



## Yolo Subbasin Groundwater Agency

34274 State Highway 16, Woodland, CA 95695

(530) 662-3211

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### YSGA Executive Committee January 17, 2023, 10:00 a.m. – 11:00 a.m.

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NOTE: This meeting is being agendized to allow Board Members, staff, and the public to participate in the meeting via teleconference, pursuant to [AB 361 \(Government Code section 54953\(e\)\)](#).

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### AGENDA

1. **Call to Order**
2. **Adding Items to the Posted Agenda-** In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.
3. **Public Comment -** The public may address the Committee relating to matters within the YSGA's jurisdiction.
4. **Administrative Items** (Sicke)
  - a) [Approve December 19, 2022 meeting minutes](#), pages 3-4
  - b) [Review financials: FY 2021-2022: 12/8/22-1/16/23](#), pages 5-12
  - c) Discuss Proposed Election of Officers for 2023
  - d) Approve Payments\*
5. **Update on Merger of WRA and YSGA:** Discussion Item (Sicke)
6. **Update on YSGA GSP Implementation Actions:** Discussion Item (Sicke)
  - a) Water Conditions Update
  - b) Management Area Public Advisory Committee Proposal
  - c) Ad Hoc Committees
  - d) DWR's SGMA Implementation Grant Submission
7. **January 23, 2023 Board of Directors Agenda Items**
  - a) Consent Items:
    - i. Financials
    - ii. Payment of SEI Bill

- iii. Minutes
- b) Election of Officers for 2023

**8. Other Updates & Future Executive Committee Agenda Items**

**9. Next Executive Committee Meeting Date:** February \_\_, 2023

**10. Adjourn**

I declare under penalty of perjury that the foregoing agenda for this meeting of the Executive Committee for the Yolo Subbasin Groundwater Agency was posted by January 16, 2023 in the office located at 34274 State Highway 16, Woodland, CA and was available to the public during normal business hours.



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Kristin Sicke  
Executive Officer

<b>* PAYMENTS:</b>
Downey Brand Invoice #580452: November 2022 Legal Services: \$1,060.50
SEI Invoice #8788: October and November Consulting Services: \$20,656.00 (to be approved by the YSGA BOD)
LedgerPro Bookkeeping Invoice #2674: November Bookkeeping Services: \$187.50
LedgerPro Bookkeeping Invoice #2752: December Bookkeeping Services: \$262.50
Consero Solutions Invoice #1858: December Consulting Services: \$12,103.75
ACWA 2023 Membership Dues: \$2,220.00

**Yolo Subbasin Groundwater Agency**  
**MINUTES of Executive Committee (EC) Meeting**  
**December 19, 2022, 10:00 a.m. – 11:00 a.m.**  
**Hosted virtually via GoToMeeting**

**Present:** Kristin Sicke, Kurt Balasek, Sarah Leicht, Lynnel Pollock, Elisa Sabatini  
**Absent:** Roger Cornwell, Jesse Loren

1. **Call to Order:** Meeting was called to order by Kurt Balasek at 10:06 am.
2. **Adding Items to the Posted Agenda:** Nothing to add.
3. **Public Comment:** No comments.
4. **Administrative Items (Sicke):**
  - a) November 9, 2022 meeting minutes were approved.
  - b) Reviewed financials: FY2021-22: 11/4– 12/8/22: Financials were provided with the agenda packet.
  - c) Authorization to proceed with Fee Study Planning Technical Memorandum: YSGA Executive Officer, Kristin Sicke, requested a proposal from Jacques DeBra to initiate a Fee Study for the YGSA, similar to the one conducted for the Solano Subbasin GSA. Ludhorff Scalmanini Consulting Engineers (LSCE), Jacques's employer, provided an estimate not-to-exceed \$10,000 to complete a planning technical memorandum (TM) summarizing long-term funding strategy options. LSCE will deliver a draft and final TM to be used setting policy direction on the YSGA's long-term funding strategy for the 2024-2029 period.
  - d) Payments to approve: Payments were approved by EC Members via email on 12/12/22.

Lynnel Pollock moved to approve administrative item a), which was seconded by Kristin Sicke and approved unanimously.

Lynnel Pollock moved to approve administrative item c), which was seconded by Kristin Sicke and approved unanimously.

**5. Update on Merger of WRA and YSGA:** Kristin will continue to work with legal counsel to decide how the Westside MOU should be re-opened. A more substantial update will be provided at the January Westside IRWM CC meeting.

