

Yolo Subbasin Groundwater Agency

34274 State Highway 16, Woodland, CA 95695

(530) 662-3211

YSGA Executive Committee May 18, 2020, 12:30 p.m. – 1:00 p.m.

NOTE: This meeting is being agendized to allow Board Members, staff, and the public to participate in the meeting via teleconference, pursuant to the Governor's Executive Order N-29-20 ([March 17, 2020](#)).

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AGENDA

1. **Call to Order**
2. **Approve Agenda and Adding Items to the Posted Agenda**- In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.
3. **Public Comment** - The public may address the Committee relating to matters within the YSGA's jurisdiction.
4. **Administrative Items** (Gentile)
 - a) Approve April 13, 2020 meeting minutes, pages 3 - 4
 - b) Review financials: FY2019-2020: April 2020, pages 5 - 10
 - c) Discuss Membership Dues invoicing in July and changes for consolidated Reclamation Districts
 - d) Upcoming Fiscal end of year procedures: Audit ending 6/30/20 and Yolo County end of fiscal year document deadline July 30
 - e) Addition of Kristin to YSGA First Northern Bank and Yolo County Treasury accounts as authorized agency representative (sign authorizing letter to bank)
 - f) Assess whether Conflict of Interest Code needs to be amended. FPPC requires biennial review by 10/1/20, FPPC email received, page 11
 - g) Payments to approve*

5. Review Draft New Board Policies – EC discuss and review draft policies or whether to establish subcommittee for review prior to presenting to Board for adoption in June (Gentile), (attached as separate file)

- a) Adoption/Amendment of Policies
- b) Asset Protection and Fraud in the Workplace
- c) Expense Authorization and Reimbursement Guidelines
- d) Investment Policy Guidelines
- e) Capital Assets Policy

6. Update on YSGA Activities - discussion item (Sicke/O’Halloran)

- a) GSP Development Update
 - Update on May 6, 2020 Working Group virtual meeting
 - Sustainable Management Criteria Workshops – mid-summer

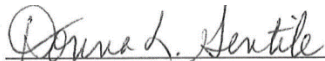
- b) YSGA Board Meeting: June 15, 2020; 3:15 to 5 p.m. - Discuss agenda items
 - Consent Items: board minutes, financial statements, subcommittee minutes
 - FY2020-21 Budget – Amendments (if needed)
 - Adopt 2021 Board meeting dates
 - Biennial Review of FPPC Conflict of Interest Code
 - Legislative & Regulatory Update: NCWA
 - GSP Development Update

7. Other Updates & Future Executive Committee Agenda Items

8. Next Executive Committee Meeting Date: June ____, 2020; via teleconference, YCFC&WCD Board Room

9. Adjourn

I declare under penalty of perjury that the foregoing agenda for this meeting of the Executive Committee for the Yolo Subbasin Groundwater Agency was posted by May 15, 2020 in the office located at 34274 State Highway 16, Woodland, CA and was available to the public during normal business hours.



Donna L. Gentile
Board Secretary & Administrative Coordinator

* PAYMENTS:	Downey Brand Invoice #547200 - \$675.00
	YCFCWCD Project Mgmt. Invoice #2020-0430 - \$11,183.25
	WRA Admin Services Invoice #2020-05 (March-April 2020) - \$15,171.37

MINUTES of Executive Committee (EC) Meeting
Yolo Subbasin Groundwater Agency (YSGA)
April 13 2020, 12:30 – 1:00 pm
Teleconferenced meeting via GoToMeeting

Present: Roger Cornwell, Kristin Sicke, Tim O’Halloran, Kurt Balasek, Lynnel Pollock, Donna Gentile, Elisa Sabatini

Absent: Jesse Loren

1. **CALL TO ORDER** at 12:15 pm by Chair Roger Cornwell.
2. **APPROVE AGENDA and ADDING ITEMS TO THE POSTED AGENDA** – Tim motioned to approve the agenda. Lynnel seconded the motion that passed unanimously.
3. **PUBLIC FORUM** – No comments.
4. **ADMINISTRATIVE ITEMS** (Donna Gentile)
 - a) *March 9, 2020 meeting minutes approved.*
 - b) *Reviewed financials FY2019-2020: March 2020:* The EC reviewed the financials. Donna requested to be informed about major expenses/invoices anticipated so that she can appropriately transfer funds into the checking account. She anticipates one more invoice from the WRA for administrative expenses for the fiscal year. The auditor has contacted her requesting preliminary FY2019-2020 documents for the year ending 6/30/2020 audit. Most of this preparation will require Donna to be in the office so she can access paperwork.
 - c) *Payments to approve:* There were no payments to approve.

