



Yolo Subbasin Groundwater Agency

34274 State Highway 16, Woodland, CA 95695

(530) 662-3211

YSGA Executive Committee September 12, 2022, 12:15 p.m. – 1:00 p.m.

NOTE: This meeting is being agendized to allow Board Members, staff, and the public to participate in the meeting via teleconference, pursuant to [AB 361 \(Government Code section 54953\(e\)\)](#).

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AGENDA

1. **Call to Order**
2. **Adding Items to the Posted Agenda**- In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.
3. **Public Comment** - The public may address the Committee relating to matters within the YSGA's jurisdiction.
4. **Administrative Items** (Sicke)
 - a) [Approve August 16, 2022 meeting minutes](#), page 3
 - b) [Review financials: FY 2021-2022: 8/9-9/9/22](#), pages 4-12
 - c) Payments to approve*
5. **Update on YSGA GSP Implementation Actions:** Discussion Item (Sicke)
 - a) Water Conditions Update – Real-time Wells
 - b) Management Area Public Advisory Committee Proposal
 - c) Ad Hoc Committee
 - d) GSP Implementation: Project Development and Implementation
 - Prioritization and Funding Strategies (Working Group Meetings on 8/3 and 8/31)
6. **September 19, 2022 Board of Directors Agenda Items**
 - a) Consent Items:
 - i. Financials
 - ii. Minutes
 - iii. FY 20/21 Audit Report
 - b) YSGA Incorporation of WRA (WRA Merger into YSGA) – Consider and Approve Resolution and JPA Amendment as formally recommended by the WRA Executive Committee

- c) Consider and Approve Formation of Ad Hoc Working Group Committee
- c) SGMA Implementation Presentation – Approval of Project Prioritization Criteria
- d) Schedule Special Board of Directors Meeting in October (week of 10/24) – Approval of Prioritized Projects and Decision to Submit Grant Application

7. Other Updates & Future Executive Committee Agenda Items

8. Next Executive Committee Meeting Date: October __, 2022; via GoToMeeting

9. Adjourn

I declare under penalty of perjury that the foregoing agenda for this meeting of the Executive Committee for the Yolo Subbasin Groundwater Agency was posted by September 9, 2022 in the office located at 34274 State Highway 16, Woodland, CA and was available to the public during normal business hours.

Kristin Sicke
Executive Officer

* PAYMENTS:
Consero Solutions Invoice #1816: August 2022 Professional Services: \$6,760.00
LedgerPro Bookkeeping Invoice #2553: August Bookkeeping Services: \$412.50
T. Ravazzini Consulting Invoice #0004: August 2022: \$7,125.50
Downey Brand Invoice #576631: July 2022 Legal Services: \$886.00

Yolo Subbasin Groundwater Agency
MINUTES of Executive Committee (EC) Meeting
August 16, 2022, 2:15 p.m. – 3:00 p.m.
Hosted virtually via GoToMeeting

Present: Kristin Sicke, Roger Cornwell, Lynnel Pollock, Kurt Balasek, Jesse Loren, Sarah Leicht, Brian Nash

Absent: Elisa Sabatini

1. **Call to Order:** Meeting was called to order by Roger Cornwell, Chair at 12:31 pm.
2. **Adding Items to the Posted Agenda:** Nothing to add.
3. **Public Comment:** No comments.
4. **Fiscal Year 2020-2021 Financial Audit Report** (Brian Nash, Richardson & Company)
Brian Nash presented the results of the Fiscal Year 2020-2021 Audit. The Agency is in good financial standing. As part of the JPA re-opener, the YSGA will consider a 2-year audit schedule.
5. **Administrative Items** (Sicke):
 - a) July 25, 2022 meeting minutes were approved.
 - b) Reviewed financials: FY2021-22: 7/22– 8/9/22: Financials were provided with the agenda packet.
 - c) Payments to approve: Payments were approved as presented.

