



Yolo Subbasin Groundwater Agency

34274 State Highway 16, Woodland, CA 95695

(530) 662-3211

YSGA Executive Committee April 18, 2022, 12:15 p.m. –1:00 p.m.

NOTE: This meeting is being agendized to allow Board Members, staff, and the public to participate in the meeting via teleconference, pursuant to [AB 361 \(Government Code section 54953\(e\)\)](#).

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AGENDA

1. **Call to Order**
2. **Adding Items to the Posted Agenda-** In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.
3. **Public Comment -** The public may address the Committee relating to matters within the YSGA's jurisdiction.
4. **Administrative Items** (Sicke)
 - a) [Approve March 14, 2022 meeting minutes](#), page 3
 - b) [Review financials: FY 2021-2022: 3/10-04/15/22](#), pages 4-10
 - c) Payments to approve*
5. **Update on YSGA GSP Implementation Actions:** Discussion Item (Sicke)
 - a) Water Conditions Update – Spring Groundwater Measurements
 - b) Stakeholder Meetings
 - Yolo County BOS Monthly Updates
 - North Yolo MA Recharge Meetings
 - Hungry Hollow Area Community Subcommittee Meetings
 - White Area Outreach
 - c) GSP Implementation
 - Annual Report Submittal
 - *Special Projects Advisor* – Establishing a Framework for Forming the MA Advisory Committees and WRA/YSGA Merger

- Ad Hoc Drought Contingency Planning Committee – *Groundwater Communications Plan*, Governor’s Executive Order N-7-22, and SB 552 – Domestic Well Mitigation Program
- GSP Projects
 - i. Buckeye Creek Recharge Project
 - ii. Prioritization and Funding Strategies

6. Other Updates & Future Executive Committee Agenda Items

7. Next Executive Committee Meeting Date: May ____, 2022; via GoToMeeting

8. Adjourn

I declare under penalty of perjury that the foregoing agenda for this meeting of the Executive Committee for the Yolo Subbasin Groundwater Agency was posted by April 15, 2022 in the office located at 34274 State Highway 16, Woodland, CA and was available to the public during normal business hours.

Kristin Sicke
Executive Officer

* PAYMENTS:
Downey Brand Invoice #570072: March 2022 Legal Services: \$720
LedgerPro Bookkeeping Invoice #2427: March 2022 Bookkeeping Services: \$300
YCFC&WCD Labor and Benefit Reimbursement: January-March 2022: \$40,804.30 (Acct. 7000, 7100, 7125, and 7500)
YCFC&WCD Postage Meter and Copies Reimbursement: March 2022: \$36.25

Yolo Subbasin Groundwater Agency
MINUTES of Executive Committee (EC) Meeting
March 14, 2022, 12:15 p.m. – 1:00 p.m.
Teleconferenced GoToMeeting

Present: Roger Cornwell, Kurt Balasek, Lynnel Pollock, Kristin Sicke, Elisa Sabatini, Sarah Leicht, Jack Cronin, Kurt Balasek

Absent: Jesse Loren

1. **Call to Order:** Meeting was called to order by Roger Cornwell, Chair at 12:15 pm.

2. **Adding Items to the Posted Agenda:** Nothing to add.

3. **Public Comment:** No comments.

4. **Administrative Items (Sicke):**

- a) February 15, 2022 meeting minutes were approved.
- b) Reviewed financials: FY2021-22: 1/21-3/10/22: Financials were provided with the agenda packet.
- c) Authorization of Purchasing Groundwater Monitoring Equipment and a Groundwater Communications Plan: Staff recommend the authorization of \$10,000 for the purchase of 5 Wellntel units and 1 acoustic sounder and \$8,000 for the preparation of a *Groundwater Communications Plan* within the YSGA's itemized fiscal budget allowances.
- d) Payments to approve: Payments were provided with the agenda packet.

Kurt Balasek moved to approve administrative item c), which was seconded by Lynnel Pollock and unanimously approved. Lynnel Pollock moved to approve administrative items a) and d), which was seconded by Kurt Balasek and unanimously approved.