Tim motioned to approve Administrative Items a – c. Lynnel seconded the motion that passed unanimously.

5. **UPDATE ON YSGA ACTIVITIES** (Kristin Sicke) – Kristin gave updates on the following:
 - a) *Groundwater Sustainability Plan (GSP) Development Update:* Kristin informed that contract between GEI Consultants and the YCFC&WCD on behalf of the YSGA has been executed. A kick-off meeting with GEI is scheduled for tomorrow to start work on the GSP sections discussed at the March Board meeting. SEI is also working on water budget documentation and the thought process for future scenarios. A GSP annotated outline has been drafted identifying responsible parties for each task.
 - *May 6, 2020 Working Group meeting* – We are planning on holding this meeting as an online webinar (GoToMeeting) so that the Working Group can receive updates of all the work that has been accomplished to date since the last Working Group meeting in April 2019.
 - *Sustainable Management Criteria (SMC) Workshops* – The workshops will hopefully be held mid-summer. This will be pending further delays due to State meeting mandates per the Newsom Administration.
 - b) *YSGA Board meeting June 15, 2020:* The following items were discussed.
 - *Consent Items:* regular consent items
 - *FY2020-2021 Budget* - A two-year budget was adopted in June 2019, but an amendment will

MINUTES of Executive Committee (EC) Meeting
Yolo Subbasin Groundwater Agency (YSGA)
April 13 2020, 12:30 – 1:00 pm
Teleconferenced meeting

Hosted by: Yolo County Flood Control & WCD, 34274 State Highway 16, Woodland

be need to update for changes related to the Reclamation District (RD) consolidation that Tom Ramos reported on at the March Board meeting. RD 785 and 827 will be merging into RD 537's jurisdiction. The Rural Agency membership dues will need to reflect these changes, as well as updating the JPA agreement. These changes are scheduled to be effective as of July 1, 2020.

- *Legislation and Regulatory Update*, Adam Robin, NCWA – Donna will contact Adam
- *GSP Development Update*: Tim and Kristin will prepare this update

6. OTHER UPDATES & FUTURE EC AGENDA ITEMS:

Nothing additional was discussed.

Future Agenda Items:

- Executive Committee Agenda: Prop 218 and long-range funding for the YSGA (Pollock)

7. NEXT EC MEETING DATE: May 18, 2020, 12:30 p.m., Yolo County Flood Control & WCD Board Room and/or via teleconferencing options.

8. ADJOURN: Meeting adjourned at 12:30 p.m.

Respectfully submitted,

Donna L. Gentile
Board Secretary & Administrative Coordinator

Yolo Subbasin Groundwater Agency
Balance Sheet
 As of April 30, 2020

	<u>Apr 30, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · 1st Northern-Checking	3,474.62
1010 · 1st Northern-Savings	69,156.13
1020 · Yolo County Treasury	<u>718,797.88</u>
Total Checking/Savings	<u>791,428.63</u>
Total Current Assets	<u>791,428.63</u>
TOTAL ASSETS	<u>791,428.63</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	<u>11,858.25</u>
Total Accounts Payable	11,858.25
Other Current Liabilities	
2200 · Prepaid Insurance	<u>-360.98</u>
Total Other Current Liabilities	<u>-360.98</u>
Total Current Liabilities	<u>11,497.27</u>
Total Liabilities	11,497.27
Equity	
3000 · Unassigned Fund Balance	-24,000.00
3300 · Assigned Fund Balance	24,000.00
3200 · Retained Earnings	463,831.49
Net Income	<u>316,099.87</u>
Total Equity	<u>779,931.36</u>
TOTAL LIABILITIES & EQUITY	<u>791,428.63</u>

