

Yolo Subbasin Groundwater Agency

34274 State Highway 16, Woodland, CA 95695

(530) 662-3211

YSGA Executive Committee

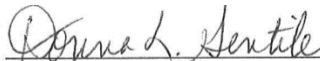
December 10, 2019, 12:30 p.m. to 1:00 p.m.

Yolo County Flood Control & WCD, 34274 State Highway 16, Woodland, CA 95695

AGENDA

1. **Call to Order**
2. **Approve Agenda and Adding Items to the Posted Agenda-** In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.
3. **Public Comment -** The public may address the Committee relating to matters within the YSGA's jurisdiction.
4. **Administrative Items** (Donna Gentile)
 - a) Approve November 7, 2019 meeting minutes, pages 2 - 3
 - b) Review financials: FY2019-2020: November 2019, pages 4 – 8
 - c) Payments to approve*
5. **Update on YSGA Activities -** discussion item (Tim O'Halloran)
 - a) GSP Development Update
 - Hydrogeologic Conceptual Model
 - Sustainable Management Criteria Workshops
 - February 5, 2019 Working Group meeting (1st Wednesday in January is a Holiday)
 - b) YSGA Board Meeting: January 13, 2020 - Discuss agenda items
 - Consent Items: regular consent items and budget amendment
 - Legislative & Regulatory Update, NCWA
 - GSP Development Update
 - Presentation - DWR, Subsidence Cache Creek & CCSB (Verify availability)
6. **Other Updates & Future Executive Committee Agenda Items**
7. **Next Executive Committee Meeting Date:** January/February ____, 2020; YCFC&WCD Board Room
8. **Adjourn**

I declare under penalty of perjury that the foregoing agenda for the December 10, 2019 meeting of the Executive Committee for the Yolo Subbasin Groundwater Agency was posted by December 6, 2019 in the office located at 34274 State Highway 16, Woodland, CA and was available to the public during normal business hours.



Donna L. Gentile

Board Secretary & Administrative Coordinator

* PAYMENTS:	None

MINUTES of Executive Committee (EC) Meeting
Yolo Subbasin Groundwater Agency (YSGA)
November 7, 2019, 12:30 – 1:00 pm
River Garden Farms, 41758 County Road 112, Knights Landing, CA

Present: Roger Cornwell, Jesse Loren, Lynnel Pollock, Donna Gentile, Elisa Sabatini

Absent: Kurt Balasek, Tim O'Halloran

1. **CALL TO ORDER** at 12:40 pm by Chair Roger Cornwell.
2. **APPROVE AGENDA and ADDING ITEMS TO THE POSTED AGENDA** – Jesse motioned to approve the agenda. Lynnel seconded the motion that passed unanimously.
3. **PUBLIC FORUM** – No comments.
4. **ADMINISTRATIVE ITEMS** (Donna Gentile)
 - a) October 15, 2019 meeting minutes approved.
 - b) Reviewed financials FY2019-2020: September-October 2019: The EC reviewed the financials. Donna proposed a budget amendment for Board adoption at the next meeting for the addition of a line item for the Streamline website annual fees for \$1,200. The YSGA is not eligible for the one-year of free membership fees grant that Lynnel mentioned last meeting. This is only for organizations without a website. Donna also reported that the YSGA is scheduled for a MSR review by Yolo LAFCO in FY2019-2020. Mark Krummenacker is assisting the County with this review and has been in contact with Donna. She referred him to Tim for his detailed questions for management. Donna informed that she has been in touch with Yolo LAFCO to receive sample policies (investment, fraud, expense, capitol assets) as a starting point for the policies that the auditor recommended for Board adoption.
 - c) Sign FY19-20 Yolo County Treasury Authorization Form (Jesse): Jesse signed form identifying authorized representatives on the YSGA Treasury account. Donna will submit to Yolo County.
 - d) Payments to approve: All payments were approved.

