



Yolo Subbasin Groundwater Agency

34274 State Highway 16, Woodland, CA 95695

(530) 662-3211

YSGA Executive Committee November 4, 2024, 12:00 – 1:00 p.m.

Hosted at Yolo County Flood Control & Water Conservation District
34274 State Highway 16, Woodland, CA 95695

AGENDA

1. **Call to Order**
2. **Adding Items to the Posted Agenda**- In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action arose subsequent to the agenda being posted.
3. **Public Comment** - The public may address the Committee relating to matters within the YSGA's jurisdiction.
4. **Administrative Items** (Sicke)
 - a) [Approve October 21, 2024 Meeting Minutes](#), pages 3-4
 - b) [Review Financials: FY 2024-2025: 10/18 – 10/31/24](#), pages 5-12
 - c) Approve Payments*, page 2
5. [Review Selection of Officers](#), pages 13-15
6. **Discussion of Groundwater Accounting Framework**
7. **SGMA Implementation Grant Project Update**
 - a) [Additional Assistance to Update HCM and Groundwater Model](#), pages 16-17
 - b) Yolo-Zamora Groundwater Recharge Project: Permitting Review
8. **Review of *Draft* Agenda Items for November 18, 2024 Board of Directors Meeting**
 - a) Consent Items
 - i. Meeting Minutes
 - ii. Financials
 - iii. Approve Payment of Bills
 - iv. Proposed 2025 meeting dates: 1/13, 3/17, 5/19, 7/21, 9/15, 11/17
 - b) Election of Officers
 - c) Helen Thomson Honorary Resolution
 - d) YCFC&WCD Healthy Rivers and Landscapes Project
 - e) Approval of Contracts
 - i. Additional consultant assistance on HCM and groundwater model data input
 - ii. SEI & Leafbird contracts for WaterSMART work

- f) Update on well permitting process
- g) SGMA Grant Project update
 - i. Updates from District staff, potentially Winters and Dunnigan as well

9. Other Updates & Future Executive Committee Agenda Items

10. Next Executive Committee Meeting Date: December __, 2024

11. Adjourn

I declare under penalty of perjury that the foregoing agenda for this meeting of the Executive Committee for the Yolo Subbasin Groundwater Agency was posted by November 1, 2024 in the office located at 34274 State Highway 16, Woodland, CA and was available to the public during normal business hours.

Kristin Sicke
Executive Officer

* PAYMENTS:
ACWA JPIA Invoice #404: FY2024/25 Auto and General Liability Insurance: \$1,969.00
Downey Brand Invoice #606870: September Legal Services: \$2,295.00
INTERA Inc. Invoice #09-24-285: September Professional Services: \$6,650.00 <i>(Grant Reimbursable)</i>
Richardson & Company Invoice #113432: FY2022 & FY2023 Audit Services: \$11,475.00
SEI Invoice #9465: August & September Professional Services: \$12,041.56 <i>(Grant Reimbursable)</i>
Water & Land Solutions Invoice #4217: September Professional Services: \$7,723.50 <i>(Grant Reimbursable)</i>

Contractor	Services Provided	Contract Total	Contract Period	Expended to Date	As of	Funding Source
Downey Brand	Legal services	n/a	n/a			YSGA Funds
Frame Surveying & Mapping	Subsidence survey	\$91,700	Apr. 2024 – Apr. 2026	\$78,920	7/31/24	SGMA Grant
INTERA Inc.	Addressing GSP Corrective Actions	\$275,000	Sep. 2024 – Apr. 2026	\$6,650	10/31/24	SGMA Grant
Leafbird Consulting	Modeling & technical support	\$173,024	Jan. 2024 – Apr. 2026	\$46,294	9/30/24	SGMA Grant
LedgerPro Bookkeeping	Bookkeeping	n/a	n/a			YSGA Funds
LSCE	Fee Study	\$82,224		\$14,284	3/31/24	SGMA Grant
SEI	Modeling & technical support	\$300,976	Jan 2024 – Apr 2026	\$47,804	10/31/24	SGMA Grant
Water and Land Solutions	China Slough rehabilitation	\$684, 800	Jan. 2024 – Mar. 2026	\$86,861	10/31/24	SGMA Grant
Websoft Developers	Database management	\$258,000	Feb. 2024 – Apr. 2026	\$29,790	6/30/24	SGMA Grant
YCFC&WCD	Admin & tech services	\$630,000	Jul. 2024 – Jun. 2025	\$0	6/30/24	YSGA Funds, SGMA Grant

Yolo Subbasin Groundwater Agency
MINUTES of Executive Committee (EC) Meeting
October 21, 2024, 12:00 p.m. – 1:00 p.m.
Hosted at YCFC&WCD Headquarters
34274 State Highway 16, Woodland

Present EC Members: Lee Smith, Dave Schaad, Carol Scianna, Kristin Sicke, Lee Smith

Present Staff: Nathan Fisher, Sarah Leicht, Erik Cadaret, Dotty Pritchard, Elisa Sabatini, Rebecca Smith

1. **Call to Order:** Meeting was called to order by Lee Smith at 12:02 p.m.

