O'Halloran	\$137	200	\$27,400
Max Stevenson	\$99	297	\$29,403
Kristin Sicke	\$91	262	\$23,824
Technician	\$46	240	\$11,040
20% Overhead			\$18,333
TOTAL			\$110,000

Exhibit B

Services to be provided by District staff under the terms of this Agreement include:

- a. Communicate with the YSGA board of directors on all matters within the purpose and authority of YSGA;
- b. Oversee and engage in outreach and communication for activities and programs undertaken by YSGA;
- c. Provide oversight for the development and implementation of a Groundwater Sustainability Plan in accordance with SGMA;
- d. Manage and administer grants including, without limitation, preparation of grant proposals and administration of grants;
- e. Manage the groundwater monitoring network for the Subbasin;
- f. Direct and oversee staff of the Water Resources Association of Yolo County (WRA) for the provision of administrative services to YSGA;
- g. Oversee and develop YSGA Board agenda reports;
- h. Determine website content;
- i. Interface with management and staff of the California Department of Water Resources;
- j. Facilitate the management of “white areas;”
- k. Perform other non-specified, technical work; and
- l. Other duties as needed.

**Water Resources Association of Yolo County and
Yolo Subbasin Groundwater Agency Board of Directors
Meeting Agenda Report**

MEETING DATE: June 17, 2019

AGENDA ITEM NO. 7

SUBJECT: Consideration: Approve Fiscal Year 2019-2020 Operating Budgets

INITIATED OR ☐ BOARD

☐ INFORMATION

REQUESTED BY: ☒ STAFF

☒ ACTION: ☒ MOTION

☐ OTHER _____

☐ RESOLUTION

ATTACHMENT ☒ YES ☐ NO

BACKGROUND

- a. The WRA's Bylaws Article 5.01 states that "*prior to the commencement of each fiscal year, the Board of Directors shall adopt a budget for the Association for the ensuing fiscal year.*" The proposed Fiscal Year 2019-2020 operating budget is presented for WRA Board adoption. A detailed WRA Committee Report is attached to highlight budget changes and the WRA's agreement with the YSGA for funding support.
- b. The YSGA's JPA Agreement Article 5.5 states that "*The Agency fiscal year shall run from July 1 through June 30. Each fiscal year, the Board shall adopt a budget for the Agency for the ensuing fiscal year.*" The YSGA adopted a two-year budget on June 19, 2017 and that two-year term expires June 30, 2019. Therefore, a proposed Fiscal Year 2019-2020 budget is attached for YSGA Board adoption.

RECOMMENDATION

- a. Recommend WRA Board adoption of the attached Fiscal Year 2019-2020 Budget.
- b. Recommend YSGA Board adoption of the attached Fiscal Year 2019-2020 Budget.



WATER RESOURCES ASSOCIATION OF YOLO COUNTY

Phone: (530) 666-2733 Email: info@yolowra.org

Website: www.yolowra.org

COMMITTEE REPORT

Date: June 17, 2019
To: WRA Board of Directors and Alternates
From: Executive Committee and Donna Gentile, Administrative Coordinator
Re: **ADOPTION OF FISCAL YEAR 2019-2020 BUDGET**

Recommendation:

Board adoption of the proposed fiscal year 2019-20 operating budget that includes the Westside-Sacramento IRWMP cost share contribution with the proposed annual increase (budget attached).