Roger motioned to approve Administrative Items a – d. Lynnel seconded the motion that passed unanimously

5. **UPDATE ON YSGA ACTIVITIES** (Tim O'Halloran) - Tim was not in attendance.
 - a) Groundwater Sustainability Plan (GSP) Development Update: Donna provided what information she knew. Elisa reiterated past discussions about the State not accepting some GSPs methodologies for sustainability threshold criteria. Lynnel reminded that she requested a more detailed budget projection for how the funds will be spent to develop the GSP.
 - Hydrogeologic Conceptual Model – Model should be available sometime this month from Montgomery & Associates.
 - Sustainable Management Criteria Workshops – Dave Gutierrez, GEI will coordinate workshops on Sustainable Criteria probably after the first of the year.
 - November 6 and December 4, 2019 Working Group meetings are cancelled. The first Wednesday in January is a holiday, so the next meeting is scheduled to be until 2/5/20.
 - b) Finalize agenda items for November 18, 2019 Board meeting: The EC decided to cancel the WRA and YSGA November 18th Board meetings, since a DWR presentation was unable to be arranged and there weren't any pressing updates for the Board.

MINUTES of Executive Committee (EC) Meeting
Yolo Subbasin Groundwater Agency (YSGA)
November 7, 2019, 12:30 – 1:00 pm
River Garden Farms, 41758 County Road 112, Knights Landing, CA

6. **OTHER UPDATES & FUTURE EC AGENDA ITEMS:** Nothing additional was discussed.
Future Agenda Items:
 - Executive Committee Agenda: Prop 218 and long-range funding for the YSGA (Pollock)
7. **NEXT EC MEETING DATE:** December 10, 2019, 12:30 to 1:00 p.m., Yolo County Flood Control & WCD Board Room.
8. **ADJOURN:** Meeting adjourned at 1:00 p.m.

Respectfully submitted,

Donna L. Gentile
Board Secretary & Administrative Coordinator

DRAFT

Yolo Subbasin Groundwater Agency
Balance Sheet
 As of November 30, 2019

	<u>Nov 30, 19</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · 1st Northern-Checking	10,859.40
1010 · 1st Northern-Savings	46,149.71
1020 · Yolo County Treasury	<u>733,450.32</u>
Total Checking/Savings	790,459.43
Accounts Receivable	
1100 · Accounts Receivable	<u>67,370.25</u>
Total Accounts Receivable	67,370.25
Other Current Assets	
1200 · Undeposited Funds	<u>20,000.00</u>
Total Other Current Assets	<u>20,000.00</u>
Total Current Assets	<u>877,829.68</u>
TOTAL ASSETS	<u><u>877,829.68</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2200 · Prepaid Insurance	<u>-360.98</u>
Total Other Current Liabilities	<u>-360.98</u>
Total Current Liabilities	<u>-360.98</u>
Total Liabilities	-360.98
Equity	
3000 · Unassigned Fund Balance	-24,000.00
3300 · Assigned Fund Balance	24,000.00
3200 · Retained Earnings	463,831.49
Net Income	<u>414,359.17</u>
Total Equity	<u>878,190.66</u>
TOTAL LIABILITIES & EQUITY	<u><u>877,829.68</u></u>