Yolo Subbasin Groundwater Agency
Budget vs Actual
 July 2019 through April 2020

	<u>Jul '19 - Apr 20</u>	<u>Budget</u>	<u>% of Budget</u>
Income			
4000 · Member Contributions-Municipal	160,000.00	160,000.00	100.0%
4100 · Member Contributions-Rural	245,557.00	259,616.50	94.59%
4200 · Member Contributions-Affiliates	65,000.00	65,000.00	100.0%
4300 · Direct Contribution-White Areas	0.00	20,000.00	0.0%
4400 · Interest Income	11,941.20	5,000.00	238.82%
Total Income	<u>482,498.20</u>	<u>509,616.50</u>	<u>94.68%</u>
Expense			
5100 · Bank & Other Fees	1,106.48	500.00	221.3%
5300 · Insurance-General & Auto	1,574.95	2,000.00	78.75%
5500 · Membership Dues	2,815.00	3,000.00	93.83%
7000 · Admin. Services/Expenses (WRA)			
7010 · Westside IRWMP Cost Share (WRA)	21,500.00	21,500.00	100.0%
7000 · Admin. Services/Expenses (WRA) - Other	61,445.06	106,000.00	57.97%
Total 7000 · Admin. Services/Expenses (WRA)	<u>82,945.06</u>	<u>127,500.00</u>	<u>65.06%</u>
7100 · Project Mgmt-SGMA Implementatio	27,161.34	110,000.00	24.69%
7200 · Consultant Services	0.00	20,000.00	0.0%
7300 · Legal Services	1,359.00	20,000.00	6.8%
7350 · Audit Services - Financial	7,372.50	7,000.00	105.32%
7500 · GW Monitoring-Real-time Sensors	0.00	80,000.00	0.0%
7600 · YC Groundwater Monitor Program	42,064.00	42,064.00	100.0%
Total Expense	<u>166,398.33</u>	<u>412,064.00</u>	<u>40.38%</u>
Net Income	<u><u>316,099.87</u></u>	<u><u>97,552.50</u></u>	

Yolo Subbasin Groundwater Agency
Profit & Loss by Quarter
July 2019 through April 2020

	<u>Jul - Sep 19</u>	<u>Oct - Dec 19</u>	<u>Jan - Mar 20</u>	<u>Apr 20</u>	<u>TOTAL</u>
Income					
4000 · Member Contributions-Municipal	160,000.00	0.00	0.00	0.00	160,000.00
4100 · Member Contributions-Rural	245,557.00	0.00	0.00	0.00	245,557.00
4200 · Member Contributions-Affiliates	65,000.00	0.00	0.00	0.00	65,000.00
4400 · Interest Income	6.01	2,994.26	8,940.93	0.00	11,941.20
Total Income	<u>470,563.01</u>	<u>2,994.26</u>	<u>8,940.93</u>	<u>0.00</u>	<u>482,498.20</u>
Expense					
5100 · Bank & Other Fees	0.00	138.89	967.59	0.00	1,106.48
5300 · Insurance-General & Auto	492.00	1,082.95	0.00	0.00	1,574.95
5500 · Membership Dues	0.00	1,200.00	1,615.00	0.00	2,815.00
7000 · Admin. Services/Expenses (WRA)					
7010 · Westside IRWMP Cost Share (WRA)	0.00	21,500.00	0.00	0.00	21,500.00
7000 · Admin. Services/Expenses (WRA) - Other	16,886.44	14,445.09	30,113.53	0.00	61,445.06
Total 7000 · Admin. Services/Expenses (WRA)	<u>16,886.44</u>	<u>35,945.09</u>	<u>30,113.53</u>	<u>0.00</u>	<u>82,945.06</u>
7100 · Project Mgmt-SGMA Implementatio	11,509.43	0.00	4,468.66	11,183.25	27,161.34
7300 · Legal Services	0.00	684.00	0.00	675.00	1,359.00
7350 · Audit Services - Financial	6,900.00	0.00	472.50	0.00	7,372.50
7600 · YC Groundwater Monitor Program	0.00	0.00	42,064.00	0.00	42,064.00
Total Expense	<u>35,787.87</u>	<u>39,050.93</u>	<u>79,701.28</u>	<u>11,858.25</u>	<u>166,398.33</u>
Net Income	<u><u>434,775.14</u></u>	<u><u>-36,056.67</u></u>	<u><u>-70,760.35</u></u>	<u><u>-11,858.25</u></u>	<u><u>316,099.87</u></u>