Lynnel Pollock moved to approve administrative items a) and c), which was seconded by Kurt Balasek and approved unanimously.
6. **YSGA Incorporation of WRA (WRA Merger into YSGA)**
Kristin reviewed the draft Resolution No. 22-03 and amendment to the YSGA JPA for incorporating the WRA. A recommendation to the YSGA Board for adoption of this amendment will be presented on the September Executive Committee agenda.
7. **Update on YSGA GSP Activities** (Sicke):
 - a) Water Conditions Update -- Real-time Wells: Water levels are beginning to level out for the season. There are currently 19 households with dry wells on OES assistance.
 - b) Management Area Public Advisory Committee Proposal: Kristin reviewed the discussion of the latest Ad Hoc Drought Contingency Planning Committee.
6. **Other Updates & Future Executive Committee Agenda Items:** Nothing to report.
7. **Next Executive Committee Meeting Date:** September 12, 2022 at YCFCWCD Headquarters
8. **Adjourned** at 3:04 pm.

Respectfully submitted,



Kristin Sicke
Executive Officer

Yolo Subbasin Groundwater Agency
A/P Aging Summary
As of September 9, 2022

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Consero Solutions	6,760.00	0.00	0.00	0.00	0.00	6,760.00
Downey Brand LLP	886.00	0.00	0.00	0.00	0.00	886.00
LedgerPro Bookkeeping	412.50	0.00	0.00	0.00	0.00	412.50
Taryn Ravazzini	7,125.50	0.00	0.00	0.00	0.00	7,125.50
TOTAL	<u>15,184.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>15,184.00</u>

Yolo Subbasin Groundwater Agency

Balance Sheet

As of September 9, 2022

	<u>Sep 9, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · 1st Northern-Checking	72,017.67
1010 · 1st Northern-Savings	5,663.35
1020 · Yolo County Treasury	1,178,299.59
1025 · County Treasury FMV	3,968.00
Total Checking/Savings	<u>1,259,948.61</u>
Accounts Receivable	
1100 · Accounts Receivable	13,632.00
Total Accounts Receivable	<u>13,632.00</u>
Total Current Assets	<u>1,273,580.61</u>
TOTAL ASSETS	<u><u>1,273,580.61</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	15,184.00
Total Accounts Payable	<u>15,184.00</u>
Total Current Liabilities	<u>15,184.00</u>
Total Liabilities	15,184.00
Equity	
3000 · Unassigned Fund Balance	-24,000.00
3010 · Nonspendable Fund Balance	492.00
3300 · Assigned Fund Balance	24,000.00
3200 · Retained Earnings	823,253.55
Net Income	434,651.06
Total Equity	<u>1,258,396.61</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,273,580.61</u></u>

Yolo Subbasin Groundwater Agency

Budget vs Actual

July 1 through September 9, 2022

	Jul 1 - Sep 9, 22	Budget	% of Budget
Ordinary Income/Expense			
Income			
4000 · Member Contributions-Municipal	160,000.00	160,000.00	100.0%
4100 · Member Contributions-Rural	225,749.00	237,842.00	94.9%
4200 · Member Contributions-Affiliates	60,170.00	65,170.00	92.3%
4300 · Direct Contribution-White Areas	0.00	20,000.00	0.0%
4700 · Well Permitting Regulatory Fees	10,413.00	24,000.00	43.4%
4900 · Interest Income	0.00	5,000.00	0.0%
Total Income	456,332.00	512,012.00	89.1%
Expense			
5100 · Bank & Other Fees	0.00	500.00	0.0%
5300 · Insurance-General & Auto	604.75	2,000.00	30.2%
5500 · Membership Dues	0.00	3,000.00	0.0%
7000 · Admin. Expenses	14.69	5,000.00	0.3%
7100 · Project Mgmt-SGMA Implementatio	0.00	251,000.00	0.0%
7125 · Buckeye Creek Recharge Project	0.00	9,000.00	0.0%
7200 · Consultant Services	20,175.50	200,000.00	10.1%
7300 · Legal Services	886.00	20,000.00	4.4%
7350 · Audit Services - Financial	0.00	8,500.00	0.0%
7400 · GSP - Related Consultant Costs	0.00	50,000.00	0.0%
7500 · GW Monitoring-Real-time Sensors	0.00	90,000.00	0.0%
7700 · GSP Verif in Well Permit Review	0.00	24,000.00	0.0%
Total Expense	21,680.94	663,000.00	3.3%
Net Ordinary Income	434,651.06	-150,988.00	-287.9%
Net Income	434,651.06	-150,988.00	-287.9%

