



Yolo Subbasin Groundwater Agency

34274 State Highway 16, Woodland, CA 95695

(530) 662-3211

YSGA Executive Committee November 9, 2022, 12:00 p.m. – 1:00 p.m.

Hosted at Yolo County Flood Control & Water Conservation District
34274 State Highway 16, Woodland, CA 95695

AGENDA

1. **Call to Order**
2. **Adding Items to the Posted Agenda-** In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.
3. **Public Comment -** The public may address the Committee relating to matters within the YSGA's jurisdiction.
4. **Administrative Items** (Sicke)
 - a) [Approve October 11, 2022 meeting minutes](#), pages 3-4
 - b) [Review financials: FY 2021-2022: 10/7-11/4/22](#), pages 5-11
 - c) Payments to approve*
5. **Update on Merger of WRA and YSGA:** Discussion Item (Sicke)
6. **Update on YSGA GSP Implementation Actions:** Discussion Item (Sicke)
 - a) Water Conditions Update
 - b) Management Area Public Advisory Committee Proposal
 - c) Ad Hoc Committees
 - d) DWR's SGMA Implementation Grant Solicitation and Project Prioritization Process
7. **Other Updates & Future Executive Committee Agenda Items**
8. **Next Executive Committee Meeting Date:** December __, 2022
9. **Adjourn**

I declare under penalty of perjury that the foregoing agenda for this meeting of the Executive Committee for the Yolo Subbasin Groundwater Agency was posted by November 7, 2022 in the office located at 34274 State Highway 16, Woodland, CA and was available to the public during normal business hours.

Kristin Sicke
Executive Officer

* PAYMENTS:
CSU Sacramento Invoice #1093606: May 2022 Professional Services: \$282.81
Downey Brand Invoice #578523: September 2022 Legal Services: \$3,342.50
LedgerPro Bookkeeping Invoice #2603: October Bookkeeping: \$187.50
Consero Solutions Invoice #1826: September 2022 Professional Services: \$7,207.50
2022-23 ACWA Liability Program Deposit Premium: \$1,969
October 2022 Postage and Copies: \$18.78

Yolo Subbasin Groundwater Agency
MINUTES of Executive Committee (EC) Meeting
October 11, 2022, 12:00 p.m. – 1:00 p.m.
Hosted at 34274 State Highway 16, Woodland

Present: Kristin Sicke, Roger Cornwell, Sarah Leicht, Elisa Sabatini (by phone), Lynnel Pollock, Jesse Loren

Absent: Kurt Balasek

1. **Call to Order:** Meeting was called to order by Roger Cornwell, Chair at 12:04 pm.

2. **Adding Items to the Posted Agenda:** Nothing to add.

3. **Public Comment:** No comments.

4. **Administrative Items (Sicke):**

a) *September 12, 2022 meeting minutes* were approved.

b) *Reviewed financials: FY2021-22: 9/9– 10/7/22:* Financials were provided with the agenda packet.

Kristin provided the following corrections: Charges under code 7000 should be under code 7100, and charges under code 7600 should be under 7500.

c) *Payments to approve:* Payments were approved as presented.

Jesse Loren moved to approve administrative items a) and c), which was seconded by Lynnel Pollock and approved unanimously. Pollock abstained from voting to approve item a).

5. **Update on Merger of WRA and YSGA:** At the September Board of Directors meetings, the WRA voted to dissolve and the YSGA voted to revise the MOU to take on the responsibilities of IRWM. The next steps are to sign the formal resolutions and to file documents with the Secretary of State's office. In November, an MOU to enter into the IRWM agreement will be brought to the YSGA Board of Directors for approval.