Yolo Subbasin Groundwater Agency Budget vs Actual July through November 2019

	<u>Jul - Nov 19</u>	<u>Budget</u>	<u>% of Budget</u>
Income			
4000 · Member Contributions-Municipal	160,000.00	160,000.00	100.0%
4100 · Member Contributions-Rural	245,557.00	259,616.50	94.59%
4200 · Member Contributions-Affiliates	65,000.00	65,000.00	100.0%
4300 · Direct Contribution-White Areas	0.00	20,000.00	0.0%
4400 · Interest Income	2,995.88	5,000.00	59.92%
Total Income	<u>473,552.88</u>	<u>509,616.50</u>	<u>92.92%</u>
Expense			
5100 · Bank & Other Fees	138.89	500.00	27.78%
5300 · Insurance-General & Auto	1,574.95	2,000.00	78.75%
5500 · Membership Dues	0.00	1,000.00	0.0%
7000 · Admin. Services/Expenses (WRA)			
7010 · Westside IRWMP Cost Share (WRA)	21,500.00	21,500.00	100.0%
7000 · Admin. Services/Expenses (WRA) - Other	16,886.44	106,000.00	15.93%
Total 7000 · Admin. Services/Expenses (WRA)	<u>38,386.44</u>	<u>127,500.00</u>	<u>30.11%</u>
7100 · Project Mgmt-SGMA Implementatio	11,509.43	110,000.00	10.46%
7200 · Consultant Services	0.00	20,000.00	0.0%
7300 · Legal Services	684.00	20,000.00	3.42%
7350 · Audit Services - Financial	6,900.00	7,000.00	98.57%
7500 · GW Monitoring-Real-time Sensors	0.00	80,000.00	0.0%
7600 · YC Groundwater Monitor Program	0.00	42,064.00	0.0%
Total Expense	<u>59,193.71</u>	<u>410,064.00</u>	<u>14.44%</u>
Net Income	<u><u>414,359.17</u></u>	<u><u>99,552.50</u></u>	

Yolo Subbasin Groundwater Agency
Profit & Loss by Quarter
 July through November 2019

	<u>Jul - Sep 19</u>	<u>Oct - Nov 19</u>	<u>TOTAL</u>
Income			
4000 · Member Contributions-Municipal	160,000.00	0.00	160,000.00
4100 · Member Contributions-Rural	245,557.00	0.00	245,557.00
4200 · Member Contributions-Affiliates	65,000.00	0.00	65,000.00
4400 · Interest Income	6.01	2,989.87	2,995.88
Total Income	<u>470,563.01</u>	<u>2,989.87</u>	<u>473,552.88</u>
Expense			
5100 · Bank & Other Fees	0.00	138.89	138.89
5300 · Insurance-General & Auto	492.00	1,082.95	1,574.95
7000 · Admin. Services/Expenses (WRA)			
7010 · Westside IRWMP Cost Share (WRA)	0.00	21,500.00	21,500.00
7000 · Admin. Services/Expenses (WRA) - Other	16,886.44	0.00	16,886.44
Total 7000 · Admin. Services/Expenses (WRA)	<u>16,886.44</u>	<u>21,500.00</u>	<u>38,386.44</u>
7100 · Project Mgmt-SGMA Implementatio	11,509.43	0.00	11,509.43
7300 · Legal Services	0.00	684.00	684.00
7350 · Audit Services - Financial	6,900.00	0.00	6,900.00
Total Expense	<u>35,787.87</u>	<u>23,405.84</u>	<u>59,193.71</u>
Net Income	<u><u>434,775.14</u></u>	<u><u>-20,415.97</u></u>	<u><u>414,359.17</u></u>

