



# Yolo Subbasin Groundwater Agency

34274 State Highway 16, Woodland, CA 95695

(530) 662-3211

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## YSGA Executive Committee December 19, 2022, 10:00 a.m. – 11:00 a.m.

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NOTE: This meeting is being agendized to allow Board Members, staff, and the public to participate in the meeting via teleconference, pursuant to [AB 361 \(Government Code section 54953\(e\)\)](#).

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## AGENDA

1. **Call to Order**
2. **Adding Items to the Posted Agenda**- In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.
3. **Public Comment** - The public may address the Committee relating to matters within the YSGA's jurisdiction.
4. **Administrative Items** (Sicke)
  - a) [Approve November 9, 2022 meeting minutes](#), pages 3
  - b) [Review financials: FY 2022-2023: 11/4-12/8/22](#), pages 4-9
  - c) [Authorization to proceed with Fee Study Planning Technical Memorandum](#), page 10
  - d) Review payments approved by EC Members on 12/12/22 via email\*
5. **Update on Merger of WRA and YSGA:** Discussion Item (Sicke)
6. **Update on YSGA GSP Implementation Actions:** Discussion Item (Sicke)
  - a) Water Conditions Update
  - b) Management Area Public Advisory Committee Proposal
  - c) Ad Hoc Committees
  - d) DWR's SGMA Implementation Grant Submission
7. **Other Updates & Future Executive Committee Agenda Items**
8. **Next Executive Committee Meeting Date:** January \_\_, 2023

## 9. Adjourn

I declare under penalty of perjury that the foregoing agenda for this meeting of the Executive Committee for the Yolo Subbasin Groundwater Agency was posted by December 16, 2022 in the office located at 34274 State Highway 16, Woodland, CA and was available to the public during normal business hours.



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Kristin Sicke  
Executive Officer

<b>* PAYMENTS:</b>
CSU Sacramento Invoice #1093759: June 2022 Professional Services: \$389.06
Downey Brand Invoice #579864: October 2022 Legal Services: \$256.50
Consero Solutions Invoice #1836: October 2022 Professional Services: \$12,431.25
Consero Solutions Invoice #1847: November 2022 Professional Services: \$8,103.75
November 2022 Postage and Copies: \$118.41
Streamline Invoice 6775E34E-0003 for YSGA Website 2023: \$1,200

Yolo Subbasin Groundwater Agency  
MINUTES of Executive Committee (EC) Meeting  
November 9, 2022, 12:00 p.m. – 1:00 p.m.  
Hosted virtually via GoToMeeting

**Present:** Kristin Sicke, Roger Cornwell, Sarah Leicht, Elisa Sabatini, Lynnel Pollock, Jesse Loren, Kate Reza  
**Absent:** Kurt Balasek

1. **Call to Order:** Meeting was called to order by Roger Cornwell, Chair at 12:06 pm.
2. **Adding Items to the Posted Agenda:** Nothing to add.
3. **Public Comment:** No comments.
4. **Administrative Items (Sicke):**
  - a) *October 11, 2022 meeting minutes* were approved.
  - b) *Reviewed financials: FY2021-22: 10/7– 11/4/22:* Financials were provided with the agenda packet.
  - c) *Payments to approve:* Payments were approved as presented.Jesse Loren moved to approve administrative items a) and c), which was seconded by Lynnel Pollock and approved unanimously.
5. **Update on Merger of WRA and YSGA:** At the September Board of Directors meetings, the WRA voted to dissolve and the YSGA voted to revise the MOU to take on the responsibilities of IRWM. The next steps are to file documents with the Secretary of State's office and create a separate account for IRWM costs. The YSGA needs to officially join the Westside IRWM MOU, either through an amendment or an addendum. Kristin is coordinating with legal counsel to explore these options. It will be brought to the Board either in November or January.
6. **Update on YSGA GSP Implementation Actions:** Discussion Item (Sicke)
  - a) *Water Conditions Update:* Kristin is coordinating with WDCWA to stay updated on their winter water supply. Dry well reports have slowed, and groundwater levels are showing minimal recovery.
  - b) *Management Area Public Advisory Committee Proposal:* Kristin and Elisa will continue to coordinate about County undistracted representatives on the advisory committees.
  - c) *Ad Hoc Committees:* Kristin, Elisa, and Sarah met with Solano GSA to learn more about their Prop 218 process. The Ad Hoc Working Group Committee will meet this Thursday to discuss project prioritization and prepare for the SGMA implementation grant.
  - d) *DWR's SGMA Implementation Grant Solicitation and Project Prioritization Process.* The deadline for the SGMA Implementation Grant has been extended to December 16. Staff continue to work with project proponents to create a strong application.
7. **Other Updates & Future Executive Committee Agenda Items:** Nothing to report.
8. **Next Executive Committee Meeting Date:** December 14, 2022, at YCFCWCD Headquarters
9. **Adjourned** at 12:42 pm.

