



# Yolo Subbasin Groundwater Agency

34274 State Highway 16, Woodland, CA 95695

(530) 662-3211

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## YSGA Executive Committee May 17, 2022, 12:15 p.m. –1:00 p.m.

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NOTE: This meeting is being agendized to allow Board Members, staff, and the public to participate in the meeting via teleconference, pursuant to [AB 361 \(Government Code section 54953\(e\)\)](#).

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## AGENDA

1. **Call to Order**
2. **Adding Items to the Posted Agenda**- In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.
3. **Public Comment** - The public may address the Committee relating to matters within the YSGA's jurisdiction.
4. **Administrative Items** (Sicke)
  - a) [Approve April 18, 2022 meeting minutes](#), pages 3-4
  - b) [Review financials: FY 2021-2022: 4/15-5/13/22](#), pages 5-12
  - c) Payments to approve\*
5. **Update on YSGA GSP Implementation Actions:** Discussion Item (Sicke)
  - a) Water Conditions Update – Real-time Wells
  - b) Stakeholder Meetings
    - Yolo County BOS Monthly Updates
    - North Yolo MA Advisory Committee Discussion
    - Hungry Hollow Area Community Meeting: 6/22 at 5 p.m.
    - White Area Outreach
  - c) GSP Implementation
    - *Special Projects Advisor* – Establishing a Framework for Forming the MA Advisory Committees and WRA/YSGA Merger
    - Ad Hoc Drought Contingency Planning Committee – *Groundwater Communications Plan*, Governor's Executive Order N-7-22, and SB 552 – Domestic Well Mitigation Program

- GSP Projects
  - i. Buckeye Creek Recharge Project
  - ii. Prioritization and Funding Strategies

**6. Other Updates & Future Executive Committee Agenda Items**

**7. Next Executive Committee Meeting Date:** June 15<sup>th</sup>, 2022; via GoToMeeting

**8. Adjourn**

I declare under penalty of perjury that the foregoing agenda for this meeting of the Executive Committee for the Yolo Subbasin Groundwater Agency was posted by May 13, 2022 in the office located at 34274 State Highway 16, Woodland, CA and was available to the public during normal business hours.

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Kristin Sicke  
Executive Officer

<b>* PAYMENTS:</b>
T. Ravazzini Consulting Invoice #0000001: April Consulting Services: \$7,000.00
LedgerPro Bookkeeping Invoice #2429: April 2022 Bookkeeping Services: \$562.50
YCFC&WCD Postage Meter and Copies Reimbursement: April 2022: \$10.63

**Yolo Subbasin Groundwater Agency**  
**MINUTES of Executive Committee (EC) Meeting**  
**April 18, 2022, 12:15 p.m. – 1:00 p.m.**  
**Teleconferenced GoToMeeting**

**Present:** Roger Cornwell, Kurt Balasek, Lynnel Pollock, Kristin Sicke, Elisa Sabatini, Sarah Leicht, Jack Cronin, Kurt Balasek, Jesse Loren

**Absent:**

1. **Call to Order:** Meeting was called to order by Roger Cornwell, Chair at 12:15 pm.

2. **Adding Items to the Posted Agenda:** Nothing to add.

3. **Public Comment:** No comments.

4. **Administrative Items (Sicke):**

- a) March 14, 2022 meeting minutes were approved.
- b) Reviewed financials: FY2021-22: 3/10– 4/15/22: Financials were provided with the agenda packet.
- c) Payments to approve: Payments were provided with the agenda packet.

Lynnel Pollock moved to approve administrative items a) and c), which was seconded by Kurt Balasek and unanimously approved.

5. **Update on YSGA GSP Activities (Sicke):**

- a) Water Conditions Update – Spring Groundwater Measurements: Spring groundwater level measurements were taken in early March. By fall, levels may be approximately equal to 1977 levels. Settlement contractors are at an 18% allocation. About 375,000 acres will be fallowed in the valley.
- b) Stakeholder Meetings: Kristin and Elisa continue to provide updates to the Yolo County Board of Supervisors. North Yolo Management Area continues to pursue recharge opportunities. Dunnigan Water District submitted the trickle recharge project to the IRWM Coordinating Committee and been selected for funding. The Hungry Hollow Area Community Subcommittee continues to meet and will be holding a town hall meeting in May. Kristin is continuing outreach efforts to white area landowners. The Committee discussed the need to designate an alternate to Elisa for membership on the IRWM Coordinating Committee. The topic will be brought to the next WRA Executive Committee meeting.
- c) GSP Implementation: The GSP Annual Report is completed and submitted to DWR. Kristin has hired a special projects advisor to assist in the formation of the Management Area committees and the WRA/YSGA transition. The ad hoc Drought Contingency Planning Committee is continuing work on a groundwater communications plan and is discussing Executive Order N-7-22. Kristin is working with Consero Solutions to develop a proposal for the prioritization of projects in the GSP, which will be ready for the Board at the June meeting.