2. **Adding Items to the Posted Agenda:** Nothing to add.

3. **Public Comment:** Nothing to add.

4. **Administrative Items** (Sicke):

- a) August 21, 2024 meeting minutes: Carol Scianna motioned to approve the August 21 meeting minutes, seconded by David Schaad and approved unanimously.
- b) Reviewed financials: FY 2023-2024: 8/15 – 10/17/24: Financials were provided with the agenda packet.
- c) Payments to approve: Payments were provided with the agenda packet. Carol Scianna moved to approve the payments, seconded by Lee Smith and approved unanimously.
- d) Approve Contract Amendment with LandIQ: David Schaad moved to approve the contract, seconded by Carol Scianna and approved unanimously.

5. **Appoint Committee for Selection of Officers:** The purpose of the committee would be to fill the position of chair and consider officer membership for the next two years. Legal counsel has drafted policies & procedures for officers, which have not yet been finalized but were provided for discussion. The Executive Committee recommended the appointment of David Schaad as Vice Chair and Carol Scianna as Chair. The Committee recommended UC Davis to fill the urban seat on the Executive Committee and the addition of an at-large seat to have 5 total Executive Committee members. The Committee recommended Tom Barth to fill the at-large seat.

6. **YCFC&WCD Healthy Rivers & Landscapes Initiative:** SWRCB Staff proposed updated water quality regulations that would significantly decrease surface water availability in the Sacramento Valley. Local irrigation districts are collaborating on an alternate proposal known as Healthy Rivers & Landscapes (formerly voluntary agreements). For YCFC&WCD, the SWRCB staff 55% unimpaired flow recommendation would reduce water supply by about 1/3. The YCFC&WCD proposal would contribute up to 5 thousand AF per year of additional water from the Cache Creek system to the Putah Creek system and at least \$300,000 per year towards restoration efforts. YCFC&WCD plans to request a support letter from the YSGA at the November meeting.

7. **Update on YSGA GSP Implementation Actions:** Discussion Item (Sicke)

- a) Meeting with North Yolo and South Colusa Groundwater Managers: Erik, Kristin, and Dave attended a recent staff meeting with managers to the north. CGA is making changes to their GSP in response to DWR's feedback, including the addition of demand management strategies. David Schaad noted that the Sacramento Valley is likely to experience increased demand for groundwater due to water shortages for

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settlement contractors. The Committee discussed the need for incentives to encourage adoption of groundwater recharge.

b) SGMA Implementation Grant Project Update:

- Yolo-Zamora Groundwater Recharge Project: A CEQA exemption for rehabilitation of China Slough was submitted in August – however, DWR responded that requirements for exemption were not fulfilled. The project may need to go through a more extensive CEQA process and procure a Lake and Streambed Alteration Agreement.
- Updates to HCM and Groundwater Model :Tabled for next meeting.

8. Other Updates & Future Executive Committee Agenda Items: The following items will be discussed at future meetings:

- Discuss potential tracking or incentive methods for groundwater recharge credits
- Continue discussing path forward for Yolo-Zamora Groundwater Recharge Project
- Additional Assistance to Update HCM and Groundwater Model