**Yolo Subbasin Groundwater Agency
Transaction List by Date
July through November 2019**

Type	Date	Num	Name	Memo	Account	Clr	Split	Amount
General Journal	07/01/2019	5		Re-assign insurance paid in FY18-19 for FY19-20	2200 · Prepaid Insurance		5300 · Insurance-General & Auto	-492.00
Transfer	07/18/2019			Funds Transfer	1010 · 1st Northern-Savings	√	1000 · 1st Northern-Checking	-15,000.00
Bill Pmt -Check	07/22/2019	126	Downey Brand		1000 · 1st Northern-Checking	√	2000 · Accounts Payable	-1,587.00
Bill Pmt -Check	07/22/2019	127	Yolo County Flood Control & WCD		1000 · 1st Northern-Checking	√	2000 · Accounts Payable	-30,603.35
Invoice	07/25/2019	2019-1	Reclamation District 307		1100 · Accounts Receivable		-SPLIT-	5,941.00
Invoice	08/01/2019	2019-2	Reclamation District 307		1100 · Accounts Receivable		-SPLIT-	2,970.50
Invoice	08/01/2019	2019-3	YCFC&WCD		1100 · Accounts Receivable		4100 · Member Contributions-Rural	110,000.00
Invoice	08/01/2019	2019-4	County of Yolo		1100 · Accounts Receivable		4100 · Member Contributions-Rural	40,000.00
Invoice	08/01/2019	2019-5	City of Davis		1100 · Accounts Receivable		4000 · Member Contributions-Municipal	40,000.00
Invoice	08/01/2019	2019-6	City of Woodland		1100 · Accounts Receivable		4000 · Member Contributions-Municipal	40,000.00
Invoice	08/01/2019	2019-7	City of Winters		1100 · Accounts Receivable		4000 · Member Contributions-Municipal	20,000.00
Invoice	08/01/2019	2019-8	Yocha Dehe Wintun Nation		1100 · Accounts Receivable		4000 · Member Contributions-Municipal	10,000.00
Invoice	08/01/2019	2019-9	Esparto Community Service District		1100 · Accounts Receivable		4000 · Member Contributions-Municipal	5,000.00
Invoice	08/01/2019	2019-10	Madison Community Service District		1100 · Accounts Receivable		4000 · Member Contributions-Municipal	5,000.00
Invoice	08/01/2019	2019-11	Dunnigan Water District		1100 · Accounts Receivable		4100 · Member Contributions-Rural	5,350.00
Invoice	08/01/2019	2019-12	Reclamation District 108		1100 · Accounts Receivable		4100 · Member Contributions-Rural	21,600.00
Invoice	08/01/2019	2019-13	Reclamation District 2035		1100 · Accounts Receivable		4100 · Member Contributions-Rural	19,000.00
Invoice	08/01/2019	2019-14	University of California Davis		1100 · Accounts Receivable		4200 · Member Contributions-Affiliates	40,000.00
Invoice	08/01/2019	2019-15	Colusa Drain Mutual Water Comany		1100 · Accounts Receivable		4200 · Member Contributions-Affiliates	10,000.00
Invoice	08/01/2019	2019-16	California American Water Company		1100 · Accounts Receivable		4200 · Member Contributions-Affiliates	5,000.00
Invoice	08/01/2019	2019-17	Yolo County Farm Bureau		1100 · Accounts Receivable		4200 · Member Contributions-Affiliates	10,000.00
Invoice	08/01/2019	2019-18	Reclamation District 537		1100 · Accounts Receivable		4100 · Member Contributions-Rural	2,600.00