Background: Proposed FY2019-2020 Budget

Each fiscal year the WRA Board has adopted an operating budget to support the WRA's administrative and project budget activities. The proposed FY2019-2020 budget is based on the following:

1. The WRA has a contractual agreement with the Yolo Subbasin Groundwater Agency (YSGA) to provide funding to support the operating budget as detailed in attached budget.
2. Administrative expenditures are based on the WRA Board of Directors meeting four to six times per year, and the Technical and Executive Committees meeting from six to twelve times per year. Administrative expenditures also include basic administrative functions conducted for the Yolo Subbasin Groundwater Agency (YSGA), such as copies, postage and meeting expenses.
3. The WRA Board and Technical Committee suspended the Project Fund budget starting with the FY2017-18 budget. The only exception is the WRA's continued commitment to participate in the Westside-Sacramento Integrated Regional Water Management Plan (IRWMP) (per the Memorandum of Understanding adopted in July 2013 by the WRA (Yolo), Napa, Solano and Lake counties). The WRA's annual cost share contribution has been \$20,000. The Westside-Sacramento IRWM Coordinating Committee proposed an increase of \$1,500.00 to the annual contributions for its four partners at their March 13, 2019 meeting. This is the first cost share increase since the inception of the Westside-Sacramento IRWM group in 2013. The reason for the increase is due to inflation and expenditures for grant applications and expenses incurred in the 2019 update the Westside-Sacramento IRWMP to current Proposition 1 standards as required by State legislation.

Payment of the Westside-Sacramento IRWMP cost share is contingent upon the following:

- a. Continued participation in the Westside-Sacramento IRWMP provides regional benefits for the WRA and the YSGA in leveraging grant funding for the region.
- b. The YSGA acknowledges that participation in the Westside-Sacramento IRWMP provides regional benefits to support groundwater sustainability and the development of the Groundwater Sustainability Plan.
- c. The WRA Executive Committee recommends that the WRA Board approve a total annual cost share of \$21,500.00 as part of the FY2019-20 budget approval process.

4. The Yolo County Flood Control & Water Conservation District (YCFC&WCD) provides in-kind office space for WRA. This non-cash income and expense is no longer documented in the budget, because the WRA is not offsetting YCFC&WCD membership dues to the WRA. The YCFC&WCD utilizes existing full-time WRA staff resources under a contractual agreement for District projects on a 98% (WRA) / 2% (YCFC&WCD) split.
5. Board adopted policy is to maintain a cash reserve to cover three months of administrative expenses, which is approximately \$30,000.

The QuickBooks net assets as of May 31, 2019 was \$65,681.29. The two-year audit for fiscal years ending June 30, 2018 and June 30, 2019 will be scheduled in the fall of 2019. A final report from the auditor will be planned for presentation to the WRA Board at their November 18, 2019 meeting.

Background: WRA Operating Procedure Changes as of FY2019-2020

With the formation of the Yolo Subbasin Groundwater Agency, Joint Powers Agreement (JPA), changes were made to the WRA's historical operating procedures. The following changes were adopted with the fiscal year 2017-2018 budget:

1. The WRA did not invoice or collect membership dues for the administrative or project budget in lieu of the fact that dues are now being paid to the YSGA only.
2. The WRA is no longer collecting contributions to support the Yolo County Groundwater Monitoring Program. This Program will now be funded under the YSGA's budget.

In FY2017-18, the WRA Board changed the basis of operations for the WRA for the following two years to accommodate the formation of the Yolo Subbasin Groundwater Agency (YSGA). The WRA's member agencies did not wish to pay dues to both the WRA and the YSGA given there is an overlap of groundwater-related tasks and activities. Therefore, all of the WRA member agencies became participants in the YSGA and pay dues only to that agency starting in FY2017-18.

The YSGA agreed to contract with the WRA to fund administrative functions for both the WRA and the YSGA. WRA staff will provide services for both agencies, while the WRA retains all office-related and payroll-related expenses and functions. The YSGA adopted a two-year budget on June 19, 2017 and allocated \$120,000 for administration funding to the WRA. A Memorandum of Understanding was executed between the WRA and the YSGA for the WRA's operating budget and administrative services. The two-year term expires on June 30, 2019. The Administrative agreement will be renewed for an additional two years at the June 17, 2019 YSGA Board meeting.

