



Yolo Subbasin Groundwater Agency

34274 State Highway 16, Woodland, CA 95695
(530) 662-3211

YSGA Executive Committee October 19, 2023, 12:00 – 1:00 p.m.

Hosted at Yolo County Flood Control & Water Conservation District
34274 State Highway 16, Woodland, CA 95695

AGENDA

1. **Call to Order**
2. **Adding Items to the Posted Agenda-** In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.
3. **Public Comment** - The public may address the Committee relating to matters within the YSGA's jurisdiction.
4. **Administrative Items** (Sicke)
 - a) [Approve September 28, 2023 meeting minutes](#), page 3
 - b) [Review financials: FY 2023-2024: 9/15-10/16/23](#), pages 4-10
 - c) Approve Payments*
5. **Update on YSGA GSP Implementation Actions:** Discussion Item (Sicke)
 - a) Water Conditions Update
 - b) Grant Funding Opportunities
 - c) Ad Hoc Drought Contingency Planning Committee – Well Permitting Process
 - d) Ad Hoc Committee for Reconsideration of Expense Allocation – Fee Study Process
6. **October 27, 2023 Special Board of Directors Meeting *Draft* Agenda Items**
 - a) Executive Officer Update – TNC Partnership
 - b) Consideration: Approval of *Draft* YSGA Areas of Special Concern Map & Public Review
 - c) Brief Review of Hydrogeology Report Standardized Criteria
7. **Other Updates & Future Executive Committee Agenda Items**
8. **Next Executive Committee Meeting Date:** November __, 2023
9. **Adjourn**

I declare under penalty of perjury that the foregoing agenda for this meeting of the Executive Committee for the Yolo Subbasin Groundwater Agency was posted by October 17, 2023 in the office located at 34274 State Highway 16, Woodland, CA and was available to the public during normal business hours.

Kristin Sicke
Executive Officer

* PAYMENTS:
Consero Solutions Invoice #1936: September Consulting Services: \$11,457.50

Yolo Subbasin Groundwater Agency
MINUTES of Executive Committee (EC) Meeting
September 28, 2023, 12:00 p.m. – 1:00 p.m.
Hosted at YCFC&WCD Headquarters
34274 State Highway 16, Woodland

Present: Lee Smith, Dave Schaad, Kristin Sicke, Dotty Pritchard, Kurt Balasek, Elisa Sabatini (phone), Sarah Leicht, Nathan Fisher

1. **Call to Order:** Meeting was called to order by Lee Smith at 12:02 pm.
2. **Adding Items to the Posted Agenda:** Nothing to add.
3. **Public Comment:** No comments.
4. **Administrative Items** (Sicke):
 - a) August 21, 2023 meeting minutes were approved.
 - b) Reviewed financials: FY 2023-2024: 8/18 – 9/15/23: Financials were provided with the agenda packet.
 - c) Payments to approve: Payments were provided with the agenda packet.

David Schaad moved to approve administrative item a), which was seconded by Kurt Balasek and approved unanimously. David Schaad moved to approve administrative item c), which was seconded by Kurt Balasek and approved unanimously. Kristin clarified the reasons for the post due invoices for YCFCWCD and Richardson and Co.

5. **Update on YSGA GSP Implementation Actions:** Discussion Item (Sicke)
 - a) Water Conditions Update: Kristin provided an update on current groundwater level conditions. The initial fall measurements show significant recovery and very limited drawdown.
 - b) Grant Funding Opportunities: Staff are preparing an application for the USBR Applied Science Grant. The ICARP Regional Resilience Grant will be tabled for next year.
 - c) Ad Hoc Drought Contingency Planning Committee: The Executive Committee discussed the slides sent out for the Ad Hoc Drought Contingency Planning Committee later today.
 - d) Ad Hoc Committee for Reconsideration of Expense Allocation: The Committee discussed the governance issue brought up at the Board of Directors meeting.
6. **Other Updates & Future Executive Committee Agenda Items:** Nothing to report.
7. **Next Executive Committee Meeting Date:** October 19, 2023.
8. **Adjourned** at 12:58 pm.

Respectfully submitted,



Kristin Sicke
Executive Officer

Yolo Subbasin Groundwater Agency
Budget vs Actual
 July 1 through October 16, 2023