9. Next Executive Committee Meeting Date: November 4, 2024.

10. Adjourned at 1:15 pm.

Respectfully submitted,



Kristin Sicke
Executive Officer

Yolo Subbasin Groundwater Agency Budget vs. Actual July 2024 through June 2025

	<u>Jul '24 - Jun 25</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
4000 · Member Contributions-Municipal	160,000.00	160,000.00	100.0%
4100 · Member Contributions-Rural	237,841.50	257,842.00	92.24%
4200 · Member Contributions-Affiliates	65,170.00	65,170.00	100.0%
4700 · Well Permitting Regulatory Fees	1,095.13	10,000.00	10.95%
4800 · Grants Invoiced/Received			
4810 · YSGA	164,199.93	1,702,920.00	9.64%
4820 · Pass-Thru	0.00	2,707,435.00	0.0%
Total 4800 · Grants Invoiced/Received	<u>164,199.93</u>	<u>4,410,355.00</u>	<u>3.72%</u>
4900 · Interest Income	1.43	12,000.00	0.01%
Total Income	<u>628,307.99</u>	<u>4,915,367.00</u>	<u>12.78%</u>
Expense			
5100 · Bank & Other Fees	0.00	1,500.00	0.0%
5300 · Insurance-General & Auto	2,069.00	2,500.00	82.76%
5500 · Membership Dues	0.00	25,000.00	0.0%
7000 · Admin. Expenses	1,046.07	7,500.00	13.95%
7100 · Project Mgmt-SGMA Implementatio	28,905.76	50,000.00	57.81%
7200 · Consultant Services	14,388.75	200,000.00	7.19%
7300 · Legal Services	4,873.50	35,000.00	13.92%
7350 · Audit Services - Financial	0.00	8,500.00	0.0%
7500 · GW Monitoring-Real-time Sensors	0.00	90,000.00	0.0%
7600 · YC Groundwater Monitor Program	120.00		
7700 · GSP Verif in Well Permit Review	4,957.45	25,000.00	19.83%
8100 · {A} Component Administration			
8110 · YSGA	48,105.96	528,403.00	9.1%
8120 · Pass-Thru	0.00	1,906,547.00	0.0%
Total 8100 · {A} Component Administration	<u>48,105.96</u>	<u>2,434,950.00</u>	<u>1.98%</u>
8200 · {B} Environmtl/Engineer/Design			
8210 · YSGA	112,045.72	815,681.00	13.74%
8220 · Pass-Thru	0.00	800,888.00	0.0%
Total 8200 · {B} Environmtl/Engineer/Design	<u>112,045.72</u>	<u>1,616,569.00</u>	<u>6.93%</u>
8300 · {C} Construction/Implementation			
8310 · YSGA	461.25	358,836.00	0.13%
Total 8300 · {C} Construction/Implementation	<u>461.25</u>	<u>358,836.00</u>	<u>0.13%</u>
8500 · {E} Engagement/Outreach			
8510 · YSGA	3,587.00		
Total 8500 · {E} Engagement/Outreach	<u>3,587.00</u>		
Total Expense	<u>220,560.46</u>	<u>4,855,355.00</u>	<u>4.54%</u>
Net Ordinary Income	<u>407,747.53</u>	<u>60,012.00</u>	
Net Income	<u><u>407,747.53</u></u>	<u><u>60,012.00</u></u>	

Yolo Subbasin Groundwater Agency

Balance Sheet

As of October 31, 2024

Oct 31, 24

ASSETS

Current Assets

Checking/Savings

1000 · 1st Northern-Checking	24,000.00
1010 · 1st Northern-Savings	5,674.73
1020 · Yolo County Treasury	<u>1,813,581.29</u>

Total Checking/Savings 1,843,256.02

Accounts Receivable

1100 · Accounts Receivable	<u>179,773.18</u>
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Total Accounts Receivable 179,773.18

Other Current Assets

1150 · Prepaid Insurance	<u>492.25</u>
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Total Other Current Assets 492.25

Total Current Assets 2,023,521.45

Other Assets

1500 · Grant Award Unused	<u>6,949,479.76</u>
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Total Other Assets 6,949,479.76

TOTAL ASSETS 8,973,001.21

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

2000 · Accounts Payable	<u>556,929.50</u>
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Total Accounts Payable 556,929.50

