

**Yolo Subbasin Groundwater Agency**  
**MINUTES of Executive Committee (EC) Meeting**  
**April 10, 2023, 12:00 p.m. – 1:00 p.m.**  
**Hosted at YCFC&WCD Headquarters**  
**34274 State Highway 16, Woodland**

**Present:** Gary Sandy, Lee Smith, Dave Schaad, Kristin Sicke, Kurt Balasek, Elisa Sabatini, Sarah Leicht, Nathan Fisher

1. **Call to Order:** Meeting was called to order by Gary Sandy at 12:05 pm.

2. **Adding Items to the Posted Agenda:** Nothing to add.

3. **Public Comment:** No comments.

4. **Administrative Items** (Sicke):

a) February 22, 2023 meeting minutes were approved.

b) Reviewed financials: 2/21-4/6/23: Financials were provided with the agenda packet.

c) Discuss Process for Developing YSGA Board Policies: Kristin provided a potential policies document for Board members and officers drafted by legal counsel.

The Committee agreed that the terms and members of the Executive Committee should be outlined in the policies as well. The policies should also provide for terms of Board officers, but not necessarily limit the terms. The Committee discussed whether the Treasurer position should be separated from the Executive Officer position. Kristin will send the drafted policies document out to the Committee via email for review.

d) Fiscal Year 2022 Audit: Previously, a request for proposals was sent out to find an auditor who hasn't audited the company in the past 3 years. The Committee discussed whether this process could be streamlined.

Consensus was that Kristin should send out a request for proposals for a 3-year contract.

e) GASB 31 Fair Market Value: The fair market value provides a theoretical valuation of the agency's assets. This is a new line item that will appear in the balance sheet but will remain theoretical.

f) Payments to approve: Payments were provided with the agenda packet.

David Schaad moved to approve administrative items a) and c), which was seconded by Kurt Balasek and approved unanimously.

5. **Update on YSGA GSP Implementation Actions:** Discussion Item (Sicke)

a) Water Conditions Update: Yolo County is down to "abnormally dry" on the drought monitor. Groundwater levels are showing an impressive recovery. The majority of wells are showing groundwater levels higher than last year. Surface water supplies are forecasted to fulfill demand this year. CVP contractors have an 80% allocation, settlement contractors have 100%, and YCFC has a full supply.

b) YSGA 2023 Annual Report: The annual report was submitted on time to DWR and is on the website.

c) YSGA Draft Letter to Groundwater Users in Areas of Special Concern: YCFC&WCD is conducting outreach to growers in these areas to encourage the use of surface water instead of or in addition to groundwater. Kristin proposed a letter be sent out from the YSGA to further educate landowners and encourage lessening reliance on groundwater. The Committee agreed that the letter should come from the YSGA Executive Committee and will be sent out via email for review.

8. **Other Updates & Future Executive Committee Agenda Items:** Nothing to report.

9. **Next Executive Committee Meeting Date:** May 23-24, to be finalized via email.

10. **Adjourned** at 1:06 pm.

Respectfully submitted,



Kristin Sicke  
Executive Officer