	Jul 1 - Oct 16, 23	Budget	% of Budget
Ordinary Income/Expense			
Income			
4000 · Member Contributions-Municipal	160,000.00	160,000.00	100.0%
4100 · Member Contributions-Rural	237,841.50	257,842.00	92.2%
4200 · Member Contributions-Affiliates	65,170.00	65,170.00	100.0%
4700 · Well Permitting Regulatory Fees	1,422.00	10,000.00	14.2%
4900 · Interest Income	1.43	12,000.00	0.0%
Total Income	464,434.93	505,012.00	92.0%
Expense			
5100 · Bank & Other Fees	0.00	1,500.00	0.0%
5300 · Insurance-General & Auto	592.25	2,500.00	23.7%
5500 · Membership Dues	0.00	3,000.00	0.0%
7000 · Admin. Expenses	18.99	5,000.00	0.4%
7100 · Project Mgmt-SGMA Implementatio	591.25	260,000.00	0.2%
7125 · Buckeye Creek Recharge Project	0.00	8,863.00	0.0%
7200 · Consultant Services	38,541.25	200,000.00	19.3%
7300 · Legal Services	1,185.50	20,000.00	5.9%
7350 · Audit Services - Financial	7,800.00	15,300.00	51.0%
7400 · GSP - Related Consultant Costs	0.00	75,000.00	0.0%
7600 · YC Groundwater Monitor Program	0.00	90,000.00	0.0%
7700 · GSP Verif in Well Permit Review	0.00	10,000.00	0.0%
Total Expense	48,729.24	691,163.00	7.1%
Net Ordinary Income	415,705.69	-186,151.00	-223.3%
Net Income	415,705.69	-186,151.00	-223.3%

Yolo Subbasin Groundwater Agency

Balance Sheet

As of October 16, 2023

	<u>Oct 16, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · 1st Northern-Checking	65,896.20
1010 · 1st Northern-Savings	5,669.05
1020 · Yolo County Treasury	1,280,407.98
Total Checking/Savings	<u>1,351,973.23</u>
Accounts Receivable	
1100 · Accounts Receivable	25,066.75
Total Accounts Receivable	<u>25,066.75</u>
Other Current Assets	
1200 · Undeposited Funds	9,500.00
Total Other Current Assets	<u>9,500.00</u>
Total Current Assets	<u>1,386,539.98</u>
TOTAL ASSETS	<u>1,386,539.98</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	27,177.50
Total Accounts Payable	<u>27,177.50</u>
Total Current Liabilities	<u>27,177.50</u>
Total Liabilities	27,177.50
Equity	
3000 · Unassigned Fund Balance	-24,000.00
3010 · Nonspendable Fund Balance	492.00
3300 · Assigned Fund Balance	24,000.00
3200 · Retained Earnings	943,164.79
Net Income	415,705.69
Total Equity	<u>1,359,362.48</u>
TOTAL LIABILITIES & EQUITY	<u>1,386,539.98</u>

Yolo Subbasin Groundwater Agency
A/P Aging Summary
As of October 18, 2023

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Consero Solutions	0.00	11,457.50	0.00	0.00	0.00	11,457.50
LedgerPro Bookkeeping	0.00	420.00	0.00	0.00	0.00	420.00
Richardson & Company LLP	7,800.00	0.00	0.00	0.00	7,500.00	15,300.00
TOTAL	<u>7,800.00</u>	<u>11,877.50</u>	<u>0.00</u>	<u>0.00</u>	<u>7,500.00</u>	<u>27,177.50</u>

Yolo Subbasin Groundwater Agency Open Invoices As of October 18, 2023

Type	Date	Num	P. O. #	Name	Terms	Due Date	Aging	Open Balance
Colusa Drain Mutual Water Comany								
Invoice	07/07/2023	2023-6		Colusa Drain Mutual Water Comany	50% Invoice Due ...	01/27/2024		5,000.00
Total Colusa Drain Mutual Water Comany								5,000.00
Madison Community Service District								
Invoice	07/07/2023	2023-11		Madison Community Service District	Net 30	08/06/2023	73	5,000.00
Total Madison Community Service District								5,000.00
Reclamation District 150								
Invoice	07/07/2023	2023-27		Reclamation District 150	Net 30	08/06/2023	73	2,146.50
Total Reclamation District 150								2,146.50
Reclamation District 1600								
Invoice	07/07/2023	2023-14		Reclamation District 1600	50% Invoice Due ...	01/27/2024		1,731.00
Total Reclamation District 1600								1,731.00
Reclamation District 2035								
Invoice	07/07/2023	2023-16		Reclamation District 2035	50% Invoice Due ...	01/27/2024		9,500.00
Total Reclamation District 2035								9,500.00
Reclamation District 537								
Invoice	07/07/2023	2023-17		Reclamation District 537	50% Invoice Due ...	01/27/2024		1,519.25
Total Reclamation District 537								1,519.25
Rumsey Water Users Association								
Invoice	07/07/2023	2023-21		Rumsey Water Users Association	Net 30	08/06/2023	73	170.00
Total Rumsey Water Users Association								170.00
TOTAL								25,066.75

Yolo Subbasin Groundwater Agency
Statement of Cash Flows
 July 1 through October 16, 2023

	Jul 1 - Oct 16, 23
OPERATING ACTIVITIES	
Net Income	415,705.69
Adjustments to reconcile Net Income to net cash provided by operations:	
1100 · Accounts Receivable	-25,066.75
1150 · Prepaid Insurance	492.25
2000 · Accounts Payable	-68,714.71
Net cash provided by Operating Activities	322,416.48
Net cash increase for period	322,416.48
Cash at beginning of period	1,039,056.75
Cash at end of period	1,361,473.23