Water Resources Association of Yolo County
Fiscal Year July 1, 2019 to June 30, 2020
PROPOSED Budget (for Board adoption 6/17/19)

	Budget Adopted 9/17/18	Proposed Budget
Revenue	FY2018-19	FY2019-20
Income from Yolo Subbasin Groundwater Agency for administrative support services	120,000	127,500
Subtotal Income from YSGA	120,000	127,500
Associate Memberships (\$100/agency)	600	600
Interest Earned on bank accounts	600	700
Other Income (Water Calendar donations) ⁶	3,200	3,200
In-Kind Services (non-cash) - YCFCWCD office space rental ¹	0	0
YCFCWCD Admin. Support by WRA staff (42 hours/year) ²	1,700	1,700
Subtotal Other Income to WRA (lines #4-8)	\$6,100	\$6,200
TOTAL REVENUE	\$126,100	\$133,700
ADMINISTRATIVE Expenditures	FY2018-19	FY2019-20
Salaries-Gross ³	\$62,200	\$62,200
Employer Payroll Taxes & Expenses ³	5,000	5,000
Employer-Paid Benefits ³	16,000	17,000
Workers Compensation Insurance ³	800	800
General Liability Insurance	800	800
Accounting Services	400	400
Audit: 2-year (Fiscal years ending 6/30/18 & 6/30/19) ⁴	0	6,000
Bank Fees & Charges; License Fees	200	175
Membership Dues, Subscriptions, Print Media	150	150
Calendar - Printing & Contest Expenses ⁶	3,200	3,200
Computer Expenses	875	875
Conferences & Seminars	1,500	1,500
Copies, Printing & Binding	1,800	1,700
Internet Services: T-1 line access, web hosting, tech support, anti-virus, webmaster retainer	1,700	1,800
Legal Consultation Fees	500	500
Meeting Expenses	2,700	2,700
Mileage	475	300
Miscellaneous Expense	500	500
Office - Rent (non-cash expense) ¹	0	0
Office - Supplies	1,500	1,500
Postage	600	600
Telephone Utilities	0	0
Contingency	600	600
Subtotal Administrative Expenditures	\$101,500	\$108,300

Water Resources Association of Yolo County
Fiscal Year July 1, 2019 to June 30, 2020
PROPOSED Budget (for Board adoption 6/17/19)

		Budget Adopted 9/17/18	Proposed Budget
37			
38	PROJECT Expenditures	FY2018-19	FY2019-20
39	FY2018-19 and FY19-20 Projects		
40	Westside IRWMP Implementation (WRA cost share obligation) ⁵	20,000	21,500
41	TOTAL Project Expenditures	\$20,000	\$21,500
42			
43	TOTAL Administrative & Project Expenditures	\$121,500	\$129,800
44	Net Income (Estimated)	\$4,600	\$3,900

45 1 - In-kind office space will not longer be documented in the budget since the WRA is no longer offsetting membership dues.

46 2 - Contract agreement between the YSGA and WRA to provide support services

47 3 - 2% of annual salary, payroll expenses, employer paid benefits & workers comp. insurance

48 4 - Next 2-year audit cycle will be in the FY19-20 budget for years ending 6/30/18 and 6/30/19.

49 5 - This is a cost share obligation per MOU between Yolo, Napa, Solano and Lake counties. The Westside -Sacramento IRWMP Coordinating Committee has recommended a \$1,500 annual cost share increase/MOU partner for FY2019-20.

50 6 - Water calendar project was suspended for 2019, approved on 2/27/19 by the Executive Committee.

Yolo Subbasin Groundwater Agency

Groundwater Sustainability Agency

34274 State Highway 16 Woodland, CA 95695 530.662.3211 www.yologroundwater.org

EXECUTIVE REPORT

Date: June 17, 2019
To: YSGA Board of Directors
From: Executive Officer and Executive Committee
Re: **APPROVE FISCAL YEAR 2019-2020 YSGA OPERATING BUDGET**

Recommendation

The YSGA Board approval of the attached Fiscal Year 2019-2020 YSGA operating budget.