6. **Other Updates & Future Executive Committee Agenda Items:** No additional items.

7. **Next Executive Committee Meeting Date:** May 17, 2022 12:15 pm; via GoToMeeting

8. **Adjourned** at 12:43 pm.

Yolo Subbasin Groundwater Agency  
MINUTES of Executive Committee (EC) Meeting  
April 18, 2022, 12:15 p.m. – 1:00 p.m.  
Teleconferenced GoToMeeting

Respectfully submitted,



Kristin Sicke  
Executive Officer

DRAFT

**Yolo Subbasin Groundwater Agency**  
**Balance Sheet**  
 As of May 13, 2022

	May 13, 22
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1000 · 1st Northern-Checking	27,068.11
1010 · 1st Northern-Savings	5,663.21
1020 · Yolo County Treasury	896,487.32
<b>Total Checking/Savings</b>	929,218.64
<b>Accounts Receivable</b>	
1100 · Accounts Receivable	1,040.00
<b>Total Accounts Receivable</b>	1,040.00
<b>Other Current Assets</b>	
1150 · Prepaid Insurance	492.25
<b>Total Other Current Assets</b>	492.25
<b>Total Current Assets</b>	930,750.89
<b>TOTAL ASSETS</b>	<b>930,750.89</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
2000 · Accounts Payable	7,564.62
<b>Total Accounts Payable</b>	7,564.62
<b>Total Current Liabilities</b>	7,564.62
<b>Total Liabilities</b>	7,564.62
<b>Equity</b>	
3000 · Unassigned Fund Balance	-24,000.00
3300 · Assigned Fund Balance	24,000.00
3200 · Retained Earnings	771,946.05
Net Income	151,240.22
<b>Total Equity</b>	923,186.27
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>930,750.89</b>

## Yolo Subbasin Groundwater Agency

**Budget vs Actual**

July 1, 2021 through May 13, 2022

	Jul 1, '21 - May 13, 22	Budget	% of Budget
<b>Income</b>			
4000 · Member Contributions-Municipal	160,000.00	160,000.00	100.0%
4100 · Member Contributions-Rural	237,841.50	257,842.00	92.2%
4200 · Member Contributions-Affiliates	65,340.00	65,170.00	100.3%
4400 · Interest Income	4,707.13	5,000.00	94.1%
<b>Total Income</b>	<b>467,888.63</b>	<b>488,012.00</b>	<b>95.9%</b>
<b>Expense</b>			
5100 · Bank & Other Fees	761.44	500.00	152.3%
5300 · Insurance-General & Auto	1,969.00	2,000.00	98.5%
5500 · Membership Dues	1,665.00	3,000.00	55.5%
7000 · Admin. Services/Expenses (WRA)	760.63	2,500.00	30.4%
7100 · Project Mgmt-SGMA Implementatio	149,677.25	250,000.00	59.9%
7125 · Buckeye Creek Recharge Project	670.50	10,000.00	6.7%
7200 · Consultant Services	11,627.50	40,000.00	29.1%
7300 · Legal Services	8,829.00	20,000.00	44.1%
7350 · Audit Services - Financial	0.00	8,500.00	0.0%
7400 · GSP - Related Consultant Costs	88,900.50	92,000.00	96.6%
7500 · GW Monitoring-Real-time Sensors	9,723.59	40,000.00	24.3%
7600 · YC Groundwater Monitor Program	42,064.00	42,064.00	100.0%
<b>Total Expense</b>	<b>316,648.41</b>	<b>510,564.00</b>	<b>62.0%</b>
<b>Net Income</b>	<b>151,240.22</b>	<b>-22,552.00</b>	<b>-670.6%</b>