**Yolo Subbasin Groundwater Agency
Open Invoices
As of September 9, 2022**

Type	Date	Num	P. O. #	Name	Terms	Due Date	Aging	Open Balance
Reclamation District 1600								
Invoice	07/07/2022	2022-47		Reclamation District 1600	Net 30	08/06/2022	34	3,462.00
Total Reclamation District 1600								3,462.00
Rumsey Water Users Association								
Invoice	07/07/2022	2022-49		Rumsey Water Users Association	Net 30	08/06/2022	34	170.00
Total Rumsey Water Users Association								170.00
Yolo County Farm Bureau								
Invoice	07/07/2022	2022-56		Yolo County Farm Bureau	Net 30	08/06/2022	34	10,000.00
Total Yolo County Farm Bureau								10,000.00
TOTAL								13,632.00

Yolo Subbasin Groundwater Agency

Profit & Loss

09/09/22

July 1 through September 9, 2022

Accrual Basis

	Jul 22	Aug 22	Sep 1 - 9, 22	TOTAL
Ordinary Income/Expense				
Income				
4000 · Member Contributions-Municipal	160,000.00	0.00	0.00	160,000.00
4100 · Member Contributions-Rural	225,749.00	0.00	0.00	225,749.00
4200 · Member Contributions-Affiliates	60,170.00	0.00	0.00	60,170.00
4700 · Well Permitting Regulatory Fees	700.00	9,713.00	0.00	10,413.00
Total Income	446,619.00	9,713.00	0.00	456,332.00
Expense				
5300 · Insurance-General & Auto	604.75	0.00	0.00	604.75
7000 · Admin. Expenses	14.69	0.00	0.00	14.69
7200 · Consultant Services	5,877.50	14,298.00	0.00	20,175.50
7300 · Legal Services	0.00	886.00	0.00	886.00
Total Expense	6,496.94	15,184.00	0.00	21,680.94
Net Ordinary Income	440,122.06	-5,471.00	0.00	434,651.06
Net Income	440,122.06	-5,471.00	0.00	434,651.06

Yolo Subbasin Groundwater Agency
Statement of Cash Flows
 July 1 through September 9, 2022

	Jul 1 - Sep 9, 22
OPERATING ACTIVITIES	
Net Income	434,651.06
Adjustments to reconcile Net Income to net cash provided by operations:	
1100 · Accounts Receivable	-12,932.00
1150 · Prepaid Insurance	492.25
2000 · Accounts Payable	-75,493.32
Net cash provided by Operating Activities	346,717.99
Net cash increase for period	346,717.99
Cash at beginning of period	913,230.62
Cash at end of period	1,259,948.61