**6. Update on YSGA GSP Implementation Actions:** Discussion Item (Sicke)

- a) Water Conditions Update: Supervisor Sandy is planning a water forum in May 2023 to discuss water sustainability in the County.
- b) Management Area Public Advisory Committee Proposal: Kristin is working to finalize committee membership for the Jan 9, 2023, Board of Directors meeting.
- c) Ad Hoc Committees: The YSGA Ad Hoc Drought Contingency Planning Committee will need to meet in January to discuss the well permit process.
- d) DWR's SGMA Implementation Grant Solicitation and Project Prioritization Process. The grant application was submitted on December 15 for a total ask of \$13,221,375.

**7. Other Updates & Future Executive Committee Agenda Items:** Elisa provided an update that there are funds reserved for Madison CSD in the 2022 Water Resources Development Act. The County is also obtaining DWR Drought funding to support Zamora, Dunnigan, Capay, and West Plainfield Fire Districts.

**8. Next Executive Committee Meeting Date:** January 5, 2023, 10 am, at YCFCWCD Headquarters

**9. Adjourned** at 10:40 am.

Respectfully submitted,



Kristin Sicke  
Executive Officer

9:13 AM

01/16/23

**Yolo Subbasin Groundwater Agency**  
**A/P Aging Summary**  
**As of January 16, 2023**

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	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
ACWA	2,220.00	0.00	0.00	0.00	0.00	2,220.00
Consero Solutions	0.00	12,103.75	0.00	0.00	0.00	12,103.75
Downey Brand LLP	0.00	1,060.50	0.00	0.00	0.00	1,060.50
LedgerPro Bookkeeping	262.50	187.50	0.00	0.00	0.00	450.00
Stockholm Environment Institute, Inc.	0.00	20,656.00	0.00	0.00	0.00	20,656.00
<b>TOTAL</b>	<b><u>2,482.50</u></b>	<b><u>34,007.75</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>36,490.25</u></b>

## Yolo Subbasin Groundwater Agency

## Balance Sheet

As of January 16, 2023

01/16/23

Accrual Basis

	<u>Jan 16, 23</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1000 · 1st Northern-Checking	24,999.21
1010 · 1st Northern-Savings	5,664.81
1020 · Yolo County Treasury	1,133,143.97
1025 · County Treasury FMV	3,968.00
<b>Total Checking/Savings</b>	<u>1,167,775.99</u>
<b>Accounts Receivable</b>	
1100 · Accounts Receivable	18,823.50
<b>Total Accounts Receivable</b>	<u>18,823.50</u>
<b>Other Current Assets</b>	
1150 · Prepaid Insurance	492.25
<b>Total Other Current Assets</b>	<u>492.25</u>
<b>Total Current Assets</b>	<u>1,187,091.74</u>
<b>TOTAL ASSETS</b>	<b><u>1,187,091.74</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
2000 · Accounts Payable	36,490.25
<b>Total Accounts Payable</b>	<u>36,490.25</u>
<b>Total Current Liabilities</b>	<u>36,490.25</u>
<b>Total Liabilities</b>	36,490.25
<b>Equity</b>	
3000 · Unassigned Fund Balance	-24,000.00
3010 · Nonspendable Fund Balance	492.00
3300 · Assigned Fund Balance	24,000.00
3200 · Retained Earnings	823,253.55
Net Income	326,855.94
<b>Total Equity</b>	<u>1,150,601.49</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>1,187,091.74</u></b>

## Yolo Subbasin Groundwater Agency

## Budget vs Actual

July 1, 2022 through January 16, 2023

	Jul 1, '22 - Jan 16, 23	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
4000 · Member Contributions-Municipal	160,000.00	160,000.00	100.0%
4100 · Member Contributions-Rural	237,841.50	237,842.00	100.0%
4200 · Member Contributions-Affiliates	65,170.00	65,170.00	100.0%
4300 · Direct Contribution-White Areas	0.00	20,000.00	0.0%
4700 · Well Permitting Regulatory Fees	12,263.00	24,000.00	51.1%
4900 · Interest Income	2,359.42	5,000.00	47.2%
<b>Total Income</b>	<b>477,633.92</b>	<b>512,012.00</b>	<b>93.3%</b>
<b>Expense</b>			
5100 · Bank & Other Fees	289.58	500.00	57.9%
5300 · Insurance-General & Auto	2,081.50	2,000.00	104.1%
5500 · Membership Dues	2,220.00	3,000.00	74.0%
7000 · Admin. Expenses	865.54	5,000.00	17.3%
7100 · Project Mgmt-SGMA Implementatio	45,325.14	251,000.00	18.1%
7125 · Buckeye Creek Recharge Project	137.38	9,000.00	1.5%
7200 · Consultant Services	64,006.12	200,000.00	32.0%
7300 · Legal Services	8,754.00	20,000.00	43.8%
7350 · Audit Services - Financial	0.00	8,500.00	0.0%
7400 · GSP - Related Consultant Costs	20,656.00	50,000.00	41.3%
7600 · YC Groundwater Monitor Program	6,167.97	90,000.00	6.9%
7700 · GSP Verif in Well Permit Review	274.75	24,000.00	1.1%
<b>Total Expense</b>	<b>150,777.98</b>	<b>663,000.00</b>	<b>22.7%</b>
<b>Net Ordinary Income</b>	<b>326,855.94</b>	<b>-150,988.00</b>	<b>-216.5%</b>
<b>Net Income</b>	<b>326,855.94</b>	<b>-150,988.00</b>	<b>-216.5%</b>

