



Yolo Subbasin Groundwater Agency

34274 State Highway 16, Woodland, CA 95695

(530) 662-3211

YSGA Executive Committee

~~January 26, 2022, 2:15 p.m. – 3:00 p.m.~~

February 15, 2022, 12:15 – 1:00 p.m.

NOTE: This meeting is being agendized to allow Board Members, staff, and the public to participate in the meeting via teleconference, pursuant to [AB 361 \(Government Code section 54953\(e\)\)](#).

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AGENDA

1. **Call to Order**
2. **Adding Items to the Posted Agenda**- In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.
3. **Public Comment** - The public may address the Committee relating to matters within the YSGA's jurisdiction.
4. **Administrative Items** (Sicke)
 - a) [Approve December 15, 2021 meeting minutes](#), page 3
 - b) [Review financials: FY 2021-2022: 12/14/21 – 1/21/22](#), pages 4-10
 - c) Payments to approve*
5. **Update on YSGA GSP Activities** Discussion Item (Sicke)
 - a) Adoption and Submission of Yolo Subbasin GSP
 - b) GSP Implementation
 - Process for Considering GSP Revisions and Soliciting New Projects
 - Funding GSP Implementation
 - Administration and Groundwater Monitoring
 - Project Implementation
 - Establishing a Framework for Forming the MA Advisory Committees
 - Annual Report Submittal – Due April 1, 2022
6. **Other Updates & Future Executive Committee Agenda Items**

7. **Next Executive Committee Meeting Date:** March ____, 2022; via GoToMeeting

8. **Adjourn**

I declare under penalty of perjury that the foregoing agenda for this meeting of the Executive Committee for the Yolo Subbasin Groundwater Agency was posted by February 11, 2022 in the office located at 34274 State Highway 16, Woodland, CA and was available to the public during normal business hours.

Kristin Sicke
Executive Officer

* PAYMENTS:
ACWA 2022 Affiliate Support: \$1,665.00
Downey Brand Invoice #567387: November 2021 Legal Services: \$3,038.50
GEI Invoice #3099846: December 2021 Professional Services (Develop Yolo Subbasin GSP): \$20,395.50
LedgerPro Bookkeeping Invoice #2398: December 2021 Bookkeeping Services: \$175.00
SEI Invoice #8260: November 2021 Professional Services (Develop Yolo Subbasin GSP): \$5,387.00
SEI Invoice #8277: December 2021 Professional Services (Develop Yolo Subbasin GSP): \$3,924.75
YCFC&WCD Invoice #2021.1231: Labor and Benefit Reimbursement: October – December 2021: \$107,136.22



Yolo Subbasin Groundwater Agency
MINUTES of Executive Committee (EC) Meeting
December 15, 2021, 12:15-1:00 pm
Teleconferenced GoToMeeting

Present: Jesse Loren, Kurt Balasek, Lynnel Pollock, Kristin Sicke, Elisa Sabatini, Sarah Leicht

Absent: Roger Cornwell

1. **Call to Order:** Meeting was called to order by Jesse Loren, Vice Chair at 12:15 pm.
2. **Adding Items to the Posted Agenda:** Nothing to add.
3. **Public Comment:** No comments.
4. **Administrative Items (Sicke):**
 - a) November 8, 2021 meeting minutes were approved.
 - b) Reviewed financials: FY2021-22; November 2021: Financials were provided with the agenda packet.
 - c) Payments to approve: Payments were provided with the agenda packet.

Kurt Balasek moved to approve administrative items a) and c), which was seconded by Lynnel Pollock and unanimously approved.