Background

At the April 22, 2019, the YSGA Board approved postponing the 2-year reopener decision for modifying the voting structure and expense allocation until the Groundwater Sustainability Plan (GSP) is completed and submitted to the California Department of Water Resources. This was discussed as a recommendation to the Board by the YSGA Working Group and the Executive Committee on April 3, 2019.

The proposed budget for fiscal year 2019-2020 for Board approval includes the addition of membership contributions for the two new YSGA members: Reclamation District 150 and 999. Reclamation District 307's membership is pending after they are formally released from the North Delta GSA.

Other budget changes include an increase to the anticipated interest to be received now that we have a full year history of YSGA bank accounts interest rates with First Northern Bank and the Yolo County Treasury. The amount budgeted for the next audit was updated to the 2nd year audit fee quoted. The WRA's administrative fees were adjusted to represent the fiscal year 2019-2020 budget that will be adopted by the WRA Board in this agenda.

Yolo Subbasin Groundwater Agency
July 1, 2019 to June 30, 2020
Proposed Annual Fiscal Year Budget for next two years
for Board Adoption on 6/17/19

	Fiscal Year 2018-2019 Adopted	Fiscal Year 2019-2020 Proposed
Revenue	FY2018-19	FY2019-20
City of Davis	40,000	40,000
City of West Sacramento	40,000	40,000
City of Woodland	40,000	40,000
City of Winters	20,000	20,000
Yocha Dehe Wintun Nation	10,000	10,000
Esparto Community Services District	5,000	5,000
Madison Community Services District	5,000	5,000
Subtotal Municipal Agencies Revenue	\$160,000	\$160,000
Yolo County Flood Control & WCD (200,000 acres)	100,000	100,000
Yolo County (White Areas) (160,000 acres)	40,000	40,000
Direct Contributions (White Areas) (40,000 acres)	20,000	20,000
Other Contributions from Rural Agencies ¹	40,000	40,000
Dunnigan Water District (10,700 acres)	5,350	5,350
Reclamation District 108 (23,200 acres)	11,600	11,600
Reclamation District 150 (4,293 acres)	2,147	2,147
Reclamation District 307 (5,491 acres) (pending) correction s/b 5,941 acres		
Reclamation District 537 (5,200 acres)	2,600	2,600
Reclamation District 730 (4,498 acres)	2,249	2,249
Reclamation District 765 (1,400 acres)	700	700
Reclamation District 785 (3,200 acres)	1,600	1,600
Reclamation District 787 (9,400 acres)	4,700	4,700
Reclamation District 827 (1,225 acres)	613	613
Reclamation District 999 (25,249.55 acres)	12,625	12,625
Reclamation District 1600 (6,924 acres)	3,462	3,462
Reclamation District 2035 (18,000 acres)	9,000	9,000
Subtotal Rural Agencies Revenue	\$256,646	\$256,646
University of California Davis	40,000	40,000
Colusa Drain Mutual Water Company	10,000	10,000
California American Water Company - Dunnigan	5,000	5,000
Yolo County Farm Bureau (private pumpers)	10,000	10,000
Environmental Party Representative (Ann Brice)	0	0
Subtotal Affiliated Parties Revenue	\$65,000	\$65,000
Interest Income	2,000	5,000
Subtotal Other Revenue	\$2,000	\$5,000
TOTAL REVENUE	\$483,646	\$486,646
EXPENDITURES	FY2018-2019	FY2019-2020
Bank & Other Fees	500	500
Insurance - General & Auto	2,000	2,000
Membership Dues	1,000	1,000
Administrative Services/Expenses (WRA) ³	120,000	127,500
Project Management, SGMA Implementation (YCFCWCD)	110,000	110,000
Consultant Services	20,000	20,000
Legal Services	20,000	20,000
Audit Service - Financial ⁴	8,900	7,000
Real-time Groundwater Monitoring Sensors (x6)	80,000	80,000
Yolo County Groundwater Monitoring Program (administrator-YCFCWCD) ²	42,064	42,064
TOTAL EXPENDITURES	\$404,464	\$410,064
Net Income (Estimated)	\$79,182	\$76,582