**Yolo Subbasin Groundwater Agency  
Open Invoices  
As of January 16, 2023**

Type	Date	Num	P. O. #	Name	Terms	Due Date	Aging	Open Balance
<b>Colusa Drain Mutual Water Comany</b>								
Invoice	01/01/2023	2022-57		Colusa Drain Mutual Water Comany	Net 30	01/31/2023		5,000.00
Total Colusa Drain Mutual Water Comany								5,000.00
<b>Reclamation District 150</b>								
Invoice	01/01/2023	2022-59		Reclamation District 150	Net 30	01/31/2023		1,073.25
Total Reclamation District 150								1,073.25
<b>Reclamation District 1600</b>								
Invoice	01/01/2023	2022-61		Reclamation District 1600	Net 30	01/31/2023		1,731.00
Total Reclamation District 1600								1,731.00
<b>Reclamation District 2035</b>								
Invoice	01/01/2023	2022-60		Reclamation District 2035	Net 30	01/31/2023		9,500.00
Total Reclamation District 2035								9,500.00
<b>Reclamation District 537</b>								
Invoice	01/01/2023	2022-58		Reclamation District 537	Net 30	01/31/2023		1,519.25
Total Reclamation District 537								1,519.25
<b>TOTAL</b>								<b>18,823.50</b>

**Yolo Subbasin Groundwater Agency**  
**Statement of Cash Flows**  
July 1, 2022 through January 16, 2023

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	<u>Jul 1, '22 - Jan 16, 23</u>
<b>OPERATING ACTIVITIES</b>	
Net Income	326,855.94
Adjustments to reconcile Net Income to net cash provided by operations:	
1100 · Accounts Receivable	-18,123.50
2000 · Accounts Payable	-54,187.07
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Net cash provided by Operating Activities	254,545.37
Net cash increase for period	254,545.37
Cash at beginning of period	913,230.62
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Cash at end of period	<u><u>1,167,775.99</u></u>



**Yolo Subbasin Groundwater Agency  
Transaction List by Date  
December 9, 2022 through January 16, 2023**

Type	Date	Num	Name	Memo	Account	Cir	Split	Amount
<b>Dec 9, '22 - Jan 16, 23</b>								
Bill Pmt -Check	12/09/2022	257	CA State University, Sacramento	Services for June 2022	1000 · 1st Northern-Checking	X	2000 · Accounts Payable	-389.06
Bill Pmt -Check	12/09/2022	258	Consero Solutions	October/November Invoices	1000 · 1st Northern-Checking	X	2000 · Accounts Payable	-20,535.00
Bill Pmt -Check	12/09/2022	259	Downey Brand LLP	Servces through October 31, 2022	1000 · 1st Northern-Checking	X	2000 · Accounts Payable	-256.50
Bill Pmt -Check	12/09/2022	260	Streamline	12/1/2022 - 12/1/2023 Web 250k-500k	1000 · 1st Northern-Checking	X	2000 · Accounts Payable	-1,200.00
Bill Pmt -Check	12/09/2022	261	Yolo County Flood Control & WCD	Copies & Postage 11/1 to 11/30/2022	1000 · 1st Northern-Checking	X	2000 · Accounts Payable	-118.41
Bill	12/14/2022	580452	Downey Brand LLP	Servces through November 30, 2022	2000 · Accounts Payable		7300 · Legal Services	-1,060.50
Bill	12/15/2022	2674	LedgerPro Bookkeeping	November Bookkeeping Services	2000 · Accounts Payable		7200 · Consultant Services	-187.50
Transfer	12/15/2022			Funds Transfer	1020 · Yolo County Treasury		1000 · 1st Northern-Checking	-23,000.00
Bill	12/22/2022	8788	Stockholm Environment Institute, Inc.	Costs for period October 1 to November 30, 2021	2000 · Accounts Payable		7400 · GSP - Related Consultant Costs	-20,656.00
Deposit	12/30/2022			Interest	1010 · 1st Northern-Savings	X	4900 · Interest Income	0.96
Bill	12/31/2022	1858	Consero Solutions	December Invoices	2000 · Accounts Payable		7200 · Consultant Services	-12,103.75
Invoice	01/01/2023	2022-57	Colusa Drain Mutual Water Comany	Affiliates FY2022-2023 Dues	1100 · Accounts Receivable		-SPLIT-	5,000.00
Invoice	01/01/2023	2022-58	Reclamation District 537	Rural FY2022-2023 Dues	1100 · Accounts Receivable		-SPLIT-	1,519.25
Invoice	01/01/2023	2022-59	Reclamation District 150	Rural FY2022-2023 Dues	1100 · Accounts Receivable		-SPLIT-	1,073.25
Invoice	01/01/2023	2022-60	Reclamation District 2035	Rural FY2022-2023 Dues	1100 · Accounts Receivable		-SPLIT-	9,500.00
Invoice	01/01/2023	2022-61	Reclamation District 1600	Rural FY2022-2023 Dues	1100 · Accounts Receivable		-SPLIT-	1,731.00
Bill	01/03/2023	2023.01.03	ACWA	Affiliate Membership Dues 2023	2000 · Accounts Payable		5500 · Membership Dues	-2,220.00
Bill	01/05/2023	2752	LedgerPro Bookkeeping	December 2022 Bookkeeping Services	2000 · Accounts Payable		7200 · Consultant Services	-262.50
<b>Dec 9, '22 - Jan 16, 23</b>								