6. **Update on YSGA GSP Implementation Actions:** Discussion Item (Sicke)

a) *Water Conditions Update:* Water levels are recovering slightly after the low point in early September.

b) *Management Area Public Advisory Committee Proposal:* Representatives will be designated by the member entities. Kristin will present the committee membership for approval at the November Board meeting

c) *Ad Hoc Committees:* Kristin, Elisa, and Sarah met with Solano GSA to learn more about their Prop 218 process. The Ad Hoc Working Group Committee will meet this Thursday to discuss project prioritization and prepare for the SGMA implementation grant.

d) *DWR's SGMA Implementation Grant Solicitation and Project Prioritization Process.* Thursday's meeting will focus on reviewing the prioritized projects and preparing for the SGMA Implementation grant. A Special Board meeting in late October will pass a resolution authorizing submittal of the projects to the SGMA grant. The grant closes on November 30.

7. **Other Updates & Future Executive Committee Agenda Items:** YCFCWCD, RD 108, and the Fire Districts are all planning a special assessment on next year's tax roll. The Committee will continue tracking the progress of these assessments.

8. **Next Executive Committee Meeting Date:** November 9, 2022, at YCFCWCD Headquarters

9. **Adjourned** at 12:42 pm.

Yolo Subbasin Groundwater Agency
MINUTES of Executive Committee (EC) Meeting
October 11, 2022, 12:00 p.m. – 1:00 p.m.
Hosted at 34274 State Highway 16, Woodland

Respectfully submitted,



Kristin Sicke
Executive Officer

DRAFT

Yolo Subbasin Groundwater Agency
A/P Aging Summary
As of November 3, 2022

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
TOTAL	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

Yolo Subbasin Groundwater Agency

Balance Sheet

As of November 3, 2022

	<u>Nov 3, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · 1st Northern-Checking	11,523.18
1010 · 1st Northern-Savings	5,663.85
1020 · Yolo County Treasury	1,154,649.59
1025 · County Treasury FMV	3,968.00
Total Checking/Savings	<u>1,175,804.62</u>
Accounts Receivable	
1100 · Accounts Receivable	13,632.00
Total Accounts Receivable	<u>13,632.00</u>
Other Current Assets	
1150 · Prepaid Insurance	492.25
Total Other Current Assets	<u>492.25</u>
Total Current Assets	<u>1,189,928.87</u>
TOTAL ASSETS	<u>1,189,928.87</u>
LIABILITIES & EQUITY	
Equity	
3000 · Unassigned Fund Balance	-24,000.00
3010 · Nonspendable Fund Balance	492.00
3300 · Assigned Fund Balance	24,000.00
3200 · Retained Earnings	823,253.55
Net Income	366,183.32
Total Equity	<u>1,189,928.87</u>
TOTAL LIABILITIES & EQUITY	<u>1,189,928.87</u>

Yolo Subbasin Groundwater Agency

Budget vs Actual

July 1 through November 3, 2022

11/03/22

Accrual Basis

	Jul 1 - Nov 3, 22	Budget	% of Budget
Ordinary Income/Expense			
Income			
4000 · Member Contributions-Municipal	160,000.00	160,000.00	100.0%
4100 · Member Contributions-Rural	225,749.00	237,842.00	94.9%
4200 · Member Contributions-Affiliates	60,170.00	65,170.00	92.3%
4300 · Direct Contribution-White Areas	0.00	20,000.00	0.0%
4700 · Well Permitting Regulatory Fees	11,763.00	24,000.00	49.0%
4900 · Interest Income	0.50	5,000.00	0.0%
Total Income	457,682.50	512,012.00	89.4%
Expense			
5100 · Bank & Other Fees	0.00	500.00	0.0%
5300 · Insurance-General & Auto	2,081.50	2,000.00	104.1%
5500 · Membership Dues	0.00	3,000.00	0.0%
7000 · Admin. Expenses	747.13	5,000.00	14.9%
7100 · Project Mgmt-SGMA Implementatio	45,325.14	251,000.00	18.1%
7125 · Buckeye Creek Recharge Project	137.38	9,000.00	1.5%
7200 · Consultant Services	29,328.31	200,000.00	14.7%
7300 · Legal Services	7,437.00	20,000.00	37.2%
7350 · Audit Services - Financial	0.00	8,500.00	0.0%
7400 · GSP - Related Consultant Costs	0.00	50,000.00	0.0%
7600 · YC Groundwater Monitor Program	6,167.97	90,000.00	6.9%
7700 · GSP Verif in Well Permit Review	274.75	24,000.00	1.1%
Total Expense	91,499.18	663,000.00	13.8%
Net Ordinary Income	366,183.32	-150,988.00	-242.5%
Net Income	366,183.32	-150,988.00	-242.5%