5. **Update on YSGA GSP Activities (Sicke):**
 - a) GSP Development Update: Kristin gave a brief update on the accomplishments to-date.
 - Yolo Subbasin GSP Revisions and Comment Responses: The final GSP will be provided to the Directors on Friday. It will be adopted by public hearing, either on January 10 or January 24. The GSP is a living document that can be amended by the Board.
 - Ad Hoc Drought Contingency Planning Committee: The Committee had its second meeting on December 8. The Committee is working on a groundwater communications plan to clarify authority and purpose between the YSGA and the County.
 - Yolo Subbasin GSP Preface and Adoption Process: Staff are writing a preface to the GSP to manage expectations and introduce implementation.
6. **Other Updates & Future Executive Committee Agenda Items:** No additional items. Kristin will send a draft January Board agenda for feedback from the Committee.
7. **Next Executive Committee Meeting Date:** The next Executive Committee meeting will be scheduled via email.
8. **Adjourned** at 12:37 pm.

Respectfully submitted,

Kristin Sicke
Executive Officer

Yolo Subbasin Groundwater Agency

Balance Sheet

01/21/22

As of January 21, 2022

Accrual Basis

	<u>Jan 21, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · 1st Northern-Checking	62,606.36
1010 · 1st Northern-Savings	5,663.07
1020 · Yolo County Treasury	1,009,534.59
Total Checking/Savings	<u>1,077,804.02</u>
Accounts Receivable	
1100 · Accounts Receivable	56,542.75
Total Accounts Receivable	<u>56,542.75</u>
Other Current Assets	
1150 · Prepaid Insurance	492.25
Total Other Current Assets	<u>492.25</u>
Total Current Assets	<u>1,134,839.02</u>
TOTAL ASSETS	<u>1,134,839.02</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	141,724.09
Total Accounts Payable	<u>141,724.09</u>
Total Current Liabilities	<u>141,724.09</u>
Total Liabilities	141,724.09
Equity	
3000 · Unassigned Fund Balance	-24,000.00
3300 · Assigned Fund Balance	24,000.00
3200 · Retained Earnings	771,946.05
Net Income	221,168.88
Total Equity	<u>993,114.93</u>
TOTAL LIABILITIES & EQUITY	<u>1,134,839.02</u>

Yolo Subbasin Groundwater Agency

Budget vs Actual

01/21/22

July 1, 2021 through January 21, 2022

Accrual Basis

	Jul 1, '21 - Jan ...	Budget	% of Budget
Income			
4000 · Member Contributions-Municipal	160,000.00	160,000.00	100.0%
4100 · Member Contributions-Rural	237,841.50	257,842.00	92.2%
4200 · Member Contributions-Affiliates	65,000.00	65,000.00	100.0%
4400 · Interest Income	1,787.32	5,000.00	35.7%
Total Income	464,628.82	487,842.00	95.2%
Expense			
5100 · Bank & Other Fees	25.00	500.00	5.0%
5200 · Copies	145.45	0.00	100.0%
5300 · Insurance-General & Auto	1,969.00	2,000.00	98.5%
5500 · Membership Dues	1,665.00	3,000.00	55.5%
5800 · Postage	178.54	0.00	100.0%
7100 · Project Mgmt-SGMA Implementatio	110,191.45	250,000.00	44.1%
7125 · Buckeye Creek Recharge Project	0.00	10,000.00	0.0%
7200 · Consultant Services	1,890.00	20,000.00	9.5%
7300 · Legal Services	7,278.50	20,000.00	36.4%
7350 · Audit Services - Financial	0.00	8,500.00	0.0%
7400 · GSP - Related Consultant Costs	78,053.00	60,000.00	130.1%
7500 · GW Monitoring-Real-time Sensors	0.00	40,000.00	0.0%
7600 · YC Groundwater Monitor Program	42,064.00	42,064.00	100.0%
Total Expense	243,459.94	456,064.00	53.4%
Net Income	221,168.88	31,778.00	696.0%

Yolo Subbasin Groundwater Agency
Statement of Cash Flows
 July 1, 2021 through January 21, 2022