5. **Update on YSGA GSP Activities (Sicke):**

- a) Water Conditions Update:
 - Water levels in the real-time wells are approximately 10 feet lower than this day last year, and approximately equal to 2015 levels.
 - Settlement contractors are working with USBR to create a temperature management plan. Up to 600 square miles could be followed in the Sacramento Valley this year. Reductions are voluntary, and RD108 will likely receive about 30% or less of their normal allotment.
- b) Stakeholder Meetings: Kristin and Elisa continue to provide updates to the Yolo County Board of Supervisors. The ad hoc Drought Contingency Planning Committee will be reconvened soon to prepare for questions from the County Board of Supervisors this summer. A meeting in North Yolo Management Area convened primarily by RD 108 and other Yolo and Colusa Subbasin entities discussed opportunities for groundwater recharge. Another community meeting in the Hungry Hollow area worked to further develop the goals of the Hungry Hollow Area Groundwater Committee and strategies for community outreach. Kristin has begun outreach to the white areas to discuss potential strategies for incorporation.
- c) GSP Implementation: The GSP Annual Report is in progress and will be presented at the next YSGA Board meeting. Kristin is hiring a special projects advisor to assist in the formation of the MA committees and the WRA/YSGA merger. The ad hoc Drought Contingency Planning Committee will continue work on a groundwater communications plan and start development of a domestic well mitigation plan in coordination with the County.
- d) GSP Projects: The opportune implementation of the Buckeye Creek Recharge Project was written up and is being presented at various meetings as a pilot project that can be easily emulated in other areas. GSP projects need to be prioritized and further developed in order to be ready to

Yolo Subbasin Groundwater Agency
MINUTES of Executive Committee (EC) Meeting
March 14, 2022, 12:15 p.m. – 1:00 p.m.
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access grant funding. YSGA staff are working on a potential proposal for the DOC Land Repurposing Grant, which will need to have a letter of support from the YSGA Board.

6. **Other Updates & Future Executive Committee Agenda Items:** No additional items.
7. **Next Executive Committee Meeting Date:** April 18, 2022; via GoToMeeting
8. **Adjourned** at 1:03 pm.

Respectfully submitted,



Kristin Sicke
Executive Officer

DRAFT

Yolo Subbasin Groundwater Agency

Balance Sheet

As of April 15, 2022

	<u>Apr 15, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · 1st Northern-Checking	2,107.67
1010 · 1st Northern-Savings	5,663.21
1020 · Yolo County Treasury	961,629.30
Total Checking/Savings	<u>969,400.18</u>
Accounts Receivable	
1100 · Accounts Receivable	1,040.00
Total Accounts Receivable	<u>1,040.00</u>
Other Current Assets	
1150 · Prepaid Insurance	492.25
Total Other Current Assets	<u>492.25</u>
Total Current Assets	<u>970,932.43</u>
TOTAL ASSETS	<u>970,932.43</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	41,104.30
Total Accounts Payable	<u>41,104.30</u>
Total Current Liabilities	<u>41,104.30</u>
Total Liabilities	41,104.30
Equity	
3000 · Unassigned Fund Balance	-24,000.00
3300 · Assigned Fund Balance	24,000.00
3200 · Retained Earnings	771,946.05
Net Income	157,882.08
Total Equity	<u>929,828.13</u>
TOTAL LIABILITIES & EQUITY	<u>970,932.43</u>

Yolo Subbasin Groundwater Agency

Budget vs Actual

04/15/22

July 1, 2021 through April 15, 2022

Accrual Basis

	Jul 1, '21 - Apr 15, 22	Budget	% of Budget
Income			
4000 · Member Contributions-Municipal	160,000.00	160,000.00	100.0%
4100 · Member Contributions-Rural	237,841.50	257,842.00	92.2%
4200 · Member Contributions-Affiliates	65,340.00	65,170.00	100.3%
4400 · Interest Income	3,438.44	5,000.00	68.8%
Total Income	466,619.94	488,012.00	95.6%
Expense			
5100 · Bank & Other Fees	424.02	500.00	84.8%
5300 · Insurance-General & Auto	1,969.00	2,000.00	98.5%
5500 · Membership Dues	1,665.00	3,000.00	55.5%
7000 · Admin. Services/Expenses (WRA)	750.00	2,500.00	30.0%
7100 · Project Mgmt-SGMA Implementatio	149,677.25	250,000.00	59.9%
7125 · Buckeye Creek Recharge Project	670.50	10,000.00	6.7%
7200 · Consultant Services	4,065.00	40,000.00	10.2%
7300 · Legal Services	8,829.00	20,000.00	44.1%
7350 · Audit Services - Financial	0.00	8,500.00	0.0%
7400 · GSP - Related Consultant Costs	88,900.50	92,000.00	96.6%
7500 · GW Monitoring-Real-time Sensors	9,723.59	40,000.00	24.3%
7600 · YC Groundwater Monitor Program	42,064.00	42,064.00	100.0%
Total Expense	308,737.86	510,564.00	60.5%
Net Income	157,882.08	-22,552.00	-700.1%