Yolo Subbasin Groundwater Agency
Transaction List by Date
July 2019 through April 2020

Type	Date	Num	Name	Memo	Account	Clr	Split	Amount
General Journal	07/01/2019	5		Re-assign insurance paid in FY18-19 for FY19-20	2200 · Prepaid Insurance		5300 · Insurance-General & Auto	-492.00
Transfer	07/18/2019			Funds Transfer	1010 · 1st Northern-Savings	√	1000 · 1st Northern-Checking	-15,000.00
Bill Pmt -Check	07/22/2019	126	Downey Brand		1000 · 1st Northern-Checking	√	2000 · Accounts Payable	-1,587.00
Bill Pmt -Check	07/22/2019	127	Yolo County Flood Control & WCD		1000 · 1st Northern-Checking	√	2000 · Accounts Payable	-30,603.35
Invoice	07/25/2019	2019-1	Reclamation District 307		1100 · Accounts Receivable		-SPLIT-	5,941.00
Invoice	08/01/2019	2019-2	Reclamation District 307		1100 · Accounts Receivable		-SPLIT-	2,970.50
Invoice	08/01/2019	2019-3	YCFC&WCD		1100 · Accounts Receivable		4100 · Member Contributions-Rural	110,000.00
Invoice	08/01/2019	2019-4	County of Yolo		1100 · Accounts Receivable		4100 · Member Contributions-Rural	40,000.00
Invoice	08/01/2019	2019-5	City of Davis		1100 · Accounts Receivable		4000 · Member Contributions-Municipal	40,000.00
Invoice	08/01/2019	2019-6	City of Woodland		1100 · Accounts Receivable		4000 · Member Contributions-Municipal	40,000.00
Invoice	08/01/2019	2019-7	City of Winters		1100 · Accounts Receivable		4000 · Member Contributions-Municipal	20,000.00
Invoice	08/01/2019	2019-8	Yocha Dehe Wintun Nation		1100 · Accounts Receivable		4000 · Member Contributions-Municipal	10,000.00
Invoice	08/01/2019	2019-9	Esparto Community Service District		1100 · Accounts Receivable		4000 · Member Contributions-Municipal	5,000.00
Invoice	08/01/2019	2019-10	Madison Community Service District		1100 · Accounts Receivable		4000 · Member Contributions-Municipal	5,000.00
Invoice	08/01/2019	2019-11	Dunnigan Water District		1100 · Accounts Receivable		4100 · Member Contributions-Rural	5,350.00
Invoice	08/01/2019	2019-12	Reclamation District 108		1100 · Accounts Receivable		4100 · Member Contributions-Rural	21,600.00
Invoice	08/01/2019	2019-13	Reclamation District 2035		1100 · Accounts Receivable		4100 · Member Contributions-Rural	19,000.00
Invoice	08/01/2019	2019-14	University of California Davis		1100 · Accounts Receivable		4200 · Member Contributions-Affiliates	40,000.00
Invoice	08/01/2019	2019-15	Colusa Drain Mutual Water Comany		1100 · Accounts Receivable		4200 · Member Contributions-Affiliates	10,000.00
Invoice	08/01/2019	2019-16	California American Water Company		1100 · Accounts Receivable		4200 · Member Contributions-Affiliates	5,000.00
Invoice	08/01/2019	2019-17	Yolo County Farm Bureau		1100 · Accounts Receivable		4200 · Member Contributions-Affiliates	10,000.00
Invoice	08/01/2019	2019-18	Reclamation District 537		1100 · Accounts Receivable		4100 · Member Contributions-Rural	2,600.00