	Jul 1, '21 - Jan 21, 22
OPERATING ACTIVITIES	
Net Income	221,168.88
Adjustments to reconcile Net Income to net cash provided by operations:	
1100 · Accounts Receivable	-56,542.75
2000 · Accounts Payable	51,978.57
2010 · Accounts Payable Adjustment	-19,501.35
Net cash provided by Operating Activities	197,103.35
Net cash increase for period	197,103.35
Cash at beginning of period	880,700.67
Cash at end of period	1,077,804.02

Yolo Subbasin Groundwater Agency
Profit & Loss
July 1, 2021 through January 21, 2022

	Jul 21	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 1 - 21, 22	TOTAL
Income								
4000 · Member Contributions-Municipal	160,000.00	0.00	0.00	0.00	0.00	0.00	0.00	160,000.00
4100 · Member Contributions-Rural	235,037.25	0.00	0.00	0.00	0.00	0.00	2,804.25	237,841.50
4200 · Member Contributions-Affiliates	60,000.00	0.00	0.00	0.00	0.00	0.00	5,000.00	65,000.00
4400 · Interest Income	0.00	0.00	0.14	1,787.04	0.00	0.14	0.00	1,787.32
Total Income	455,037.25	0.00	0.14	1,787.04	0.00	0.14	7,804.25	464,628.82
Expense								
5100 · Bank & Other Fees	0.00	0.00	0.00	0.00	25.00	0.00	0.00	25.00
5200 · Copies	0.00	0.00	0.00	145.45	0.00	0.00	0.00	145.45
5300 · Insurance-General & Auto	492.25	0.00	0.00	1,476.75	0.00	0.00	0.00	1,969.00
5500 · Membership Dues	0.00	0.00	0.00	0.00	0.00	1,665.00	0.00	1,665.00
5800 · Postage	0.00	28.48	0.00	81.03	66.91	2.12	0.00	178.54
7100 · Project Mgmt-SGMA Implementatio	-19,501.35	0.00	0.00	64,620.58	0.00	65,072.22	0.00	110,191.45
7200 · Consultant Services	910.00	210.00	175.00	210.00	210.00	175.00	0.00	1,890.00
7300 · Legal Services	0.00	0.00	1,710.00	2,300.00	230.00	3,038.50	0.00	7,278.50
7400 · GSP - Related Consultant Costs	0.00	6,531.00	20,450.00	3,468.00	11,640.25	35,963.75	0.00	78,053.00
7600 · YC Groundwater Monitor Program	0.00	0.00	0.00	0.00	0.00	42,064.00	0.00	42,064.00
Total Expense	-18,099.10	6,769.48	22,335.00	72,301.81	12,172.16	147,980.59	0.00	243,459.94
Net Income	473,136.35	-6,769.48	-22,334.86	-70,514.77	-12,172.16	-147,980.45	7,804.25	221,168.88

**Yolo Subbasin Groundwater Agency
A/P Aging Summary
As of January 21, 2022**

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
ACWA	1,665.00	0.00	0.00	0.00	0.00	1,665.00
Downey Brand LLP	0.00	3,038.50	0.00	0.00	0.00	3,038.50
GEI Consultants, Inc.	20,395.50	0.00	0.00	0.00	0.00	20,395.50
LedgerPro Bookkeeping	175.00	0.00	0.00	0.00	0.00	175.00
Stockholm Environment Institute	0.00	9,311.75	0.00	0.00	0.00	9,311.75
Yolo County Flood Control & WCD	107,138.34	0.00	0.00	0.00	0.00	107,138.34
TOTAL	<u>129,373.84</u>	<u>12,350.25</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>141,724.09</u>