Total Current Liabilities 556,929.50

Total Liabilities 556,929.50

Equity

3000 · Unassigned Fund Balance -24,000.00

3200 · Retained Earnings 1,058,844.42

3300 · Assigned Fund Balance 24,000.00

3400 · Grantor Fund Balance

3401 · Grant Administration 553,166.67

3402 · YSGA GSP Implementation 1,400,501.57

3403 · YCFCWCD Winter Water Recharge 2,320,117.84

3404 · City of Winters Feasibility Stu 580,000.00

3405 · Yolo-Zamora Grndwtr Recharge Pi 914,693.68

3406 · Dunnigan Area Recharge Program 1,181,000.00

Total 3400 · Grantor Fund Balance 6,949,479.76

Net Income 407,747.53

Total Equity 8,416,071.71

TOTAL LIABILITIES & EQUITY 8,973,001.21

Yolo Subbasin Groundwater Agency

Profit & Loss

July through October 2024

	<u>Jul 24</u>	<u>Aug 24</u>	<u>Sep 24</u>	<u>Oct 24</u>	<u>TOTAL</u>
Ordinary Income/Expense					
Income					
4000 · Member Contributions-Municipal	160,000.00	0.00	0.00	0.00	160,000.00
4100 · Member Contributions-Rural	237,841.50	0.00	0.00	0.00	237,841.50
4200 · Member Contributions-Affiliates	65,170.00	0.00	0.00	0.00	65,170.00
4700 · Well Permitting Regulatory Fees	45.13	700.00	0.00	350.00	1,095.13
4800 · Grants Invoiced/Received					
4810 · YSGA	0.00	0.00	164,199.93	0.00	164,199.93
Total 4800 · Grants Invoiced/Received	<u>0.00</u>	<u>0.00</u>	<u>164,199.93</u>	<u>0.00</u>	<u>164,199.93</u>
4900 · Interest Income	0.00	0.00	1.43	0.00	1.43
Total Income	<u>463,056.63</u>	<u>700.00</u>	<u>164,201.36</u>	<u>350.00</u>	<u>628,307.99</u>
Expense					
5300 · Insurance-General & Auto	592.25	0.00	0.00	1,476.75	2,069.00
7000 · Admin. Expenses	170.46	34.23	841.38	0.00	1,046.07
7100 · Project Mgmt-SGMA Implementatio	0.00	0.00	28,905.76	0.00	28,905.76
7200 · Consultant Services	5,210.00	5,513.75	3,665.00	0.00	14,388.75
7300 · Legal Services	1,660.50	918.00	2,295.00	0.00	4,873.50
7600 · YC Groundwater Monitor Program	0.00	0.00	120.00	0.00	120.00
7700 · GSP Verif in Well Permit Review	0.00	0.00	4,957.45	0.00	4,957.45
8100 · {A} Component Administration					
8110 · YSGA	896.00	563.75	46,646.21	0.00	48,105.96
Total 8100 · {A} Component Administration	<u>896.00</u>	<u>563.75</u>	<u>46,646.21</u>	<u>0.00</u>	<u>48,105.96</u>
8200 · {B} Environmtl/Engineer/Design					
8210 · YSGA	46,137.86	23,190.43	42,717.43	0.00	112,045.72
Total 8200 · {B} Environmtl/Engineer/Design	<u>46,137.86</u>	<u>23,190.43</u>	<u>42,717.43</u>	<u>0.00</u>	<u>112,045.72</u>
8300 · {C} Construction/Implementation					
8310 · YSGA	0.00	51.25	410.00	0.00	461.25
Total 8300 · {C} Construction/Implementation	<u>0.00</u>	<u>51.25</u>	<u>410.00</u>	<u>0.00</u>	<u>461.25</u>
8500 · {E} Engagement/Outreach					
8510 · YSGA	768.75	2,818.25	0.00	0.00	3,587.00
Total 8500 · {E} Engagement/Outreach	<u>768.75</u>	<u>2,818.25</u>	<u>0.00</u>	<u>0.00</u>	<u>3,587.00</u>
Total Expense	<u>55,435.82</u>	<u>33,089.66</u>	<u>130,558.23</u>	<u>1,476.75</u>	<u>220,560.46</u>
Net Ordinary Income	<u>407,620.81</u>	<u>-32,389.66</u>	<u>33,643.13</u>	<u>-1,126.75</u>	<u>407,747.53</u>
Net Income	<u><u>407,620.81</u></u>	<u><u>-32,389.66</u></u>	<u><u>33,643.13</u></u>	<u><u>-1,126.75</u></u>	<u><u>407,747.53</u></u>

**Yolo Subbasin Groundwater Agency
Transaction List by Date
September 30 through October 31, 2024**

Type	Date	Num	Name	Memo	Account	Split	Amount
Sep 30 - Oct 31, 24							
Invoice	09/30/2024	46-15XXX-03	Department of Water Resources	DRAFT 07/01/24-09/30/24	1100 · Accounts Receivable	-SPLIT-	164,199.93
General Journal	09/30/2024	46-15XXX-03	Department of Water Resources	Record DRAFT invoice prepared to DWR for July 1, 2024 - September 30, 2024	1500 · Grant Award Unused	-SPLIT-	#####
Bill	09/30/2024	9	Leafbird Consulting, LLC	Costs for period September 1 - September 30, 2024	2000 · Accounts Payable	8210 · YSGA	-7,900.00
Bill	09/30/2024	3681	LedgerPro Bookkeeping	September Bookkeeping Services	2000 · Accounts Payable	7200 · Consultant Services	-1,175.00
Bill	09/30/2024	2024.0930	Yolo County Flood Control & WCD	Expenses 07/01/2024 - 9/30/2024	2000 · Accounts Payable	-SPLIT-	-96,816.78
Bill	09/30/2024	2059	Consero Solutions	September services performed	2000 · Accounts Payable	7200 · Consultant Services	-2,490.00
Deposit	09/30/2024			Interest	1010 · 1st Northern-Savings	4900 · Interest Income	1.43
Bill	09/30/2024	YSGA Expenses	Yolo County Flood Control & WCD	Copies & Postage 9/1 - 9/30/2024	2000 · Accounts Payable	7000 · Admin. Expenses	-116.39
Bill	09/30/2024	606870	Downey Brand LLP	Services rendered through September 30, 2024	2000 · Accounts Payable	7300 · Legal Services	-2,295.00
Bill	09/30/2024	9465	Stockholm Environment Institute, Inc.	Costs for period August 1 to September 30, 2024	2000 · Accounts Payable	8210 · YSGA	-12,041.56
Bill	09/30/2024	4217	Water & Land Solutions, LLC	Component 5: Yolo-Zamora Groundwater Recharge Pilot Project 9/1 - 9/30	2000 · Accounts Payable	-SPLIT-	-7,723.50
Bill	10/01/2024	404	ACWA/JPIA	FY2024-25 policy: period 10/1/24 to 10/1/25 Auto & General Liability	2000 · Accounts Payable	-SPLIT-	-1,969.00
Deposit	10/01/2024			Deposit	1020 · Yolo County Treasury	-SPLIT-	40,870.00
Deposit	10/09/2024			Deposit	1020 · Yolo County Treasury	4700 · Well Permitting Regulatory Fees	350.00
Payment	10/17/2024	05-552119	Department of Water Resources	Invoice #02	1200 · Undeposited Funds	1100 · Accounts Receivable	550,393.83
Payment	10/17/2024	7882	Yolo County Farm Bureau	Dues paid in full	1200 · Undeposited Funds	1100 · Accounts Receivable	10,000.00
Deposit	10/17/2024			Deposit	1020 · Yolo County Treasury	-SPLIT-	560,393.83
Bill Pmt -Check	10/21/2024	383	Consero Solutions	September services performed	1000 · 1st Northern-Checking	2000 · Accounts Payable	-2,490.00
Bill Pmt -Check	10/21/2024	384	Downey Brand LLP	Services rendered through August 31, 2024	1000 · 1st Northern-Checking	2000 · Accounts Payable	-918.00
Bill Pmt -Check	10/21/2024	385	Leafbird Consulting, LLC	Costs for period September 1 - September 30, 2024	1000 · 1st Northern-Checking	2000 · Accounts Payable	-7,900.00
Bill Pmt -Check	10/21/2024	386	LedgerPro Bookkeeping	Aug/Sep Bookkeeping	1000 · 1st Northern-Checking	2000 · Accounts Payable	-1,855.00
Bill Pmt -Check	10/21/2024	387	Yolo County Flood Control & WCD	Copies & Postage 9/1 - 9/30/2024	1000 · 1st Northern-Checking	2000 · Accounts Payable	-116.39
Transfer	10/24/2024			Funds Transfer	1020 · Yolo County Treasury	1000 · 1st Northern-Checking	-13,279.39
Sep 30 - Oct 31, 24							