**Yolo Subbasin Groundwater Agency
Transaction List by Date
September 15 through October 16, 2023**

Type	Date	Num	Name	Memo	Account	Clr	Split	Amount
Sep 15 - Oct 16, 23								
Payment	09/18/2023	11614886	University of California Davis		1200 · Undeposited Funds	X	1100 · Accounts Receivable	40,000.00
Bill Pmt -Check	09/19/2023	287	Yolo County Flood Control & WCD	Orig issue date 7/24/23: Held to get proper approval for payment	1000 · 1st Northern-Checking	X	2000 · Accounts Payable	-61,456.21
Bill Pmt -Check	09/21/2023	296	ACWA/JPIA	FY 7/1/23 to 6/30/24 Cyber Liability	1000 · 1st Northern-Checking		2000 · Accounts Payable	-100.00
Bill Pmt -Check	09/21/2023	297	Consero Solutions	Aug SGA Work & Subcontracted EEC Services	1000 · 1st Northern-Checking		2000 · Accounts Payable	-14,812.50
Bill Pmt -Check	09/21/2023	298	LedgerPro Bookkeeping	Bookkeeping services provided for August	1000 · 1st Northern-Checking		2000 · Accounts Payable	-100.00
Bill Pmt -Check	09/21/2023	299	Yolo County Flood Control & WCD	Copies & Postage 8/1 - 8/31/2023	1000 · 1st Northern-Checking		2000 · Accounts Payable	-3.15
Transfer	09/21/2023			Funds Transfer	1020 · Yolo County Treasury		1000 · 1st Northern-Checking	-88,844.00
Payment	09/25/2023	8674	Yolo County Farm Bureau		1200 · Undeposited Funds	X	1100 · Accounts Receivable	10,000.00
Bill Pmt -Check	09/29/2023	300	Downey Brand LLP	Services rendered through August 31, 2023	1000 · 1st Northern-Checking		2000 · Accounts Payable	-685.50
Deposit	09/29/2023			Interest	1010 · 1st Northern-Savings	X	4900 · Interest Income	1.43
Bill	09/30/2023	1936	Consero Solutions	Sep SGA Work & Subcontracted EEC Services	2000 · Accounts Payable		7200 · Consultant Services	-11,457.50
Bill	09/30/2023	3141	LedgerPro Bookkeeping	Bookkeeping services provided in September	2000 · Accounts Payable		7200 · Consultant Services	-420.00
Deposit	10/02/2023			Deposit	1020 · Yolo County Treasury		-SPLIT-	71,519.25
Payment	10/05/2023	ACH 18028	Reclamation District 730		1200 · Undeposited Funds	X	1100 · Accounts Receivable	2,249.00
Deposit	10/05/2023			Deposit	1000 · 1st Northern-Checking		1200 · Undeposited Funds	2,249.00
Payment	10/11/2023		Reclamation District 2035		1200 · Undeposited Funds		1100 · Accounts Receivable	9,500.00
Payment	10/12/2023	ACH 18115	County of Yolo		1200 · Undeposited Funds	X	1100 · Accounts Receivable	40,000.00
Deposit	10/12/2023			Deposit	1000 · 1st Northern-Checking		1200 · Undeposited Funds	40,000.00
Sep 15 - Oct 16, 23								

Yolo Subbasin Groundwater Agency

Profit & Loss

10/18/23

July 1 through October 16, 2023

Accrual Basis

	Jul 23	Aug 23	Sep 23	Oct 1 - 16, 23	TOTAL
Ordinary Income/Expense					
Income					
4000 · Member Contributions-Municipal	160,000.00	0.00	0.00	0.00	160,000.00
4100 · Member Contributions-Rural	237,841.50	0.00	0.00	0.00	237,841.50
4200 · Member Contributions-Affiliates	65,170.00	0.00	0.00	0.00	65,170.00
4700 · Well Permitting Regulatory Fees	350.00	22.00	1,050.00	0.00	1,422.00
4900 · Interest Income	0.00	0.00	1.43	0.00	1.43
Total Income	463,361.50	22.00	1,051.43	0.00	464,434.93
Expense					
5100 · Bank & Other Fees	0.00	0.00	0.00	0.00	0.00
5300 · Insurance-General & Auto	492.25	100.00	0.00	0.00	592.25
7000 · Admin. Expenses	15.84	3.15	0.00	0.00	18.99
7100 · Project Mgmt-SGMA Implementatio	591.25	0.00	0.00	0.00	591.25
7200 · Consultant Services	11,751.25	14,912.50	11,877.50	0.00	38,541.25
7300 · Legal Services	500.00	685.50	0.00	0.00	1,185.50
7350 · Audit Services - Financial	7,800.00	0.00	0.00	0.00	7,800.00
Total Expense	21,150.59	15,701.15	11,877.50	0.00	48,729.24
Net Ordinary Income	442,210.91	-15,679.15	-10,826.07	0.00	415,705.69
Net Income	442,210.91	-15,679.15	-10,826.07	0.00	415,705.69