Invoice	08/01/2019	2019-19	Reclamation District 730		1100 · Accounts Receivable		4100 · Member Contributions-Rural	2,249.00
Invoice	08/01/2019	2019-20	Reclamation District 765		1100 · Accounts Receivable		4100 · Member Contributions-Rural	700.00
Invoice	08/01/2019	2019-21	Reclamation District 785		1100 · Accounts Receivable		4100 · Member Contributions-Rural	1,600.00
Invoice	08/01/2019	2019-22	Reclamation District 787		1100 · Accounts Receivable		4100 · Member Contributions-Rural	14,700.00
Invoice	08/01/2019	2019-23	Reclamation District 827		1100 · Accounts Receivable		4100 · Member Contributions-Rural	613.00
Invoice	08/01/2019	2019-24	Reclamation District 1600		1100 · Accounts Receivable		4100 · Member Contributions-Rural	3,462.00
Invoice	08/01/2019	2019-25	City of West Sacramento		1100 · Accounts Receivable		4000 · Member Contributions-Municipal	40,000.00
Invoice	08/01/2019	2019-26	Reclamation District 150		1100 · Accounts Receivable		4100 · Member Contributions-Rural	2,146.50
Invoice	08/01/2019	2019-27	Reclamation District 999		1100 · Accounts Receivable		4100 · Member Contributions-Rural	12,625.00
Payment	08/12/2019	17972	Esparto Community Service District		1200 · Undeposited Funds	√	1100 · Accounts Receivable	5,000.00
Payment	08/15/2019	3852	Colusa Drain Mutual Water Comany		1200 · Undeposited Funds	√	1100 · Accounts Receivable	5,000.00
Payment	08/15/2019	99103	Dunnigan Water District		1200 · Undeposited Funds	√	1100 · Accounts Receivable	5,350.00
Payment	08/16/2019	132214	Yocha Dehe Wintun Nation		1200 · Undeposited Funds	√	1100 · Accounts Receivable	10,000.00
Deposit	08/19/2019			Deposit	1020 · Yolo County Treasury	√	-SPLIT-	25,350.00
Payment	08/19/2019	437804	City of Davis		1200 · Undeposited Funds	√	1100 · Accounts Receivable	40,000.00
Payment	08/19/2019	29318	Reclamation District 108		1200 · Undeposited Funds	√	1100 · Accounts Receivable	21,600.00
Payment	08/21/2019	47659	California American Water Company		1200 · Undeposited Funds	√	1100 · Accounts Receivable	5,000.00
Transfer	08/22/2019			Funds Transfer	1010 · 1st Northern-Savings	√	1000 · 1st Northern-Checking	-20,000.00
Bill Pmt -Check	08/26/2019	128	Water Resources Association of Yolo Cty	VOID:	1000 · 1st Northern-Checking	√	2000 · Accounts Payable	0.00
Payment	08/26/2019	57330	YCFC&WCD		1200 · Undeposited Funds	√	1100 · Accounts Receivable	110,000.00
Payment	08/26/2019	47748	Reclamation District 787		1200 · Undeposited Funds	√	1100 · Accounts Receivable	14,700.00
Payment	08/28/2019	JE#332-Yolo County	Reclamation District 307		1200 · Undeposited Funds	√	1100 · Accounts Receivable	5,941.00
Payment	08/28/2019	JE #335-YCT	Reclamation District 150		1200 · Undeposited Funds	√	1100 · Accounts Receivable	1,076.25
Payment	08/28/2019	JE#334-Yolo County	Reclamation District 730		1200 · Undeposited Funds	√	1100 · Accounts Receivable	2,249.00