Yolo Subbasin Groundwater Agency A/P Aging Summary As of October 31, 2024

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
ACWA/JPIA	1,969.00	0.00	0.00	0.00	0.00	1,969.00
Downey Brand LLP	2,295.00	0.00	0.00	0.00	0.00	2,295.00
Leafbird Consulting, LLC	7,900.00	0.00	0.00	0.00	0.00	7,900.00
Richardson & Company LLP	15,300.00	0.00	0.00	0.00	0.00	15,300.00
Stockholm Environment Institute, Inc.	12,041.56	0.00	0.00	0.00	0.00	12,041.56
Water & Land Solutions, LLC	0.00	7,723.50	0.00	0.00	0.00	7,723.50
Yolo County Flood Control & WCD	420,783.66	96,816.78	0.00	0.00	0.00	517,600.44
TOTAL	<u>460,289.22</u>	<u>104,540.28</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>564,829.50</u>

Yolo Subbasin Groundwater Agency
Statement of Cash Flows
July through October 2024

	<u>Jul - Oct 24</u>
OPERATING ACTIVITIES	
Net Income	407,747.53
Adjustments to reconcile Net Income	
to net cash provided by operations:	
1100 · Accounts Receivable	623,547.13
2000 · Accounts Payable	<u>-124,715.19</u>
Net cash provided by Operating Activities	906,579.47
INVESTING ACTIVITIES	
1500 · Grant Award Unused	<u>164,199.93</u>
Net cash provided by Investing Activities	164,199.93
FINANCING ACTIVITIES	
3010 · Nonspendable Fund Balance	-492.00
3200 · Retained Earnings	492.00
3400 · Grantor Fund Balance:3401 · Grant Administration	-45,693.31
3400 · Grantor Fund Balance:3402 · YSGA GSP Implementation	-73,012.56
3400 · Grantor Fund Balance:3405 · Yolo-Zamora Grndwtr Recharge Pi	<u>-45,494.06</u>
Net cash provided by Financing Activities	<u>-164,199.93</u>
Net cash increase for period	906,579.47
Cash at beginning of period	944,576.55
Cash at end of period	<u><u>1,851,156.02</u></u>

Yolo Subbasin Groundwater Agency Upcoming Cash Requirements As of October 31, 2024