Yolo Subbasin Groundwater Agency

Statement of Cash Flows

July 1, 2021 through April 15, 2022

	<u>Jul 1, '21 - Apr 15, 22</u>
OPERATING ACTIVITIES	
Net Income	157,882.08
Adjustments to reconcile Net Income to net cash provided by operations:	
1100 · Accounts Receivable	-1,040.00
2000 · Accounts Payable	-48,641.22
2010 · Accounts Payable Adjustment	-19,501.35
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Net cash provided by Operating Activities	88,699.51
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Net cash increase for period	88,699.51
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Cash at beginning of period	880,700.67
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Cash at end of period	<u>969,400.18</u>

**Yolo Subbasin Groundwater Agency
Profit & Loss
July 1, 2021 through April 15, 2022**

	Jul 21	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 1 - 15, 22	TOTAL
Income											
4000 · Member Contributions-Municipal	160,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	160,000.00
4100 · Member Contributions-Rural	235,037.25	0.00	0.00	0.00	0.00	0.00	2,804.25	0.00	0.00	0.00	237,841.50
4200 · Member Contributions-Affiliates	60,000.00	0.00	0.00	0.00	0.00	0.00	5,000.00	0.00	340.00	0.00	65,340.00
4400 · Interest Income	0.00	0.00	0.14	1,787.04	0.00	0.14	1,650.98	0.00	0.14	0.00	3,438.44
Total Income	455,037.25	0.00	0.14	1,787.04	0.00	0.14	9,455.23	0.00	340.14	0.00	466,619.94
Expense											
5100 · Bank & Other Fees	0.00	0.00	0.00	0.00	25.00	0.00	399.02	0.00	0.00	0.00	424.02
5300 · Insurance-General & Auto	492.25	0.00	0.00	1,476.75	0.00	0.00	0.00	0.00	0.00	0.00	1,969.00
5500 · Membership Dues	0.00	0.00	0.00	0.00	0.00	1,665.00	0.00	0.00	0.00	0.00	1,665.00
7000 · Admin. Services/Expenses (WRA)	0.00	28.48	0.00	226.48	66.91	0.00	190.04	9.84	228.25	0.00	750.00
7100 · Project Mgmt-SGMA Implementatio	-19,501.35	0.00	0.00	64,620.58	0.00	65,072.22	0.00	0.00	39,485.80	0.00	149,677.25
7125 · Buckeye Creek Recharge Project	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	670.50	0.00	670.50
7200 · Consultant Services	910.00	210.00	175.00	210.00	210.00	175.00	1,800.00	75.00	300.00	0.00	4,065.00
7300 · Legal Services	0.00	0.00	1,710.00	2,300.00	230.00	3,038.50	830.50	720.00	0.00	0.00	8,829.00
7400 · GSP - Related Consultant Costs	0.00	6,531.00	20,450.00	3,468.00	11,640.25	35,963.75	8,127.50	2,720.00	0.00	0.00	88,900.50
7500 · GW Monitoring-Real-time Sensors	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,723.59	0.00	9,723.59
7600 · YC Groundwater Monitor Program	0.00	0.00	0.00	0.00	0.00	42,064.00	0.00	0.00	0.00	0.00	42,064.00
Total Expense	-18,099.10	6,769.48	22,335.00	72,301.81	12,172.16	147,978.47	11,347.06	3,524.84	50,408.14	0.00	308,737.86
Net Income	473,136.35	-6,769.48	-22,334.86	-70,514.77	-12,172.16	-147,978.33	-1,891.83	-3,524.84	-50,068.00	0.00	157,882.08

Yolo Subbasin Groundwater Agency
A/P Aging Summary
As of April 15, 2022

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
LedgerPro Bookkeeping	300.00	0.00	0.00	0.00	0.00	300.00
Yolo County Flood Control & WCD	40,804.30	0.00	0.00	0.00	0.00	40,804.30
TOTAL	<u>41,104.30</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>41,104.30</u>