**Yolo Subbasin Groundwater Agency
Transaction List by Date
July 2019 through April 2020**

Type	Date	Num	Name	Memo	Account	Clr	Split	Amount
Payment	08/28/2019	JE#333-Yolo County	Reclamation District 1600		1200 · Undeposited Funds	√	1100 · Accounts Receivable	3,462.00
Deposit	08/28/2019			Deposit	1020 · Yolo County Treasury	√	1200 · Undeposited Funds	5,941.00
Deposit	08/28/2019			Deposit	1020 · Yolo County Treasury	√	1200 · Undeposited Funds	1,076.25
Deposit	08/28/2019			Deposit	1020 · Yolo County Treasury	√	1200 · Undeposited Funds	2,249.00
Deposit	08/28/2019			Deposit	1020 · Yolo County Treasury	√	1200 · Undeposited Funds	3,462.00
Payment	08/29/2019	ACH #4984	Madison Community Service District		1200 · Undeposited Funds	√	1100 · Accounts Receivable	5,000.00
Bill	08/29/2019	2019-0829	Richardson & Company LLP		2000 · Accounts Payable		7350 · Audit Services - Financial	-6,900.00
Bill	08/30/2019	2019-7 revised	Water Resources Association of Yolo Cty		2000 · Accounts Payable		7000 · Admin. Services/Expenses (WRA)	-16,886.44
Payment	08/30/2019	ACH #4984	County of Yolo		1200 · Undeposited Funds	√	1100 · Accounts Receivable	40,000.00
Deposit	08/30/2019			Deposit	1000 · 1st Northern-Checking	√	-SPLIT-	45,000.00
Deposit	09/04/2019			Deposit	1020 · Yolo County Treasury	√	-SPLIT-	191,300.00
Bill Pmt -Check	09/04/2019	129	Richardson & Company LLP		1000 · 1st Northern-Checking	√	2000 · Accounts Payable	-6,900.00
Bill Pmt -Check	09/04/2019	130	Water Resources Association of Yolo Cty		1000 · 1st Northern-Checking	√	2000 · Accounts Payable	-16,886.44
Payment	09/05/2019	JE #56	Reclamation District 537		1200 · Undeposited Funds	√	1100 · Accounts Receivable	2,600.00
Deposit	09/05/2019			Deposit	1020 · Yolo County Treasury	√	1200 · Undeposited Funds	2,600.00
Payment	09/09/2019	286361	City of West Sacramento		1200 · Undeposited Funds	√	1100 · Accounts Receivable	40,000.00
Payment	09/16/2019	6887	Yolo County Farm Bureau		1200 · Undeposited Funds	√	1100 · Accounts Receivable	10,000.00
Deposit	09/28/2019			Interest	1010 · 1st Northern-Savings	√	4400 · Interest Income	6.01
Bill	09/30/2019	2019-0930	Yolo County Flood Control & WCD		2000 · Accounts Payable		7100 · Project Mgmt-SGMA Implementatio	-11,509.43
Deposit	09/30/2019			Deposit	1020 · Yolo County Treasury	√	1200 · Undeposited Funds	2,970.50
Check	10/01/2019			Service Charge	1020 · Yolo County Treasury	√	5100 · Bank & Other Fees	-113.89
Deposit	10/01/2019			Interest	1020 · Yolo County Treasury	√	4400 · Interest Income	2,989.87
Deposit	10/02/2019			Deposit	1020 · Yolo County Treasury	√	-SPLIT-	50,000.00