Current	Type	Date	Num	Name	Memo	Due Date	Aging	Open Balance
	Bill	06/30/2023	FY2022 113432	Richardson & Company LLP	Audit services for 06/30/22 FYE not to exceed \$7,500 {75% Invoice Received}	10/31/2024		5,625.00
	Bill	07/01/2023	FY2023 113432	Richardson & Company LLP	Audit services for 06/30/23 FYE not to exceed \$7,800.00 {75% Due}	10/31/2024		5,850.00
	Bill	06/30/2024	FINAL 4/1/24-6/30/24	Yolo County Flood Control & WCD	SGMA Grant Reimbursable Costs	10/31/2024		420,783.66 ***
	Bill	09/30/2024	9	Leafbird Consulting, LLC	Costs for period September 1 - September 30, 2024	10/31/2024		7,900.00
	Bill	09/30/2024	9465	Stockholm Environment Institute, Inc.	Costs for period August 1 to September 30, 2024	10/31/2024		12,041.56
	Bill	06/30/2023	FY2022	Richardson & Company LLP	Audit services for 06/30/22 FYE not to exceed \$7,500 {25% Not Billed}	11/30/2024		1,875.00 *
	Bill	07/01/2023	FY2023	Richardson & Company LLP	Audit services for 06/30/23 FYE not to exceed \$7,800.00 {25% Not Billed}	11/30/2024		1,950.00 *
	Bill	09/30/2024	606870	Downey Brand LLP	Services rendered through September 30, 2024	11/30/2024		2,295.00
	Bill	10/01/2024	404	ACWA/JPIA	FY2024-25 policy: period 10/1/24 to 10/1/25 Auto & General Liability	11/30/2024		1,969.00
Total Current								460,289.22
1 - 30								
	Bill	09/30/2024	2024.0930	Yolo County Flood Control & WCD	Expenses 07/01/2024 - 9/30/2024	10/30/2024	1	96,816.78 ***
	Bill	09/30/2024	4217	Water & Land Solutions, LLC	Component 5: Yolo-Zamora Groundwater Recharge Pilot Project 9/1 - 9/30	10/30/2024	1	7,723.50
Total 1 - 30								104,540.28
31 - 60								
Total 31 - 60								
61 - 90								
Total 61 - 90								
> 90								
Total > 90								
TOTAL								564,829.50

Current Cash Balance {Checking Only}	31,900.00
Ending Cash Balance After Paying Bills Actually Owed	(11,504.06)
Desired Reserve in Checking/Savings (Per Assigned Fund Balance)	24,000.00
Ending Cash Reserve or (Transfer Needed)	(35,504.06)

REMOVALS FROM PAYABLES DUE AND CASH NEEDED

** Richardson invoices not yet received - Audit not yet complete
Dated to reflect consistency with reporting years*

*** Invoice not due until Grant funds arrive*

**** Exceeds \$20,000 EC Approval Maximum...will be approved at Board Meeting*

**Yolo Subbasin Groundwater Agency
 Profit & Loss by Grant Component**

All Transactions

	1 - Grant Administration (SGMA Impl Grant)	2 - YSGA GSP Implementation (SGMA Impl Grant)	3 - YCFWCWD Winter Recharge (SGMA Impl Grant)	4 - City of Winters Feasibility (SGMA Impl Grant)	5 - Yolo-Zamora Grndwtr Rechrge (SGMA Impl Grant)	6 - Dunnigan Area Recharge (SGMA Impl Grant)	Total SGMA Impl Grant	TOTAL
Ordinary Income/Expense								
Income								
4800 · Grants Invoiced/Received								
4810 · YSGA	60,733.33	320,498.43	0.00	0.00	88,483.98	0.00	469,715.74	469,715.74
4820 · Pass-Thru	0.00	0.00	279,882.16	0.00	217,922.34	0.00	497,804.50	497,804.50
Total 4800 · Grants Invoiced/Received	60,733.33	320,498.43	279,882.16	0.00	306,406.32	0.00	967,520.24	967,520.24
Total Income	60,733.33	320,498.43	279,882.16	0.00	306,406.32	0.00	967,520.24	967,520.24
Expense								
8100 · {A} Component Administration								
8110 · YSGA	60,733.33	3,996.00	0.00	0.00	7,859.62	0.00	72,588.95	72,588.95
Total 8100 · {A} Component Administration	60,733.33	3,996.00	0.00	0.00	7,859.62	0.00	72,588.95	72,588.95
8200 · {B} Environmtl/Engineer/Design								
8210 · YSGA	0.00	315,857.43	0.00	0.00	68,442.97	0.00	384,300.40	384,300.40
8220 · Pass-Thru	0.00	0.00	19,883.00	0.00	32,654.00	0.00	52,537.00	52,537.00
Total 8200 · {B} Environmtl/Engineer/Design	0.00	315,857.43	19,883.00	0.00	101,096.97	0.00	436,837.40	436,837.40
8300 · {C} Construction/Implementation								
8310 · YSGA	0.00	0.00	0.00	0.00	461.25	0.00	461.25	461.25
8320 · Pass-Thru	0.00	0.00	259,999.16	0.00	185,268.34	0.00	445,267.50	445,267.50
Total 8300 · {C} Construction/Implementation	0.00	0.00	259,999.16	0.00	185,729.59	0.00	445,728.75	445,728.75
8400 · {D} Monitoring/Assessment								
8410 · YSGA	0.00	0.00	0.00	0.00	584.34	0.00	584.34	584.34
Total 8400 · {D} Monitoring/Assessment	0.00	0.00	0.00	0.00	584.34	0.00	584.34	584.34
8500 · {E} Engagement/Outreach								
8510 · YSGA	0.00	645.00	0.00	0.00	11,135.80	0.00	11,780.80	11,780.80
Total 8500 · {E} Engagement/Outreach	0.00	645.00	0.00	0.00	11,135.80	0.00	11,780.80	11,780.80
Total Expense	60,733.33	320,498.43	279,882.16	0.00	306,406.32	0.00	967,520.24	967,520.24
Net Ordinary Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Income/Expense								
Other Income								
9100 · Grants Awarded	613,900.00	1,721,000.00	2,600,000.00	580,000.00	1,221,100.00	1,181,000.00	7,917,000.00	7,917,000.00
Total Other Income	613,900.00	1,721,000.00	2,600,000.00	580,000.00	1,221,100.00	1,181,000.00	7,917,000.00	7,917,000.00
Other Expense								
9101 · Grant Awards Deferred	613,900.00	1,721,000.00	2,600,000.00	580,000.00	1,221,100.00	1,181,000.00	7,917,000.00	7,917,000.00
Total Other Expense	613,900.00	1,721,000.00	2,600,000.00	580,000.00	1,221,100.00	1,181,000.00	7,917,000.00	7,917,000.00
Net Other Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00