**Yolo Subbasin Groundwater Agency
Transaction List by Date
March 11 through April 15, 2022**

Type	Date	Num	Name	Memo	Account	Cir	Split	Amount
Mar 11 - Apr 15, 22								
Deposit	03/11/2022			Deposit	1020 · Yolo County Treasury	X	-SPLIT-	10,000.00
Bill Pmt -...	03/18/2022	212	Downey Brand LLP		1000 · 1st Northern-Checking	X	2000 · Accounts Payable	-1,550.50
Bill Pmt -...	03/18/2022	213	GEI Consultants, Inc.		1000 · 1st Northern-Checking	X	2000 · Accounts Payable	-10,847.50
Bill Pmt -...	03/18/2022	214	LedgerPro Bookkeeping		1000 · 1st Northern-Checking		2000 · Accounts Payable	-675.00
Bill Pmt -...	03/18/2022	215	Streamline	12/1/2021 - 12/1/2022 Web 250k-500k	1000 · 1st Northern-Checking	X	2000 · Accounts Payable	-1,200.00
Bill Pmt -...	03/18/2022	216	Yolo County Flood Control & WCD		1000 · 1st Northern-Checking	X	2000 · Accounts Payable	-197.76
Payment	03/18/2022	1097	Reclamation District 1600		1200 · Undeposited Funds	X	1100 · Accounts Receivable	1,731.00
Invoice	03/22/2022	2021-30	Rumsey Water Users Association		1100 · Accounts Receivable		-SPLIT-	340.00
Bill	03/23/2022	Q2022-023	Ravensgate Corporation	Model 300 Sonic Water Level Meter & Carrying Case	2000 · Accounts Payable		7500 · GW Monitoring-Real-time Sensors	-1,330.43
Payment	03/25/2022	11445788	University of California Davis		1200 · Undeposited Funds	X	1100 · Accounts Receivable	40,000.00
Bill	03/30/2022	2432	WellIntel Inc.	PO 2022-02 (5) WellIntel St Systems and one year subscript...	2000 · Accounts Payable		7500 · GW Monitoring-Real-time Sensors	-7,937.16
Bill	03/31/2022	YSGA Expenses	Yolo County Flood Control & WCD	Expenses to 03/31/22	2000 · Accounts Payable		-SPLIT-	-36.25
Bill	03/31/2022	2022.0331	Yolo County Flood Control & WCD	Labor and expenses for Jan 1 to Mar 31, 2022	2000 · Accounts Payable		-SPLIT-	-40,804.30
Bill	03/31/2022	2427	LedgerPro Bookkeeping	March Bookkeeping Services	2000 · Accounts Payable		7200 · Consultant Services	-300.00
Deposit	03/31/2022			Deposit	1010 · 1st Northern-Savings	X	4400 · Interest Income	0.14
Payment	04/06/2022	13275	Reclamation District 150		1200 · Undeposited Funds	X	1100 · Accounts Receivable	1,073.25
Deposit	04/06/2022			ACH	1020 · Yolo County Treasury		1200 · Undeposited Funds	1,073.25
Payment	04/07/2022	1221	Reclamation District 537		1200 · Undeposited Funds	X	1100 · Accounts Receivable	3,038.50
Deposit	04/07/2022			Deposit	1020 · Yolo County Treasury		-SPLIT-	44,769.50
Bill Pmt -...	04/11/2022	217	Ravensgate Corporation	Model 300 Sonic Water Level Meter & Carrying Case	1000 · 1st Northern-Checking		2000 · Accounts Payable	-1,330.43
Bill Pmt -...	04/11/2022	218	WellIntel Inc.	PO 2022-02 (5) WellIntel St Systems and one year subscript...	1000 · 1st Northern-Checking		2000 · Accounts Payable	-7,937.16
Bill Pmt -...	04/11/2022	219	Yolo County Flood Control & WCD	Expenses to 03/31/22	1000 · 1st Northern-Checking		2000 · Accounts Payable	-36.25

Mar 11 - Apr 15, 22

Yolo Subbasin Groundwater Agency
Open Invoices
 As of April 15, 2022

Type	Date	Num	P. O. #	Name	Terms	Due Date	Aging	Open Balance
Reclamation District 765								
Invoice	07/25/2021	2021-18		Reclamation District 765	Net 30	08/24/2021	234	700.00
Total Reclamation District 765								700.00
Rumsey Water Users Association								
Invoice	03/22/2022	2021-30		Rumsey Water Users Association	Net 30	04/21/2022		340.00
Total Rumsey Water Users Association								340.00
TOTAL								1,040.00