Respectfully submitted,



Kristin Sicke  
Executive Officer

**Yolo Subbasin Groundwater Agency**  
**A/P Aging Summary**  
As of December 8, 2022

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	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
CA State University, Sacramento	0.00	389.06	0.00	0.00	0.00	389.06
Consero Solutions	8,103.75	12,431.25	0.00	0.00	0.00	20,535.00
Downey Brand LLP	256.50	0.00	0.00	0.00	0.00	256.50
Streamline	1,200.00	0.00	0.00	0.00	0.00	1,200.00
Yolo County Flood Control & WCD	0.00	118.41	0.00	0.00	0.00	118.41
<b>TOTAL</b>	<b><u>9,560.25</u></b>	<b><u>12,938.72</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>22,498.97</u></b>

## Yolo Subbasin Groundwater Agency

## Balance Sheet

As of December 8, 2022

12/08/22

Accrual Basis

	<u>Dec 8, 22</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1000 · 1st Northern-Checking	24,498.18
1010 · 1st Northern-Savings	5,663.85
1020 · Yolo County Treasury	1,156,143.97
1025 · County Treasury FMV	3,968.00
<b>Total Checking/Savings</b>	<u>1,190,274.00</u>
<b>Other Current Assets</b>	
1150 · Prepaid Insurance	492.25
<b>Total Other Current Assets</b>	<u>492.25</u>
<b>Total Current Assets</b>	<u>1,190,766.25</u>
<b>TOTAL ASSETS</b>	<b><u>1,190,766.25</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
2000 · Accounts Payable	22,498.97
<b>Total Accounts Payable</b>	<u>22,498.97</u>
<b>Total Current Liabilities</b>	<u>22,498.97</u>
<b>Total Liabilities</b>	22,498.97
<b>Equity</b>	
3000 · Unassigned Fund Balance	-24,000.00
3010 · Nonspendable Fund Balance	492.00
3300 · Assigned Fund Balance	24,000.00
3200 · Retained Earnings	823,253.55
Net Income	344,521.73
<b>Total Equity</b>	<u>1,168,267.28</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>1,190,766.25</u></b>

## Yolo Subbasin Groundwater Agency

## Budget vs Actual

July 1 through December 8, 2022

	Jul 1 - Dec 8, 22	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
4000 · Member Contributions-Municipal	160,000.00	160,000.00	100.0%
4100 · Member Contributions-Rural	224,018.00	237,842.00	94.2%
4200 · Member Contributions-Affiliates	60,170.00	65,170.00	92.3%
4300 · Direct Contribution-White Areas	0.00	20,000.00	0.0%
4700 · Well Permitting Regulatory Fees	12,263.00	24,000.00	51.1%
4900 · Interest Income	2,358.46	5,000.00	47.2%
<b>Total Income</b>	<b>458,809.46</b>	<b>512,012.00</b>	<b>89.6%</b>
<b>Expense</b>			
5100 · Bank & Other Fees	289.58	500.00	57.9%
5300 · Insurance-General & Auto	2,081.50	2,000.00	104.1%
5500 · Membership Dues	0.00	3,000.00	0.0%
7000 · Admin. Expenses	865.54	5,000.00	17.3%
7100 · Project Mgmt-SGMA Implementatio	45,325.14	251,000.00	18.1%
7125 · Buckeye Creek Recharge Project	137.38	9,000.00	1.5%
7200 · Consultant Services	51,452.37	200,000.00	25.7%
7300 · Legal Services	7,693.50	20,000.00	38.5%
7350 · Audit Services - Financial	0.00	8,500.00	0.0%
7400 · GSP - Related Consultant Costs	0.00	50,000.00	0.0%
7600 · YC Groundwater Monitor Program	6,167.97	90,000.00	6.9%
7700 · GSP Verif in Well Permit Review	274.75	24,000.00	1.1%
<b>Total Expense</b>	<b>114,287.73</b>	<b>663,000.00</b>	<b>17.2%</b>
<b>Net Ordinary Income</b>	<b>344,521.73</b>	<b>-150,988.00</b>	<b>-228.2%</b>
<b>Net Income</b>	<b>344,521.73</b>	<b>-150,988.00</b>	<b>-228.2%</b>

10:30 AM

12/08/22

Yolo Subbasin Groundwater Agency

Open Invoices

As of December 8, 2022

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Type	Date	Num	P. O. #	Name	Terms	Due Date	Aging	Open Balance
TOTAL								<hr/> <hr/>