**Yolo Subbasin Groundwater Agency**  
**Statement of Cash Flows**  
 July 1, 2021 through May 13, 2022

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	Jul 1, '21 - May 13, 22
<b>OPERATING ACTIVITIES</b>	
Net Income	151,240.22
Adjustments to reconcile Net Income to net cash provided by operations:	
1100 · Accounts Receivable	-1,040.00
2000 · Accounts Payable	-82,180.90
2010 · Accounts Payable Adjustment	-19,501.35
Net cash provided by Operating Activities	48,517.97
Net cash increase for period	48,517.97
Cash at beginning of period	880,700.67
Cash at end of period	<b>929,218.64</b>

**Yolo Subbasin Groundwater Agency  
Profit & Loss**

July 1, 2021 through May 13, 2022

Accrual Basis

	Jul 21	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 1 - 13, 22	TOTAL
<b>Income</b>												
4000 · Member Contributions-Municipal	160,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	160,000.00
4100 · Member Contributions-Rural	235,037.25	0.00	0.00	0.00	0.00	0.00	2,804.25	0.00	0.00	0.00	0.00	237,841.50
4200 · Member Contributions-Affiliates	60,000.00	0.00	0.00	0.00	0.00	0.00	5,000.00	0.00	340.00	0.00	0.00	65,340.00
4400 · Interest Income	0.00	0.00	0.14	1,787.04	0.00	0.14	1,650.98	0.00	0.14	1,268.69	0.00	4,707.13
<b>Total Income</b>	<b>455,037.25</b>	<b>0.00</b>	<b>0.14</b>	<b>1,787.04</b>	<b>0.00</b>	<b>0.14</b>	<b>9,455.23</b>	<b>0.00</b>	<b>340.14</b>	<b>1,268.69</b>	<b>0.00</b>	<b>467,888.63</b>
<b>Expense</b>												
5100 · Bank & Other Fees	0.00	0.00	0.00	0.00	25.00	0.00	399.02	0.00	0.00	337.42	0.00	761.44
5300 · Insurance-General & Auto	492.25	0.00	0.00	1,476.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,969.00
5500 · Membership Dues	0.00	0.00	0.00	0.00	0.00	1,665.00	0.00	0.00	0.00	0.00	0.00	1,665.00
7000 · Admin. Services/Expenses (WRA)	0.00	28.48	0.00	226.48	66.91	0.00	190.04	9.84	228.25	10.63	0.00	760.63
7100 · Project Mgmt-SGMA Implementatio	-19,501.35	0.00	0.00	64,620.58	0.00	65,072.22	0.00	0.00	39,485.80	0.00	0.00	149,677.25
7125 · Buckeye Creek Recharge Project	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	670.50	0.00	0.00	670.50
7200 · Consultant Services	910.00	210.00	175.00	210.00	210.00	175.00	1,800.00	75.00	300.00	562.50	7,000.00	11,627.50
7300 · Legal Services	0.00	0.00	1,710.00	2,300.00	230.00	3,038.50	830.50	720.00	0.00	0.00	0.00	8,829.00
7400 · GSP - Related Consultant Costs	0.00	6,531.00	20,450.00	3,468.00	11,640.25	35,963.75	8,127.50	2,720.00	0.00	0.00	0.00	88,900.50
7500 · GW Monitoring-Real-time Sensors	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,723.59	0.00	0.00	9,723.59
7600 · YC Groundwater Monitor Program	0.00	0.00	0.00	0.00	0.00	42,064.00	0.00	0.00	0.00	0.00	0.00	42,064.00
<b>Total Expense</b>	<b>-18,099.10</b>	<b>6,769.48</b>	<b>22,335.00</b>	<b>72,301.81</b>	<b>12,172.16</b>	<b>147,978.47</b>	<b>11,347.06</b>	<b>3,524.84</b>	<b>50,408.14</b>	<b>910.55</b>	<b>7,000.00</b>	<b>316,648.41</b>
<b>Net Income</b>	<b>473,136.35</b>	<b>-6,769.48</b>	<b>-22,334.86</b>	<b>-70,514.77</b>	<b>-12,172.16</b>	<b>-147,978.33</b>	<b>-1,891.83</b>	<b>-3,524.84</b>	<b>-50,068.00</b>	<b>358.14</b>	<b>-7,000.00</b>	<b>151,240.22</b>