Invoice	08/01/2019	2019-19	Reclamation District 730		1100 · Accounts Receivable		4100 · Member Contributions-Rural	2,249.00
Invoice	08/01/2019	2019-20	Reclamation District 765		1100 · Accounts Receivable		4100 · Member Contributions-Rural	700.00
Invoice	08/01/2019	2019-21	Reclamation District 785		1100 · Accounts Receivable		4100 · Member Contributions-Rural	1,600.00
Invoice	08/01/2019	2019-22	Reclamation District 787		1100 · Accounts Receivable		4100 · Member Contributions-Rural	14,700.00
Invoice	08/01/2019	2019-23	Reclamation District 827		1100 · Accounts Receivable		4100 · Member Contributions-Rural	613.00
Invoice	08/01/2019	2019-24	Reclamation District 1600		1100 · Accounts Receivable		4100 · Member Contributions-Rural	3,462.00
Invoice	08/01/2019	2019-25	City of West Sacramento		1100 · Accounts Receivable		4000 · Member Contributions-Municipal	40,000.00
Invoice	08/01/2019	2019-26	Reclamation District 150		1100 · Accounts Receivable		4100 · Member Contributions-Rural	2,146.50
Invoice	08/01/2019	2019-27	Reclamation District 999		1100 · Accounts Receivable		4100 · Member Contributions-Rural	12,625.00
Payment	08/12/2019	17972	Esparto Community Service District		1200 · Undeposited Funds	√	1100 · Accounts Receivable	5,000.00
Payment	08/15/2019	3852	Colusa Drain Mutual Water Comany		1200 · Undeposited Funds	√	1100 · Accounts Receivable	5,000.00
Payment	08/15/2019	99103	Dunnigan Water District		1200 · Undeposited Funds	√	1100 · Accounts Receivable	5,350.00
Payment	08/16/2019	132214	Yocha Dehe Wintun Nation		1200 · Undeposited Funds	√	1100 · Accounts Receivable	10,000.00
Deposit	08/19/2019			Deposit	1020 · Yolo County Treasury	√	-SPLIT-	25,350.00
Payment	08/19/2019	437804	City of Davis		1200 · Undeposited Funds	√	1100 · Accounts Receivable	40,000.00
Payment	08/19/2019	29318	Reclamation District 108		1200 · Undeposited Funds	√	1100 · Accounts Receivable	21,600.00
Payment	08/21/2019	47659	California American Water Company		1200 · Undeposited Funds	√	1100 · Accounts Receivable	5,000.00
Transfer	08/22/2019			Funds Transfer	1010 · 1st Northern-Savings	√	1000 · 1st Northern-Checking	-20,000.00
Bill Pmt -Check	08/26/2019	128	Water Resources Association of Yolo Cty	VOID:	1000 · 1st Northern-Checking	√	2000 · Accounts Payable	0.00
Payment	08/26/2019	57330	YCFC&WCD		1200 · Undeposited Funds	√	1100 · Accounts Receivable	110,000.00
Payment	08/26/2019	47748	Reclamation District 787		1200 · Undeposited Funds	√	1100 · Accounts Receivable	14,700.00
Payment	08/28/2019	JE#332-Yolo County	Reclamation District 307		1200 · Undeposited Funds	√	1100 · Accounts Receivable	5,941.00
Payment	08/28/2019	JE#335-Yolo County	Reclamation District 150		1200 · Undeposited Funds	√	1100 · Accounts Receivable	1,076.25
Payment	08/28/2019	JE#334-Yolo County	Reclamation District 730		1200 · Undeposited Funds	√	1100 · Accounts Receivable	2,249.00

