

**MINUTES of Executive Committee (EC) Meeting**  
**Yolo Subbasin Groundwater Agency (YSGA)**  
**November 7, 2019, 12:30 – 1:00 pm**  
River Garden Farms, 41758 County Road 112, Knights Landing, CA

**Present:** Roger Cornwell, Jesse Loren, Lynnel Pollock, Donna Gentile, Elisa Sabatini

**Absent:** Kurt Balasek, Tim O'Halloran

1. **CALL TO ORDER** at 12:40 pm by Chair Roger Cornwell.
2. **APPROVE AGENDA and ADDING ITEMS TO THE POSTED AGENDA** – Jesse motioned to approve the agenda. Lynnel seconded the motion that passed unanimously.
3. **PUBLIC FORUM** – No comments.
4. **ADMINISTRATIVE ITEMS** (Donna Gentile)
  - a) October 15, 2019 meeting minutes approved.
  - b) Reviewed financials FY2019-2020: September-October 2019: The EC reviewed the financials. Donna proposed a budget amendment for Board adoption at the next meeting for the addition of a line item for the Streamline website annual fees for \$1,200. The YSGA is not eligible for the one-year of free membership fees grant that Lynnel mentioned last meeting. This is only for organizations without a website. Donna also reported that the YSGA is scheduled for a MSR review by Yolo LAFCO in FY2019-2020. Mark Krummenacker is assisting the County with this review and has been in contact with Donna. She referred him to Tim for his detailed questions for management. Donna informed that she has been in touch with Yolo LAFCO to receive sample policies (investment, fraud, expense, capitol assets) as a starting point for the policies that the auditor recommended for Board adoption.
  - c) Sign FY19-20 Yolo County Treasury Authorization Form (Jesse): Jesse signed form identifying authorized representatives on the YSGA Treasury account. Donna will submit to Yolo County.
  - d) Payments to approve: All payments were approved.

Roger motioned to approve Administrative Items a – d. Lynnel seconded the motion that passed unanimously

5. **UPDATE ON YSGA ACTIVITIES** (Tim O'Halloran) - Tim was not in attendance.
  - a) Groundwater Sustainability Plan (GSP) Development Update: Donna provided what information she knew. Elisa reiterated past discussions about the State not accepting some GSPs methodologies for sustainability threshold criteria. Lynnel reminded that she requested a more detailed budget projection for how the funds will be spent to develop the GSP.
    - Hydrogeologic Conceptual Model – Model should be available sometime this month from Montgomery & Associates.
    - Sustainable Management Criteria Workshops – Dave Gutierrez, GEI will coordinate workshops on Sustainable Criteria probably after the first of the year.
    - November 6 and December 4, 2019 Working Group meetings are cancelled. The first Wednesday in January is a holiday, so the next meeting is scheduled to be until 2/5/20.
  - b) Finalize agenda items for November 18, 2019 Board meeting: The EC decided to cancel the WRA and YSGA November 18<sup>th</sup> Board meetings, since a DWR presentation was unable to be arranged and there weren't any pressing updates for the Board.

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6. **OTHER UPDATES & FUTURE EC AGENDA ITEMS:** Nothing additional was discussed.  
Future Agenda Items:
  - Executive Committee Agenda: Prop 218 and long-range funding for the YSGA (Pollock)
7. **NEXT EC MEETING DATE:** December 10, 2019, 12:30 to 1:00 p.m., Yolo County Flood Control & WCD Board Room.
8. **ADJOURN:** Meeting adjourned at 1:00 p.m.

Respectfully submitted,

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Donna L. Gentile

Board Secretary & Administrative Coordinator