Yolo Subbasin Groundwater Agency

Groundwater Sustainability Agency

34274 State Highway 16 ▪ Woodland, CA 95695 ▪ 530.662.3211 ▪ www.yologroundwater.org

STAFF MEMO

Date: November 1, 2024
To: YSGA Executive Committee
From: Kristin Sicke, Executive Officer
Subject: Discussion of Election of Officers for 2025-2026 Term

Recommendation:

The Executive Committee discuss the selection of officers for the 2025-2026 term.

Background:

In January 2023, the Executive Committee recommended that the Board elect Yolo County Supervisor Gary Sandy as Board Chair and Yolo County Farm Bureau representative, Lee Smith as Vice Chair and rural representative. Additionally, the Executive Committee recommended appointing the Urban and Agricultural Representatives of the Committee as Kurt Balasek (City of Winters) and David Schaad (Dunnigan Water District), respectively. Carol Scianna was selected as City of Winters alternate representative. At the January 23, 2023 Board meeting, the YSGA Directors approved of the committee's recommendation.

There are currently no terms for officer or committee membership designated in YSGA policies; however, they can be written into future bylaws if desired. By practice, the YSGA Board has typically, re-elected Chair and Vice Chair representatives every two years.

At the October 2024 Executive Committee meeting, the Executive Committee discussed staff's request to appoint a subcommittee to select officers for 2025-2026. During the meeting, the Committee discussed potential candidates for the 2025-2026 term and did not think it was necessary to form an appointment subcommittee to meet and confer at a later date. The Committee recommended appointing Carol Scianna (City of Winters) as YSGA Chair, and David Schaad (Dunnigan Water District) as Vice Chair. Additionally, the Committee recommended adding an at-large member to the Executive Committee so that the Committee was compromised of five voting members. The current Executive Committee recommended that the future Executive Committee composition be comprised of Carol (Chair), David (Vice Chair), Andrew Fulks with UC Davis (Urban Representative), Lee Smith with the Yolo County Farm Bureau (Ag Representative), and Tom Barth with YCFC&WCD (at-large member).

Legal Counsel assisted in drafting the attached policy and procedure for YSGA officers for the Board's consideration, which will go to the Board at the November 18 meeting.

Yolo Subbasin Groundwater Agency
Policies & Procedures

GENERAL – Section 1000

POLICY TITLE: Officers

POLICY NUMBER: 1100

(Adopted _____, 2023)

1100.1 **General.** Any officer, agent, or employee of the Yolo Subbasin Groundwater Agency (“Agency”) may also be an officer, agent, or employee of any member of the Agency. The election or appointment by the Agency of such a person shall evidence that the two positions are compatible.

1100.2 **Officers.** The officers of the Agency shall consist of a Chairperson, a Vice Chairperson, a Secretary, and a Treasurer. Officers may delegate certain duties and responsibilities to staff in accordance with the Agreement, these Bylaws, and/or Board resolutions, and in compliance with all applicable laws.

1100.3 **Elections.** The Board of Directors shall, on January and every two years thereafter, elect the officers to serve at the pleasure of the Board. Each elected officer shall assume office at the January Board meeting and hold office for two years, or until his or her successor is elected. The offices of Chairperson and Vice Chairperson shall be held by Directors of the Agency and the positions should consist of one rural and one urban member; the offices of Secretary and Treasurer may be filled by a Director or any other person.