**Yolo Subbasin Groundwater Agency
Transaction List by Date
July through November 2019**

Type	Date	Num	Name	Memo	Account	Clr	Split	Amount
Payment	08/28/2019	JE#333-Yolo County	Reclamation District 1600		1200 · Undeposited Funds	√	1100 · Accounts Receivable	3,462.00
Deposit	08/28/2019			Deposit	1020 · Yolo County Treasury	√	1200 · Undeposited Funds	5,941.00
Deposit	08/28/2019			Deposit	1020 · Yolo County Treasury	√	1200 · Undeposited Funds	1,076.25
Deposit	08/28/2019			Deposit	1020 · Yolo County Treasury	√	1200 · Undeposited Funds	2,249.00
Deposit	08/28/2019			Deposit	1020 · Yolo County Treasury	√	1200 · Undeposited Funds	3,462.00
Payment	08/29/2019	ACH #4984	Madison Community Service District		1200 · Undeposited Funds	√	1100 · Accounts Receivable	5,000.00
Bill	08/29/2019	2019-0829	Richardson & Company LLP		2000 · Accounts Payable		7350 · Audit Services - Financial	-6,900.00
Bill	08/30/2019	2019-7 revised	Water Resources Association of Yolo Cty		2000 · Accounts Payable		7000 · Admin. Services/Expenses (WRA)	-16,886.44
Payment	08/30/2019	ACH #4984	County of Yolo		1200 · Undeposited Funds	√	1100 · Accounts Receivable	40,000.00
Deposit	08/30/2019			Deposit	1000 · 1st Northern-Checking	√	-SPLIT-	45,000.00
Deposit	09/04/2019			Deposit	1020 · Yolo County Treasury	√	-SPLIT-	191,300.00
Bill Pmt -Check	09/04/2019	129	Richardson & Company LLP		1000 · 1st Northern-Checking	√	2000 · Accounts Payable	-6,900.00
Bill Pmt -Check	09/04/2019	130	Water Resources Association of Yolo Cty		1000 · 1st Northern-Checking	√	2000 · Accounts Payable	-16,886.44
Payment	09/05/2019	JE #56	Reclamation District 537		1200 · Undeposited Funds	√	1100 · Accounts Receivable	2,600.00
Deposit	09/05/2019			Deposit	1020 · Yolo County Treasury	√	1200 · Undeposited Funds	2,600.00
Payment	09/09/2019	286361	City of West Sacramento		1200 · Undeposited Funds	√	1100 · Accounts Receivable	40,000.00
Payment	09/16/2019	6887	Yolo County Farm Bureau		1200 · Undeposited Funds	√	1100 · Accounts Receivable	10,000.00
Deposit	09/28/2019			Interest	1010 · 1st Northern-Savings	√	4400 · Interest Income	6.01
Bill	09/30/2019	2019-0930	Yolo County Flood Control & WCD		2000 · Accounts Payable		7100 · Project Mgmt-SGMA Implementatio	-11,509.43
Deposit	09/30/2019			Deposit	1020 · Yolo County Treasury	√	1200 · Undeposited Funds	2,970.50
Check	10/01/2019			Service Charge	1020 · Yolo County Treasury	√	5100 · Bank & Other Fees	-113.89
Deposit	10/01/2019			Interest	1020 · Yolo County Treasury	√	4400 · Interest Income	2,989.87
Deposit	10/02/2019			Deposit	1020 · Yolo County Treasury	√	-SPLIT-	50,000.00
Bill	10/03/2019	Policy FY19-20	ACWA/JPIA		2000 · Accounts Payable		-SPLIT-	-1,443.93
Payment	10/03/2019	JE#313-Yolo County	Reclamation District 307		1200 · Undeposited Funds	√	1100 · Accounts Receivable	2,970.50
Bill	10/14/2019	2019-14	Water Resources Association of Yolo Cty		2000 · Accounts Payable		7010 · Westside IRWMP Cost Share (WRA)	-21,500.00
Bill Pmt -Check	10/15/2019	131	ACWA/JPIA		1000 · 1st Northern-Checking	√	2000 · Accounts Payable	-1,443.93
Bill Pmt -Check	10/15/2019	132	Water Resources Association of Yolo Cty		1000 · 1st Northern-Checking	√	2000 · Accounts Payable	-21,500.00
Bill Pmt -Check	10/15/2019	133	Yolo County Flood Control & WCD		1000 · 1st Northern-Checking	√	2000 · Accounts Payable	-11,509.43
Payment	10/16/2019	18754	Reclamation District 999		1200 · Undeposited Funds	√	1100 · Accounts Receivable	12,625.00
Payment	10/17/2019	11141224	University of California Davis		1200 · Undeposited Funds	√	1100 · Accounts Receivable	40,000.00
Bill	10/18/2019	541619	Downey Brand		2000 · Accounts Payable		7300 · Legal Services	-684.00
Deposit	10/23/2019			Deposit	1020 · Yolo County Treasury	√	-SPLIT-	52,625.00
Payment	10/25/2019	2197	Reclamation District 827		1200 · Undeposited Funds	√	1100 · Accounts Receivable	613.00
Bill Pmt -Check	11/06/2019	134	Downey Brand		1000 · 1st Northern-Checking	√	2000 · Accounts Payable	-684.00
Deposit	11/08/2019			Deposit	1010 · 1st Northern-Savings	√	1200 · Undeposited Funds	613.00
Check	11/08/2019			Service Charge	1000 · 1st Northern-Checking	√	5100 · Bank & Other Fees	-25.00
Payment	11/20/2019	53492	City of Winters		1200 · Undeposited Funds		1100 · Accounts Receivable	20,000.00