## Yolo Subbasin Groundwater Agency

## Statement of Cash Flows

July 1 through December 8, 2022

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	<u>Jul 1 - Dec 8, 22</u>
<b>OPERATING ACTIVITIES</b>	
Net Income	344,521.73
Adjustments to reconcile Net Income to net cash provided by operations:	
1100 · Accounts Receivable	700.00
2000 · Accounts Payable	<u>-68,178.35</u>
Net cash provided by Operating Activities	<u>277,043.38</u>
Net cash increase for period	277,043.38
Cash at beginning of period	<u>913,230.62</u>
Cash at end of period	<u><u>1,190,274.00</u></u>



### Yolo Subbasin Groundwater Agency Transaction List by Date October 1 through December 8, 2022

Type	Date	Num	Name	Memo	Account	Cir	Split	Amount
<b>Oct 1 - Dec 8, 22</b>								
Bill	10/01/2022	2596	LedgerPro Bookkeeping	September Bookkeeping Services	2000 · Accounts Payable		7200 · Consultant Services	-337.50
Check	10/01/2022		County of Yolo	FY Q1 Apportionment Fee	1020 · Yolo County Treasury	X	5100 · Bank & Other Fees	-264.58
Deposit	10/01/2022			FY Q1 Interest	1020 · Yolo County Treasury	X	4900 · Interest Income	2,357.96
Bill	10/05/2022	YSGA Expenses	Yolo County Flood Control & WCD	Expenses 08/01/2022 to 10/05/2022	2000 · Accounts Payable		7000 · Admin. Expenses	-35.88
Bill	10/07/2022		ACWA/JPIA	FY2022-23 policy: period 10/1/22 to 10/1/23 Auto & Genera...	2000 · Accounts Payable		-SPLIT-	-1,969.00
Bill	10/07/2022	1826	Consero Solutions	September Invoices	2000 · Accounts Payable		7200 · Consultant Services	-7,207.50
Deposit	10/14/2022			Deposit	1020 · Yolo County Treasury	X	4700 · Well Permitting Regulatory Fees	150.00
Bill	10/17/2022	578523	Downey Brand LLP	Services through September 30, 2022	2000 · Accounts Payable		7300 · Legal Services	-3,342.50
Bill Pmt ....	10/26/2022	246	Downey Brand LLP	Services through August 31, 2022	1000 · 1st Northern-Checking	X	2000 · Accounts Payable	-3,208.50
Bill Pmt ....	10/26/2022	247	LedgerPro Bookkeeping	September Bookkeeping Services	1000 · 1st Northern-Checking	X	2000 · Accounts Payable	-337.50
Bill Pmt ....	10/26/2022	248	Taryn Ravazzini	September Services	1000 · 1st Northern-Checking	X	2000 · Accounts Payable	-1,137.50
Bill Pmt ....	10/26/2022	249	Yolo County Flood Control & WCD		1000 · 1st Northern-Checking	X	2000 · Accounts Payable	-52,618.90
Deposit	10/26/2022			Deposit	1020 · Yolo County Treasury	X	4700 · Well Permitting Regulatory Fees	350.00
Bill	10/26/2022	1093606	CA State University, Sacramento	Services for May 2022	2000 · Accounts Payable		7200 · Consultant Services	-282.81
Bill	10/31/2022	YSGA Expenses	Yolo County Flood Control & WCD	Copies 08/01 to 10/31 & Postage 10/6 to 10/31	2000 · Accounts Payable		7000 · Admin. Expenses	-18.78
Bill	10/31/2022	2603	LedgerPro Bookkeeping	October Bookkeeping Services	2000 · Accounts Payable		7200 · Consultant Services	-187.50
General J...	11/03/2022	CJD aje-276	LedgerPro Bookkeeping	To restore and reissue Check number 203-lost in mail	1000 · 1st Northern-Checking	X	7200 · Consultant Services	210.00
Check	11/03/2022	250	LedgerPro Bookkeeping	To replace check 203 lost in mail	1000 · 1st Northern-Checking	X	7200 · Consultant Services	-210.00
Transfer	11/03/2022			Funds Transfer	1020 · Yolo County Treasury	X	1000 · 1st Northern-Checking	-25,000.00
Bill Pmt ....	11/03/2022	251	ACWA/JPIA	FY2022-23 policy: period 10/1/22 to 10/1/23 Auto & Genera...	1000 · 1st Northern-Checking	X	2000 · Accounts Payable	-1,969.00
Bill Pmt ....	11/03/2022	252	CA State University, Sacramento	Services for May 2022	1000 · 1st Northern-Checking	X	2000 · Accounts Payable	-282.81
Bill Pmt ....	11/03/2022	253	Consero Solutions	September Invoices	1000 · 1st Northern-Checking	X	2000 · Accounts Payable	-7,207.50
Bill Pmt ....	11/03/2022	254	Downey Brand LLP	Services through September 30, 2022	1000 · 1st Northern-Checking	X	2000 · Accounts Payable	-3,342.50
Bill Pmt ....	11/03/2022	255	LedgerPro Bookkeeping	October Bookkeeping Services	1000 · 1st Northern-Checking	X	2000 · Accounts Payable	-187.50
Bill Pmt ....	11/03/2022	256	Yolo County Flood Control & WCD	Copies 08/01 to 10/31 & Postage 10/6 to 10/31	1000 · 1st Northern-Checking	X	2000 · Accounts Payable	-18.78
Deposit	11/07/2022			Deposit	1020 · Yolo County Treasury	X	4700 · Well Permitting Regulatory Fees	500.00
Check	11/08/2022	EFT	First Northern Bank	Annual Fee	1000 · 1st Northern-Checking	X	5100 · Bank & Other Fees	-25.00
Bill	11/10/2022	2093759	CA State University, Sacramento	Services for June 2022	2000 · Accounts Payable		7200 · Consultant Services	-389.06
Bill	11/10/2022	1836	Consero Solutions	October Invoices	2000 · Accounts Payable		7200 · Consultant Services	-12,431.25
Payment	11/10/2022	1157	Reclamation District 1600		1200 · Undeposited Funds	X	1100 · Accounts Receivable	1,731.00
Payment	11/10/2022	8460	Yolo County Farm Bureau		1200 · Undeposited Funds	X	1100 · Accounts Receivable	10,000.00
Payment	11/10/2022	4554883	Rumsey Water Users Association		1200 · Undeposited Funds	X	1100 · Accounts Receivable	170.00
Deposit	11/14/2022			Deposit	1020 · Yolo County Treasury	X	-SPLIT-	11,901.00
Transfer	11/15/2022			Funds Transfer	1020 · Yolo County Treasury	X	1000 · 1st Northern-Checking	-13,000.00
Bill	11/18/2022	579864	Downey Brand LLP	Services through October 31, 2022	2000 · Accounts Payable		7300 · Legal Services	-256.50
Bill	11/18/2022	YSGA Expenses	Yolo County Flood Control & WCD	Copies & Postage 11/1 to 11/30/2022	2000 · Accounts Payable		7000 · Admin. Expenses	-118.41
Bill	11/30/2022	1847	Consero Solutions	November Invoices	2000 · Accounts Payable		7200 · Consultant Services	-8,103.75
Bill	12/01/2022	6775E34E-0003	Streamline	12/1/2022 - 12/1/2023 Web 250k-500k	2000 · Accounts Payable		7200 · Consultant Services	-1,200.00
<b>Oct 1 - Dec 8, 22</b>								