1100.4 **Chairperson.** The duties of the Chairperson shall be to preside at all meetings of the Board, to sign all contracts as authorized by the Board, and to perform such other duties as from time to time may be required by the Board or prescribed by the Agreement or these Bylaws.

1100.5 **Vice Chairperson.** The Vice Chairperson shall fulfill all of the duties of the chairperson in his or her absence.

1100.6 **Secretary.** The Executive Officer of the Agency shall serve as the Secretary of the Board. The Executive Officer shall provide the general management, direction and development of the Agency operations and procedures on a daily basis with responsibility for all facilities, employees, staff, consultants, and equipment, and for their respective uses. The Executive Officer shall report directly to the Board of Directors. The Executive Officer shall have the authority to:

- (a) Prepare and submit recommendations as to the necessary expenditure levels for the operations of the Agency and for the delivery of services;

- (b) Provide technical expertise to the Board in planning and design and construction of any Facilities and Works;
- (c) Expend funds as directed and approved by the Board approved budget;
- (d) Expend funds and enter into all contracts for labor, whenever required, as prescribed by the Board;
- (e) Prepare periodic reports to state, county and local agencies and to the Agency as required or requested by law or the Board;
- (f) Attend meetings of the Board of Directors;
- (g) Establish, coordinate, and supervise all other actions and duties as designated by the Board.

1100.7 **Treasurer.** The Board shall designate a qualified person to act as Treasurer of the Agency. The person holding the position of Treasurer shall have charge of the depositing and custody of all funds held by the Agency. The Treasurer shall perform such other duties as may be imposed by provisions of applicable law, including those duties described in Government Code sections 6505 and 6505.5, and that may be prescribed by the Agreement, these Bylaws, or the Board by resolution.

1100.8 **Executive Committee.** The Board shall designate the Executive Committee members comprised of the Chairperson, Vice Chairperson, one rural member, and one urban member. The Executive Committee members shall serve on the committee for two years, or until his or her successor is elected.

Proposal to Update Subbasin Hydrogeologic Conceptual Model and YSGA Groundwater Model to Support SGMA Implementation Using Existing Grant Funds

Introduction

The YSGA's current understanding of the groundwater subbasin is informed by well logs, previous studies, and a groundwater model that were published in the 2000's. Since this time, a significant number of new wells have been drilled within the basin and new groundwater level and water quality data has been collected.

In the Hungry Hollow Area, the well log database contained approximately 50 well logs for the Hungry Hollow area. The YSGA has recently found over 250+ new well logs within the Hungry Hollow area from the OSCWR database.

YSGA staff believe collecting additional well logs throughout the Subbasin will address data gaps that are currently noted in the GSP on Hydrogeologic Conceptual Model (HCM) data gaps.

Anticipated Benefits and Outcome

Using this additional data, we can significantly improve our understanding of the subbasin aquifers in spatial extent, thickness, and three-dimensional geometry. YSGA staff can prepare hydrogeologic cross sections throughout the entire subbasin and prepare maps that would aid the YSGA's consultants in the 5-year GSP update and provide additional data to refine sections of the GSP.

New tools being developed by DWR would also allow YSGA staff to combine the new well log data with the AEM dataset within the subbasin. These tools are anticipated to be available for beta testing by the end of 2025 and be fully available by the end of 2026.

In addition, these hydrogeologic cross sections and maps would provide landowners with a better understanding of the aquifer systems beneath their feet. This data would significantly improve the fidelity of the model to represent real conditions and significantly improve the accuracy of model results and increase the value and utility of the model for use as a scenario-management tool.

Proposal

The District has hired three interns to assist with YCFC&WCD and YSGA tasks. We estimate completing an update of the well log database may take up to 350 hours over the next year and cost less than \$12,000. When comparing to what a consultant would cost to do the same task, interns and YSGA staff can complete this task at a fraction of the cost saving

the YSGA a minimum of ~\$60,000. This task would be entirely funded by the grant and fits within the grant scope of work already approved by DWR.

YSGA staff propose to utilize two specific consultants, Ken Loy from West Yost and Ken Utley from Luhdorff and Scalmanini, whom have the most extensive knowledge and understanding of the subbasin geology and hydrogeology. Mr. Loy and Mr. Utley (and their supporting staff) would assist with developing and refining YSGA staff's hydrogeologic interpretations during the preparation of the hydrogeologic cross sections, maps, and model update. West Yost and Luhdorff and Scalmanini responded to the YSGA's RFQ that was solicited earlier this year, and it would not be necessary to solicit another RFQ for their assistance on this project.

YSGA staff propose that we use the estimated cost savings of \$60,000 from the work the interns and YSGA staff will complete and allocate that cost to prepare two \$30,000 contracts: one for West Yost and one for Luhdorff and Scalmanini. Both contracts would be funded by the SGMA Implementation Grant.

YSGA staff are seeking the Executive Committees feedback on this proposal and if it should be brought to the Board for consideration.