Bill	10/03/2019	Policy FY19-20	ACWA/JPIA		2000 · Accounts Payable		-SPLIT-	-1,443.93
Payment	10/03/2019	JE#313-Yolo County	Reclamation District 307		1200 · Undeposited Funds	√	1100 · Accounts Receivable	2,970.50
Bill	10/14/2019	2019-14	Water Resources Association of Yolo Cty		2000 · Accounts Payable		7010 · Westside IRWMP Cost Share (WRA)	-21,500.00
Bill Pmt -Check	10/15/2019	131	ACWA/JPIA		1000 · 1st Northern-Checking	√	2000 · Accounts Payable	-1,443.93
Bill Pmt -Check	10/15/2019	132	Water Resources Association of Yolo Cty		1000 · 1st Northern-Checking	√	2000 · Accounts Payable	-21,500.00
Bill Pmt -Check	10/15/2019	133	Yolo County Flood Control & WCD		1000 · 1st Northern-Checking	√	2000 · Accounts Payable	-11,509.43
Payment	10/16/2019	18754	Reclamation District 999		1200 · Undeposited Funds	√	1100 · Accounts Receivable	12,625.00
Payment	10/17/2019	11141224	University of California Davis		1200 · Undeposited Funds	√	1100 · Accounts Receivable	40,000.00
Bill	10/18/2019	541619	Downey Brand		2000 · Accounts Payable		7300 · Legal Services	-684.00
Deposit	10/23/2019			Deposit	1020 · Yolo County Treasury	√	-SPLIT-	52,625.00
Payment	10/25/2019	2197	Reclamation District 827		1200 · Undeposited Funds	√	1100 · Accounts Receivable	613.00
Bill Pmt -Check	11/06/2019	134	Downey Brand		1000 · 1st Northern-Checking	√	2000 · Accounts Payable	-684.00
Deposit	11/08/2019			Deposit	1010 · 1st Northern-Savings	√	1200 · Undeposited Funds	613.00
Check	11/08/2019			Service Charge	1000 · 1st Northern-Checking	√	5100 · Bank & Other Fees	-25.00
Payment	11/20/2019	53492	City of Winters		1200 · Undeposited Funds	√	1100 · Accounts Receivable	20,000.00
Bill	12/01/2019	102673	Digital Deployment/Streamline		2000 · Accounts Payable		5500 · Membership Dues	-1,200.00
Payment	12/09/2019	939	Reclamation District 765		1200 · Undeposited Funds	√	1100 · Accounts Receivable	700.00
Transfer	12/10/2019			Funds Transfer	1010 · 1st Northern-Savings	√	1000 · 1st Northern-Checking	-10,000.00
Bill	12/10/2019	2019-15	Water Resources Association of Yolo Cty		2000 · Accounts Payable		7000 · Admin. Services/Expenses (WRA)	-14,445.09
Bill Pmt -Check	12/10/2019	135	Water Resources Association of Yolo Cty		1000 · 1st Northern-Checking	√	2000 · Accounts Payable	-14,445.09
Payment	12/23/2019	293538	City of Woodland		1200 · Undeposited Funds	√	1100 · Accounts Receivable	40,000.00
Deposit	12/31/2019			Interest	1010 · 1st Northern-Savings	√	4400 · Interest Income	4.39
Check	01/01/2020			Service Charge	1020 · Yolo County Treasury	√	5100 · Bank & Other Fees	-429.48
Deposit	01/01/2020			Interest	1020 · Yolo County Treasury	√	4400 · Interest Income	4,292.82