# Yolo Subbasin Groundwater Agency

## Groundwater Sustainability Agency

34274 State Highway 16 ▪ Woodland, CA 95695 ▪ 530.662.3211 ▪ [www.yologroundwater.org](http://www.yologroundwater.org)

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### STAFF MEMO

**Date:** December 16, 2022  
**To:** WRA Executive Committee  
**From:** Kristin Sicke, Executive Officer  
**Subject:** **Authorization to Proceed with Fee Study Planning Technical Memorandum**

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#### **Recommendation:**

The Executive Committee authorize the Executive Officer to proceed with hiring Ludhorff Scalmanini Consulting Engineers to complete a Fee Study Planning Technical Memorandum not-to-exceed \$10,000.

#### **Background:**

YSGA Executive Officer, Kristin Sicke, requested a proposal from Jacques DeBra to initiate a Fee Study for the YGSA, similar to the one conducted for the Solano Subbasin GSA. Ludhorff Scalmanini Consulting Engineers (LSCE), Jacques's employer, provided an estimate not-to-exceed \$10,000 to complete a planning technical memorandum (TM) summarizing long-term funding strategy options.

LSCE will deliver a draft and final TM to be used setting policy direction on the YSGA's long-term funding strategy for the 2024-2029 period.

#### **Key Items:**

- Develop Five Year Revenue Projections
- Determine Parcels Subject To SGMA Compliance Funding
- Consider Viable Cost Allocation Options
- Provide metrics on future charges
- Provide recommended scope of work for fee deliverable

#### **Schedule:**

Start Date: Nov. 22, 2022  
End Date: Jan. 15, 2023

#### **Budget:**

Not-to-exceed \$10,000

#### **Deliverables:**

- Draft TM – for YSGA review and comment
- Final TM – for presentation to the Board in March 2023