**Yolo Subbasin Groundwater Agency
Transaction List by Date
August 10 through September 9, 2022**

Type	Date	Num	Name	Memo	Account	Cir	Split	Amount
Aug 10 - Sep 9, 22								
Deposit	08/10/2022			Deposit	1020 · Yolo County Treasury	X	4700 · Well Permitting Regulatory Fees	350.00
Deposit	08/10/2022			Deposit	1020 · Yolo County Treasury	X	4700 · Well Permitting Regulatory Fees	700.00
Deposit	08/10/2022			Deposit	1020 · Yolo County Treasury	X	4700 · Well Permitting Regulatory Fees	350.00
Deposit	08/16/2022			Deposit	1020 · Yolo County Treasury	X	4700 · Well Permitting Regulatory Fees	1,750.00
Payment	08/18/2022		Reclamation District 2035		1200 · Undeposited Funds	X	1100 · Accounts Receivable	9,500.00
Deposit	08/18/2022			Deposit	1000 · 1st Northern-Checking	X	1200 · Undeposited Funds	9,500.00
Deposit	08/18/2022			Deposit	1020 · Yolo County Treasury	X	4700 · Well Permitting Regulatory Fees	350.00
Bill	08/22/2022	576631	Downey Brand LLP	Services through July 31, 2022	2000 · Accounts Payable		7300 · Legal Services	-886.00
Bill Pmt -...	08/24/2022	237	ACWA/JPIA	FY 7/1/22 to 6/30/23 Cyber Liability	1000 · 1st Northern-Checking	X	2000 · Accounts Payable	-112.50
Bill Pmt -...	08/24/2022	238	Consero Solutions	July services	1000 · 1st Northern-Checking	X	2000 · Accounts Payable	-5,577.50
Bill Pmt -...	08/24/2022	239	LedgerPro Bookkeeping	July Bookkeeping Services	1000 · 1st Northern-Checking		2000 · Accounts Payable	-300.00
Bill Pmt -...	08/24/2022	240	Taryn Ravazzini	June services	1000 · 1st Northern-Checking		2000 · Accounts Payable	-7,000.00
Bill Pmt -...	08/24/2022	241	Yolo County Flood Control & WCD	Expenses through July 31, 2022	1000 · 1st Northern-Checking		2000 · Accounts Payable	-14.69
Deposit	08/24/2022			Deposit	1020 · Yolo County Treasury	X	4700 · Well Permitting Regulatory Fees	500.00
Payment	08/25/2022		County of Yolo		1200 · Undeposited Funds	X	1100 · Accounts Receivable	40,000.00
Deposit	08/25/2022			Deposit	1000 · 1st Northern-Checking	X	1200 · Undeposited Funds	40,000.00
Deposit	08/29/2022			Deposit	1020 · Yolo County Treasury	X	4700 · Well Permitting Regulatory Fees	150.00
Bill	08/31/2022	2553	LedgerPro Bookkeeping	August Bookkeeping Services	2000 · Accounts Payable		7200 · Consultant Services	-412.50
Bill	08/31/2022	0004	Taryn Ravazzini	August Services	2000 · Accounts Payable		7200 · Consultant Services	-7,125.50
Bill	08/31/2022	1816	Consero Solutions	August Invoices	2000 · Accounts Payable		7200 · Consultant Services	-6,760.00
Aug 10 - Sep 9, 22								

Yolo Subbasin Groundwater Agency Upcoming Cash Requirements

As of September 9, 2022

Type	Date	Num	Name	Memo	Due Date	Aging
Current						
Bill	08/31/2022	1816	Consero Solutions	August Invoices	09/10/2022	
Bill	08/22/2022	576631	Downey Brand LLP	Services through Jul	09/21/2022	
Bill	08/31/2022	0004	Taryn Ravazzini	August Services	09/30/2022	
Bill	08/31/2022	2553	LedgerPro Bookkeeping	August Services	10/01/2022	

Total Current

1 - 30

Total 1 - 30

31 - 60

Total 31 - 60

61 - 90

Total 61 - 90

> 90

Total > 90

TOTAL

Current Cash Balance {Checking & Savings}

Ending Cash Balance After Paying All Bills

Desired Reserve in Checking/Savings

Ending Cash Reserve or (Transfer Needed)

Yolo Subbasin Groundwater Agency Upcoming Cash Requirements As of September 9, 2022

	<u>Open Balance</u>
Current	
	6,760.00
	886.00
	7,125.50
	412.50
Total Current	<u>15,184.00</u>
1 - 30	
Total 1 - 30	
31 - 60	
Total 31 - 60	
61 - 90	
Total 61 - 90	
> 90	
Total > 90	
TOTAL	<u><u>15,184.00</u></u>

77,681.02

62,497.02

30,000.00

32,497.02