Yolo Subbasin Groundwater Agency
Open Invoices
 As of November 3, 2022

Type	Date	Num	P. O. #	Name	Terms	Due Date	Aging	Open Balance
Reclamation District 1600								
Invoice	07/07/2022	2022-47		Reclamation District 1600	Net 30	08/06/2022	89	3,462.00
Total Reclamation District 1600								3,462.00
Rumsey Water Users Association								
Invoice	07/07/2022	2022-49		Rumsey Water Users Association	Net 30	08/06/2022	89	170.00
Total Rumsey Water Users Association								170.00
Yolo County Farm Bureau								
Invoice	07/07/2022	2022-56		Yolo County Farm Bureau	Net 30	08/06/2022	89	10,000.00
Total Yolo County Farm Bureau								10,000.00
TOTAL								13,632.00

**Yolo Subbasin Groundwater Agency
Profit & Loss
July 1 through November 3, 2022**

	Jul 22	Aug 22	Sep 22	Oct 22	Nov 1 - 3, 22	TOTAL
Ordinary Income/Expense						
Income						
4000 · Member Contributions-Municipal	160,000.00	0.00	0.00	0.00	0.00	160,000.00
4100 · Member Contributions-Rural	225,749.00	0.00	0.00	0.00	0.00	225,749.00
4200 · Member Contributions-Affiliates	60,170.00	0.00	0.00	0.00	0.00	60,170.00
4700 · Well Permitting Regulatory Fees	700.00	9,713.00	850.00	500.00	0.00	11,763.00
4900 · Interest Income	0.00	0.00	0.50	0.00	0.00	0.50
Total Income	446,619.00	9,713.00	850.50	500.00	0.00	457,682.50
Expense						
5300 · Insurance-General & Auto	604.75	0.00	0.00	1,476.75	0.00	2,081.50
7000 · Admin. Expenses	14.69	0.00	677.78	54.66	0.00	747.13
7100 · Project Mgmt-SGMA Implementatio	0.00	0.00	45,325.14	0.00	0.00	45,325.14
7125 · Buckeye Creek Recharge Project	0.00	0.00	137.38	0.00	0.00	137.38
7200 · Consultant Services	5,877.50	14,298.00	1,137.50	8,015.31	0.00	29,328.31
7300 · Legal Services	0.00	886.00	3,208.50	3,342.50	0.00	7,437.00
7600 · YC Groundwater Monitor Program	0.00	0.00	6,167.97	0.00	0.00	6,167.97
7700 · GSP Verif in Well Permit Review	0.00	0.00	274.75	0.00	0.00	274.75
Total Expense	6,496.94	15,184.00	56,929.02	12,889.22	0.00	91,499.18
Net Ordinary Income	440,122.06	-5,471.00	-56,078.52	-12,389.22	0.00	366,183.32
Net Income	440,122.06	-5,471.00	-56,078.52	-12,389.22	0.00	366,183.32

Yolo Subbasin Groundwater Agency
Statement of Cash Flows
 July 1 through November 3, 2022

	Jul 1 - Nov 3, 22
OPERATING ACTIVITIES	
Net Income	366,183.32
Adjustments to reconcile Net Income to net cash provided by operations:	
1100 · Accounts Receivable	-12,932.00
2000 · Accounts Payable	-90,677.32
	262,574.00
Net cash provided by Operating Activities	262,574.00
Net cash increase for period	262,574.00
Cash at beginning of period	913,230.62
Cash at end of period	1,175,804.62