**Yolo Subbasin Groundwater Agency  
A/P Aging Summary  
As of May 13, 2022**

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	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
LedgerPro Bookkeeping	562.50	0.00	0.00	0.00	0.00	562.50
Taryn Ravazzini	7,000.00	0.00	0.00	0.00	0.00	7,000.00
Yolo County Flood Control & WCD	2.12	0.00	0.00	0.00	0.00	2.12
<b>TOTAL</b>	<b><u>7,564.62</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>7,564.62</u></b>

**Yolo Subbasin Groundwater Agency  
Transaction List by Date  
April 16 through May 13, 2022**

Type	Date	Num	Name	Memo	Account	Cir	Split	Amount
<b>Apr 16 - May 13, 22</b>								
Transfer	04/21/2022			Funds Transfer	1020 · Yolo County Treasury	X	1000 · 1st Northern-Checking	-65,000.00
Bill Pmt ----	04/27/2022	220	Yolo County Flood Control & WCD	Labor and expenses for Jan 1 to Mar 31, 2022	1000 · 1st Northern-Checking		2000 · Accounts Payable	-40,804.30
Bill	04/30/2022	2459	LedgerPro Bookkeeping	April Bookkeeping Services	2000 · Accounts Payable		7200 · Consultant Services	-562.50
Bill	04/30/2022	YSGA Expenses	Yolo County Flood Control & WCD	April postage/copies	2000 · Accounts Payable		7000 · Admin. Services/Expenses (WRA)	-8.51
Bill	04/30/2022	YSGA Expenses	Yolo County Flood Control & WCD	DECEMBER copies - missed previous billing	2000 · Accounts Payable		7000 · Admin. Services/Expenses (WRA)	-2.12
Bill	05/06/2022	0000001	Taryn Ravazzini	April meeting attendance	2000 · Accounts Payable		7200 · Consultant Services	-7,000.00
Bill Pmt ----	05/13/2022	221	LedgerPro Bookkeeping	March Bookkeeping Services	1000 · 1st Northern-Checking		2000 · Accounts Payable	-300.00
Bill Pmt ----	05/13/2022	222	Yolo County Flood Control & WCD	April postage/copies	1000 · 1st Northern-Checking		2000 · Accounts Payable	-8.51
<b>Apr 16 - May 13, 22</b>								

**Yolo Subbasin Groundwater Agency**

**Open Invoices**

As of May 13, 2022

Type	Date	Num	P. O. #	Name	Terms	Due Date	Aging	Open Balance
<b>Reclamation District 765</b>								
Invoice	07/25/2021	2021-18		Reclamation District 765	Net 30	08/24/2021	262	700.00
Total Reclamation District 765								700.00
<b>Rumsey Water Users Association</b>								
Invoice	03/22/2022	2021-30		Rumsey Water Users Association	Net 30	04/21/2022	22	340.00
Total Rumsey Water Users Association								340.00
<b>TOTAL</b>								<b>1,040.00</b>

## Yolo Subbasin Groundwater Agency Upcoming Cash Requirements As of May 13, 2022

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Due Date</u>	<u>Aging</u>	<u>Open Balance</u>
<b>Current</b>								
	Bill	04/30/2022	2459	LedgerPro Bookkeeping	April Bookkeeping Services	05/30/2022		562.50
	Bill	04/30/2022	YSGA Expenses	Yolo County Flood Control & WCD	DECEMBER copies - missed previous billing	05/30/2022		2.12
	Bill	05/06/2022	0000001	Taryn Ravazzini	April meeting attendance	06/05/2022		7,000.00
Total Current								<u>7,564.62</u>
<b>1 - 30</b>								
Total 1 - 30								
<b>31 - 60</b>								
Total 31 - 60								
<b>61 - 90</b>								
Total 61 - 90								
<b>&gt; 90</b>								
Total > 90								
<b>TOTAL</b>								<u><u>7,564.62</u></u>

<b>Current Cash Balance (Checking &amp; Savings)</b>	<b>32,731.32</b>
<b>Ending Cash Balance After Paying All Bills</b>	<b>25,166.70</b>
<b>Desired Reserve in Checking/Savings</b>	<b>30,000.00</b>
<b>Ending Cash Reserve or (Transfer Needed)</b>	<b>(4,833.30)</b>