1 - RD 108, RD 787, RD 2035, and YCFC&WCD (\$10,000 each)

2 - Program historically funded by WRA Member Agencies from July 2009 to June 2017. The historical cost of the Program was \$89,000 with the YCFC&WCD providing \$46,936/year in cost share. For the first two years of the YSGA, the YCFC&WCD continued to provide \$46,936/year in cost share towards the Program.

3 - Budget changes: Westside-Sac IRWM \$1,500/year increase and 2-year audit expense for years ending 6/30/18 & 6/30/19

4 - Quoted fees per auditor's agreement: FY17-18 \$8,900; FY18-19 \$7,000; FY19-20 \$7,050

Yolo Subbasin Groundwater Agency Board of Directors
Meeting Agenda Report

MEETING DATE: June 17, 2019

AGENDA ITEM NO. 9

SUBJECT: Presentation: The Nature Conservancy's Tools for Assessing Groundwater-Surface Water Connectivity under SGMA

INITIATED OR ☐ BOARD
REQUESTED BY: ☒ STAFF
 ☐ OTHER _____

☒ INFORMATION
☐ ACTION: ☐ MOTION
 ☐ RESOLUTION

ATTACHMENT ☐ YES ☒ NO

BACKGROUND

SGMA recognizes that surface water and groundwater are frequently interconnected, and that groundwater management can impact surface water flows and groundwater-dependent ecosystems. SGMA requires Groundwater Sustainability Agencies (GSAs) to examine the significant and unreasonable impacts on beneficial uses of surface water as one of the six undesirable results.

Recognizing the data and resource challenges surrounding the requirements of SGMA and developing a Groundwater Sustainability Plan (GSP), The Nature Conservancy has developed science-based guidance documents and tools to help GSAs and stakeholders efficiently examine the groundwater-surface water interaction and to efficiently incorporate groundwater-dependent ecosystems into GSPs.

The Nature Conservancy's Associate Director of the California Water Program, Sandi Matsumoto, will provide an overview of the tools available to GSAs.

RECOMMENDATION

This agenda item is for informational purposes only. No Board action is required.

Yolo Subbasin Groundwater Agency Board of Directors
Meeting Agenda Report

MEETING DATE: June 17, 2019

AGENDA ITEM NO. 10

SUBJECT: Update on Groundwater Sustainability Plan Development

INITIATED OR ☐ BOARD

☒ INFORMATION

REQUESTED BY: ☒ STAFF

☐ ACTION: ☐ MOTION

☐ OTHER _____

☐ RESOLUTION

ATTACHMENT ☐ YES ☒ NO

BACKGROUND

a. Water Budget

The water budget continues to be refined by SEI. The water budget will be expanded soon to incorporate the new Yolo Subbasin boundaries and addition of Reclamation Districts 150, 307, and 999.