**Yolo Subbasin Groundwater Agency
Transaction List by Date
October 7 through November 3, 2022**

Type	Date	Num	Name	Memo	Account	Clr	Split	Amount
Oct 7 - Nov 3, 22								
Bill	10/07/2022		ACWA/JPIA	FY2022-23 policy: period 10/1/22 to 10/1/23 Auto & General Liability	2000 · Accounts Payable		-SPLIT-	-1,969.00
Bill	10/07/2022	1826	Consero Solutions	September Invoices	2000 · Accounts Payable		7200 · Consultant Services	-7,207.50
Deposit	10/14/2022			Deposit	1020 · Yolo County Treasury	X	4700 · Well Permitting Regulatory Fees	150.00
Bill	10/17/2022	578523	Downey Brand LLP	Services through September 30, 2022	2000 · Accounts Payable		7300 · Legal Services	-3,342.50
Bill Pmt -Check	10/26/2022	246	Downey Brand LLP	Services through August 31, 2022	1000 · 1st Northern-Checking		2000 · Accounts Payable	-3,208.50
Bill Pmt -Check	10/26/2022	247	LedgerPro Bookkeeping	September Bookkeeping Services	1000 · 1st Northern-Checking		2000 · Accounts Payable	-337.50
Bill Pmt -Check	10/26/2022	248	Taryn Ravazzini	September Services	1000 · 1st Northern-Checking		2000 · Accounts Payable	-1,137.50
Bill Pmt -Check	10/26/2022	249	Yolo County Flood Control & WCD		1000 · 1st Northern-Checking		2000 · Accounts Payable	-52,618.90
Deposit	10/26/2022			Deposit	1020 · Yolo County Treasury	X	4700 · Well Permitting Regulatory Fees	350.00
Bill	10/26/2022	1093606	CA State University, Sacramento	Services for May 2022	2000 · Accounts Payable		7200 · Consultant Services	-282.81
Bill	10/31/2022	YSGA Expenses	Yolo County Flood Control & WCD	Copies 08/01 to 10/31 & Postage 10/6 to 10/31	2000 · Accounts Payable		7000 · Admin. Expenses	-18.78
Bill	10/31/2022	2603	LedgerPro Bookkeeping	October Bookkeeping Services	2000 · Accounts Payable		7200 · Consultant Services	-187.50
General Journal	11/03/2022	CJD aje-276	LedgerPro Bookkeeping	To restore and reissue Check number 203-lost in mail	1000 · 1st Northern-Checking		7200 · Consultant Services	210.00
Check	11/03/2022	250	LedgerPro Bookkeeping	To replace check 203 lost in mail	1000 · 1st Northern-Checking		7200 · Consultant Services	-210.00
Transfer	11/03/2022			Funds Transfer	1020 · Yolo County Treasury		1000 · 1st Northern-Checking	-25,000.00
Bill Pmt -Check	11/03/2022	251	ACWA/JPIA	FY2022-23 policy: period 10/1/22 to 10/1/23 Auto & General Liability	1000 · 1st Northern-Checking		2000 · Accounts Payable	-1,969.00
Bill Pmt -Check	11/03/2022	252	CA State University, Sacramento	Services for May 2022	1000 · 1st Northern-Checking		2000 · Accounts Payable	-282.81
Bill Pmt -Check	11/03/2022	253	Consero Solutions	September Invoices	1000 · 1st Northern-Checking		2000 · Accounts Payable	-7,207.50
Bill Pmt -Check	11/03/2022	254	Downey Brand LLP	Services through September 30, 2022	1000 · 1st Northern-Checking		2000 · Accounts Payable	-3,342.50
Bill Pmt -Check	11/03/2022	255	LedgerPro Bookkeeping	October Bookkeeping Services	1000 · 1st Northern-Checking		2000 · Accounts Payable	-187.50
Bill Pmt -Check	11/03/2022	256	Yolo County Flood Control & WCD	Copies 08/01 to 10/31 & Postage 10/6 to 10/31	1000 · 1st Northern-Checking		2000 · Accounts Payable	-18.78
Oct 7 - Nov 3, 22								