Yolo Subbasin Groundwater Agency Transaction List by Date

December 14, 2021 through January 21, 2022

Type	Date	Num	Name	Memo	Account	Clr	Split	Amount
Dec 14, '21 - Jan 21, '22								
Bill	12/16/2021	8260	Stockholm Environment Institute	Costs for period November 1 to November 30, 2021	2000 · Accounts Payable		7400 · GSP - Related Consultant Costs	-5,387.00
Bill	12/22/2021	2021.12.15	ACWA	Affiliate dues 2021	2000 · Accounts Payable		5500 · Membership Dues	-1,665.00
Bill	12/31/2021	YSGA Expenses	Yolo County Flood Control & WCD	Expenses to 12/31/2021	2000 · Accounts Payable		5800 · Postage	-2.12
Bill Pmt -...	12/31/2021	201	Downey Brand LLP	Services through October 31	1000 · 1st Northern-Checking		2000 · Accounts Payable	-230.00
Bill Pmt -...	12/31/2021	202	GEI Consultants, Inc.		1000 · 1st Northern-Checking		2000 · Accounts Payable	-9,384.50
Bill Pmt -...	12/31/2021	203	LedgerPro Bookkeeping	November Services	1000 · 1st Northern-Checking		2000 · Accounts Payable	-210.00
Bill Pmt -...	12/31/2021	204	Stockholm Environment Institute	Costs for period September 6 to October 31, 2021	1000 · 1st Northern-Checking		2000 · Accounts Payable	-7,612.25
Bill Pmt -...	12/31/2021	205	Yolo County Flood Control & WCD	Expenses to 11/30/2021	1000 · 1st Northern-Checking		2000 · Accounts Payable	-66.91
Deposit	12/31/2021			Interest	1010 · 1st Northern-Savings	X	4400 · Interest Income	0.14
Bill	12/31/2021	2398	LedgerPro Bookkeeping	December services	2000 · Accounts Payable		7200 · Consultant Services	-175.00
Bill	12/31/2021	2021.1231	Yolo County Flood Control & WCD	Labor and expenses for Oct 1 to Dec 31, 2021	2000 · Accounts Payable		-SPLIT-	-107,136.22
Bill	12/31/2021	8277	Stockholm Environment Institute	Costs for period November 29 to December 31, 2021	2000 · Accounts Payable		7400 · GSP - Related Consultant Costs	-3,924.75
Bill	12/31/2021	3102864	GEI Consultants, Inc.	Services rendered 11/27/21-12/31/21	2000 · Accounts Payable		7400 · GSP - Related Consultant Costs	-20,395.50
Invoice	01/01/2022	2021-27	Reclamation District 150		1100 · Accounts Receivable		-SPLIT-	1,073.25
Invoice	01/01/2022	2021-28	Colusa Drain Mutual Water Comany		1100 · Accounts Receivable		-SPLIT-	5,000.00
Invoice	01/01/2022	2021-29	Reclamation District 1600		1100 · Accounts Receivable		-SPLIT-	1,731.00
Dec 14, '21 - Jan 21, '22								

Yolo Subbasin Groundwater Agency
Open Invoices
As of January 21, 2022

Type	Date	Num	P. O. #	Terms	Due Date	Aging	Open Balance
California American Water Company							
Invoice	07/25/2021	2021-14		Net 30	08/24/2021	150	5,000.00
Total California American Water Company							5,000.00
Colusa Drain Mutual Water Comany							
Invoice	01/01/2022	2021-28		Net 30	01/31/2022		5,000.00
Total Colusa Drain Mutual Water Comany							5,000.00
Reclamation District 150							
Invoice	01/01/2022	2021-27		Net 30	01/31/2022		1,073.25
Total Reclamation District 150							1,073.25
Reclamation District 1600							
Invoice	01/01/2022	2021-29		Net 30	01/31/2022		1,731.00
Total Reclamation District 1600							1,731.00
Reclamation District 537							
Invoice	07/25/2021	2021-16		Net 30	08/24/2021	150	3,038.50
Total Reclamation District 537							3,038.50
Reclamation District 765							
Invoice	07/25/2021	2021-18		Net 30	08/24/2021	150	700.00
Total Reclamation District 765							700.00
University of California Davis							
Invoice	07/25/2021	2021-12		Net 30	08/24/2021	150	40,000.00
Total University of California Davis							40,000.00
TOTAL							56,542.75