

Yolo Subbasin Groundwater Agency
MINUTES of Executive Committee (EC) Meeting
November 14, 2023, 1:00 p.m. – 2:00 p.m.
Hosted at YCFC&WCD Headquarters
34274 State Highway 16, Woodland

Present: Lee Smith, Dave Schaad, Kristin Sicke, Dotty Pritchard, Mary Vixie Sandy, Elisa Sabatini, Carol Scianna, Sarah Leicht

1. **Call to Order:** Meeting was called to order by Lee Smith at 1:00 pm.
2. **Adding Items to the Posted Agenda:** Nothing to add.
3. **Public Comment:** No comments.
4. **Administrative Items (Sicke):**
 - a) *October 19, 2023 meeting minutes* were approved.
 - b) *Reviewed financials: FY 2023-2024: 7/1 – 11/9/23:* Financials were provided with the agenda packet.
 - c) *Payments to approve:* Payments were provided with the agenda packet.

David Schaad moved to approve administrative items a) and c) which was seconded by Lee Smith and approved unanimously. David Schaad asked about the budget and invoicing for West Yost's work. Kristin will provide the invoices for approval at the November 20 Board of Directors meeting.

5. **Update on YSGA GSP Implementation Actions:** Discussion Item (Sicke)
 - a) *Water Conditions Update:* The last fall groundwater level measurements are now in, and the updated average hydrograph will be provided at Monday's meeting.
 - b) *Grant Funding Opportunities:* Staff submitted an application to the WaterSMART Applied Science Grant. Award announcements are expected in Spring 2024. Consero is pursuing SWRCB funding and potential Congressional earmarks for YSGA projects.
 - c) *Ad Hoc Drought Contingency Planning Committee:* The committee is currently reviewing the Draft Technical Memo for Hydrogeologist Reports by email.
 - d) *Ad Hoc Committee for Reconsideration of Expense Allocation:* Rebecca Smith is developing a summary document to provide to districts for a conversation with individual boards.

6. **Consideration: Recommend Board Authorize Proceeding with Project Initiation and Private Job Work Orders:** Kristin and Sarah provided an overview of the project. Approval of the Project Initiation and Private Job Work Orders will allow the newly constructed multi-completion monitoring wells to be fully integrated into the SCADA network by YCFC&WCD staff.

The Committee discussed which agency would own the equipment. Kristin will consult with legal counsel to determine the easiest path.

David Schaad moved to Recommend Board Authorize Proceeding with Project Initiation and Private Job Work Orders which was seconded by Carol Scianna and approved unanimously.

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7. Draft Agenda Items for November 20, 2023 Board of Directors Meeting

- a) 2024 Board Meeting Schedule: 1/22, 3/18, 6/17, 9/16, 11/18
- b) Consent Items:
 - i. Meeting Minutes
 - ii. Financials
- c) Executive Officer Report – RMW Fall 2023 Hydrograph and Summary of GSP Review and Corrective Actions
- d) DWR / NCWA Update
- e) Consideration: Fiscal Year 2023/2024 Budget: Approve Payments, Amendment, and Entering into Contracts
 - i. Approval of YCFC&WCD Invoice (*draft* \$75,814)
 - ii. Approval of EC's Recommendation to Authorize Proceeding with Project Initiation and Private Job Work Orders
 - iii. Adopt Fiscal Year 2023/2024 Budget Amendment #1 (Audit & Westside IRWM - \$14,342.43) and Approve
 - iv. Approval of SEI and Websoft Contracts (SGMA Implementation Grant)
- f) Consideration: Receive Presentation on Focus Areas Map and Consider Adoption
- g) Consideration: Approval of the *Draft* Hydrogeologist Report TM and Public Review
- h) Presentation: Update on Draft Well Permitting Procedures

The Committee discussed the necessity of increasing the meeting frequency of the Board. General consensus was reached to make the Board meeting schedule bi-monthly and hold additional Ad Hoc Committee meetings as necessary.

8. Other Updates & Future Executive Committee Agenda Items: Nothing to report.

9. Next Executive Committee Meeting Date: The next meeting will be scheduled via email.

10. Adjourned at 2:10 pm.

Respectfully submitted,



Kristin Sicke
Executive Officer