9:05 AM

01/16/23

Accrual Basis

**Yolo Subbasin Groundwater Agency**  
**Profit & Loss**  
**July 1, 2022 through January 16, 2023**

	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 1 - 16, 23	TOTAL
<b>Ordinary Income/Expense</b>								
<b>Income</b>								
4000 · Member Contributions-Municipal	160,000.00	0.00	0.00	0.00	0.00	0.00	0.00	160,000.00
4100 · Member Contributions-Rural	224,018.00	0.00	0.00	0.00	0.00	0.00	13,823.50	237,841.50
4200 · Member Contributions-Affiliates	60,170.00	0.00	0.00	0.00	0.00	0.00	5,000.00	65,170.00
4700 · Well Permitting Regulatory Fees	700.00	9,713.00	850.00	500.00	500.00	0.00	0.00	12,263.00
4900 · Interest Income	0.00	0.00	0.50	2,357.96	0.00	0.96	0.00	2,359.42
<b>Total Income</b>	444,888.00	9,713.00	850.50	2,857.96	500.00	0.96	18,823.50	477,633.92
<b>Expense</b>								
5100 · Bank & Other Fees	0.00	0.00	0.00	264.58	25.00	0.00	0.00	289.58
5300 · Insurance-General & Auto	604.75	0.00	0.00	1,476.75	0.00	0.00	0.00	2,081.50
5500 · Membership Dues	0.00	0.00	0.00	0.00	0.00	0.00	2,220.00	2,220.00
7000 · Admin. Expenses	14.69	0.00	677.78	54.66	118.41	0.00	0.00	865.54
7100 · Project Mgmt-SGMA Implementatio	0.00	0.00	45,325.14	0.00	0.00	0.00	0.00	45,325.14
7125 · Buckeye Creek Recharge Project	0.00	0.00	137.38	0.00	0.00	0.00	0.00	137.38
7200 · Consultant Services	5,877.50	14,298.00	1,137.50	8,015.31	20,924.06	13,491.25	262.50	64,006.12
7300 · Legal Services	0.00	886.00	3,208.50	3,342.50	256.50	1,060.50	0.00	8,754.00
7400 · GSP - Related Consultant Costs	0.00	0.00	0.00	0.00	0.00	20,656.00	0.00	20,656.00
7600 · YC Groundwater Monitor Program	0.00	0.00	6,167.97	0.00	0.00	0.00	0.00	6,167.97
7700 · GSP Verif in Well Permit Review	0.00	0.00	274.75	0.00	0.00	0.00	0.00	274.75
<b>Total Expense</b>	6,496.94	15,184.00	56,929.02	13,153.80	21,323.97	35,207.75	2,482.50	150,777.98
<b>Net Ordinary Income</b>	438,391.06	-5,471.00	-56,078.52	-10,295.84	-20,823.97	-35,206.79	16,341.00	326,855.94
<b>Net Income</b>	<u>438,391.06</u>	<u>-5,471.00</u>	<u>-56,078.52</u>	<u>-10,295.84</u>	<u>-20,823.97</u>	<u>-35,206.79</u>	<u>16,341.00</u>	<u>326,855.94</u>