b. Hydrogeologic Conceptual Model

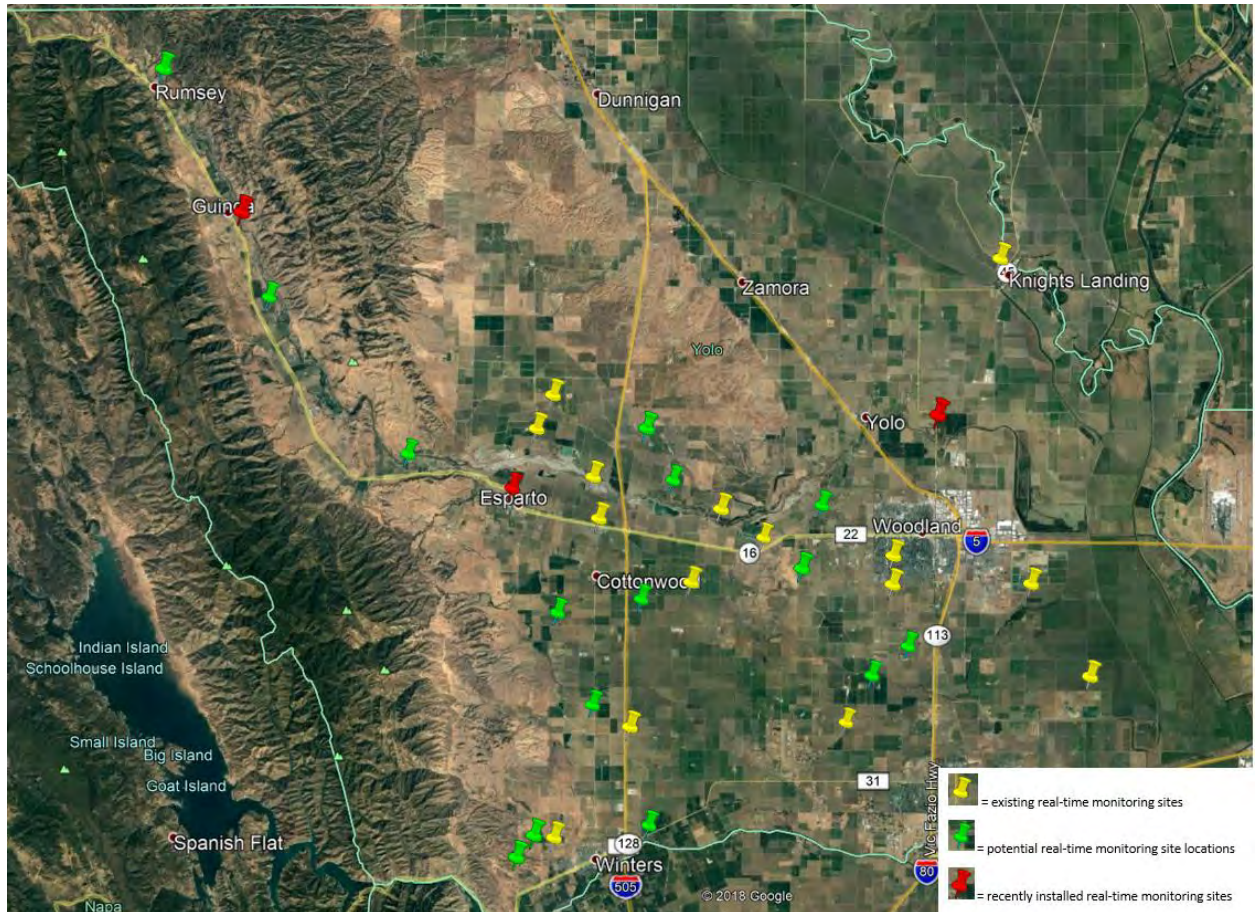
A Request for Qualifications for developing the Hydrogeologic Conceptual Model was issued on May 24, 2019 with a due date of June 14, 2019.

c. Stakeholder Communication and Engagement

The outline for the Stakeholder Communication and Engagement Plan has been developed.

d. Groundwater Monitoring and Reporting

The outline for the Groundwater Monitoring Plan has been developed. Three monitoring wells have been installed in Esparto, Capay, and just north of Woodland. Additional monitoring sites are planned for installation this summer as shown in the map below.



e. Surface Water and Groundwater Modeling

The groundwater model continues to be refined by SEI. The groundwater model will be expanded soon to incorporate the new Yolo Subbasin boundaries and addition of Reclamation Districts 150, 307, and 999.

f. Sustainable Management Criteria

The first Management Area workshop for initiating the development of the Sustainable Management Criteria was held on May 23, 2019 in the Capay Valley. Workshops for the other five management areas will be scheduled in the near future.

RECOMMENDATION

This agenda item is for informational purposes only. No Board action is required.