**Yolo Subbasin Groundwater Agency
Transaction List by Date
July 2019 through April 2020**

Type	Date	Num	Name	Memo	Account	Clr	Split	Amount
Bill	01/03/2020	2020-0103	Yolo County Flood Control & WCD		2000 · Accounts Payable		7100 · Project Mgmt-SGMA Implementatio	-4,468.66
Bill	01/08/2020	2020-01	Water Resources Association of Yolo Cty		2000 · Accounts Payable		7000 · Admin. Services/Expenses (WRA)	-12,542.82
Transfer	01/08/2020			Funds Transfer	1010 · 1st Northern-Savings	√	1000 · 1st Northern-Checking	-10,000.00
Bill Pmt -Check	01/08/2020	136	Water Resources Association of Yolo Cty		1000 · 1st Northern-Checking	√	2000 · Accounts Payable	-12,542.82
Bill	01/09/2020	2020-02	Water Resources Association of Yolo Cty		2000 · Accounts Payable		7000 · Admin. Services/Expenses (WRA)	-770.00
Bill Pmt -Check	01/09/2020	137	Water Resources Association of Yolo Cty		1000 · 1st Northern-Checking	√	2000 · Accounts Payable	-770.00
Payment	01/14/2020	3889	Colusa Drain Mutual Water Comany		1200 · Undeposited Funds	√	1100 · Accounts Receivable	5,000.00
Bill	01/23/2020	2020.0123	ACWA		2000 · Accounts Payable		5500 · Membership Dues	-1,615.00
Payment	01/23/2020	JE #395-YCT	Reclamation District 150		1200 · Undeposited Funds	√	1100 · Accounts Receivable	1,076.25
Deposit	01/23/2020			Deposit	1020 · Yolo County Treasury	√	1200 · Undeposited Funds	1,076.25
Payment	01/29/2020	1423	Reclamation District 785		1200 · Undeposited Funds	√	1100 · Accounts Receivable	1,600.00
Deposit	02/04/2020			Deposit	1020 · Yolo County Treasury	√	-SPLIT-	67,300.00
Transfer	02/11/2020			Funds Transfer	1010 · 1st Northern-Savings	√	1000 · 1st Northern-Checking	-7,000.00
Bill	02/12/2020	110881	Richardson & Company LLP		2000 · Accounts Payable		7350 · Audit Services - Financial	-472.50
Bill Pmt -Check	02/13/2020	138	ACWA		1000 · 1st Northern-Checking	√	2000 · Accounts Payable	-1,615.00
Bill Pmt -Check	02/13/2020	139	Digital Deployment/Streamline		1000 · 1st Northern-Checking	√	2000 · Accounts Payable	-1,200.00
Bill Pmt -Check	02/13/2020	140	Yolo County Flood Control & WCD		1000 · 1st Northern-Checking	√	2000 · Accounts Payable	-4,468.66
Check	02/13/2020	141	Reclamation District 150	For overpayment of FY2019-2020 YSGA Members	1000 · 1st Northern-Checking	√	1100 · Accounts Receivable	-6.00
Bill	02/20/2020	2020-0220	Yolo County Flood Control & WCD		2000 · Accounts Payable		7600 · YC Groundwater Monitor Program	-42,064.00
Payment	02/20/2020	JE#362-YCT	Reclamation District 2035		1200 · Undeposited Funds	√	1100 · Accounts Receivable	19,000.00
Deposit	02/20/2020			Deposit	1020 · Yolo County Treasury	√	1200 · Undeposited Funds	19,000.00
Bill	03/06/2020	2020-03	Water Resources Association of Yolo Cty		2000 · Accounts Payable		7000 · Admin. Services/Expenses (WRA)	-16,800.71
Bill Pmt -Check	03/09/2020	142	Richardson & Company LLP		1000 · 1st Northern-Checking	√	2000 · Accounts Payable	-472.50
Transfer	03/20/2020	ACH 6918		Funds Transfer 3/19/20 ACH#6918	1020 · Yolo County Treasury	√	1000 · 1st Northern-Checking	-110,000.00
Bill Pmt -Check	03/20/2020	143	Water Resources Association of Yolo Cty		1000 · 1st Northern-Checking	√	2000 · Accounts Payable	-16,800.71
Bill Pmt -Check	03/20/2020	144	Yolo County Flood Control & WCD		1000 · 1st Northern-Checking	√	2000 · Accounts Payable	-42,064.00
Transfer	03/24/2020			Funds Transfer	1000 · 1st Northern-Checking	√	1010 · 1st Northern-Savings	-50,000.00
Deposit	03/31/2020			Interest	1010 · 1st Northern-Savings	√	4400 · Interest Income	2.03
Check	03/31/2020			Service Charge	1020 · Yolo County Treasury	√	5100 · Bank & Other Fees	-538.11
Deposit	03/31/2020			Interest	1020 · Yolo County Treasury	√	4400 · Interest Income	4,646.08
Bill	04/10/2020	547200	Downey Brand		2000 · Accounts Payable		7300 · Legal Services	-675.00
Bill	04/30/2020	2020-0430	Yolo County Flood Control & WCD		2000 · Accounts Payable		7100 · Project Mgmt-SGMA Implementatio	-11,183.25

From: [biennialnotice](#)
To: [biennialnotice](#)
Subject: FPPC Conflict of Interest Code Biennial Notice Requirements for Multi-County Agencies
Date: Monday, May 11, 2020 1:31:34 PM
Attachments: [How to Amend MC Agency Conflict of Interest Code.pdf](#)
[MC Agency Biennial Notice.pdf](#)

Good Afternoon,

The Political Reform Act requires every multi-county agency to review its conflict of interest code biennially and notify the Fair Political Practices Commission as to whether or not the agency's code needs to be amended. **The biennial notice must be submitted to the FPPC no later than October 1, 2020.** The appropriate documents are attached and other helpful tools and samples may be accessed on the FPPC's [website](#).

You are encouraged to review the online webinar on how to amend a conflict of interest code. The webinar is located on FPPC's [Training and Outreach page](#).

If you are not the individual that will complete the biennial notice, please forward this information to the appropriate agency employee and notify the FPPC at biennialnotice@fppc.ca.gov so that we can update our records.

Note: Your agency's code is not effective unless it has been approved by the FPPC.

If you have any questions, please feel free to contact the FPPC at (866) 275-3772 or advice@fppc.ca.gov.

**Legal Division
Fair Political Practices Commission
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1-866-275-3772
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